

## FACILITIES CONSTRUCTION

The School Board shall require from the Superintendent or the designated supervisor, a review of the architect's activities in his administration of building construction. The Superintendent/designee shall make periodic reports certifying by his personal knowledge that the work of the construction contractor and the architect is being performed in accordance with plans, specifications, and contracts.

Requests made by contractors for extensions of time to their contracts, for delay or days missed due to inclement weather, shall be documented on a day by day basis and submitted for the Board's consideration. No extension shall be granted where proper documentation has not been submitted and the penalty clause of the contract shall be enforced.

Upon completion of the building construction and a final inspection of all its aspects by the architect, contractors, and school officials, a recommendation for its acceptance may be made to the Board.

### CHANGE ORDERS

The Board, in order to increase or decrease the amount of a contract after bids have been officially accepted by the Board, shall require the approval of a change order. A change order shall be submitted by the contractor to the project architect and upon his recommendation, such change orders shall be submitted to the Superintendent for his recommendation of action to be taken by the Board.

If approved by the Board, the Superintendent or designee, in consultation with the architect, shall put the change order into effect and make it a part of the official contract price.

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Ref: La. Rev. Stat. Ann. §§17:81, 38:2212; Board minutes, 8-18-98.