

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

September 4, 2012

The Terrebonne Parish School Board met today at 7:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. L. P. Bordelon, III, President, presiding, and the following members present: Mr. Roger Dale DeHart, Vice-President, Mr. Richard Jackson, Ms. Debi Benoit, Ms. Brenda Leroux Babin, Mr. Donald Duplantis, and Mr. Hayes J. Badeaux.

ABSENT: Mr. Roosevelt Thomas and Mr. Gregory Harding

Mr. Jackson led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of Mr. William "Bill" Davis, retired educator and former Terrebonne Parish School Board Member.

The following report of the Finance, Insurance, and Section 16 Lands Committee meeting was presented to the Board with Mr. Duplantis, Chairman, presiding:

Dear Members of the Board:

The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE met in the Board Room of the School Board Office, 201 Stadium Drive, at 5:00 P.M. on Monday, August 20, 2012, with the following members present: Mr. Donald Duplantis, Chairman, Mr. Roosevelt Thomas, Vice-Chairman, and Ms. Debi Benoit. Also in attendance were Mr. L. P. Bordelon, III, Board President, Mr. Richard Jackson, Superintendent Philip Martin, and members of the staff.

Mr. Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Superintendent Martin addressed the Committee regarding the matter pertaining to Financial Revenues. Superintendent Martin stated that in Louisiana Terrebonne Parish School Board is ranked last in the amount of revenues received from Terrebonne Parish Sales and Property Taxes, and we are also ranked last in our state on the total expenditures spent per pupil (see attached). He explained that there needs to be a change and that in the near future he hopes to bring a plan to the Board seeking ways to deal with persistent budget cuts and rising costs.

Superintendent Martin discussed the matter pertaining to the Assistant Principal position at Upper Little Caillou Elementary School.

Ms. Benoit, seconded by Mr. Thomas, offered the following motion:

RECOMMENDATION NO. 1

The Committee recommends that the Board re-classify Upper Little Caillou Elementary School's current Master Teacher position to that of an Assistant Principal.

Mr. Len Fontaine, Terrebonne Parish School Board Group Health Plan Broker, presented the Committee with the Group Health Claims Analysis (see attached).

Mr. Jack Moore addressed the Committee concerning the Group Life Insurance renewal (see attached).

Ms. Benoit, seconded by Mr. Thomas, offered the following motion:

RECOMMENDATION NO. 2

The Committee recommends that the Board accept the offer for Group Life Insurance from Dearborn National, through Arthur J. Gallagher, Inc., effective October 1, 2012, and authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Moore presented information to the Committee concerning the Workers' Compensation Claims Statistics (see attached).

Ms. Lydia Alleman addressed the Committee regarding the contract renewal for Veazey & Associates, Inc. for petroleum engineering consulting services (see attached).

Ms. Benoit, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 3

The Committee recommends that the Board extend the contract for petroleum engineering consulting services with the firm of Veazey & Associates, Inc. for a five (5) year term from September 5, 2012, to June 30, 2017, and authorize the Board President to sign all necessary documents pertaining thereto, pending board attorney review.

Ms. Alleman addressed the Committee regarding the contract renewal for Bloch, Briggs & Associates for oil and gas lease consulting services (see attached).

Ms. Benoit, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 4

The Committee recommends that the Board extend the contract for oil and gas lease auditing consulting services with the firm of Bloch, Briggs & Associates for a five (5) year term from September 5, 2012, to June 30, 2017, and authorize the Board President to sign all necessary documents pertaining thereto, pending board attorney review.

Mr. Harris Henry presented the Fiscal Year 2011/2012 Louisiana Compliance Questionnaire (see attached).

Ms. Benoit, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 5

The Committee recommends that the Board adopt the following resolution relative to the Louisiana Compliance Questionnaire for the 2011-2012 Fiscal Year:

RESOLUTION NO. _____

BE IT RESOLVED, That the Terrebonne Parish School Board, in connection with the June 30, 2012, audit, adopts the Louisiana Compliance Questionnaire for

submission to Lanaux and Felger, Certified Public Accountants, and confirms that the representations made therein are to the best of the Board's knowledge and belief, and

BE IT FURTHER RESOLVED, That L. P. Bordelon, III, President of Terrebonne Parish School Board, Philip Martin, Superintendent, and Harris Henry, Executive Director of Finance and Auxiliary Services, be authorized to sign said Questionnaire.

Mr. Henry updated the Committee on the Sales Tax collections report. He stated sales tax collections for the month of June 2012 are higher than June 2011(see attached).

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Ms. Benoit, seconded by Mr. Duplantis, the meeting adjourned at 6:00 P.M.

Respectfully submitted,

Donald Duplantis, Chairman

Roosevelt Thomas, Vice-Chairman

Debi Benoit

MH

Motion of Mr. Badeaux, seconded by Mr. Jackson, unanimously carried, the Board reclassified Upper Little Caillou Elementary School's current Master Teacher position to that of an Assistant Principal.

Mr. Harding and Mr. Thomas entered the meeting at this time and were present for the remainder of the proceedings.

Motion of Mr. DeHart, seconded by Mr. Jackson, unanimously carried, the Board accepted the offer for Group Life Insurance from Dearborn National, through Arthur J. Gallagher, Inc., effective October 1, 2012, and authorized the Board President to sign all necessary documents pertaining thereto.

Motion of Mr. DeHart, seconded by Mr. Badeaux, unanimously carried, the Board extended the contract for petroleum engineering consulting services with the firm of Veazey & Associates, Inc. for a five (5) year term from September 5, 2012, to June 30, 2017, and authorized the Board President to sign all necessary documents pertaining thereto, pending board attorney review.

Ms. Lydia Alleman, Purchasing Agent/Grant Specialist, addressed the Board regarding the foregoing motion.

Motion of Mr. Bordelon, seconded by Mr. Jackson, unanimously carried, the Board extended the contract for oil and gas lease auditing consulting services with the firm of Bloch, Briggs & Associates for a five (5) year term from September 5, 2012, to June 30, 2017, and authorized the Board President to sign all necessary documents pertaining thereto, pending board attorney review.

Ms. Alleman addressed the Board regarding the foregoing motion.

Motion of Mr. Badeaux, seconded by Mr. DeHart, unanimously carried, the Board adopted the following resolution relative to the Louisiana Compliance Questionnaire for the 2011-2012 Fiscal Year:

RESOLUTION NO. 1846

BE IT RESOLVED, That the Terrebonne Parish School Board, in connection with the June 30, 2012, audit, adopts the Louisiana Compliance Questionnaire for submission to Lanaux and Felger, Certified Public Accountants, and confirms that the representations made therein are to the best of the Board's knowledge and belief, and

BE IT FURTHER RESOLVED, That L. P. Bordelon, III, President of Terrebonne Parish School Board, Philip Martin, Superintendent, and Harris Henry, Executive Director of Finance and Auxiliary Services, be authorized to sign said Questionnaire.

The report of the Finance, Insurance, and Section 16 Lands Committee meeting was concluded, and President Bordelon reassumed the Chair and presided for the remainder of the proceedings.

The Executive Committee report was presented to the Board.

Motion of Mr. Badeaux, seconded by Mr. DeHart, unanimously carried, the Board received the following Executive Committee report in its entirety:

Dear Members of the Board:

The **Executive Committee** met at 6:00 P.M. on Tuesday, August 21, 2012, in the Board Conference Room of the School Board Office with the following members present: Mr. L. P. Bordelon, III, President, Mr. Roger Dale DeHart, Vice-President, and Mr. Donald Duplantis. Others in attendance were Superintendent Philip Martin, Mr. Harris Henry, and Mrs. Rebecca Breaux.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

The **Executive Committee** addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

L. P. Bordelon, III, President

Roger Dale DeHart, Vice-President

Donald Duplantis

MH

The Executive Committee report was concluded.

The report of the Board of Directors of Terrebonne Construction Company, Inc. was then presented to the Board.

Motion of Mr. DeHart, seconded by Mr. Duplantis, unanimously carried, the Board received the following report of the Board of Directors of Terrebonne Construction Company, Inc. in its entirety:

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met at 6:30 P.M. on Tuesday, August 21, 2012, in the Board Conference Room of the School Board Office with the following members present: Mr. L. P. Bordelon, III, President, Mr. Roger Dale DeHart, Secretary/Treasurer, and Mr. Donald Duplantis. Others in attendance were Superintendent Philip Martin, Mr. Harris Henry, and Mrs. Rebecca Breaux.

The **Board of Directors** received the July 2012 financial statement (attachment).

The **Board of Directors** allowed the Superintendent and/or his designee to negotiate a new lease with Robert Sobert dba/Nationwide Consulting Group, LLC, at 250 Barrow Street (storage room) for a monthly lease of One Hundred Fifty (\$150.00) Dollars for a period of one (1) year, commencing September 15, 2012, and terminating September 14, 2013, with three (3) one-year options to renew contract at the end of each said period, and further, authorize the Board President to sign all necessary documents pertaining thereto.

The **Board of Directors** discussed the 252 Barrow Street tenant's past due rent. They also discussed requiring rent and security deposits from all new tenants in the future.

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

L. P. Bordelon, III, President

Roger Dale DeHart, Secretary/Treasurer

Donald Duplantis

MH

Mr. Harris Henry, Executive Director of Finance & Auxilliary Services, addressed the Board regarding the foregoing report.

The report of the Board of Directors of Terrebonne Construction Company, Inc. was concluded.

At this time, the Board recognized and introduced Dr. Cindy Martin, recently appointed Assistant Principal at Upper Little Caillou Elementary School (former Master Teacher at Upper Little Caillou Elementary School).

Motion of Mr. DeHart, unanimously seconded, unanimously carried, the Board approved the following proclamation recognizing September 17-23, 2012, as Constitution Week:

PROCLAMATION

WHEREAS, Our Founding Fathers, in order to secure the blessings of liberty for themselves and their posterity, did ordain and establish a Constitution for the United States of America; and

WHEREAS, It is of the greatest importance that all citizens fully understand the provisions and principles contained in the Constitution in order to support, preserve, and defend it against all encroachment; and

WHEREAS, The two hundred twenty-fifth anniversary of the signing of the Constitution provides a historic opportunity for all Americans to realize the achievements of the Framers of the Constitution and the rights, privileges, and responsibilities it affords; and

WHEREAS, The independence guaranteed to American citizens, whether by birth or naturalization, should be celebrated by appropriate ceremonies and activities during Constitution Week, September 17 through 23, as designated by proclamation of the President of the United States of America in accordance with Public Law 915;

NOW, THEREFORE, BE IT RESOLVED, That the Terrebonne Parish School Board, in conjunction with the Bayou Lafourche Chapter of the National Society, Daughters of the American Revolution, does hereby proclaim the week of September 17 through 23, 2012, as "Constitution Week" in the schools of Terrebonne Parish and does urge all students to study the Constitution, and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves; and

BE IT FURTHER RESOLVED, That copies of this proclamation be forwarded to all Terrebonne Parish public schools and office buildings.

Ms. Jo Anne Plessala and Ms. Rita Labat, representing the Bayou Lafourche Chapter of the National Society, Daughters of the American Revolution, addressed the Board regarding the foregoing motion. They both thanked the Board for its continued support.

At this time, Superintendent Philip Martin gave an update to the Board on Hurricane Isaac damages as it relates to the Terrebonne Parish School District. He stated that staff worked tirelessly. There was minimal structural damage to school facilities, with the exception of the gymnasium flooring at H. L. Bourgeois High School. There was significant damage to a storage building at Grand Caillou Middle School. Communication in some cases was quite limited, specific to cell phone use. The State borrowed sixteen (16) of our school buses; the National Guard used four of our school buses, and the Terrebonne Parish Sheriff's Department used four of our school buses. Superintendent Martin stated that our District's new software program will enhance communication in the future for both parents and employees. Five days of schools were lost and will have to be made up. The recommended dates for these make-up days are: October 12, 2012 – Fall Break; November 19-20, 2012 – Thanksgiving Holidays; December 21, 2012 – Staff Development/Records Day; and for day #5 extend the school day by an additional six minutes beginning September 24, 2012, through December 20, 2012.

Mr. Duplantis moved, seconded by Mr. DeHart, that the Board allow Student #128450 and Student #104683 to return to their base school, subject to signing a contract.

Ms. Benoit, seconded by Ms. Babin, offered a substitute motion, that the Board go into executive session relative to the readmissions of Student #128450 and Student #104683, separately.

A roll call vote having been called for on the substitute motion, the vote thereon was as follows:

YEAS: Mr. Thomas, Mr. Jackson, Ms. Benoit, Ms. Babin, and Mr. Bordelon

NAYS: Mr. Harding, Mr. DeHart, Mr. Duplantis, and Mr. Badeaux

ABSENT: None

President Bordelon declared the substitute motion carried.

Motion of Mr. DeHart, seconded by Mr. Jackson, unanimously carried, the Board voted to go into executive session, at this time (7:45 P.M.), relative to a parent appeal for early readmission of Student #128450.

Motion of Mr. DeHart, seconded by Ms. Benoit, unanimously carried, the Board reconvened in regular session with all members present (8:05 P.M.).

Motion of Mr. Badeaux, seconded by Mr. Duplantis, with the exception of Ms. Benoit and Ms. Babin who objected, the Board allowed Student #128450 to return to his base school, subject to signing a contract.

Motion of Ms. Babin, seconded by Mr. Thomas, with the exception of Mr. Duplantis who objected, the Board voted to go into executive session, at this time (8:10 P.M.), relative to a parent appeal for early readmission of Student #104683.

Motion of Mr. DeHart, seconded by Mr. Thomas, unanimously carried, the Board reconvened in regular session with all members present (8:20 P.M.).

Motion of Mr. Thomas, seconded by Mr. DeHart, unanimously carried, the Board allowed Student #104683 to return to his base school, subject to signing a contract.

Motion of Ms. Babin, seconded by Mr. DeHart, unanimously carried, the Board voted to adjourn its meeting **(8:30 P.M.)**.

/s/ Philip Martin, Secretary

/s/ L. P. Bordelon, III, President

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