

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

School Board Meeting – August 21, 2018

Order of Business

6:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Awards, Commendations, Recognitions, and Announcements
 - A. 2018-2019 Terrebonne Parish Principals of the Year
 - Elementary School Principal of the Year (Regional and State Semi-Finalist) – Casannah Moses, Southdown Upper Elementary School
 - Elementary School Principal of the Year – Kanika Smith, Southdown Primary Elementary School
 - Middle/Junior High School Principal of the Year – Jennifer Pitre, Montegut Middle School
 - High School Principal of the Year – Blaise Pellegrin, Ellender Memorial High School
 - B. 2018-2019 Terrebonne Parish Teachers of the Year
 - Elementary School Teacher of the Year – April Marcel, Dularge Elementary School

- High School Teacher of the Year – Katy Ledet, South Terrebonne High School

C. 2017-2018 Outstanding School Support Employees

- Elementary School Level – Jesse Pellegrin, School Custodian, Bourg Elementary School
- Upper/Middle School Level – Shirly Percy, School Custodian, Southdown Upper Elementary School
- Senior High School Level – Arnold Adams, School Custodian, H. L. Bourgeois High School

D. Special Recognition of Mrs. Marilyn Schwartz, Bayou Cane Adult Education Administrator, for recently being named “2018 Louisiana Adult Education Administrator of the Year;” and Ms. Lais Rogers, Teacher, for being named “2018 Louisiana Adult Education Part-time Teacher of the Year”

E. Announcements

8/27

5:00 Education, Technology, & Policy Committee

9/04

6:00 Regular School Board Meeting

9/10

5:00 Buildings, Food Service, & Transportation Committee

9/17

5:00 Finance, Insurance, & Section 16 Lands Committee

9/18

5:30 Executive Committee

6:00 Regular School Board Meeting

9/24

5:00 Education, Technology, & Policy Committee

6. Board Committee Meeting Report
 - A. Buildings, Food Service, & Transportation Committee (See Attached Committee Report of August 13, 2018, Meeting)
7. Superintendent's Agenda
 - A. Agenda Items
 - (1) Proclamation in Observance of Constitution Week, September 17-23, 2018

RECOMMENDATION: That the Board approve the following proclamation recognizing September 17-23, 2018, as Constitution Week:

PROCLAMATION

Whereas our Founding Fathers, in order to secure the blessings of liberty for themselves and their posterity, did ordain and establish a Constitution for the United States of America;

Whereas it is of the greatest importance that all citizens fully understand the provisions and principles contained in the Constitution in order to support, preserve, and defend it against all encroachment;

Whereas the two hundred thirty-first anniversary of the signing of the Constitution provides a historic opportunity for all Americans to realize the achievements of the Framers of the Constitution and the rights, privileges, and responsibilities it affords; and

Whereas the independence guaranteed to American citizens, whether by birth or naturalization, should be celebrated by appropriate ceremonies and activities during Constitution Week,

September 17 through 23, as designated by proclamation of the President of the United States of America in accordance with Public Law 915; now, therefore, be it

Resolved that the Terrebonne Parish School Board, in conjunction with the Bayou Lafourche Chapter of the National Society, Daughters of the American Revolution, does hereby proclaim the week of September 17 through 23, 2018, as “Constitution Week” in the schools of Terrebonne Parish and does urge all students to study the Constitution, and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves; be it further

Resolved that copies of this proclamation be forwarded to all Terrebonne Parish public schools and office buildings.

(2) Personnel Section

(a) Personnel Actions for Period of July 11, 2018, through August 10, 2018 [list of professional instructional and non-instructional/support personnel (appointments, resignations, and retirements – Information Only)]

(b) Leave of Absence

1) Family and Medical Leaves

RECOMMENDATION: That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Kayleigh Gordon, Speech Pathologist in the Special Education Department, beginning August 2, 2018, through September 4, 2018 (family).

RECOMMENDATION: That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Milton Williams, General Helper in the Maintenance Department, beginning August 22, 2018, through November 14, 2018 (medical).

(3) Guardian Appeal for Student #144451 Readmission
(Possible Executive Session)

8. Individual School Board Member

A. Mrs. Debi Benoit – Report about recent attendance at
Southern Regional Conference

9. Adjournment

Philip Martin, Superintendent
Terrebonne Parish School Board
P. O. Box 5097
Houma, Louisiana 70361
985-876-7400

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 233, describing the assistance that is necessary.

RLB

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

August 21, 2018

Dear Members of the Board:

The BUILDINGS, FOOD SERVICE, and TRANSPORTATION COMMITTEE met at 5:00 P.M. on Monday, August 13, 2018, in the Board Room of the School Board Office with the following members present: Mr. Richard Jackson, chairman, and Mr. L. P. Bordelon, III, vice chairman. Mr. Gregory Harding was absent. Also in attendance were Mr. Donald Duplantis, Mr. Roger Dale DeHart, Board president, Mrs. Debi Benoit, Mr. Roosevelt Thomas, Superintendent Philip Martin, and members of the staff.

Chairman Jackson called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Louis Liner, Coach of the Impact Sports 12 year old boys' baseball team, addressed the Committee regarding the use of Southdown Primary School's baseball field, in Dularge, by Impact Sports baseball team.

RECOMMENDATION NO. 1

The Committee recommends that the Board grant the request of the Impact Sports 12 year old boys' baseball team and waive Policy FILE: E-1.6 Use of Facilities, relative to the usage fee for Southdown Primary School's baseball field, in Dularge, from August 2018 to August 2019, from 4:30 P.M. to 7:30 P.M. daily, provided that the necessary insurance, non-profit status, and all other School Board policy requirements are met; and approval is obtained from the school's principal.

Mr. Harding entered the meeting at this time.

Mr. Curtis Constrantiche, Purchasing Agent, addressed the Committee regarding acceptance of bids received for Auxiliary Department Materials, Equipment, Supplies, and Services.

RECOMMENDATION NO. 2

The Committee recommends that the Board accept the lowest bids received, meeting all specifications, on Auxiliary Department Materials, Equipment, Supplies, and Services from the following vendors for a period of twelve (12) months (July 1, 2018, through June 30, 2019), and authorize the Board president to sign all necessary documents pertaining thereto:

- | | |
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| Section 9: | Electric Motor Repair
No Bid |
| Section 16: | Foil Type Insulation Products
Morrison Terrebonne Lumber Center, LLC
605 Barataria Avenue
Houma, LA 70360 |
| Section 17: | Ceiling Tile and Grid Installation Labor Services
Barrett Interior Specialties & Supply, Inc.
102 Capital Blvd.
Houma, LA 70360 |
| Section 27: | Fence Materials and Supplies
Stephen's Pipe and Steel
3609 Hwy. 1 North
Port Allen, LA 70767 |
| Section 29: | Aluminum Canopy Supplies
West End Roofing & Siding
1420 Sam's Avenue, Suite A
Harahan, LA 70123 |
| Section 30: | Tree Trimming, Cutting and Removal Services
Rock's Lawn Care/Stump Out, LLC
126 Shamrock Drive
Gray, LA 70359 |
| Section 38: | New Treatment Plant Parts/Blower Packages
Integrated Treatment Systems & Supplies, Inc.
1809 Grand Caillou Rd.
Houma, LA 70363 |

Mr. Devlin Aubert, Supervisor of Transportation, addressed the Committee regarding surplus vehicles located in the transportation and maintenance departments (attached).

RECOMMENDATION NO. 3

The Committee recommends that the Board declare as surplus thirty-four (34) school buses, four (4) maintenance trucks, and one (1) maintenance van, authorize the administration to engage a qualified auctioneer for sale of said vehicles at public auction, or to dispose of surplus vehicles by any other legally allowable method, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Ms. Teri Chatagnier, Terrebonne Parish Recreation District #1, addressed the Committee regarding a playground project at Coteau-Bayou Blue Elementary School.

RECOMMENDATION NO. 4

The Committee recommends that the Board approve the playground project as proposed by Terrebonne Parish Recreation District #1 at Coteau-Bayou Blue Elementary School, subject to any insurance requirements, and Board attorney review, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Superintendent Martin addressed the Committee regarding overcrowding at Mulberry Elementary School.

RECOMMENDATION NO. 5

The Committee recommends that the Board allow the Superintendent to begin exploring an addition to Mulberry Elementary School.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd., addressed the Committee regarding an update of the new Electrical Building at Louis Miller Terrebonne Career and Technical High School.

Mr. Lirette addressed the Committee regarding construction updates of the new Southdown Elementary School (attached).

Mr. Sammy Poiencot, Plant Operations Manager, addressed the Committee regarding maintenance updates.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 5:48 P.M.

Respectfully submitted,

Richard Jackson, Chairman

L. P. Bordelon, III, Vice Chairman

Gregory Harding

SP/sn