

MEETINGS

The Terrebonne Parish School Board has the authority to hold as many Board meetings per month as the Board deems necessary. The Board shall conduct at least one (1) regularly scheduled meeting per month, time, date, and place to be established at the beginning of each calendar year.

At any regular or special meeting of the Board, no business may be transacted which does not come within the purpose or purposes set forth in the agenda for the meeting, except upon *unanimous approval of the members of the Board present* at that meeting. The motion to add an item not on the agenda shall identify the item with reasonable specificity, including the purpose for the proposed addition to the agenda, and shall be entered into the minutes. In keeping with state law and Board policy, prior to any vote to add an item to the agenda, there shall be an opportunity for public comment on the motion.

The public and news media shall be informed of the dates of all regular and special meetings. All meetings shall be open to the public except meetings that meet the criteria described in Louisiana law for being closed meetings.

Official actions or decisions shall be made only in official meetings of the Board. No member of the Board or any committee of the Board shall have the power to act in the name of the Board outside of official Board meetings unless so designated by a majority of the Board duly convened.

TRANSACTION OF BUSINESS

The Terrebonne Parish School Board shall transact all business at a legally called regular or special meeting, in accordance with state law. No transaction of business shall be taken in an executive session. The Board shall not be bound in any way by any statement or action on the part of any individual Board Member or employee except when such statement is in pursuance of special instructions by the Terrebonne Parish School Board.

It shall be the policy of the Terrebonne Parish School Board, while in official session, to refrain from discussing or taking final action on any matter that does not directly affect the operation and/or administration of the Terrebonne Parish School System until such matter has been referred to the appropriate committee of the Board for a recommendation to be given back to the Board.

Revised: November 2008

Ref: La. Rev. Stat. Ann. §§17:81, 42:4.1, 42:42, 42:5, 42:5.2, 42:6, 42:6.1, 42:7, 42:7.1, 42:9, 42:10; Board minutes, 11-18-08.