

## **POWERS AND DUTIES**

The Terrebonne Parish School Board is vested with the responsibility and authority to establish policies for the administration and management of the schools in the school district. Any policy not specifically spelled out in the School Board's *Policy Manual* remains the prerogative of the Board. The Board shall act as a legislative body in the determination of policies for the control, operation, maintenance and improvement of the school system in keeping with the needs of the community and applicable state laws. On certain occasions the Board shall also serve as a judicial body to hear complaints and appeals of administrative decisions for employees, publics and/or patrons.

The School Board, through the operation of the public schools, shall make every effort, within the limitations imposed by staff, physical plant, and finances to provide an educational program designed to meet the individual needs of children according to their ages, mental abilities, and vocational or professional interests.

The Board shall be responsible for carrying out all mandatory laws pertaining to education and shall consider, accept or reject provisions of permissive legislation where discretion is so authorized. In all cases where constitutional mandates, federal and/or state statutes, judicial precedents or regulations of duly recognized governmental agencies do not otherwise provide or prohibit, the Board shall consider itself the agent responsible for establishing and appraising the educational activities of the school district.

The members of the Terrebonne Parish School Board shall have authority only when acting as a Board legally in session. The Board shall not be bound in any way by any action or statement on the part of any individual Board Member except when such statement or action is in pursuance of specific instructions from the Board.

No Board Member, by virtue of his/her office, shall exercise any administrative responsibility with respect to the schools or as an individual command the services of any school employee.

### **GENERAL DUTIES**

Three (3) functional areas of responsibilities are recognized with respect to the Terrebonne Parish School Board's administration of public education within the Parish.

1. Policy Making

Planning is basic to all activity. Policy making is that function which determines what shall be done, establishes procedure for accomplishing the tasks, selects an executive officer and delegates to him/her the placing of plans and policies into operation, and provides the financial means for their achievement.

2. Legislative

The legislative function is that function which is concerned with placing into operation the plans and policies, keeping the Board informed and furnishing creative leadership to the Board and to the profession.

3. Appraisal

Appraisal is that function which attempts, through careful examination of facts and conditions, to determine the following:

- a. The efficiency of operation of the general activities.
- b. The worth and value of results of the activities in relation to the efficiency and value of instruction.

**SPECIFIC DUTIES**

The specific duties of the School Board shall include, but not be limited to, the following:

1. To select the person to serve as the chief executive officer and Superintendent of the school district and support such person in the discharge of his/her duties;
2. To establish, approve and evaluate policies relating to the operation of the public schools;
3. To adopt a calendar of school events for each ensuing year, which shall be distributed to the teachers and others as deemed necessary;
4. To adopt the annual budget, consider and approve payrolls, and approve expenditures of funds as recommended by the Superintendent;
5. To consider reports of transacted business and its relation to the financial status of the system;
6. To adopt policies for the direction of the school district that are in the best interests of all students;
7. To delegate to the Superintendent hiring and placement functions of personnel;
8. To determine salary schedules for all employees;
9. To consider reports of the Superintendent on the progress of the schools and advise him/her on recommended changes in the educational program;

10. To adopt plans for structural improvements and determine the means to finance them; and
11. To inform the citizens of the parish and the Legislature of the needs of the schools.

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Ref: La. Rev. Stat. Ann. §§17:51, 17:64, 17:81, 17:84, 17:88, 17:95, 17:97, 17:101, 17:102, 17:103, 17:104, 17:104.1, 17:105, 17:105.1, 17:106, 17:108, 17:109, 17:111, 17:112, 17:158, 17:221, 17:441, 17:442, 17:443, 17:444, 17:1373, 38:2211, 38:2212, 38:2212.1; Board minutes, 11-20-12.