

TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360

School Board Meeting - April 5, 2016

Order of Business

6:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meetings of March 1, 2016, and March 15, 2016

RECOMMENDATION: That the Board approve the minutes of School Board Meetings of March 1, 2016, and March 15, 2016, as recorded.

6. Announcements

4/11

5:00 Buildings, Food Service, & Transportation Committee

4/14

5:00 ERC

6:00 Parent Representative Committee

4/18

5:00 Finance, Insurance, & Section 16 Lands Committee

4/19

5:30 Executive Committee

Board of Directors, Terrebonne Construction Company,
Inc. (Immediately following Executive Committee)

6:00 Regular School Board Meeting

7. Board Committee Meeting Reports
 - A. Buildings, Food Service, and Transportation Committee (See Attached Committee Report of March 14, 2016, Meeting)
 - B. Finance, Insurance, and Section 16 Lands Committee (See Attached Committee Report of March 21, 2016, Meeting)
 - C. Education, Technology, and Policy Committee (See Attached Committee Report of March 21, 2016, Meeting)
 - D. Executive Committee (See Attached Committee Report of March 15, 2016, Meeting)
 - E. Board of Directors of Terrebonne Construction Company, Inc. (See Attached Committee Report of March 15, 2016, Meeting)
8. Superintendent's Agenda
 - A. Agenda Items
 - (1) Matter Pertaining to Summer Remediation
 - (2) Proclamation in Observance of Attendance Awareness Week (April 18-22, 2016)

RECOMMENDATION: That the Board approve the following proclamation recognizing April 18-22, 2016, as Attendance Awareness Week:

PROCLAMATION

Whereas the children of our state and nation are our most valued resource;

Whereas the Louisiana Department of Education, Supervisors of Child Welfare and Attendance, the International Association for Truancy and Dropout Prevention, and School Social Workers are cognizant of the need for children to attend school regularly in order to develop educationally, emotionally, and socially; and

Whereas all the people of Louisiana join with the teachers, administrators, and city and parish school officials in encouraging our students to attend school regularly; now, therefore, be it

Resolved; that the Louisiana State Board of Elementary and Secondary Education and the Louisiana Department of Education do hereby proclaim the week of April 18-22, 2016, as "Attendance Awareness Week" in the State of Louisiana and encourages all school districts to plan and develop activities to recognize the thousands of students who attend school regularly.

- (3) Resolution in Observance of Secretaries' Week (April 25-29, 2016), and Secretaries' Day (April 27, 2016)

RECOMMENDATION: That the Board approve the following resolution recognizing April 25-29, 2016, as Secretaries' Week and April 27, 2016, as Secretaries' Day:

RESOLUTION

Whereas April 25-29, 2016, has been proclaimed as Secretaries' Week;

Whereas Wednesday, April 27, 2016, has been designated as Secretaries' Day;

Whereas school and department secretaries are responsive to the well-being of students, professional personnel, support personnel, parents, and the community; and

Whereas the Terrebonne Parish School Board wishes to publicly recognize the contributions that school and department secretaries make to the educational process in our district; now, therefore, be it

Resolved, that the Terrebonne Parish School Board hereby recognizes the week of April 25-29, 2016, as Secretaries' Week and April 27, 2016, as Secretaries' Day and expresses deep appreciation to the secretaries for their unselfish service to schools, departments, and the community; and be it further

Resolved, that copies of this resolution be forwarded to all Terrebonne Parish public schools and office buildings.

- (4) Resolution Acknowledging Teacher Appreciation Week, May 2-6, 2016

RECOMMENDATION: That the Board approve the following resolution acknowledging May 2-6, 2016, as Teacher Appreciation Week:

RESOLUTION

Whereas the week of May 2-6, 2016, has been designated as Teacher Appreciation Week;

Whereas teachers are dedicated to promoting quality instruction for all students;

Whereas teachers mold the minds and influence the lives of thousands of youngsters each year; and

Whereas teachers prepare students for a happy and successful role in society; now, therefore, be it

Resolved, that the Terrebonne Parish School Board hereby acknowledges the week of May 2-6, 2016, as Teacher Appreciation Week and extends heartfelt thanks and appreciation to teachers throughout the district; and be it further

Resolved, that copies of this resolution be forwarded to all Terrebonne Parish public schools and departments.

9. Adjournment

Philip Martin, Superintendent
Terrebonne Parish School Board
P. O. Box 5097
Houma, Louisiana 70361
985-876-7400

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 233, describing the assistance that is necessary.

RLB

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LA 70360**

April 5, 2016

Dear Members of the Board:

The Buildings, Food Service, and Transportation Committee met at 5:00 P.M. on Monday, March 14, 2016, in the Board Room of the School Board Office with the following members present: Mr. L. P. Bordelon, III, Chairman, Mr. Roger Dale DeHart, Vice-Chairman, and Mr. Gregory Harding. Also in attendance were Mr. Richard Jackson, Mr. Donald Duplantis, Superintendent Philip Martin, and members of the staff.

Chairman Bordelon called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mrs. Joaquina Miller Washington addressed the Committee regarding Naming of School Facilities (Terrebonne Career and Technical High School - attached).

Mr. DeHart, seconded by Mr. Bordelon, offered the following motion:

RECOMMENDATION NO. 1

The Committee recommends that the Board approve the request made by Mrs. Joaquina Miller Washington relative to renaming Terrebonne Career and Technical High School to the Louis Miller Terrebonne Career and Technical High School, effective July 1, 2016, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mrs. Polly Martin addressed the Committee regarding Naming of School Facilities (West Park Special Education and Federal Center - attached).

Mr. Harding, seconded by Mr. DeHart, offered the following motion:

RECOMMENDATION NO. 2

The Committee recommends that the Board approve the request made by Mrs. Polly Martin relative to renaming West Park Special Education and Federal Center to the A. D. Martin, Jr. West Park Special Education and Federal Center, effective July 1, 2016, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Charles Dawson, Chief Executive Officer, GeoSurfaces, addressed the Committee regarding substantial completion of the Terrebonne High School Baseball Field.

Mr. Harding, seconded by Mr. DeHart, offered the following motion:

RECOMMENDATION NO. 3

The Committee recommends that the Board approve the substantial completion, dated March 7, 2016, for the Terrebonne High School Baseball Field, subject to the punch list, final inspection, and receipt of the lien-free certificate, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Donald Chamberlain, Plant Operations Manager, addressed the Committee regarding the service contract with Progressive Waste Solutions (attached).

Mr. DeHart, seconded by Mr. Harding, offered the following motion:

RECOMMENDATION NO. 4

The Committee recommends that the Board continue a service contract with Progressive Waste Solutions for a monthly cost of \$17,784.00 per month (a savings of \$1,470.03 per month from the previous contract), for five years (July 5, 2016 - July 5, 2021), and further, authorize the Board President to sign all necessary documents pertaining thereto.

Superintendent Martin addressed the Committee regarding construction update of the new Southdown Elementary School.

Mr. Chamberlain addressed the Committee regarding maintenance updates.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 5:30 P.M.

Respectfully submitted,

L. P. Bordelon, III, Chairman

Roger Dale DeHart, Vice-Chairman

Gregory Harding

SN

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

April 5, 2016

Dear Members of the Board:

The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE met at 5:00 P.M. on Monday, March 21, 2016, in the Board Room of the School Board office, with the following members present: Mr. Donald Duplantis, Chairman, and Mr. Roosevelt Thomas, Vice-Chairman. Dr. Brenda Leroux Babin was absent. Also in attendance were Mr. Roger Dale DeHart, Board President, Mr. L. P. Bordelon, III, Vice-President, Mr. Richard Jackson, Mrs. Vicki Bonvillain, Superintendent Philip Martin, and members of the staff.

Chairman Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mrs. Rebecca Breaux, Chief Financial Officer, presented the 2015/2016 revised budgets for the Special Revenue Funds (attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 1

The Committee recommends that the Board adopt the following 2015/2016 revised budgets for the Special Revenue Funds:

**Special Revenue Funds
Revised Budgets
2015-2016 Fiscal Year**

<u>FUND NUMBER</u>	<u>FEDERAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
-------------------------------	---------------------------------	----------------------------------	---------------------------------------	----------------------------------

210 NCLB TITLE I

	Striving Readers Comprehensive Literacy Program	\$ 995,000	\$ 75,432	\$1,070,432
	-Prior Year	<u>182,254</u>	<u>0</u>	<u>182,254</u>
	TOTAL	\$1,177,254	\$ 75,432	\$1,252,686
220	NCLB TITLE I	\$5,358,909	\$479,131	\$5,838,040
230	Migrant			
	-Current Year	\$ 182,071	\$ 28,955	\$ 211,026
	-Prior Year	21,499	(8,764)	12,735
	-Carry-Over	<u>0</u>	<u>8,764</u>	<u>8,764</u>
	TOTAL	\$ 203,570	\$ 28,955	\$ 232,525
240	U. S. DEPARTMENT OF HEALTH AND HUMAN SERVICES TANF BLOCK GRANT			
	-Early Childhood Program TANF	\$3,651,033	\$ 41,489	\$3,692,522
	-Federal Jobs for America's Graduates TANF	<u>91,562</u>	<u>0</u>	<u>91,562</u>
	TOTAL	\$3,742,595	\$ 41,489	\$3,784,084
310	NCLB TITLE III			
	-Current Year	\$ 72,575	\$ 6,836	\$ 79,411
	-Immigrant Set Aside	19,279	1,612	20,891
	-Immigrant Youth	<u>21,837</u>	<u>0</u>	<u>21,837</u>
	TOTAL	\$ 113,691	\$ 8,448	\$ 122,139
370	NCLB TITLE II PART A			
	-EISENHOWER Act	\$1,432,430	\$122,655	\$1,555,085
	-MSP	<u>28,500</u>	<u>0</u>	<u>28,500</u>
	TOTAL	\$1,460,930	\$122,655	\$1,583,585
490	LCTCS FEDERAL ADULT EDUCATION			
	-Basic Current Year	\$ 214,331	\$ 57,192	\$ 271,523
	-Prior Year	29,448	9,109	38,557
	-Carry-Over	99,433	(9,109)	90,324
	-English Language/Civics			
	-Current Year	36,703	0	36,703
	-Family Literacy			
	-Current Year	39,856	0	39,856
	-Federal Leadership Award			
	-Current Year	10,000	(2,875)	7,125
	-Prior Year	3,376	0	3,376
	-Carry-Over FY15	<u>27,665</u>	<u>14,675</u>	<u>42,340</u>
	TOTAL	\$ 460,812	\$ 68,992	\$ 529,804

560	NCLB TITLE X HOMELESS	\$ 107,303	\$ 6,897	\$ 114,200
590	FEDERAL VOCATIONAL EDUCATION			
	-Current Year	\$ 208,057	\$ 37,933	\$ 245,990
750	NCLB IDEA			
	Special Education			
	-IDEA Part B	\$4,649,661	\$449,620	\$5,099,281
	-St. James PBIS	500	0	500
	-High Cost Services	261,324	(39,446)	221,878
	-Opportunity Grant	0	91,200	91,200
	-Believe and Prepare			
	Cohort 3	0	150,000	150,000
	TOTAL	\$4,911,485	\$651,374	\$5,562,859
760	NCLB IDEA			
	Special Education			
	-Pre-School	\$ 131,912	\$ 12,279	\$ 144,191

<u>FUND NUMBER</u>	<u>STATE FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
142	MFP LEVEL 4 FUNDING REVENUE			
	-Supplemental Course Allocation			
	-MFP	\$ 338,262	(148,176)	\$ 190,086
	-House Bill 1	0	64,796	64,796
	-Career Development Funds	190,086	40,060	230,146
	-High Cost Services			
	-MFP	0	237,348	237,348
	-House Bill 1	0	320,420	320,420
	TOTAL	\$ 528,348	\$514,448	\$1,042,796
	EXPENDITURES			
	-Supplemental Course Allocation			
	-MFP	\$ 339,224	(146,985)	\$ 192,239
	-House Bill 1	0	45,979	45,979
	-Career Development Funds	190,086	67,443	257,529
	-High Cost Services			
	-MFP	0	237,348	237,348
	-House Bill 1	0	320,420	320,420
	TOTAL	\$ 529,310	\$524,205	\$1,053,515

	EXCESS (DEFICIENCY) OF REVENUE	(962)	(9,757)	(10,719)
	BEGINNING FUND BALANCE	962	150,005	150,967
	ENDING FUND BALANCE	\$ 0	\$140,248	\$ 140,248
510	EDUCATION EXCELLENCE REVENUE	\$ 270,000	\$ 0	\$ 270,000
	EXPENDITURES	327,079	(27,123)	299,956
	EXCESS (DEFICIENCY) OF REVENUE	(57,079)	27,123	(29,956)
	BEGINNING FUND BALANCE	67,157	0	67,157
	ENDING FUND BALANCE	\$ 10,078	\$ 27,123	\$ 37,201
550	THE CECIL J. PICARD LA 4 EARLY CHILDHOOD PROGRAM -State	\$ 379,367	\$ 4,311	\$ 383,678
610	8(g) BLOCK GRANTS			
	-Believe and Prepare	\$ 51,629	0	\$ 51,629
	-Principal Fellowship	42,600	0	42,600
	-Math Summer Content Institutes	0	410	410
	TOTAL	\$ 94,229	\$ 410	\$ 94,639

<u>FUND NUMBER</u>	<u>LOCAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
730	LIBRARY ALLOTMENT REVENUE			
	-¾ Cent - LIBRARY	\$ 88,260	\$ 0	\$ 88,260
	EXPENDITURES	159,548	(56,467)	103,081
	EXCESS (DEFICIENCY) OF REVENUE	(71,288)	56,467	(14,821)
	BEGINNING FUND BALANCE	71,288	0	71,288

ENDING FUND BALANCE	\$	0	\$	56,467	\$	56,467
740 STATE TEXTBOOKS						
REVENUE						
-¾ Cent - Textbooks	\$1,000,000		\$	500,000		\$1,500,000
-General Fund - Textbooks	2,500,000		(500,000)			2,000,000
-Non-Public Textbooks	99,426		0			99,426
-Lost/Damaged Books	1,000		0			1,000
TOTAL	\$3,600,426		\$	0		\$3,600,426
EXPENDITURES						
-Textbooks	\$3,501,000		(1,000,000)			\$2,501,000
-Non-Public Textbooks	99,426		0			99,426
TOTAL	\$3,600,426		\$	0		\$2,600,426
EXCESS (DEFICIENCY) OF REVENUE		0		0		1,000,000
BEGINNING FUND BALANCE		0		0		0
ENDING FUND BALANCE	\$	0	\$	0		\$1,000,000

Mr. Jack Moore, Risk Manager, addressed the Committee regarding the Property Insurance Renewal for 2016 (attached).

Mr. Edward J. Daigle, CIC, President – Louisiana Operations, USI Insurance Services, LLC, also addressed the Committee regarding the Property Insurance Renewal for 2016.

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 2

The Committee recommends that the Board accept the renewal offer for Property Insurance through USI Insurance Services, Inc., providing \$50 million dollar limits per occurrence with \$11 million dollar sub-limits for Named Storms, subject to \$100,000.00 deductible per occurrence for all perils except for a three (3%) percent deductible subject to \$500,000.00 minimum per occurrence for Named Storms, effective April 27, 2016, with an annual premium of \$845,653.25.

Mrs. Breaux presented an update on the Sales Tax collections report (attached). She stated sales tax collections for the month of January 2016 are approximately 17.7% lower than January 2015.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mr. Thomas, seconded by Mr. Duplantis, the meeting adjourned at 5:28 P.M.

Respectfully submitted,

Donald Duplantis, Chairman

Roosevelt Thomas, Vice-Chairman

MH

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

April 5, 2016

Dear Members of the Board:

The EDUCATION, TECHNOLOGY, and POLICY COMMITTEE met immediately following the 5:00 P.M. Finance, Insurance, and Section 16 Lands Committee meeting on Monday, March 21, 2016, in the Board Room of the School Board Office, with the following members present: Mr. Richard Jackson, Chairman, Mrs. Vicki Bonvillain, Vice-Chairwoman, and Mrs. Debi Benoit. Also in attendance were, Mr. Roger Dale DeHart, President, Mr. L. P. Bordelon, III, Vice-President, Mr. Donald Duplantis, Mr. Roosevelt Thomas, Superintendent Philip Martin, and members of the staff.

Chairman Jackson called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Graham Douglas, Supervisor of Secondary Education, presented information relative to the 2016 Louisiana SkillsUSA Championship Competition. He stated the competition will be hosted, again this year, at the Terrebonne Career and Technical High School on April 6-8, 2016 (attached).

Mrs. Debi Benoit entered the meeting at this time.

Mr. Douglas presented information relative to the Jump Start Program. The Program offers career courses, workplace experience, and certification in career fields most likely to lead to high-demand and high-wage jobs for high school students. He stated beginning with the 2018-2019 school session there will be only one (1) diploma with two (2) possible pathways. The two (2) pathways students can choose from will either be

the TOPS Pathway (college) or the Jump Start Pathway (career). He explained that the students' transcripts will reflect their chosen pathway (attached).

Mr. Douglas presented information on ACT WorkKeys. He said ACT WorkKeys is an alternative assessment after the initial ACT testing. The Louisiana Department of Education will award Graduation Index Points (GIP) as part of the School Performance Score (SPS) for students who earn a minimum of Silver status on the WorkKeys assessment and allow for credentialing in selected Jump Start Pathways (attached).

Mrs. Peggy Marcel, Supervisor of Federal Programs, presented information on the Terrebonne Partners in Early Childhood Education (T-PIECE) Round-up that was held at the Houma Municipal Auditorium on March 3, 2016. She indicated that seventy-seven (77) parents of three and four year olds, and of toddlers and infants were present. She said the Round-up was very successful (attached).

Mr. Aubrey "Bubba" Orgeron, Assistant Superintendent, provided information pertaining to the new LA Standards established by the Louisiana Department of Education. He explained that the Standards have been approved by BESE and are pending approval from the Governor (attached).

Mr. Orgeron discussed the use of ELA Guidebooks. He said these Guidebooks are accessible for administration and teacher use on the Learnzillion website (attached).

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting adjourned at 6:55 P.M.

Respectfully submitted,

Richard Jackson, Chairman

Vicki Bonvillain, Vice-Chairwoman

Debi Benoit

JB

TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360

April 5, 2016

Dear Members of the Board:

The **Executive Committee** met at 5:30 P.M. on Tuesday, March 15, 2016, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, President, Mr. L. P. Bordelon, III, Vice-President, and Mrs. Vicki Bonvillain. Also in attendance were Mr. Donald Duplantis, Mr. Roosevelt Thomas, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the previous and current month (including supplemental payroll and travel expenses).

The **Executive Committee** addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

Roger Dale DeHart, President

L. P. Bordelon, III, Vice-President

Vicki Bonvillain

MH

**TERREBONNE CONSTRUCTION COMPANY, INC.
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

April 5, 2016

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met immediately following the Executive Committee meeting on Tuesday, March 15, 2016, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, President, Mr. L. P. Bordelon, III, Secretary/Treasurer, and Mrs. Vicki Bonvillain. Also in attendance were Mr. Donald Duplantis, Mr. Roosevelt Thomas, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

The **Board of Directors** allowed the Superintendent and/or his designee to renew a lease with Sobear, Inc., 248 Barrow Street, for a monthly lease of five hundred (\$500.00) dollars on a month-to-month basis, commencing on May 1, 2016, and further, authorized the Board President to sign all necessary documents pertaining thereto.

The **Board of Directors** allowed the Superintendent and/or his designee to renew a lease with Reaves Enterprises, Inc., 625 Belanger Street, for a monthly lease of one thousand (\$1,000.00) dollars on a month-to-month basis, commencing on April 1, 2016, and further, authorized the Board President to sign all necessary documents pertaining thereto.

The **Board of Directors** allowed the Superintendent and/or his designee to renew a lease with T's Sweets and Gifts, 244 Barrow Street, for a monthly lease of four hundred (\$400.00) dollars on a month-to-month basis, commencing on April 1, 2016, and further, authorized the Board President to sign all necessary documents pertaining thereto. The **Board of Directors** received the January and February 2016 financial statements (attached).

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

Roger Dale DeHart, President

L. P. Bordelon, III, Secretary/Treasurer

Vicki Bonvillain

MH