

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

**School Board Meeting – September 3, 2019**

**Order of Business**

**6:00 P.M.**

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of August 6, 2019

**RECOMMENDATION:** That the Board approve the minutes of School Board Meeting of August 6, 2019, as recorded.

6. Awards, Commendations, Recognitions, and Announcements
  - A. 2019-2020 Terrebonne Parish Principals of the Year
    - Elementary School Principal of the Year – Miranda Babin, Schriever Elementary School
    - Middle/Junior High School Principal of the Year (Regional and State Semi-Finalist) – Ronald J. Foret, Caldwell Middle School
    - High School Principal of the Year – William Simmons, Jr., Terrebonne Career & Technical High School
  - B. 2019-2020 Terrebonne Parish Teachers of the Year

- Elementary School Teacher of the Year (Regional and State Semi-Finalist) – Kristal Eimer, Schriever Elementary School
- Middle/Junior High School Teacher of the Year – Pamela Fussell, Montegut Middle School
- High School Teacher of the Year – Adrianna Adams, South Terrebonne High School

C. 2018-2019 Terrebonne Parish Outstanding School Support Employees

- Elementary School Level – Jodie Parfait, School Secretary, Legion Park Elementary School
- Middle/Junior High School Level – Aliscia Swan, School Custodian, Evergreen Jr. High School
- High School Level – Cindy Callahan, School Food Service Technician, Terrebonne High School

D. Recognition of Terrebonne Parish Schools' STAR (Highly-Effective Teachers) for 2018-2019

Stephanie Autin	Acadian Elementary School
Angie Broussard	Acadian Elementary School
Kristen Dupre Stevens	Acadian Elementary School
Ami Sheals	Acadian Elementary School
Catherine White	Bourg Elementary School
Shelly Bergeron	Caldwell Middle School
Charlene Dufrene	Caldwell Middle School
Jessica Green Folmar	Caldwell Middle School
April Guerrero	Caldwell Middle School
Melissa Guidry	Caldwell Middle School
Sunshine Hebert	Caldwell Middle School
Olisa Austin	Coteau-Bayou Blue Elementary School
Lynne Chaisson	Dularge Elementary School
Brandi Holcomb	Dularge Elementary School
Jessica Marcus	Dularge Elementary School
Madenna Voisin	Dularge Elementary School
Kacie Olden-Woods	Ellender Memorial High School
Cally Trosclair	Ellender Memorial High School

Ashley Johnson	Grand Caillou Elementary School
Amy Price	Grand Caillou Middle School
Heidi Bunnell	H. L. Bourgeois High School
Shannon Marcel	H. L. Bourgeois High School
Celeste Adams	H. L. Bourgeois High School
Amy Williams	Houma Jr. High School
Patricia Ledet Rodrigue	Lacache Middle School
Summer Skarke	Lacache Middle School
Alexis Voisin	Lacache Middle School
Brandon Brown	Legion Park Elementary School
Rochanne George	Legion Park Elementary School
Micaela McLaughlin	Legion Park Elementary School
Laquantis Williams	Legion Park Elementary School
Stacey Theriot	Legion Park Elementary School
Megan Luke	Lisa Park Elementary School
Bambi Billiot	Montegut Middle School
Rebecca Kraemer Boudreaux	Montegut Middle School
Tiffnie Sevin	Montegut Middle School
Gayle Westley	Montegut Middle School
Dawn Lirette	Montegut Middle School
Jennifer Bourg	Mulberry Elementary School
Paula Smith	Mulberry Elementary School
Tori Louviere	Mulberry Elementary School
Jessica Freeman	Oaklawn Middle School
Jena Terrebonne	Oaklawn Middle School
Christopher Forsyth	South Terrebonne High School
Richard Sasser	South Terrebonne High School
Kendra Russ	Southdown Elementary School
Kristi Deroche	Southdown Elementary School
Donna Benoit	Terrebonne High School
Katelyn Delaune	Terrebonne High School
Stephanie Pellegrin	Terrebonne High School
Erin Boudreaux	Terrebonne High School
Julie Smith	Terrebonne High School
Emily Stoufflet	Terrebonne High School
Manderly Boudreaux	Upper Little Caillou Elementary School
Laverne Dupre	Upper Little Caillou Elementary School
Becky Theriot	Upper Little Caillou Elementary School
Chancey Jackson	Village East Elementary School
Norris Chappel	Village East Elementary School

E. Announcements

**9/12**

5:00 Employee Representative Committee (ERC)

**9/17**

5:00 Buildings, Food Service, & Transportation Committee

Finance, Insurance, & Section 16 Lands Committee  
Executive Committee  
Education, Technology, & Policy Committee

**10/01**

6:00 Regular School Board Meeting

7. Presentation by Citizen
  - A. Mr. Charles Brown, Southdown Alumni Association – Extend gratitude to the Superintendent and Terrebonne Parish School Board Members on the rebuilding of Southdown Elementary School.
  
8. Board Committee Meeting Reports
  - A. Education, Technology, & Policy Committee (See attached Committee Report of August 20, 2019, Meeting)
  - B. Buildings, Food Service, & Transportation Committee (See attached Committee Report of August 20, 2019, Meeting)
  - C. Finance, Insurance, & Section 16 Lands Committee (See attached Committee Report of August 20, 2019, Meeting)
  - D. Executive Committee (See attached Committee Report of August 20, 2019, Meeting)
  
9. Superintendent's Agenda
  - A. Agenda Items
    - (1) Proclamation in Observance of Constitution Week, September 17-23, 2019

**RECOMMENDATION:** That the Board approve the following proclamation recognizing September 17-23, 2019, as Constitution Week:

## **PROCLAMATION**

**Whereas** our Founding Fathers, in order to secure the blessings of liberty for themselves and their posterity, did ordain and establish a Constitution for the United States of America;

**Whereas** it is of the greatest importance that all citizens fully understand the provisions and principles contained in the Constitution in order to support, preserve, and defend it against all encroachment;

**Whereas** the two hundred thirty-second anniversary of the signing of the Constitution provides a historic opportunity for all Americans to realize the achievements of the Framers of the Constitution and the rights, privileges, and responsibilities it affords; and

**Whereas** the independence guaranteed to American citizens, whether by birth or naturalization, should be celebrated by appropriate ceremonies and activities during Constitution Week, September 17 through 23, as designated by proclamation of the President of the United States of America in accordance with Public Law 915; now, therefore, be it

**Resolved** that the Terrebonne Parish School Board, in conjunction with the Bayou Lafourche Chapter of the National Society, Daughters of the American Revolution, does hereby proclaim the week of September 17 through 23, 2019, as "Constitution Week" in the schools of Terrebonne Parish and does urge all students to study the Constitution, and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves; be it further

**Resolved** that copies of this proclamation be forwarded to all Terrebonne Parish public schools and office buildings.

(2) Personnel Section

(a) Leaves of Absence

1) Family and Medical Leaves

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Sylvia McKinley, School Food Service Technician at Grand Caillou Middle School, beginning August 22, 2019, through November 20, 2019 (medical).

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Latoya Dillard, School Bus Operator in the Transportation Department, beginning August 23, 2019, through October 22, 2019 (medical).

2) Leave Without Pay

**RECOMMENDATION:** That the Board approve a leave of absence without pay in accordance with Policy (FILE: F-11.10) for Paulette Scott, School Bus Operator in the Transportation Department, beginning September 6, 2019, through May 29, 2020 (medical).

(b) Personnel Actions for Period of May 24, 2019, through August 23, 2019 [list of professional instructional and non-instructional/support personnel (appointments, resignations, and retirements – Information Only)]

(3) Parent Appeals for Student Readmission (Executive Session)

- (a) Readmission of Student #149172
- (b) Readmission of Student #136442
- (c) Readmission of Student #145406

10. Individual School Board Member

A. Mr. Matthew Ford – Matter pertaining to the implementation of a 5% increase in pay overall for all non-instructional support personnel in the district, effective at the beginning of the 2020-2021 school year; funds to be derived from various adjustments to be made in the 2020-2021 General Fund Budget. The Board

would like to ask Superintendent Philip Martin and staff to come up with a recommendation on funding options to cover the additional costs of payroll to be considered at our October 2019 Finance, Insurance, and Section 16 Lands Committee Meeting.

## 11. Adjournment

---

Philip Martin, Superintendent  
Terrebonne Parish School Board  
P. O. Box 5097  
Houma, Louisiana 70361  
985-876-7400

**In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 233, describing the assistance that is necessary.**

RLB

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

September 3, 2019

Dear Members of the Board:

The **EDUCATION, TECHNOLOGY, and POLICY COMMITTEE** met on Tuesday, August 20, 2019, at 5:00 P.M. in the Board Room of the School Board Office with the following members present: Dr. MayBelle Trahan, chairwoman; Mr. Matthew Ford, vice chairman, and Mrs. Debi Benoit. Also in attendance were Mrs. Stacy Solet, Board vice-president; Mr. Clyde Hamner, Mr. Roger Dale DeHart, Mr. Michael LaGarde, Mr. Philip Martin, Superintendent, and members of the staff.

Chairwoman Trahan called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Gregory Harding entered the meeting at this time.

Mrs. Mary Aucoin, Supervisor of Special Education, presented new policy FILE: G-2.4c.1 Special Education Advisory Committee (*Policy Alert attached*).

**RECOMMENDATION NO. 1**

**The Committee recommends** that the Board approve, as presented, new policy FILE: G-2.4c.1 Special Education Advisory Council:

**NEW POLICY**

**FILE: G-2.4c.1  
Cf: B-8, B-11, B-11.5  
Cf: B-12.7, G-2.4c**

**SPECIAL EDUCATION ADVISORY COUNCIL**

**The Superintendent, prior to January 1, 2020, shall create a Special Education Advisory Council, which shall provide advice and recommendations regarding special education policies, procedures, and**



resources. The Council shall also engage in outreach activities to the community at large to increase the level of knowledge, support, and collaboration with respect to special education.

The number of Council members and composition of the Council shall be determined by the Superintendent. The Superintendent shall appoint the Council members in accordance with the following statutory requirements:

1. Fifty percent (50%) of the membership shall be parents or legal guardians of students with an exceptionality, other than gifted and talented, who are enrolled in a school under the jurisdiction of the public school governing authority.
2. Twenty-five percent (25%) of the membership shall be teachers, principals, or paraprofessionals.
3. Twenty-five percent (25%) of the membership shall be other special education stakeholders.

In selecting Council members, an effort shall be made to include parents of students in elementary, middle, and high school grades.

The Superintendent shall designate the chairperson of the Council. The chairperson shall be responsible for calling the Council's meetings, preside over the meetings, and establish the agendas for the meetings, all in consultation with the Superintendent.

The Special Education Advisory Council shall meet at least three (3) times during a school year. All meetings of the Special Education Advisory Council shall be subject to the same policies and statutory provisions as regular, special, and committee meetings of the School Board. All meetings shall be open to the public, except in those instances allowed as provided by state law. A majority of the committee membership shall constitute a quorum for holding a meeting and making recommendations. Minutes shall be taken of the proceedings of all Special Education Advisory Council meetings. A written report shall be prepared by the Special Education Advisory Council and submitted to the Superintendent in May of each year regarding its activities.

No liability or cause of action against the public school district, public

**charter school or other public school, or any officer or employee thereof for any action taken by members of the Special Education Advisory Council.**

**New policy: August 2019**

**Ref: La. Rev. Stat. Ann. §§17:81, 17:1944.1, 42:12, 42:13, 42:14, 42:15, 42:16, 42:17, 42:19, 42:20, 42:24, 42:25; Board minutes, 9-3-19.**

Ms. Kim Vauclin, Supervisor of Child Welfare and Attendance, presented recent legislative changes to policy FILE: H-3.6h Behavioral Health Services for Students (*Policy Alert* attached).

## **RECOMMENDATION NO. 2**

**The Committee recommends** that the Board approve, as presented, revised policy FILE: H-3.6h Behavioral Health Services for Students:

**FILE: H-3.6h  
Cf: G-2.4c, H-3.6, H-12**

### **BEHAVIORAL HEALTH SERVICES FOR STUDENTS**

The Terrebonne School Board recognizes the connection between a student's social, emotional, and mental well-being and the student's academic success. The School Board desires to assist students in developing the social and emotional skills needed for participation in the educational environment and society at large. In addition to any support services provided by the School Board, the School Board shall allow behavioral health providers to provide behavioral health services to a student at school during school hours if the student's parent or legal guardian provides a written request for such behavioral health provider and services to the Superintendent or Superintendent's designee, and all other requirements of La. Rev. Stat. Ann. §§17:173 and 17:3996, this policy, and any administrative procedures are met.

A behavioral health provider who provides services according to this policy shall:

1. Maintain general liability insurance coverage in an amount not less than \$1,000,000.00 per occurrence and \$1,000,000.00 per aggregate and provide a certificate of insurance naming the public school as the certificate holder.
2. Complete a criminal background check conducted by the Louisiana State Police and shall pay all related costs.

Behavioral health services shall be permitted during school hours if the student's parent or legal guardian presents a behavioral health evaluation performed by an evaluator chosen by the parent or legal guardian and the evaluation indicates that the services are necessary during school hours to assist the student with behavioral health impairments that the evaluator determines are interfering with the student's ability to thrive in the educational setting. A behavioral health evaluation presented by the parent or legal guardian of a student shall not be construed as an independent educational evaluation for purposes of determining if a student meets the criteria established for eligibility for special education and related services.

In addition, the parent or legal guardian of a student receiving services from a behavioral service provider shall be required to execute a *consent to release information* form between the provider and the School Board.

Behavioral health services may be provided during instructional time in English, reading, mathematics, and science if the School Board and the behavioral health provider mutually agree that it is in the best interest of the student.

The School Board shall not enter into a contract or an exclusive agreement with a behavioral health provider that prohibits the parent or legal guardian from choosing the behavioral health provider for the student. However, the provisions of this paragraph shall not impair any existing contract on the effective date of this policy, or the renewal thereof.

The cost of all behavioral health services provided to a student shall be the sole responsibility of the parent or legal guardian, individually or through an applicable health insurance policy, Medicaid, or other third-

party payer, other than the School Board, that has made funds available for the payment for the services provided.

While on a school campus, a behavioral service provider shall comply with, and abide by, the terms of any *Individualized Education Plan, Individualized Accommodation Plan, Section 504 Plan, Behavior Management Plan, or Individualized Health Plan* applicable to a student who is a patient of the provider. The services furnished by a provider shall be incorporated into a written treatment plan applicable to a student.

The School Board shall establish reporting requirements for a behavioral health provider related to the student's progress and student and school safety concerns as related to the student's educational program.

The Superintendent shall approve administrative procedures to provide for student safety and effective implementation of this policy.

The School Board may establish sanctions, including termination of a provider's authorization to provide services on any school campus, against a behavioral health provider for failure to comply with the provisions of this policy and associated procedures and/or any other School Board policy and procedures.

## DEFINITIONS

**Applied behavior analysis provider shall mean a provider who is licensed, certified, or registered by the Louisiana Behavior Analyst Board and is in good standing to provide applied behavior analysis services.**

**Applied behavior analysis services shall include the design, implementation, and evaluation of systematic instructional and environmental modifications by an applied behavior analysis provider to produce socially significant improvements in behavior as described in the Behavior Analyst Practice Act.**

*Behavioral health evaluation* shall include but not be limited to the following criteria:

- Diagnosis

- Type of intervention
- Length of intervention
- Identification of a student's goals
- Identification of impact of student behavior on a student's educational program
- **Recommendations for applied behavior analysis services**

*Behavioral health provider* shall mean a provider who is licensed by the Louisiana Department of Health or a health profession licensing board and is in good standing to provide behavioral health services in Louisiana including but not limited to a psychiatrist, psychologist, medical psychologist, licensed specialist in school psychology, marriage and family therapist, professional counselor, clinical social worker, **applied behavioral analysis provider**, or a behavioral health provider organization licensed to provide health services in Louisiana.

*Behavioral health services* shall include but not be limited to individual psychotherapy, family psychotherapy, psychotropic medication management, community psychiatric support and treatment, ~~and~~ crisis intervention, **and medically necessary applied behavior analysis services.**

*Evaluator* shall mean a licensed psychiatrist, psychologist, medical psychologist, licensed specialist in school psychology, professional counselor, marriage and family therapist, or clinical social worker who is certified by the respective board of examiners in Louisiana to provide necessary evaluations and who is not an employee of the School Board or the Louisiana Department of Education.

**No provisions of this policy shall be construed to supersede any of the following:**

- 1.** The authority of a student's Individualized Education Program Team or Section 504 Committee to determine appropriate services for a student pursuant to applicable federal and state law ~~shall not be superseded by any provisions of this policy.~~
- 2. The provisions of the Behavioral Health Services Provider Licensing Law or any regulation promulgated by the Louisiana Department of Health pursuant to that law.**

### **3. The provisions of the Behavior Analysis Practice Act.**

New policy: September 4, 2018

Revised: August 2019

Ref: 20 USC 1232(g-i) (*Family Educational Rights and Privacy Act*); La. Rev. Stat. Ann. §§ 17:7, 17:173; Board minutes, 9-4-18, **9-3-19**.

Ms. Vauclin presented the 2019-2020 Code of Student Conduct. She stated there were no revisions for this school year.

Mrs. Peggy Marcel, Supervisor of Federal Programs, introduced Ms. Jamie Billiot, Camp Director of the Native Youth Community Project (NYCP) 2019 Summer Camp. Ms. Billiot stated forty (40) students representing all four (4) high schools (H. L. Bourgeois, Terrebonne, Ellender, and South Terrebonne) participated in the five (5) day program. Chloe Racine, H. L. Bourgeois High School student, remarked that she enjoyed being introduced to her cultural family consisting of elders and other Indian students. Rhett Williams, South Terrebonne High School student, presented baskets he was taught to weave from his elders. Both students stated that the program has made a big impact on them.

Mr. Aubrey “Bubba” Orgeron, Assistant Superintendent, presented information on the 2019 Academic Strategic Plan and Academic Goals for the Terrebonne Parish School District.

A motion offered by Mr. Ford, regarding the Superintendent and staff to conduct a cost analysis for a Terrebonne Parish School District Parent Paid Pre-Kindergarten Program, failed to carry due to lack of a second.

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting adjourned at 5:47 P.M.

Respectfully submitted,

---

MayBelle Trahan, Ed.D., Chairwoman

---

Matthew Ford, Vice Chairman

---

Debi Benoit

ABO/jb

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

September 3, 2019

Dear Members of the Board:

The **BUILDINGS, FOOD SERVICE, and TRANSPORTATION COMMITTEE** met immediately following the 5:00 P.M. Education, Technology, and Policy Committee on Tuesday, August 20, 2019, in the Board Room of the School Board Office with the following members present: Mr. Gregory Harding, chairman, and Mr. Roger Dale DeHart. Mr. Dane Voisin was absent. Also in attendance were Mrs. Debi Benoit, Board president; Mrs. Stacy Solet, Board vice president; Dr. MayBelle Trahan, Mr. Clyde Hamner, Mr. Michael LaGarde, Mr. Matthew Ford, Superintendent Philip Martin, and members of the staff.

Chairman Harding called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Curtis Constrantiche, Purchasing Agent, addressed the Committee regarding acceptance of bid received for leasing vacant East Houma Elementary School facility.

**RECOMMENDATION NO. 1**

**The Committee recommends** that the Board accept the bid received from Tyler Lirette, 4304 Country Drive, Bourg LA 70343, dba The River Church, for a three (3) year lease, with an option to renew for an additional three (3) years upon mutual agreement of both parties, for the vacant East Houma Elementary School facility, 222 Connely Street, Houma, Louisiana, in the amount of \$2,200.00 per month, beginning October 1, 2019, through September 30, 2022, proceeds to be deposited into the Building Fund for future projects, pending Board attorney review and receipt of appropriate certificate of insurance, and further, authorize the Board president to sign all necessary documents pertaining thereto.



Mr. Constrantiche addressed the Committee regarding auditorium renovations at South Terrebonne and Terrebonne High Schools (attached).

### **RECOMMENDATION NO. 2**

**The Committee recommends** that the Board approve the lowest bid received, meeting all specifications, for the South Terrebonne and Terrebonne High Schools' Auditorium Renovations Project from TBT Contracting, Inc., 158 Lakeshore Drive, Thibodaux, 70301, for a total base bid of \$553,338.00, and reject Alternate #1, funding to be derived from previously budgeted funds in the Building Fund, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Danny Hebert, P.E., dba Civil and Environmental Consulting Engineers, addressed the Committee regarding substantial completion of the artificial turf project at South Terrebonne and Terrebonne High Schools (attached).

### **RECOMMENDATION NO. 3**

**The Committee recommends** that the Board approve the substantial completion of the artificial turf project at South Terrebonne and Terrebonne High Schools dated August 14, 2019, subject to the punch list; upon completion of the punch list, final inspection, and receipt of the lien-free certificate, authorize the release of retainage; and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd., addressed the Committee regarding substantial completion of Southdown Elementary School (attached).

### **RECOMMENDATION NO. 4**

**The Committee recommends** that the Board ratify a change order for the Southdown Elementary School construction project to increase the contract time by 340 calendar days, from June 16, 2018, to May 22, 2019, approve the substantial completion dated May 22, 2019, subject to the punch list; upon completion of the punch list, final inspection, and receipt

of the lien-free certificate, authorize the release of retainage; and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Stevie Smith, All South Consulting Engineers, LLC, addressed the Committee regarding an update of Elementary Playground Equipment.

Mr. Lirette addressed the Committee regarding a construction update of the Mulberry Elementary School addition.

Mr. Sammy Poiencot, Plant Operations Manager, addressed the Committee regarding maintenance updates.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 6:30 P.M.

Respectfully submitted,

---

Gregory Harding, Chairman

---

Roger Dale DeHart

SP/sn

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

September 3, 2019

Dear Members of the Board:

The **FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE** met immediately following the 5:00 P.M. Education, Technology, & Policy Committee; and the Buildings, Food Service, & Transportation Committee meetings on Tuesday, August 20, 2019, in the Board Room of the School Board Office with the following members present: Mr. Clyde Hamner, chairman; Mr. Michael LaGarde, vice chairman, and Mrs. Stacy Solet. Also in attendance were Mrs. Debi Benoit, Board president; Dr. MayBelle Trahan, Mr. Roger Dale DeHart, Mr. Matthew Ford, Mr. Gregory Harding, Superintendent Philip Martin, and members of the staff.

Chairman Hamner called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Jack Moore, Risk Manager, presented information on Group Health Claims.

Mr. Moore presented information on Workers' Compensation Claims (attached).

Mr. Moore then addressed the Committee regarding Group Dental Insurance for 2020 (attached).

**RECOMMENDATION NO. 1**

**The Committee recommends** that the Board accept the proposal from Delta Dental Insurance Company for Group Dental Insurance, effective January 1, 2020.

Mr. Curtis Constrantiche, Purchasing Agent, addressed the Committee regarding a bid received for Hunting and Trapping privileges on Section 16 Lands.

## **RECOMMENDATION NO. 2**

**The Committee recommends** that the Board accept the following highest bid received, meeting all specifications, for Hunting and Trapping privileges on Section 16 Lands for a five (5) year period, beginning September 1, 2019, through August 31, 2024, and allow the Purchasing Department to re-advertise those sections where no bid was received and those sections in which leases were surrendered, and further, authorize the Board president to sign all necessary documents pertaining thereto:

**Section 16, Township 18 South, Range 13 East**

**\$ 6,005.00**

Blaine Domingue  
1224 Columbus Ave.  
Morgan City, LA 70380

Mr. Constrantiche addressed the Committee regarding the assignment of a campsite lease for Campsite Lot B on the descending banks of Bayou Barre in Section 16, Township 20 South, Range 19 East.

## **RECOMMENDATION NO. 3**

**The Committee recommends** that the Board approve the assignment of a campsite lease for Campsite Lot B on the descending banks of Bayou Barre in Section 16, Township 20 South, Range 19 East, from Mr. Kenneth Stoufflet to Mr. Jeffrey P. Matherne, for the remaining term of the current lease, ending August 31, 2027, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mrs. Rebecca Breaux, Chief Financial Officer, addressed the Committee regarding the Fiscal Year 2018/2019 Louisiana Compliance Questionnaire (attached).

## **RECOMMENDATION NO. 4**

**The Committee recommends** that the Board adopt the following resolution in reference to the attached Louisiana Compliance Questionnaire for the 2018/2019 Fiscal Year:

## RESOLUTION

**BE IT RESOLVED**, That the Terrebonne Parish School Board, in connection with the June 30, 2019 audit, adopts the Louisiana Compliance Questionnaire for submission to LaPorte CPAs and Business Advisors, and confirms that the representations made therein are to the best of the Board's knowledge and belief, and

**BE IT FURTHER RESOLVED**, That Debi Benoit, President of the Terrebonne Parish School Board, Philip Martin, Superintendent, and Rebecca Breaux, Chief Financial Officer, be authorized to sign said Questionnaire.

Mrs. Breaux addressed the Committee regarding a resolution providing for the incurring of debt and issuance of Limited Tax Revenue Bonds for the construction of the addition to Mulberry Elementary School.

### **RECOMMENDATION NO. 5**

**The Committee recommends** that the Board adopt a resolution providing for the incurring of debt and issuance of not exceeding Ten Million Dollars (\$10,000,000) of Limited Tax Revenue Bonds, Series 2019, of the Parish School Board of the Parish of Terrebonne, State of Louisiana; prescribing the form, terms and conditions of said Bonds; designating the date, denomination, and place of payment of said Bonds; providing for the payment thereof in principal and interest; authorizing the agreement with the Paying Agent; and providing for other matters in connection therewith, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mrs. Breaux presented the 2019/2020 original budget for the Special Revenue Fund.

### **RECOMMENDATION NO. 6**

**The Committee recommends** that the Board adopt the following 2019/2020 original budget for the Special Revenue Fund:

**Special Revenue Fund  
Original Budget  
2019/2020 Fiscal Year**

<u>FUND NUMBER</u>	<u>FEDERAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
290	ESSA TITLE I REDESIGN	\$0	531,228	\$531,228

Mrs. Breaux presented the 2019/2020 revised budgets for the Special Revenue Funds.

**RECOMMENDATION NO. 7**

**The Committee recommends** that the Board adopt the following 2019/2020 revised budgets for the Special Revenue Funds:

**Special Revenue Funds  
Revised Budgets  
2019/2020 Fiscal Year**

<u>FUND NUMBER</u>	<u>FEDERAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
280	US DEPARTMENT OF HEALTH AND HUMAN SERVICES Early Childhood Community Network Lead Agencies	\$28,651	3,668	\$32,319
320	ESSA TITLE IV- Part A	\$585,524	0	\$585,524
	ESSA TITLE IV- Part A Set Aside	<u>0</u>	<u>10,000</u>	<u>10,000</u>
	TOTAL	\$585,524	10,000	\$595,524
410	NCLB TITLE VII- INDIAN EDUCATION Current Year	\$419,754	(655)	\$419,099

NCYP Current Year	<u>598,425</u>	<u>0</u>	<u>598,425</u>
TOTAL	\$1,018,179	(655)	\$1,017,524

750	NCLB IDEA SPECIAL ED			
	IDEA Part B	\$4,433,431	0	\$4,433,431
	JAG AIM High	60,000	(10,000)	50,000
	Redesign	0	36,009	36,009
	SPDG-UIR	<u>0</u>	<u>27,063</u>	<u>27,063</u>
	TOTAL	\$4,493,431	53,072	\$4,546,503

<u>FUND NUMBER</u>	<u>STATE FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
--------------------	--------------------	-----------------------	----------------------------	-----------------------

520	EARLY CHILDHOOD COMMUNITY NETWORK LEAD AGENCY STATE FUNDS	\$22,920	4,611	\$27,531
-----	--	----------	-------	----------

630	8(g) PRESCHOOL/EARLY CHILDHOOD PROGRAM 8(g) Student Enhancement Block Grant	\$215,204	(2,728)	\$212,476
-----	---	-----------	---------	-----------

<u>FUND NUMBER</u>	<u>LOCAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
--------------------	--------------------	-----------------------	----------------------------	-----------------------

460	MISCELLANEOUS GRANTS REVENUE			
	Chevron Basic Grant	\$0	0	\$0
	Conoco Phillips Project Lead the Way	0	0	0
	Chevron/John Deere	<u>45,000</u>	<u>(45,000)</u>	<u>0</u>
	TOTAL	\$45,000	(45,000)	\$0

EXPENDITURES  
Chevron Basic

Grant	\$0	2,726	\$2,726
Conoco Phillips	0	563	563
Project Lead the Way			
Chevron/John Deere	<u>45,000</u>	<u>28,808</u>	<u>73,808</u>
TOTAL	\$45,000	\$32,097	\$77,097
EXCESS (DEFICIENCY) OF REVENUE	0	(77,097)	(77,097)
BEGINNING FUND BALANCE	0	77,097	77,097
ENDING FUND BALANCE	\$0	0	\$0

Superintendent Martin presented information regarding payroll dates.

Mrs. Breaux presented information on a Monthly Budget-to-Actual Comparison report (attached).

Mrs. Breaux presented an update on the Sales Tax collections report (attached). She stated that sales tax collections for the month of June 2019 are approximately 2.1% lower than June 2018, and sales tax collections for fiscal year 2018/2019 are approximately 1.6% higher than fiscal year 2017/2018.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, the meeting adjourned at 7:57 P.M.

Respectfully submitted,

---

Clyde Hamner, Chairman

---

Michael LaGarde, Vice Chairman

---

Stacy Solet

RB/bp



**TERREBONNE PARISH SCHOOL BOARD**  
**201 STADIUM DRIVE**  
**HOUMA, LOUISIANA 70360**

September 3, 2019

Dear Members of the Board:

The **EXCECUTIVE COMMITTEE** met immediately following the 5:00 P.M. Education, Technology, & Policy Committee; Buildings, Food Service, & Transportation Committee; and the Finance, Insurance, & Section 16 Lands Committee meetings on Tuesday, August 20, 2019, in the Board Room of the School Board Office with the following members present: Mrs. Debi Benoit, president; Mrs. Stacy Solet, vice president, and Mr. Michael LaGarde. Also in attendance were Mr. Clyde Hamner, Dr. MayBelle Trahan, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

President Benoit called the meeting to order.

**The Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

There were no Committee member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned at 8:04 P.M.

Respectfully submitted,

---

Debi Benoit, President

---

Stacy Solet, Vice President

---

Michael LaGarde

RB/bp