

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

School Board Meeting - April 24, 2018

Order of Business

6:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of April 10, 2018

RECOMMENDATION: That the Board approve the minutes of School Board Meeting of April 10, 2018, as recorded.

6. Recognition and Announcements

- A. Special Recognition of Louis Miller Terrebonne Career & Technical High School's 2018 SkillsUSA Louisiana State Gold Winners and Officers who will Represent Terrebonne Parish at the National Conference in Louisville, Kentucky

Sabastian Forest	South Terrebonne	Automotive Refinishing Technology
Logan Chauvin	H. L. Bourgeois	Carpentry (Cabinetmaking)
Darrin Hargrave	H. L. Bourgeois	Carpentry
Aalaysha Ross	H. L. Bourgeois	Cosmetology
Ethan Kelly	Ellender Memorial	Diesel Equipment Technology
Sean George	South Terrebonne	Electrical (Construction Wiring)

Dylan Fitch	Ellender Memorial	Electrical (Industrial Motor Control)
Cassidy Guidry		State Officer-at-Large
Caleb Harsha		State Officer-at-Large
Brayden Lapeyrouse		State Officer-at-Large
Bryson Richard		State Officer-at-Large

Announcements

- 4/23-27** Secretaries' Week
- 4/28** American Cancer Society "Relay for Life" (Houma-Terrebonne Civic Center)
- 5/1** Regular School Board Meeting
- 5/2**
7:00 Native American Indian Student Graduation Recognition (Houma Municipal Auditorium)
- 5/7-11** Teacher Appreciation Week
- 5/9**
7:00 Adult Education Graduation (Houma-Terrebonne Civic Center)
- 5/10**
5:00 ERC
- 5/14**
5:00 Buildings, Food Service, & Transportation Committee
- 5/14-18** Educational Bosses' Week
- 5/15**
5:30 Executive Committee

6:00 Regular School Board Meeting

5/17

7:00 Ellender Memorial High School Graduation (Houma-Terrebonne Civic Center)

5/21

5:00 Finance, Insurance, & Section 16 Lands Committee

7:00 H. L. Bourgeois High School Graduation (Houma-Terrebonne Civic Center)

5/22

7:00 South Terrebonne High School Graduation (Houma-Terrebonne Civic Center)

5/23

Last Day of School for Students

7:00 Terrebonne High School Graduation (Houma-Terrebonne Civic Center)

5/25

Last Day of School for Teachers/Records Day

5/28

5:00 Education, Technology, & Policy Committee

6/5

6:00 Regular School Board Meeting

7. Board Committee Meeting Report

A. Buildings, Food Service, and Transportation Committee (See Attached Committee Report of April 9, 2018, Meeting)

8. Superintendent's Agenda

A. Agenda Items

- (1) Resolution in Observance of Educational Bosses' Week, May 14-18, 2018

RECOMMENDATION: That the Board approve the following resolution recognizing May 14-18, 2018, as Educational Bosses' Week:

RESOLUTION

Whereas the week of May 14-18, 2018, has been proclaimed as Educational Bosses' Week;

Whereas Terrebonne Parish's educational administrators are dedicated to promoting the cause of education;

Whereas the role of the administrator is increasingly demanding, complex, and a vital part of the entire educational process;

Whereas administrators are responsive to the needs of students and the community; and

Whereas administrators must often participate unselfishly in professional and civic activities; now, therefore, be it

Resolved, that the Terrebonne Parish School Board hereby recognizes the week of May 14-18, 2018, as Educational Bosses' Week in appreciation of the many contributions of school and office administrators; and be it further

Resolved, that copies of this resolution be forwarded to all Terrebonne Parish public schools and office buildings.

- (2) Personnel Section

- (a) Leave of Absence

- 1) Leave Without Pay

RECOMMENDATION: That the Board approve a leave of absence without pay in accordance with Policy (FILE: F-11.10) for Elaine Smith, Food Service Technician at East Houma Elementary School, beginning April 16, 2018, through April 15, 2019 (medical).

9. Adjournment

Philip Martin, Superintendent
Terrebonne Parish School Board
P. O. Box 5097
Houma, Louisiana 70361
985-876-7400

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 233, describing the assistance that is necessary.

RLB

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

April 24, 2018

Dear Members of the Board:

The Buildings, Food Service, and Transportation Committee met at 5:00 P.M. on Monday, April 9, 2018, in the Board Room of the School Board Office with the following members present: Mr. Richard Jackson, chairman, Mr. L. P. Bordelon, III, vice chairman, and Mr. Gregory Harding. Also in attendance were Mr. Donald Duplantis, Mr. Roger Dale DeHart, Board president, Ms. Vicki Bonvillain, Superintendent Philip Martin, and members of the staff.

Chairman Jackson called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Matter bearing upon use of Houma Jr. High band room by South Louisiana Community Orchestra was pulled from the agenda.

Mr. Jack Moore, Risk Manager, addressed the Committee regarding a Bus Lease Agreement between South Louisiana Wetlands Discovery Center and the Terrebonne Parish School Board (attached).

RECOMMENDATION NO. 1

The Committee recommends that the Board enter into a Bus Lease Agreement between South Louisiana Wetlands Discovery Center and the Terrebonne Parish School Board, effective June 4, 2018, through June 23, 2018, to provide bus usage for the Discovery Center's Youth Program, provided buses shall run during normal operating hours on weekdays, as needed, mileage reimbursement at a rate of \$1.75 per mile driven, provide and pay bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Glenn Landry, Director of Finance, Diocese of Houma-Thibodaux, addressed the Committee regarding a Bus Lease Agreement between the Diocese of Houma-Thibodaux and the Terrebonne Parish School Board (attached).

RECOMMENDATION NO. 2

The Committee recommends that the Board enter into a Bus Lease Agreement between the Diocese of Houma-Thibodaux and the Terrebonne Parish School Board to provide bus usage for the Diocese, effective June 1, 2018, through May 30, 2019, provided buses shall run during normal operating hours on weekdays, as needed, mileage reimbursement at a rate of \$1.75 per mile driven, provide and pay bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Moore addressed the Committee regarding a Bus Lease Agreement between Louisiana State University (LSU) Agricultural Center and the Terrebonne Parish School Board (attached).

RECOMMENDATION NO. 3

The Committee recommends that the Board enter into a Bus Lease Agreement between the Louisiana State University (LSU) Agricultural Center and the Terrebonne Parish School Board, effective June 19, 2018, through June 23, 2018, to provide bus usage for the 4-H Youth Camp Program, provided buses shall run after normal operating hours on weekdays and on weekends, as needed, mileage reimbursement at a rate of \$1.75 per mile driven, provide and pay bus drivers approved by the Terrebonne Parish School Board, provided all necessary insurance requirements are met, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Curtis Constrantiche, Purchasing Agent, addressed the Committee regarding acceptance of bids received on Custodial Cleaning Products and Services Program.

RECOMMENDATION NO. 4

The Committee recommends that the Board accept the lowest bid received, meeting all specifications, on Custodial Cleaning Products and Services Program for a period of three (3) years, from June 1, 2018, through May 30, 2021, with two (2) options to renew at one (1) additional year each from Economical Janitorial Paper and Supplies, P.O. Box 23607, New Orleans, LA 70183, funds to be derived from the General Fund, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd., addressed the Committee regarding construction updates of the new Southdown Elementary School (attached).

Mr. Lirette addressed the Committee regarding an update of the new Electrical Building at Louis Miller Terrebonne Career and Technical High School (attached).

Superintendent Martin addressed the Committee regarding maintenance updates.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 5:27 P.M.

Respectfully submitted,

Richard Jackson, Chairman

L. P. Bordelon, III, Vice Chairman

Gregory Harding

DC/sn