

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

School Board Meeting - April 10, 2018

Order of Business

6:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meetings of March 6, 2018, and March 20, 2018

RECOMMENDATION: That the Board approve the minutes of School Board Meetings of March 6, 2018, and March 20, 2018, as recorded.

6. Awards, Commendations, Recognitions, and Announcements
 - A. 5th Grade Students Representing Terrebonne Parish in the 2017-2018 Students of the Year Program Invited to Tonight's Meeting for Introduction and to receive a Certificate are:

Bayou Black Elementary School
Broadmoor Elementary School
Caldwell Middle School
Coteau-Bayou Blue Elementary School
Dularge Elementary School
Elysian Fields Middle School
Gibson Elementary School
Grand Caillou Middle School
Lacache Middle School
Legion Park Elementary School
Lisa Park Elementary School

Aiyanea Gray
Kloie Keiser
Evan Robichaux
Elizabeth Vitter
Hunter Dulock
Isabella Andino
Lailynn Legnon
Marlys Hernandez-Fitch
Kaylee Authement
Akaja McGuire
Madelyn Naquin

Montegut Middle School
Mulberry Elementary School
Oakshire Elementary School
Southdown Upper Elementary School
Village East Middle School

Kimberly Schouest
Barrett LeBon
Aubre Fuller
Keylin Coronado
Myi'Laili Crockem

- B. Terrebonne Parish (2017-2018) 5th Grade Student of the Year –
Kimberly Schouest, Montegut Middle School

Announcements:

4/12

5:00 ERC

6:00 Parent Representative Committee

4/16

5:00 Finance, Insurance, & Section 16 Lands Committee

4/23

5:00 Education, Technology, & Policy Committee

4/24

5:30 Executive Committee

6:00 Regular School Board Meeting

4/28

Relay for Life (Houma-Terrebonne Civic Center)

7. Board Committee Meeting Reports

- A. Finance, Insurance, and Section 16 Lands Committee (See Attached Committee Report of March 19, 2018, Meeting)
- B. Education, Technology, and Policy Committee (See Attached Committee Report of March 26, 2018, Meeting)
- C. Executive Committee (See Attached Committee Report of March 20, 2018, Meeting)

8. Superintendent's Agenda

A. Agenda Items

- (1) Resolution in Observance of Secretaries' Week (April 23-27, 2018), and Secretaries' Day (April 25, 2018)

RECOMMENDATION: That the Board approve the following resolution recognizing April 23-27, 2018, as Secretaries' Week and April 25, 2018, as Secretaries' Day:

RESOLUTION

Whereas April 23-27, 2018, has been proclaimed as Secretaries' Week;

Whereas Wednesday, April 25, 2018, has been designated as Secretaries' Day;

Whereas school and department secretaries are responsive to the well-being of students, professional personnel, support personnel, parents, and the community; and

Whereas the Terrebonne Parish School Board wishes to publicly recognize the contributions that school and department secretaries make to the educational process in our district; now, therefore, be it

Resolved, that the Terrebonne Parish School Board hereby recognizes the week of April 23-27, 2018, as Secretaries' Week and April 25, 2018, as Secretaries' Day and expresses deep appreciation to the secretaries for their unselfish service to schools, departments, and the community; and be it further

Resolved, that copies of this resolution be forwarded to all Terrebonne Parish public schools and office buildings.

- (2) Resolution Acknowledging Teacher Appreciation Week, May 7-11, 2018

RECOMMENDATION: That the Board approve the following resolution acknowledging May 7-11, 2018, as Teacher Appreciation Week:

RESOLUTION

Whereas the week of May 7-11, 2018, has been designated as Teacher Appreciation Week;

Whereas teachers are dedicated to promoting quality instruction for all students;

Whereas teachers mold the minds and influence the lives of thousands of youngsters each year; and

Whereas teachers prepare students for a happy and successful role in society; now, therefore, be it

Resolved, that the Terrebonne Parish School Board hereby acknowledges the week of May 7-11, 2018, as Teacher Appreciation Week and extends heartfelt thanks and appreciation to teachers throughout the district; and be it further

Resolved, that copies of this resolution be forwarded to all Terrebonne Parish public schools and departments.

(3) Personnel Section

(a) Leave of Absence

(1) Family and Medical Leaves

RECOMMENDATION: That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Glen Williams, Custodian III-A at Broadmoor Elementary School, beginning May 3, 2018, through June 29, 2018 (medical).

RECOMMENDATION: That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Tonya Walther, Teacher at Gibson Elementary School, beginning April 9, 2018, through May 25, 2018 (family).

9. Individual School Board Member

A. Mr. Roger Dale DeHart – Reschedule School Board Meeting of April 17, 2018, to April 24, 2018 (Due to LSBA Capitol Conference), and Reschedule Agenda Deadline from Noon Wednesday, April 11, 2018, to Noon Wednesday, April 18, 2018.

RECOMMENDATION: That the Board reschedule the School Board Meeting of April 17, 2018, to April 24, 2018 (due to LSBA Capitol Conference), and reschedule the agenda deadline from noon Wednesday, April 11, 2018, to noon Wednesday, April 18, 2018.

10. Adjournment

Philip Martin, Superintendent
Terrebonne Parish School Board
P. O. Box 5097
Houma, Louisiana 70361
985-876-7400

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 233, describing the assistance that is necessary.

RLB

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

April 10, 2018

Dear Members of the Board:

The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE met at 5:00 P.M. on Monday, March 19, 2018, in the Board Room of the School Board Office with the following members present: Mr. Donald Duplantis, chairman, Mr. Roosevelt Thomas, vice chairman, and Mrs. Debi Benoit. Also in attendance were Mr. Roger Dale DeHart, Board president, Ms. Vicki Bonvillain, vice president, Mr. L. P. Bordelon, III, Mr. Richard Jackson, Superintendent Philip Martin, and members of the staff.

Chairman Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Jack Moore, Risk Manager, addressed the Committee regarding Property Insurance Renewal for 2018 (attached).

RECOMMENDATION NO. 1

The Committee recommends that the Board accept the renewal offer for Property Insurance through USI Insurance Services, Inc., providing \$50 million dollar limits per occurrence with \$12 million dollar sub-limits for Named Storms, subject to \$100,000.00 deductible per occurrence for all perils except for three (3%) percent deductible subject to \$500,000.00 minimum per occurrence for Named Storms, effective April 27, 2018, with an annual premium of \$845,877.38.

Mrs. Rebecca Breaux, Chief Financial Officer, presented an update on the Financial Software conversion.

Mrs. Breaux presented information on a Monthly Budget-to-Actual Comparison report (attached).

Mrs. Breaux presented an update on the Sales Tax collections report (attached). She stated that sales tax collections for the month of January 2018 are approximately 3.4% higher than January 2017.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mr. Thomas, seconded by Mrs. Benoit, the meeting adjourned at 5:10 P.M.

Respectfully submitted,

Donald Duplantis, Chairman

Roosevelt Thomas, Vice Chairman

Debi Benoit

RB/bp

**TERREBONNE PARISH SCHOOL BOARD
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April 10, 2018

Dear Members of the Board:

The EDUCATION, TECHNOLOGY, and POLICY COMMITTEE met at 5:00 p.m. on Monday, March 26, 2018, in the Board Room of the School Board Office, with the following members present: Ms. Vicki Bonvillain, chairwoman, Mr. Richard Jackson, vice chairman, and Dr. Brenda Leroux Babin. Also in attendance were Mr. Roger Dale DeHart, Board president, Mr. Donald Duplantis, Mr. Roosevelt Thomas, Superintendent Philip Martin, and members of the staff.

Chairwoman Bonvillain called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Superintendent Martin presented revisions to the 2018-2019 School Calendar due to recent 2018-2019 testing dates announced from the Louisiana Department of Education (attached). He requested that Easter/Spring Break be moved from ~~April 19-26, 2019~~ to April 15-22, 2019; so that students will not be expected to test immediately following the Easter/Spring break.

RECOMMENDATION NO. 1

The Committee recommends that the Board ratify and approve revisions to the 2018-2019 School Calendar with the school year beginning August 2, 2018 (for employees), August 6, 2018 (for students), and ending May 24, 2019, with the following holidays to be observed during the school session: Labor Day, September 3, 2018; Fall Break, October 5-8, 2018; Thanksgiving, November 19-23, 2018; Christmas, December 24, 2018 - January 4, 2019; students return on January 7, 2019; Dr. Martin Luther King's Birthday (observance), January 21, 2019; Mardi Gras, March 4-8, 2019; and Easter/Spring Break, ~~April 19-26, 2019~~ **April 15-22, 2019**; (Fall

make-up days, if needed, will be October 5, October 8, and November 19, 2018; Spring make-up days, if needed, will be March 7, and March 8, 2019); students' last day will be May 23, 2019, and teachers' last day will be May 24, 2019.

Mr. Bubba Orgeron, Assistant Superintendent, presented information regarding the transition of students from East Houma Elementary School to Village East Middle School, and the consolidation of these two schools, beginning with the 2018-2019 School Year.

RECOMMENDATION NO. 2

The Committee recommends that the Board approve the consolidation of East Houma Elementary School and Village East Middle School, with Pre-K going to Honduras Elementary School, beginning with the 2018-2019 School Year.

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting adjourned at 5:31 P.M.

Respectfully submitted,

Vicki Bonvillain, Chairwoman

Richard Jackson, Vice Chairman

Brenda Leroux Babin, Ph.D.

ABO/jb

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Dear Members of the Board:

The **Executive Committee** met at 5:30 P.M. on Tuesday, March 20, 2018, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, president, Ms. Vicki Bonvillain, vice president, and Mr. L. P. Bordelon, III. Also in attendance were Mr. Donald Duplantis, Mr. Richard Jackson, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

The **Executive Committee** addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned at 5:35 P.M.

Respectfully submitted,

Roger Dale DeHart, President

Vicki Bonvillain, Vice President

L. P. Bordelon, III

BB/bp