

## AMERICAN RECOVERY AND REINVESTMENT REPORTING REQUIREMENTS

The Terrebonne Parish School Board shall adhere to federal and state guidelines on the use of funds received through the federal *American Recovery and Reinvestment Act of 2009* (ARRA). These guidelines require the School Board, as sub-recipient of *Recovery Act* funds, to submit quarterly reports on the use of such funds to the Louisiana Department of Education (LDE).

Aimed at providing information into the use of these funds, reports shall be required to include the following detailed information:

1. The total amount of recovery funds received;
2. The amount of recovery funds received that were expended or obligated to projects or activities;
3. A detailed list of all projects or activities for which recovery funds were expended or obligated;
4. Detailed information on any subcontracts or subgrants awarded by the School Board and other payments which may include the data elements required to comply with the *Federal Funding Accountability and Transparency Act of 2006* (Public Law 109–282); and
5. Estimates of jobs created and jobs retained for each project or activity through the use of recovery funds.

As part of the reporting process, the School Board and any other contractor/recipient to be paid by the School Board utilizing Recovery Act funds shall be required to register with the *Central Contractor Registration* (CCR) database for the US Federal Government. In addition, all reporting entities shall also be required to obtain a valid and current Dun and Bradstreet (D&B) D-U-N-S number.

All documentation and data reported shall be preserved and maintained in the School Board office for such time as is necessary to comply with all ARRA reporting requirements.

New policy: December 2010

Ref: *American Recovery and Reinvestment Act of 2009*, (Public Law 111-5); Board minutes, 12-21-10.