

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

February 3, 2015

The Terrebonne Parish School Board met today at 6:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Roosevelt Thomas, President, presiding, and the following members present: Dr. Brenda Leroux Babin, Vice-President, Mr. Gregory Harding, Mr. Richard Jackson, Mr. L. P. Bordelon, III, Mr. Roger Dale DeHart, Mr. Donald Duplantis, and Ms. Vicki Bonvillain.

ABSENT: Ms. Debi Benoit

Mr. Jackson led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of Werlin Robert, retired school secretary; Shirley McMurray, retired School Teacher; Eula Lagarde, retired School Food Service employee; Clifton Babin, retired Custodian, and St. Clair Davis, retired School Teacher, who recently passed away.

Motion of Mr. DeHart, seconded by Mr. Duplantis, unanimously carried, the Board approved the minutes of School Board Meetings of January 6, 2015, and January 20, 2015, as recorded.

Mr. Donald Bascle, citizen, addressed the Board regarding "Diabetes Management."

Motion of Mr. Duplantis, seconded by Dr. Babin, unanimously carried, the Board granted Mr. Bascle additional time to complete his presentation.

Ms. Benoit entered the meeting, at this time, and was present for the remainder of the proceedings.

The following report of the Finance, Insurance, and Section 16 Lands Committee meeting was presented to the Board with Mr. Thomas, Vice-Chairman, presiding:

Dear Members of the Board:

The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE met in the Board Room of the School Board Office, 201 Stadium Drive, at 5:00 P.M. on Monday, January 26, 2015, with the following members present: Mr. Roosevelt Thomas, Vice-Chairman, and Mr. Donald Duplantis. Ms. Debi Benoit, Chairman, entered after the meeting began. Also in attendance were Mr. L. P. Bordelon, III, Mr. Richard Jackson, Superintendent Philip Martin, and members of the staff.

Mr. Thomas called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Ms. Rebecca Breaux, Chief Financial Officer, addressed the Committee regarding the June 30, 2014, Terrebonne Parish School Board Audit Report.

Mr. Mark Felger, Lanaux & Felger, CPA, presented the annual audit report. He stated the financial statements ending June 30, 2014, had received an "unmodified opinion," which is the best possible rating. Mr. Felger briefly explained the internal control, compliance, and independent accountant

reports. He also discussed the required communication letter (attached) and summarized the financial graphs.

At this time, Ms. Benoit entered the meeting.

Mr. Duplantis, seconded by Mr. Thomas, offered the following motion:

RECOMMENDATION NO. 1

The Committee recommends that the Board receive the June 30, 2014, Terrebonne Parish School Board Audit Report, as presented.

Ms. Breaux addressed the Committee regarding the Meritorious Budget Award (see attached). She stated this Meritorious Budget Award is presented to Terrebonne Parish School Board for excellence in the preparation and issuance of its school entity's budget for the Fiscal Year 2014-2015. The budget adheres to the principles and standards of the Association of School Business Officials International's Meritorious Budget Award criteria. Ms. Breaux also stated our district is one of only two school districts in Louisiana to receive this award this year.

Ms. Breaux presented an update on the Sales Tax collections report (see attached). She stated sales tax collections for the month of November 2014 are 6% lower than November 2013.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mr. Duplantis, seconded by Ms. Benoit, the meeting adjourned at 5:31 P.M.

Respectfully submitted,

Debi Benoit, Chairman

Roosevelt Thomas, Vice-Chairman

Donald Duplantis

MH

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board received the June 30, 2014, Terrebonne Parish School Board Audit Report, as presented.

Motion of Mr. Duplantis, seconded by Ms. Benoit, unanimously carried, the Board ordered the following commendation, as it relates to the Meritorious Budget Award, spread across the minutes:

**ASSOCIATION OF
SCHOOL BUSINESS OFFICIALS
INTERNATIONAL**

This Meritorious Budget Award is presented to:

TERREBONNE PARISH SCHOOL BOARD

For excellence in the preparation and issuance of its school entity's budget
for the Fiscal Year 2014-2015.

The budget adheres to the principles and standards of ASBO International's Meritorious Budget Award criteria.

Terrie S. Simmons, RSBA, CSBO
President

John D. Musso, CAE, RSBA
Executive Director

The report of the Finance, Insurance, and Section 16 Lands Committee meeting was concluded, and President Thomas reassumed the Chair and presided for the remainder of the proceedings.

The Executive Committee report was presented to the Board.

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board received the following Executive Committee report in its entirety:

Dear Members of the Board:

The **Executive Committee** met at 5:00 P.M. on Tuesday, January 20, 2015, in the Board Room of the School Board Office with the following members present: Mr. Roosevelt Thomas, President, and Dr. Brenda Leroux Babin, Vice-President. Others in attendance were Ms. Debi Benoit, Ms. Vicki Bonvillain, Superintendent Philip Martin, and Ms. Rebecca Breaux.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

The **Executive Committee** addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

Roosevelt Thomas, President

Brenda Leroux Babin, Ph.D., Vice-President

MH

The Executive Committee report was concluded.

The report of the Board of Directors of Terrebonne Construction Company, Inc. was then presented to the Board.

Motion of Mr. DeHart, seconded by Ms. Benoit, unanimously carried, the Board received the following report of the Board of Directors of Terrebonne Construction Company, Inc. in its entirety:

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met immediately following the Executive Committee meeting on Tuesday, January 20, 2015, in the Board Room of the School Board Office with the following members present: Mr. Roosevelt Thomas, Dr. Brenda Leroux Babin,

Ms. Debi Benoit, Ms. Vicki Bonvillain, Superintendent Philip Martin, and Ms. Rebecca Breaux.

The **Board of Directors** selected officers for the 2015 Calendar year; Mr. Roosevelt Thomas to serve as President, and Dr. Brenda Leroux Babin to serve as Secretary/Treasurer of the Board of Directors of Terrebonne Construction Company, Inc.

The **Board of Directors** voted to continue banking with JP Morgan Chase Bank, designated the President and Secretary/Treasurer of the Board of Directors and the Superintendent of the Terrebonne Parish School Board to become signatories to the account, authorized any two of those three individuals to sign checks, and authorized the President and/or Secretary/Treasurer of the corporation to execute JP Morgan Chase Bank's standard corporate resolution reflecting the decision as to whom is authorized to sign.

The **Board of Directors** received the December 2014 financial statement (see attachment).

The **Board of Directors** approved the renewal of Flood Insurance from Nationwide Mutual Insurance Company for the period of February 16, 2015, through February 16, 2016, for 240 Barrow Street - \$540.00; 252 Barrow Street - \$992.00; and 623 Belanger Street - \$1,565.00, for a total premium of \$3,097.00 (see attachment).

The **Board of Directors** allowed the Superintendent and/or his designee to lease 252 Barrow Street to Terissa Sons, DBA, T's Sweets and Gifts, for a monthly lease of five hundred (\$500.00) dollars for a period of one (1) year, commencing March 1, 2015, and terminating February 29, 2016, with three (3) one-year options to renew contract at the end of each said period, must provide in advance a five hundred (\$500.00) dollar security deposit, required insurance, and all utilities are tenant's responsibility, and further, authorized the Board President to sign all necessary documents pertaining thereto.

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

Roosevelt Thomas, President

Brenda Leroux Babin, Ph.D., Secretary/Treasurer

MH

The report of the Board of Directors of Terrebonne Construction Company, Inc. was concluded.

Motion of Mr. Duplantis, unanimously seconded, unanimously carried, the Board approved the following proclamation recognizing February 2-6, 2015, as National School Counseling Week in Terrebonne Parish Schools:

PROCLAMATION

WHEREAS, School Counselors are employed in public and private schools to help students reach their full potential; and

WHEREAS, School Counselors are actively committed to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development; and

WHEREAS, School Counselors help parents focus on ways to further the educational, personal, and social growth of their children; and

WHEREAS, School Counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and

WHEREAS, School Counselors seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

WHEREAS, Comprehensive developmental school counseling programs are considered an integral part of the educational process that enables all students to achieve success in schools; now

THEREFORE, BE IT RESOLVED, That the Terrebonne Parish School Board recognizes February 2-6, 2015, as National School Counseling Week in the Terrebonne Parish Public Schools; and

BE IT FURTHER RESOLVED, That copies of this proclamation be forwarded to all Terrebonne Parish Public Schools and office buildings.

Motion of Mr. DeHart, seconded by Mr. Bordelon, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Melissa Plaisance, School Bus Driver in the Transportation Department, beginning February 2, 2015, through May 11, 2015 (medical).

Motion of Mr. DeHart, seconded by Mr. Harding, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Lydia Jackson, School Bus Driver in the Transportation Department, beginning March 2, 2015, through May 28, 2015 (medical).

Motion of Mr. DeHart, seconded by Mr. Duplantis, unanimously carried, the Board voted to go into executive session, at this time (6:25 P.M.), regarding "Matter Pertaining to Pending Litigation – Randal J. LeCompte vs. Tywana N. McKinley, et al, Docket No. 163561 "E," 32nd Judicial District Court, Parish of Terrebonne, State of Louisiana."

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board reconvened in regular session with all members present (6:40 P.M.).

Motion of Dr. Babin, seconded by Mr. Bordelon, unanimously carried, the Board voted to accept the advice of counsel, as it relates to "Matter Pertaining to Pending Litigation – Randal J. LeCompte vs. Tywana N. McKinley, et al, Docket No. 163561 "E," 32nd Judicial District Court, Parish of Terrebonne, State of Louisiana."

Motion of Mr. Duplantis, seconded by Dr. Babin, unanimously carried, the Board voted to go into executive session, at this time (6:45 P.M.), relative to a parent appeal for early readmission of Student #135430.

Motion of Mr. DeHart, seconded by Mr. Duplantis, unanimously carried, the Board reconvened in regular session with all members present (6:55 P.M.).

Mr. Duplantis moved, seconded by Mr. DeHart, that the Board allow Student #135430 to return to school immediately, subject to signing a contract.

A roll call vote having been called for on the foregoing motion, the vote thereon was as follows:

YEAS: Mr. Thomas, Mr. Harding, Mr. Jackson, Mr. Bordelon, Mr. DeHart, Mr. Duplantis, and Ms. Bonvillain

NAYS: Ms. Benoit and Dr. Babin

ABSENT: None

President Thomas declared the foregoing motion carried.

Motion of Mr. Duplantis, seconded by Mr. DeHart, unanimously carried, the Board voted to adjourn its meeting **(7:00 P.M.)**.

/s/ Philip Martin, Secretary

/s/ Roosevelt Thomas, President

RLB