

# PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

**June 7, 2022**

The Terrebonne Parish School Board met today at 6:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Gregory Harding, President, presiding, and the following members present: Dr. MayBelle N. Trahan, Vice President, Mr. Michael T. LaGarde, Mr. Matthew J. Ford, Mrs. Debi Benoit, Mrs. Stacy V. Solet, Mr. Clyde F. Hamner, Mr. Roger Dale DeHart, and Mr. Dane Voisin.

ABSENT: None

Mr. Ford led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of Lou Ethel Brown, retired school custodian; Linda C. Pete, retired Central Office secretary, and Karoline "Louise" Whipple, retired Central Officer Supervisor of Personnel.

Motion of Mr. DeHart, seconded by Dr. Trahan, unanimously carried, the Board approved the minutes of School Board Meeting of May 3, 2022, and Special School Board Meeting of May 17, 2022, as recorded.

At this time, Superintendent Philip Martin and the Board recognized and congratulated the South Terrebonne High School Baseball Team, along with the administrative (Blaise Pellegrin, Principal) and coaching staff (Coach Mike Barba and Assistant Baseball Coach, Mark Orgeron), for their 2022 Class 4A Baseball State Championship win.

The Board then recognized and commended Camden Duthu (Ellender Memorial High School Junior) and Kobie Kraemer (South Terrebonne High School Sophomore), who are also students at Louis Miller Terrebonne Career and Technical High School, for passing the 10-Test Component for Automotive Service Excellence (ASE).

Superintendent Martin addressed the Board giving his final message to the Board and public, as this will be his last School Board Meeting before retiring on June 30, 2022. He stated serving as Terrebonne Parish School District Superintendent has been his biggest privilege and honor for the past 15 years. He further expressed his gratitude and thanks to the entire Terrebonne Parish School Board, employees, parents, students, and community.

School Board Members expressed their thanks and gratitude to Superintendent Martin and wished him well in his upcoming retirement.

Ms. Ashlee Barahona, Executive Director, Terrebonne Foundation for Academic Excellence (TFAE), addressed the Board in acknowledgment of Superintendent Martin's upcoming retirement. She stated that in appreciation for Superintendent Martin's dedication and commitment to the Terrebonne Parish School District and his support of the TFAE, she was proud to inform him that a Science Grant in his name (Philip Martin Science Fund) has been established.

Superintendent Martin expressed his thanks and gratitude to TFAE.

At this time, Superintendent Martin relinquished his Chair to Superintendent-Elect Bubba Orgeron and wished him well.

Ms. Vicki Cloutier, citizen, addressed the Board regarding "Federal Lunch Money Withheld."

Motion of Mr. Hamner, seconded by Mrs. Benoit, unanimously carried, the Board granted Ms. Cloutier additional time to complete her presentation.

Ms. Glenda Fanguy, citizen, addressed the Board regarding "School Lunch threatened by Biden Administration; Boys using Girls' Restrooms."

Motion of Mr. Hamner, seconded by Mr. Ford, unanimously carried, the Board granted Ms. Fanguy additional time to complete her presentation.

Mr. George Crowdus, citizen, addressed the Board regarding "Recent Federal push to allow access to previously Female only Facilities for those identifying as Transgender."

Motion of Mr. Hamner, seconded by Mr. Ford, unanimously carried, the Board granted Mr. Crowdus additional time to complete his presentation.

Several announcements were made by President Harding relative to upcoming meetings.

The following report of the Buildings, Food Service, and Transportation Committee meeting was presented to the Board with Mr. Voisin, Chairman, presiding:

Dear Members of the Board:

The **BUILDINGS, FOOD SERVICE, AND TRANSPORTATION COMMITTEE** met immediately following the 5:00 P.M. Special School Board meeting on Tuesday, May 17, 2022, in the Board Room of the School Board Office with the following members present: Mr. Dane Voisin, Chairman, and Mr. Gregory Harding. Mr. Roger Dale DeHart, Vice Chairman, was absent. Also in attendance were Mr. Clyde Hamner, Mrs. Debi Benoit, Mr. Matthew Ford, Mrs. Stacy Solet, Mr. Michael LaGarde, Superintendent-Elect Bubba Orgeron, and members of the staff.

Chairman Voisin called the meeting to order.

Mr. Curtis Constrantiche, Risk Manager, addressed the Committee regarding a Bus Lease Agreement between Gulf Coast Social Services and Terrebonne Parish School Board.

### **RECOMMENDATION NO. 1**

**The Committee recommends** that the Board enter into a Bus Lease Agreement between Gulf Coast Social Services and Terrebonne Parish School Board, effective June 14, 2022, to July 26, 2022, to provide bus usage for Gulf Coast Services' LeCirque Summer Camp, provided buses shall run during normal operating hours on weekdays, as needed, mileage reimbursement at a rate of \$1.75 per mile driven, provide and pay bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Constrantiche addressed the Committee regarding Bus Lease Agreement between Terrebonne 4-H and Terrebonne Parish School Board.

**RECOMMENDATION NO. 2**

**The Committee recommends** that the Board enter into a Bus Lease Agreement between Terrebonne 4-H and Terrebonne Parish School Board, effective June 21, 2022, to June 24, 2022, to provide bus usage for the Discovery Center's Youth Program, provided buses shall run during normal operating hours on weekdays, as needed, mileage reimbursement at a rate of \$1.75 per mile driven, provide and pay bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Ms. Diane Powell, Administrator, Terrebonne Parish Consolidated Government Head Start Program, addressed the Committee regarding renewal of an agreement between the Terrebonne Parish Consolidated Government Head Start Program and Terrebonne Parish School Board (attached).

**RECOMMENDATION NO. 3**

**The Committee recommends** that the Board renew the agreement between the Terrebonne Parish Consolidated Government Head Start Program and Terrebonne Parish School Board, for the preparation of meals at Legion Park Elementary, Schriever Elementary, Gibson Elementary, and Southdown Elementary Schools' cooking sites for the 2022-2023 school year, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Marco Gonzalez, Volkert, Inc., addressed the Committee regarding Roof Repair/Replacement Project at Evergreen Jr. High School in response to Hurricane Ida.

**RECOMMENDATION NO. 4**

**The Committee recommends** that the Board issue a "NOTICE TO PROCEED" (as per contractual agreement) to Duplantis Design Group, APC, for plans and specifications for a Roof Repair/Replacement Project at Evergreen Jr. High School, funds to be derived from FEMA reimbursement funds, authorize the advertising of bids, direct that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising for bids, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Scott Griffith, Project Manager, Hammerman & Gainer, addressed the Committee regarding Roof Repair/Replacement Project at Oaklawn Middle School in response to Hurricane Ida.

**RECOMMENDATION NO. 5**

**The Committee recommends** that the Board issue a "NOTICE TO PROCEED" (as per contractual agreement) to Duplantis Design Group, APC, for plans and specifications for a Roof Repair/Replacement Project at Oaklawn Middle School, funds to be derived from FEMA reimbursement funds, authorize the advertising of bids, direct that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising for bids, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Gonzalez addressed the Committee regarding Roof Repair/Replacement Project at Lacache Middle School in response to Hurricane Ida.

**RECOMMENDATION NO. 6**

**The Committee recommends** that the Board issue a "NOTICE TO PROCEED" (as per contractual agreement) to Arcestrate, LLC, for plans and specifications for a Roof Repair/Replacement Project at Lacache Middle School, funds to be derived from FEMA reimbursement funds, authorize the advertising of bids, direct that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising for bids, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Gonzalez addressed the Committee regarding Roof Repair/Replacement Project at Legion Park Elementary School in response to Hurricane Ida.

**RECOMMENDATION NO. 7**

**The Committee recommends** that the Board issue a "NOTICE TO PROCEED" (as per contractual agreement) to Arcestrate, LLC, for plans and specifications for a Roof Repair/Replacement Project at Legion Park Elementary School, funds to be derived from FEMA reimbursement funds, authorize the advertising of bids, direct that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising for bids, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Gonzalez addressed the Committee regarding Roof Repair/Replacement Project at Acadian Elementary School in response to Hurricane Ida.

**RECOMMENDATION NO. 8**

**The Committee recommends** that the Board issue a "NOTICE TO PROCEED" (as per contractual agreement) to Arcestrate, LLC, for plans and specifications for a Roof Repair/Replacement Project at Acadian Elementary School, funds to be derived from FEMA reimbursement funds, authorize the advertising of bids, direct that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising for bids, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Griffith addressed the Committee regarding Classroom Addition to Building M at Louis Miller Terrebonne Career and Technical High School to replace a portable building damaged by Hurricane Ida.

**RECOMMENDATION NO. 9**

**The Committee recommends** that the Board issue a "NOTICE TO PROCEED" (as per contractual agreement) to Cheramie + Bruce Architects, APC, for plans and specifications for a Classroom Addition to Building M at Louis Miller Terrebonne Career and Technical High School, to replace the damaged Portable Building, funds to be derived from FEMA reimbursement funds, authorize the advertising of bids, direct that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior

to advertising for bids, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Gonzalez addressed the Committee regarding purchase of Modular Classroom Buildings at Broadmoor Elementary and Bourg Elementary Schools to replace modular and portable buildings damaged by Hurricane Ida.

#### **RECOMMENDATION NO. 10**

**The Committee recommends** that the Board issue a "NOTICE TO PROCEED" (as per contractual agreement) to Cheramie + Bruce Architects, APC, for plans and specifications for the purchase of an 8-classroom modular building for Broadmoor Elementary School and a 10-classroom modular building for Bourg Elementary School, including demolition of damaged modular and portable buildings and site preparation, funds to be derived from FEMA reimbursement funds, authorize the advertising of bids, direct that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising for bids, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mrs. Rebecca Breaux, Chief Financial Officer, addressed the Committee regarding a change in funding source for the Terrebonne High School HVAC Upgrade Project.

#### **RECOMMENDATION NO. 11**

**The Committee recommends** that the Board approve a change in funding source for the Terrebonne High School HVAC Upgrade Project from ESSER III to the Building Fund, and establish a budget of \$3,282,772.00 in the Building Fund.

Mr. Sammy Poiencot, Supervisor of Plant Operations, addressed the Committee regarding authorization to advertise for Request for Qualifications for Engineering Services for H. L. Bourgeois High School HVAC Project.

#### **RECOMMENDATION NO. 12**

**The Committee recommends** that the Board authorize the Purchasing Department to advertise for Request for Qualifications for Engineering Services for H. L. Bourgeois High School HVAC Project, funds to be derived from ESSER III Funds.

Mrs. Alli Dugas, Purchasing Agent, addressed the Committee regarding contract renewal for the Kitchen Hood Inspection Contract.

#### **RECOMMENDATION NO. 13**

**The Committee recommends** that the Board authorize the renewal of the Kitchen Hood Inspection Contract with Safeworx Safety Solutions, LLC, 195 Corporate Drive, Houma, LA 70360, at the current rates, for a twelve (12) month period, from July 1, 2022, through June 30, 2023, under the same terms and conditions, upon mutual agreement between Terrebonne Parish School Board and Safeworx Safety Solutions.

Mrs. Dugas addressed the Committee regarding contract renewal for the Fire Extinguisher Contract.

**RECOMMENDATION NO. 14**

**The Committee recommends** that the Board authorize the renewal of the Fire Extinguisher Contract with Safeworx Safety Solutions, LLC, 195 Corporate Drive, Houma, LA 70360, at the current rates, for a twelve (12) month period, from July 1, 2022, through June 30, 2023, under the same terms and conditions, upon mutual agreement between Terrebonne Parish School Board and Safeworx Safety Solutions.

Mrs. Dugas addressed the Committee regarding contract renewal for Kitchen Equipment Repair Services.

**RECOMMENDATION NO. 15**

**The Committee recommends** that the Board renew the contracts for Kitchen Equipment Repair Services (Section 1) and Refrigeration Repair Services (Section 2), from the following vendors, for a period of twelve (12) months (July 1, 2022, through June 30, 2023), upon mutual agreement of both Terrebonne Parish School Board and the awarded vendor, under the same terms and conditions:

**Section 1: Kitchen Equipment Repair Services**

Michael Blanchard, Inc. dba, Blanchard's Refrigeration  
314 South Hollywood Rd.  
Houma, LA 70360

**Section 2: Refrigeration Repair Services**

Michael Blanchard, Inc. dba, Blanchard's Refrigeration  
314 South Hollywood Rd.  
Houma, LA 70360

Mrs. Dugas addressed the Committee regarding acceptance of bids received for Maintenance and Repair Services for the 2022-2023 school year.

**RECOMMENDATION NO. 16**

**The Committee recommends** that the Board accept the lowest bids received, meeting all specifications, for the following Maintenance and Repair Services for the 2022-2023 school year and allow the Purchasing Department to re-advertise those sections where no bid was received:

**Chiller/Boiler Mechanic, HVAC Mechanic Services**

LeBlanc & Associates, LLC  
132 Intracoastal Dr.  
Houma, LA 70363

**General Electrical Labor Services**

Tony James Electrical Service  
206 Bayou Bend Drive  
Houma, LA 70364

**Electric Motor Repair Services**

Gulf South Armature, Inc.  
8550 Park Ave.  
Houma, LA 70363

**Plumbing Services**

Volute, Inc.  
313 Venture Blvd.  
Houma, LA 70360

**Floor Tile Removal and Installation Services**

A & R Floor Center, Inc.  
278 Highway 3185  
Thibodaux, LA 70301

**Exterior Replacement Door Services**

Dwayne's Glass & Mirror Works, Inc.  
1425 West Tunnel Blvd., Suite C  
Houma, LA 70360

**Glass and Mirror Cutting Services**

Dwayne's Glass & Mirror Works, Inc.  
1425 West Tunnel Blvd., Suite C  
Houma, LA 70360

**Painting Services**

Southern Contractors & Lawn Care Service  
106 Main Street  
Franklin, LA 70538

**Environmental Abatement and/or Lead Paint, Mold/Mildew Remediation Services**

LLJ Environmental Construction, LLC  
1904 Engineers Road  
Belle Chasse, LA 70037

**Fence Installation Services**

Norris and Boudreaux Contractors, LLC  
1606 Bull Run Road  
Schriever, LA 70395

**Tree Trimming, Cutting, and Removal Services**

Rock's Lawn Care/Stump Out, LLC  
126 Shamrock Drive  
Gray, LA 70359

**Welding Services**

Tamco Professional Coatings, Inc. dba, Prana Fabrication Services  
175 Thompson Road  
Houma, LA 70363

**Grease Trap and Sewer Sump Station Services**

A-1 Vacuum Services  
P.O. Box 1833  
Gray, LA 70359

**Window Blind Installation Services**

A & R Floor Center, Inc.  
278 Highway 3185  
Thibodaux, LA 70301

Mrs. Dugas addressed the Committee regarding acceptance of bids received for Maintenance Supplies and Equipment for the 2022-2023 school year.

**RECOMMENDATION NO. 17**

**The Committee recommends** that the Board accept the lowest bids received, meeting all specifications, for the following Maintenance Supplies and Equipment for the 2022-2023 school year and allow the Purchasing Department to re-advertise those sections where no bid was received:

**AC Supplies and Equipment, New General Supplies**

A/C Supply, Inc.  
1305 Edwards Avenue  
Harahan, LA 70123

**AC Supplies and Equipment, New OEM Parts**

A/C Supply, Inc.  
1305 Edwards Avenue  
Harahan, LA 70123

**AC Supplies and Equipment, New Compressors**

Universal Supply & Equipment, LLC, dba, CIS Supply  
600 Time Saver Ave.  
Harahan, LA 70123

**Plumbing Supplies and Equipment, New Plumbing Equipment**

Coburn Supply Company, Inc.  
350 Pine Street, Suite 850  
Beaumont, TX 77701

**Plumbing Supplies and Equipment, Plumbing Services**

Coburn Supply Company, Inc.  
350 Pine Street, Suite 850  
Beaumont, TX 77701

**Electrical Supplies and Equipment**

Bayou Black Electric Supply  
5086 Highway 311  
Houma, LA 70360

**Building Supplies-Light Bulbs**

Economical Janitorial and Paper Supplies, LLC  
P.O. Box 23607  
New Orleans, LA 70183

**Building Supplies-New Building Supplies**

Morrison Terrebonne Lumber Center  
605 Baratavia Avenue  
Houma, LA 70360

**Building Supplies-Foil Type Insulation Products**

Morrison Terrebonne Lumber  
605 Baratavia Avenue  
Houma, LA 70360

**Building Supplies-Ceiling Tile Supplies**

Morrison Terrebonne Lumber  
605 Baratavia Avenue  
Houma, LA 70360

**Equipment Rental**

Ironman Industrial, LLC  
2131 Bayou Blue Rd.  
Houma, LA 70364

**Topsoil, River Sand, Limestone, Drainage, and Concrete Work**

Norris & Boudreaux Contractors, LLC  
1606 Bull Run Road  
Schriever, LA 70395

**New Sewer Treatment Plant Parts/Repairs/Blower Packages**

Integrated Treatment Systems & Supplies, Inc.  
P.O. Box 107  
Houma, LA 70361



**Miscellaneous Custodial Supplies**

HD Supply Facilities Maintenance, LTS.  
701 San Marco Blvd.  
Jacksonville, FL 32207

Mrs. Breaux addressed the Committee regarding surplus property located at 1236 Highway 665, Montegut, Louisiana 70377 (Pointe-Aux-Chenes Elementary School).

**RECOMMENDATION NO. 18**

**The Committee recommends** that the Board declare property located at 1236 Highway 665, Montegut, Louisiana 70377 (Pointe-Aux-Chenes Elementary School) as surplus, and authorize the Superintendent to have the building and property appraised.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd., addressed the Committee regarding a construction update of the Mulberry Elementary School addition (attached).

Mr. Griffith and representatives from Hammerman and Gainer addressed the Committee regarding update of Hurricane Ida response.

Mr. Gonzalez addressed the Committee regarding update of Hurricane Ida response (attached).

Mr. Poiencot addressed the Committee regarding maintenance updates (attached).

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 6:22 P.M.

Respectfully submitted,

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Dane Voisin, Chairman

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Gregory Harding

SP/sn

Mr. Harding moved, seconded by Mr. Hamner, that the Board enter into a Bus Lease Agreement between Gulf Coast Social Services and Terrebonne Parish School Board, effective June 14, 2022, to July 26, 2022, to provide bus usage for Gulf Coast Services' LeCirque Summer Camp, provided buses shall run during normal operating hours on weekdays, as needed, mileage reimbursement at a rate of \$1.75 per mile driven, provide and pay bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Substitute motion of Mr. DeHart, seconded by Mr. Hamner, with the exception of Mr. LaGarde who objected, the Board waived current Policy File E-3.2a Special Use of School Buses and entered into a Bus Lease Agreement between Gulf Coast Social Services and Terrebonne Parish School Board, effective June 14, 2022, to July 26, 2022, to provide bus usage for Gulf Coast Services' LeCirque Summer Camp, provided buses shall run during normal operating hours on weekdays, as needed, mileage reimbursement at the current fair adjusted rate of \$2.50 per mile driven, provide and pay bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met, and

further, authorized the Board president to sign all necessary documents pertaining thereto.

Mr. Ford moved, seconded by Mr. Hamner, that the Board enter into a Bus Lease Agreement between Terrebonne 4-H and Terrebonne Parish School Board, effective June 21, 2022, to June 24, 2022, to provide bus usage for the Discovery Center's Youth Program, provided buses shall run during normal operating hours on weekdays, as needed, mileage reimbursement at a rate of \$1.75 per mile driven, provide and pay bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Substitute motion of Mrs. Benoit, seconded by Mr. DeHart, with the exception of Mr. LaGarde who objected, the Board waived current Policy File E-3.2a Special Use of School Buses and entered into a Bus Lease Agreement between Terrebonne 4-H and Terrebonne Parish School Board, effective June 21, 2022, to June 24, 2022, to provide bus usage for the Discovery Center's Youth Program, provided buses shall run during normal operating hours on weekdays, as needed, mileage reimbursement at the current fair adjusted rate of \$2.50 per mile driven, provide and pay bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met, and further, authorized the Board president to sign all necessary documents pertaining thereto.

Motion of Mr. Hamner, seconded by Mrs. Solet, unanimously carried, the Board renewed the agreement between the Terrebonne Parish Consolidated Government Head Start Program and Terrebonne Parish School Board for the preparation of meals at Legion Park Elementary, Schriever Elementary, Gibson Elementary, and Southdown Elementary Schools' cooking sites for the 2022-2023 school year, and further, authorized the Board president to sign all necessary documents pertaining thereto.

Ms. Diane Powell, Administrator, Terrebonne Parish Consolidated Government Head Start Program, addressed the Board regarding the foregoing motion.

Motion of Mrs. Benoit, seconded by Dr. Trahan, unanimously carried, the Board issued a "NOTICE TO PROCEED" (as per contractual agreement) to Duplantis Design Group, APC, for plans and specifications for a Roof Repair/Replacement Project at Evergreen Jr. High School, funds to be derived from FEMA reimbursement funds, authorized the advertising of bids, directed that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising for bids, and further, authorized the Board president to sign all necessary documents pertaining thereto.

Motion of Dr. Trahan, seconded by Mrs. Solet, unanimously carried, the Board issued a "NOTICE TO PROCEED" (as per contractual agreement) to Duplantis Design Group, APC, for plans and specifications for a Roof Repair/Replacement Project at Oaklawn Middle School, funds to be derived from FEMA reimbursement funds, authorized the advertising of bids, directed that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising for bids, and further, authorized the Board president to sign all necessary documents pertaining thereto.

Motion of Dr. Trahan, seconded by Mrs. Benoit, unanimously carried, the Board issued a "NOTICE TO PROCEED" (as per contractual agreement) to Archestrade, LLC, for plans and specifications for a Roof Repair/Replacement Project at Lacache Middle School, funds to be derived from FEMA reimbursement funds, authorized the advertising of bids, directed that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to

advertising for bids, and further, authorized the Board president to sign all necessary documents pertaining thereto.

Motion of Mr. Hamner, seconded by Mrs. Solet, unanimously carried, the Board issued a "NOTICE TO PROCEED" (as per contractual agreement) to Archestrade, LLC, for plans and specifications for a Roof Repair/Replacement Project at Legion Park Elementary School, funds to be derived from FEMA reimbursement funds, authorized the advertising of bids, directed that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising for bids, and further, authorized the Board president to sign all necessary documents pertaining thereto.

Motion of Mrs. Solet, seconded by Mrs. Benoit, unanimously carried, the Board issued a "NOTICE TO PROCEED" (as per contractual agreement) to Archestrade, LLC, for plans and specifications for a Roof Repair/Replacement Project at Acadian Elementary School, funds to be derived from FEMA reimbursement funds, authorized the advertising of bids, directed that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising for bids, and further, authorized the Board president to sign all necessary documents pertaining thereto.

Motion of Mr. DeHart, seconded by Mr. Hamner, unanimously carried, the Board issued a "NOTICE TO PROCEED" (as per contractual agreement) to Cheramie + Bruce Architects, APC, for plans and specifications for a Classroom Addition to Building M at Louis Miller Terrebonne Career and Technical High School, to replace the damaged Portable Building, funds to be derived from FEMA reimbursement funds, authorized the advertising of bids, directed that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising for bids, and further, authorized the Board president to sign all necessary documents pertaining thereto.

Motion of Mrs. Solet, seconded by Mrs. Benoit, unanimously carried, the Board issued a "NOTICE TO PROCEED" (as per contractual agreement) to Cheramie + Bruce Architects, APC, for plans and specifications for the purchase of an 8-classroom modular building for Broadmoor Elementary School and a 10-classroom modular building for Bourg Elementary School, including demolition of damaged modular and portable buildings and site preparation, funds to be derived from FEMA reimbursement funds, authorized the advertising of bids, directed that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising for bids, and further, authorized the Board president to sign all necessary documents pertaining thereto.

Motion of Mr. Hamner, seconded by Mr. Ford, unanimously carried, the Board approved a change in funding source for the Terrebonne High School HVAC Upgrade Project from ESSER III to the Building Fund, and established a budget of \$3,282,772.00 in the Building Fund.

Motion of Mr. Hamner, seconded by Mrs. Solet, unanimously carried, the Board authorized the Purchasing Department to advertise for Request for Qualifications for Engineering Services for H. L. Bourgeois High School HVAC Project, funds to be derived from ESSER III Funds.

Motion of Mr. Hamner, seconded by Mr. DeHart, unanimously carried, the Board authorized the renewal of the Kitchen Hood Inspection Contract with Safeworx Safety Solutions, LLC, 195 Corporate Drive, Houma, LA 70360, at the current rates, for a twelve (12) month period, from July 1, 2022, through June 30, 2023, under the same terms and conditions, upon mutual agreement between Terrebonne Parish School Board and Safeworx Safety Solutions.

Motion of Mr. DeHart, seconded by Mr. Hamner, unanimously carried, the Board authorized the renewal of the Fire Extinguisher Contract with Safeworx Safety Solutions, LLC, 195 Corporate Drive, Houma, LA 70360, at the current rates, for a twelve (12) month period, from July 1, 2022, through June 30, 2023, under the same terms and conditions, upon mutual agreement between Terrebonne Parish School Board and Safeworx Safety Solutions.

Motion of Mrs. Solet, seconded by Mr. Hamner, unanimously carried, the Board renewed the contracts for Kitchen Equipment Repair Services (Section 1) and Refrigeration Repair Services (Section 2), from the following vendors, for a period of twelve (12) months (July 1, 2022, through June 30, 2023), upon mutual agreement of both Terrebonne Parish School Board and the awarded vendor, under the same terms and conditions:

**Section 1: Kitchen Equipment Repair Services**

Michael Blanchard, Inc. dba, Blanchard's Refrigeration  
314 South Hollywood Rd.  
Houma, LA 70360

**Section 2: Refrigeration Repair Services**

Michael Blanchard, Inc. dba, Blanchard's Refrigeration  
314 South Hollywood Rd.  
Houma, LA 70360

Motion of Mr. Hamner, seconded by Mr. DeHart, unanimously carried, the Board accepted the lowest bids received, meeting all specifications, for the following Maintenance and Repair Services for the 2022-2023 school year and allowed the Purchasing Department to re-advertise those sections where no bid was received:

**Chiller/Boiler Mechanic, HVAC Mechanic Services**

LeBlanc & Associates, LLC  
132 Intracoastal Dr.  
Houma, LA 70363

**General Electrical Labor Services**

Tony James Electrical Service  
206 Bayou Bend Drive  
Houma, LA 70364

**Electric Motor Repair Services**

Gulf South Armature, Inc.  
8550 Park Ave.  
Houma, LA 70363

**Plumbing Services**

Volute, Inc.  
313 Venture Blvd.  
Houma, LA 70360

**Floor Tile Removal and Installation Services**

A & R Floor Center, Inc.  
278 Highway 3185  
Thibodaux, LA 70301

**Exterior Replacement Door Services**

Dwayne's Glass & Mirror Works, Inc.  
1425 West Tunnel Blvd., Suite C  
Houma, LA 70360

**Glass and Mirror Cutting Services**

Dwayne's Glass & Mirror Works, Inc.  
1425 West Tunnel Blvd., Suite C

Houma, LA 70360

**Painting Services**

Southern Contractors & Lawn Care Service  
106 Main Street  
Franklin, LA 70538

**Environmental Abatement and/or Lead Paint, Mold/Mildew Remediation Services**

LLJ Environmental Construction, LLC  
1904 Engineers Road  
Belle Chasse, LA 70037

**Fence Installation Services**

Norris and Boudreaux Contractors, LLC  
1606 Bull Run Road  
Schriever, LA 70395

**Tree Trimming, Cutting, and Removal Services**

Rock's Lawn Care/Stump Out, LLC  
126 Shamrock Drive  
Gray, LA 70359

**Welding Services**

Tamco Professional Coatings, Inc. dba, Prana Fabrication Services  
175 Thompson Road  
Houma, LA 70363

**Grease Trap and Sewer Sump Station Services**

A-1 Vacuum Services  
P.O. Box 1833  
Gray, LA 70359

**Window Blind Installation Services**

A & R Floor Center, Inc.  
278 Highway 3185  
Thibodaux, LA 70301

Mrs. Solet moved, seconded by Mr. Hamner, that the Board accept the following lowest bids received, meeting all specifications, for the following Maintenance Supplies and Equipment for the 2022-2023 school year and allow the Purchasing Department to re-advertise those sections where no bid was received:

**AC Supplies and Equipment, New General Supplies**

A/C Supply, Inc.  
1305 Edwards Avenue  
Harahan, LA 70123

**AC Supplies and Equipment, New OEM Parts**

A/C Supply, Inc.  
1305 Edwards Avenue  
Harahan, LA 70123

**AC Supplies and Equipment, New Compressors**

Universal Supply & Equipment, LLC, dba, CIS Supply  
600 Time Saver Ave.  
Harahan, LA 70123

**Plumbing Supplies and Equipment, New Plumbing Equipment**

Coburn Supply Company, Inc.  
350 Pine Street, Suite 850  
Beaumont, TX 77701

**Plumbing Supplies and Equipment, Plumbing Services**

Coburn Supply Company, Inc.

350 Pine Street, Suite 850  
Beaumont, TX 77701

**Electrical Supplies and Equipment**

Bayou Black Electric Supply  
5086 Highway 311  
Houma, LA 70360

**Building Supplies-Light Bulbs**

Economical Janitorial and Paper Supplies, LLC  
P.O. Box 23607  
New Orleans, LA 70183

**Building Supplies-New Building Supplies**

Morrison Terrebonne Lumber Center  
605 Barataria Avenue  
Houma, LA 70360

**Building Supplies-Foil Type Insulation Products**

Morrison Terrebonne Lumber  
605 Barataria Avenue  
Houma, LA 70360

**Building Supplies-Ceiling Tile Supplies**

Morrison Terrebonne Lumber  
605 Barataria Avenue  
Houma, LA 70360

**Equipment Rental**

Ironman Industrial, LLC  
2131 Bayou Blue Rd.  
Houma, LA 70364

**Topsoil, River Sand, Limestone, Drainage, and Concrete Work**

Norris & Boudreaux Contractors, LLC  
1606 Bull Run Road  
Schriever, LA 70395

**New Sewer Treatment Plant Parts/Repairs/Blower Packages**

Integrated Treatment Systems & Supplies, Inc.  
P.O. Box 107  
Houma, LA 70361

**Miscellaneous Custodial Supplies**

HD Supply Facilities Maintenance, LTS.  
701 San Marco Blvd.  
Jacksonville, FL 32207

Substitute motion of Mr. DeHart, seconded by Mrs. Benoit, unanimously carried, the Board accepted the following lowest bids received, meeting all specifications, for the following Maintenance Supplies and Equipment for the 2022-2023 school year and allowed the Purchasing Department to re-advertise those sections where no bid was received:

**AC Supplies and Equipment, New General Supplies**

A/C Supply, Inc.  
1305 Edwards Avenue  
Harahan, LA 70123

**AC Supplies and Equipment, New OEM Parts**

A/C Supply, Inc.  
1305 Edwards Avenue  
Harahan, LA 70123

**AC Supplies and Equipment, New Compressors**

Universal Supply & Equipment, LLC dba, CIS Supply  
600 Time Saver Avenue  
Harahan, LA 70123

**Plumbing Supplies and Equipment- New Plumbing Equipment**

Coburn Supply Company, Inc.  
350 Pine Street, Suite 850  
Beaumont, TX 77701

**Plumbing Supplies and Equipment- Plumbing Supplies**

Coburn Supply Company, Inc.  
350 Pine Street, Suite 850  
Beaumont, TX 77701

**Electrical Supplies and Equipment**

Bayou Black Electric Supply  
5086 Hwy. 311  
Houma, LA 70360

**Building Supplies- Light Bulbs**

Economical Janitorial and Paper Supplies, LLC  
P.O. Box 23607  
New Orleans, LA 70183

**Building Supplies- New Building Supplies**

Morrison Terrebonne Lumber  
605 Barataria Avenue  
Houma, LA 70360

**Building Supplies- Foil Type Insulation Products**

Morrison Terrebonne Lumber  
605 Barataria Avenue  
Houma, LA 70360

**Building Supplies- Ceiling Tile Supplies**

Morrison Terrebonne Lumber  
605 Barataria Avenue  
Houma, LA 70360

**Equipment Rental**

Ironman Industrial, LLC  
2131 Bayou Blue Road  
Houma, LA 70394

**Top Soil, River Sand, Limestone, Drainage, and Concrete**

Norris and Boudreaux Contractors, LLC  
1606 Bull Run Road  
Schriever, LA 70395

**New Sewer Treatment Plant Parts/Repairs/Blower Packages**

Integrated Treatment Systems & Supplies, Inc.  
P.O. Box 107  
Houma, LA 70361

**Miscellaneous Custodial Supplies**

Economical Janitorial and Paper Supplies, LLC  
P.O. Box 23607  
New Orleans, LA 70183

Motion of Mrs. Benoit, seconded by Mrs. Solet, with the exception of Mr. Hamner who objected, the Board declared property located at 1236 Highway 665, Montegut, Louisiana 70377 (Pointe-Aux-Chenes Elementary School) as surplus, and authorized the Superintendent to have the building and property appraised.

Ms. Kathryn Richard, Board Attorney, addressed the Board regarding the foregoing motion.

The report of the Buildings, Food Service, and Transportation Committee meeting was concluded, and President Harding reassumed the Chair.

The following report of the Finance, Insurance, and Section 16 Lands Committee meeting was presented to the Board with Mr. Hamner, Chairman, presiding:

Dear Members of the Board:

The **FINANCE, INSURANCE, AND SECTION 16 LANDS COMMITTEE** met immediately following the 5:00 P.M. Special School Board Meeting and the Buildings, Food Service, and Transportation Committee meeting on Tuesday, May 17, 2022, in the Board Room of the School Board Office with the following members present: Mr. Clyde Hamner, Chairman, Mr. Michael LaGarde, Vice Chairman, and Mrs. Stacy Solet. Also in attendance were Mr. Gregory Harding, President, Mr. Dane Voisin, Mrs. Debi Benoit, Mr. Matthew Ford, Superintendent-Elect Bubba Orgeron, and members of the staff.

Chairman Hamner called the meeting to order.

Mr. Len Fontaine, Senior Vice President, Hub International, presented information on Group Health Claims for the 1<sup>st</sup> quarter of 2022.

Mr. Curtis Constrantiche, Risk Manager, presented information from the Insurance Advisory Committee meeting of April 27, 2022.

Mr. Constrantiche addressed the Committee regarding renewal of Student Accident Insurance (attached).

### **RECOMMENDATION NO. 1**

**The Committee recommends** that the Board accept the proposal from Marc Harris (Agent of Record) underwritten by Mutual of Omaha, for Student Accident Insurance, including Volunteer Workers, with limits of \$25,000.00 per accident, and Catastrophic Athletic Accident Insurance, underwritten by Zurich Insurance Co., with limits of \$1,000,000.00, effective August 1, 2022, with an annual premium in the amount of \$182,651.00.

Mr. Constrantiche addressed the Committee regarding renewal of Crime Insurance (attached).

### **RECOMMENDATION NO. 2**

**The Committee recommends** that the Board accept the proposal from Travelers Casualty and Surety Co. (USI, Broker of Record) for Crime Insurance, with limits of \$100,000.00, and with additional limits of \$150,000.00 on key personnel, subject to a \$1,000.00 deductible, effective July 1, 2022, with an annual premium in the amount of \$7,835.00, guaranteed for three (3) years.

Mr. Constrantiche addressed the Committee regarding renewal of Excess Casualty Insurance (attached).

### **RECOMMENDATION NO. 3**

**The Committee recommends** that the Board accept the renewal offer for Excess Casualty Insurance from Lloyd's of London/Brit Group (Arthur J.



Gallagher of Louisiana, Inc., Broker of Record) covering Automobile Liability, General Liability, Errors and Omissions Liability, and Sexual Abuse/Harassment Liability, with limits of \$1,000,000.00 per occurrence with a \$3,000,000.00 General Aggregate limit for General Liability, \$1,000,000.00 per accident for Auto Liability, and \$1,000,000.00 per claim for Errors and Omissions and Sexual Abuse/Harassment Liability, subject to \$300,000.00 Self-Insured Retention, with an annual premium of \$215,991.00, rejecting Uninsured/Underinsured Motorist Liability and Terrorism, effective July 1, 2022, through July 1, 2023, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Constrantiche addressed the Committee regarding renewal of Boiler and Machinery Insurance (attached).

#### **RECOMMENDATION NO. 4**

**The Committee recommends** that the Board accept the renewal offer for Boiler and Machinery Insurance from Travelers Insurance Company (Arthur J. Gallagher of Louisiana, Inc., Broker of Record), with an annual premium of \$12,217.00, subject to \$2,500.00 deductible, effective July 1, 2022, through July 1, 2023.

Mr. Constrantiche addressed the Committee regarding the proposal of Excess Workers' Compensation Insurance (attached).

#### **RECOMMENDATION NO. 5**

**The Committee recommends** that the Board accept the proposal for Excess Workers' Compensation Insurance from Midwest Employers Casualty (USI Insurance Services, LLC, Broker of Record), with \$500,000.00 Self-Insured Retention, effective July 1, 2022, through July 1, 2024, with a minimum annual premium in the amount of \$99,715.00.

Mr. Constrantiche addressed the Committee regarding renewal of Flood Insurance (attached).

#### **RECOMMENDATION NO. 6**

**The Committee recommends** that the Board authorize the renewal of Flood Insurance with Ledet Agency, Inc., through Wright National Flood Insurance Co., effective July 1, 2022, with an estimated annual premium in the amount of \$153,356.00.

Mr. Constrantiche addressed the Committee regarding renewal of Cyber Liability Insurance (attached).

#### **RECOMMENDATION NO. 7**

**The Committee recommends** that the Board accept the renewal for Cyber Liability Insurance from Houston Casualty (USI Insurance Services, LLC, Broker of Record), with an annual premium of \$53,428.00, subject to a \$100,000.00 deductible, with limits of \$1,000,000.00, effective July 1, 2022, through June 30, 2023.

Mrs. Alli Dugas, Purchasing Agent, addressed the Committee regarding the Official Journal for the 2022-2023 Fiscal Year.

**RECOMMENDATION NO. 8**

**The Committee recommends** that the Board select *The Courier* to serve as the Official Journal for the Terrebonne Parish School Board, at the current rates, from July 1, 2022, through June 30, 2023.

Mrs. Dugas addressed the Committee regarding renewal of the Ink and Toner Cartridges contract.

**RECOMMENDATION NO. 9**

**The Committee recommends** that the Board authorize the renewal of the Ink and Toner Cartridges Contract with The Tree House, P. O. Box 413, Norwood, MA 02062, at the current rates, for a twelve (12) month period beginning July 1, 2022, through June 30, 2023, under the same terms and conditions, and upon mutual agreement between Terrebonne Parish School Board and The Tree House.

Mrs. Dugas addressed the Committee regarding renewal of the Office Supply Catalog contract.

**RECOMMENDATION NO. 10**

**The Committee recommends** that the Board authorize the renewal of the Office Supply Catalog Contract with Stire Office World, 1060 West Tunnel Boulevard, Houma, LA 70360, at the current rates, for a twelve (12) month period, from July 1, 2022, through June 30, 2023, under the same terms and conditions, and upon mutual agreement between Terrebonne Parish School Board and Stire Office World.

Mrs. Dugas addressed the Committee regarding a campsite renewal for Campsite Lot A on the left descending bank of Minor's Canal in Section 16, Township 19 South, Range 16 East (Near Lake Decade).

**RECOMMENDATION NO. 11**

**The Committee recommends** that the Board approve the renewal of a campsite lease for Campsite Lot A on the left descending bank of Minor's Canal in Section 16, Township 19 South, Range 16 East (Near Lake Decade), with Lance Schouest, for a period of ten (10) years beginning July 3, 2022, through July 3, 2032, with an annual lease rate of \$500.00; and further, authorize the Board president to sign all necessary documents pertaining thereto.

The topic regarding the reclassification of one of the two existing Child Welfare and Attendance positions as Director of Child Welfare and Attendance, with permission to advertise the Director of Child Welfare and Attendance position, was presented.

A motion was offered by Mr. LaGarde; however, the motion failed to carry due to lack of a second.

The topic regarding the addition of the Director of Human Resources position, with permission to advertise the Director of Human Resources position, was presented.

A motion was offered by Mrs. Solet; however, the motion failed to carry due to lack of a second.

Mrs. Rebecca Breaux, Chief Financial Officer, presented information on the Monthly Budget-to-Actual Comparison report (attached) and gave an update on the Sales Tax collections report (attached). She stated that sales tax collections for the month of March 2022 are approximately 17.5% higher than March 2021.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, the meeting was adjourned at 7:18 P.M.

Respectfully submitted,

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Clyde Hamner, Chairman

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Michael LaGarde, Vice Chairman

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Stacy Solet

RB/bp

Motion of Mr. DeHart, seconded by Mrs. Solet, unanimously carried, the Board accepted the proposal from Marc Harris (Agent of Record) underwritten by Mutual of Omaha, for Student Accident Insurance, including Volunteer Workers, with limits of \$25,000.00 per accident, and Catastrophic Athletic Accident Insurance, underwritten by Zurich Insurance Co., with limits of \$1,000,000.00, effective August 1, 2022, with an annual premium in the amount of \$182,651.00.

Motion of Mr. DeHart, seconded by Mrs. Solet, unanimously carried, the Board accepted the proposal from Travelers Casualty and Surety Co. (USI, Broker of Record) for Crime Insurance, with limits of \$100,000.00, and with additional limits of \$150,000.00 on key personnel, subject to a \$1,000.00 deductible, effective July 1, 2022, with an annual premium in the amount of \$7,835.00, guaranteed for three (3) years.

Motion of Mrs. Solet, seconded by Dr. Trahan, unanimously carried, the Board accepted the renewal offer for Excess Casualty Insurance from Lloyd's of London/Brit Group (Arthur J. Gallagher of Louisiana, Inc., Broker of Record) covering Automobile Liability, General Liability, Errors and Omissions Liability, and Sexual Abuse/Harassment Liability, with limits of \$1,000,000.00 per occurrence with a \$3,000,000.00 General Aggregate limit for General Liability, \$1,000,000.00 per accident for Auto Liability, and \$1,000,000.00 per claim for Errors and Omissions and Sexual Abuse/Harassment Liability, subject to \$300,000.00 Self-Insured Retention, with an annual premium of \$215,991.00, rejecting Uninsured/Underinsured Motorist Liability and Terrorism, effective July 1, 2022, through July 1, 2023, and further, authorized the Board president to sign all necessary documents pertaining thereto.

Motion of Mr. Voisin, seconded by Mr. LaGarde, unanimously carried, the Board accepted the renewal offer for Boiler and Machinery Insurance from Travelers Insurance Company (Arthur J. Gallagher of Louisiana, Inc., Broker of Record), with an annual premium of \$12,217.00, subject to \$2,500.00 deductible, effective July 1, 2022, through July 1, 2023.

Motion of Mrs. Solet, seconded by Mr. LaGarde, unanimously carried, the Board accepted the proposal for Excess Workers' Compensation Insurance from Midwest Employers Casualty (USI Insurance Services, LLC, Broker of Record), with \$500,000.00 Self-Insured Retention, effective July 1, 2022, through July 1, 2024, with a minimum annual premium in the amount of \$99,715.00.

Mr. Curtis Constrantiche, Risk Manager, addressed the Board regarding the foregoing motion.

Motion of Mr. DeHart, seconded by Mrs. Solet, unanimously carried, the Board authorized the renewal of Flood Insurance with Ledet Agency, Inc., through Wright National Flood Insurance Co., effective July 1, 2022, with an estimated annual premium in the amount of \$153,356.00.

Motion of Mr. Voisin, seconded by Mr. LaGarde, with the exception of Mrs. Benoit who objected, the Board accepted the renewal for Cyber Liability Insurance from Houston Casualty (USI Insurance Services, LLC, Broker of Record), with an annual premium of \$53,428.00, subject to a \$100,000.00 deductible, with limits of \$1,000,000.00, effective July 1, 2022, through June 30, 2023.

Motion of Mr. Voisin, seconded by Mr. LaGarde, with the exception of Mr. Ford and Mr. DeHart who objected, the Board selected *The Courier* to serve as the Official Journal for the Terrebonne Parish School Board, at the current rates, from July 1, 2022, through June 30, 2023.

Motion of Mrs. Solet, seconded by Mr. LaGarde, unanimously carried, the Board authorized the renewal of the Ink and Toner Cartridges Contract with The Tree House, P.O. Box 413, Norwood, MA 02062, at the current rates, for a twelve (12) month period beginning July 1, 2022, through June 30, 2023, under the same terms and conditions, and upon mutual agreement between Terrebonne Parish School Board and The Tree House.

Motion of Dr. Trahan, seconded by Mrs. Solet, unanimously carried, the Board authorized the renewal of the Office Supply Catalog Contract with Stire Office World, 1060 West Tunnel Boulevard, Houma, LA 70360, at the current rates, for a twelve (12) month period, from July 1, 2022, through June 30, 2023, under the same terms and conditions, and upon mutual agreement between Terrebonne Parish School Board and Stire Office World.

Motion of Mr. DeHart, seconded by Mr. Voisin, unanimously carried, the Board approved the renewal of a campsite lease for Campsite Lot A on the left descending bank of Minor's Canal in Section 16, Township 19 South, Range 16 East (Near Lake Decade), with Lance Schouest, for a period of ten (10) years beginning July 3, 2022, through July 3, 2032, with an annual lease rate of \$500.00; and further, authorized the Board president to sign all necessary documents pertaining thereto.

Mrs. Benoit moved, seconded by Dr. Trahan, that the Board approve, as presented at the May 17, 2022, Finance, Insurance, and Section 16 Lands Committee meeting, the reclassification of one of the two existing Child Welfare and Attendance positions as Director of Child Welfare and Attendance, with permission to advertise the Director of Child Welfare and Attendance position.

Mr. Bubba Orgeron, Superintendent-Elect, addressed the Board regarding the foregoing motion.

A lengthy discussion ensued.

A roll call vote having been called for on the motion, the vote thereon was as follows:

**YEAS:** Mr. Harding, Mr. Ford, Mrs. Benoit, Mr. DeHart, Dr. Trahan, and Mr. Voisin

**NAYS:** Mr. LaGarde, Mrs. Solet, and Mr. Hamner

**ABSENT:** None

Chairman Hamner declared the foregoing motion carried.

Mr. Ford moved, seconded by Mr. DeHart, that the Board approve, as presented at the May 17, 2022, Finance, Insurance, and Section 16 Lands Committee meeting, the addition of a Director of Human Resources position, with permission to advertise the Director of Human Resources position.

A lengthy discussion ensued.

Mr. LaGarde left the meeting at this time (8:22 P.M.) and was absent for the remainder of the proceedings.

A roll call vote having been called for on the motion, the vote thereon was as follows:

**YEAS:** Mr. Harding, Mr. Ford, Mrs. Benoit, Mr. DeHart, Dr. Trahan, and Mr. Voisin

**NAYS:** Mrs. Solet and Mr. Hamner

**ABSENT:** Mr. LaGarde

Chairman Hamner declared the foregoing motion carried.

The report of the Finance, Insurance, and Section 16 Lands Committee meeting was concluded, and President Harding reassumed the Chair.

The following report of the Executive Committee meeting was presented to the Board with Dr. Trahan, vice president, presiding:

Dear Members of the Board:

The **EXECUTIVE COMMITTEE** met immediately following the 5:00 P.M. Special School Board Meeting; the Buildings, Food Service, and Transportation Committee meeting; and the Finance, Insurance, and Section 16 Lands Committee meeting on Tuesday, May 17, 2022, in the Board Room of the School Board Office with the following members present: Mr. Gregory Harding, President, and Mr. Michael LaGarde. Dr. MayBelle Trahan, Vice President, was absent. Also in attendance were Mr. Clyde Hamner, Mrs. Debi Benoit, Mr. Matthew Ford, Mrs. Stacy Solet, Mr. Dane Voisin, Superintendent-Elect Bubba Orgeron, and Mrs. Rebecca Breaux.

President Harding called the meeting to order.

**The Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

There were no Committee member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned at 7:20 P.M.

Respectfully submitted,

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Gregory Harding, President

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Michael LaGarde

RB/bp

Mrs. Rebecca Breaux, Chief Financial Officer, addressed the Committee regarding invoices as it pertained to budgets for Central Office upgrades.

Motion of Mr. Harding, seconded by Mrs. Solet, unanimously carried, the Board received, as presented, the foregoing report of the Executive Committee in its entirety.

The Executive Committee report was concluded.

The following report of the Education, Technology, and Policy Committee meeting was presented to the Board with Mrs. Benoit, Chairwoman, presiding:

Dear Members of the Board:

The **EDUCATION, TECHNOLOGY, AND POLICY COMMITTEE** met immediately following the 5:00 P.M. Special School Board Meeting; Buildings, Food Service, and Transportation Committee; Finance, Insurance, and Section 16 Lands Committee; and Executive Committee meetings on Tuesday, May 17, 2022, in the Board Room of the School Board Office with the following members present: Mrs. Debi Benoit, Chairwoman, Mr. Matthew Ford, Vice Chairman, and Mrs. Stacy Solet, Ad-hoc Member. Dr. MayBelle Trahan was absent. Also in attendance were Mr. Clyde Hamner, Mr. Michael LaGarde, Mr. Dane Voisin, Superintendent-Elect Bubba Orgeron, and members of the staff.

Chairwoman Benoit called the meeting to order.

Mr. Nathan Cotten, S.T.E.M. Curriculum Specialist, presented information regarding the American Petroleum Institute Delta Chapter Advisory Board Teacher Award. The Award consists of three (3) categories: Service in Teaching Award (\$200), Distinguished Teacher Award (\$300), and Chairman's Award (\$500). Ms. Adrianna Adams, Science Teacher at South Terrebonne High School, was awarded the Chairman's Award; and Ms. Emily Stoufflet, Algebra I Teacher at Terrebonne High School, was awarded the Distinguished Teacher Award. The Committee extended congratulations to each of the ladies and thanked them for their continued support in our schools.

Mr. Ford, presented information regarding approval to live-stream all Committee meetings (regular and special).

### **RECOMMENDATION NO. 1**

**The Committee recommends** that the Board approve live-streaming of all Committee meetings (regular and special), and archive the meetings on the Terrebonne Parish School Board website.

Dr. Monica Breaux, Supervisor of Special Education, presented information regarding the Interagency Agreement between Terrebonne Parish School Board and Terrebonne Parish Consolidated Government, on behalf of the Head Start Program (attached).

**RECOMMENDATION NO. 2**

**The Committee recommends** that the Board approve, as presented, the Interagency Agreement between Terrebonne Parish School Board and Terrebonne Parish Consolidated Government, on behalf of the Head Start Program, for the 2022-2023 School Year, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Agenda Item #5, Matter pertaining to revision of Policy FILE: F-11.4 Sick Leave, failed in Committee due to lack of a motion.

Superintendent-Elect Orgeron presented information regarding revisions to Policy FILE: H-3.4 Mandatory School Uniforms (attached).

**RECOMMENDATION NO. 3**

**The Committee recommends** that the Board approve, as presented, revised Policy FILE: H-3.4 Mandatory School Uniforms.

Superintendent-Elect Orgeron presented information regarding adjusted make-up days on the 2022-2023 school calendar (attached).

**RECOMMENDATION NO. 4**

**The Committee recommends** that the Board approve, as presented, the adjusted make-up days on the 2022-2023 school calendar.

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting was adjourned at 7:53 P.M.

Respectfully submitted,

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Debi Benoit, Chairwoman

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Matthew Ford, Vice Chairman

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Stacy Solet, Ad-hoc Member

ABO/jb

Motion of Mr. Hamner, seconded by Mr. Ford, unanimously carried, the Board approved the live-streaming of all Committee meetings (regular and special), and archive the meetings on the Terrebonne Parish School Board website.

Motion of Mr. Ford, seconded by Mrs. Solet, unanimously carried, the Board approved, as presented, the Interagency Agreement between Terrebonne Parish School Board and Terrebonne Parish Consolidated Government, on behalf of the Head Start Program, for the 2022-2023 School Year, and further, authorized the Board President to sign all necessary documents pertaining thereto.

Ms. Diane Powell, Administrator, Terrebonne Parish Consolidated Government Head Start Program, addressed the Board regarding the foregoing motion.

Motion of Mr. Harding, seconded by Mrs. Solet, unanimously carried, the Board approved, as presented, revised Policy FILE: H-3.4 Mandatory School Uniforms.

Motion of Mr. Voisin, seconded by Mr. Ford, unanimously carried, the Board approved, as presented, the adjusted make-up days on the 2022-2023 school calendar.

Dr. Trahan moved, seconded by Mr. Voisin, that the Board approve, as presented at the May 17, 2022, Education, Technology, and Policy Committee meeting, the revision to Policy FILE: F-11.4 Sick Leave.

Mrs. Kathryn Richard, Board Attorney; Dr. Debra Yarbrough, Supervisor of Personnel, and Mrs. Rebecca Breau, Chief Financial Officer, addressed the Board regarding the foregoing motion.

Following a lengthy discussion, Mr. Ford, seconded by Mr. Hamner, offered a substitute motion, that the Board defer the matter pertaining to revision of Policy FILE: F-11.4 Sick Leave until the July 19, 2022, Education, Technology, and Policy Committee meeting.

A roll call vote having been called for on the substitute motion, the vote thereon was as follows:

**YEAS:** Mr. Harding, Mr. Ford, Mrs. Solet, Mr. Hamner, and Mr. Voisin

**NAYS:** Mrs. Benoit, Mr. DeHart, and Dr. Trahan

**ABSENT:** Mr. LaGarde

Chairwoman Benoit declared the foregoing substitute motion carried.

The report of the Education, Technology, and Policy Committee meeting was concluded, and President Harding reassumed the Chair and presided for the remainder of the proceedings.

Motion of Mr. DeHart, seconded by Mrs. Benoit, unanimously carried, the Board accepted the lowest bids received, meeting all specifications, for site preparation in response to Hurricane Ida at Broadmoor Elementary and Bourg Elementary Schools from the following vendors, and further, authorized the Board president to sign all necessary documents pertaining thereto:

**Broadmoor Elementary School**

Foret Contracting Group, LLC  
354 West Main Street  
Thibodaux, LA 70301 \$607,300.00

**Bourg Elementary School**

Foret Contracting Group, LLC  
354 West Main Street  
Thibodaux, LA 70301 \$545,900.00

Motion of Mrs. Benoit, seconded by Mr. Ford, unanimously carried, the Board accepted the lowest bid received, meeting all specifications, for Abatement Services in response to Hurricane Ida, at East Street School/TAPPS, in the amount of \$48,500.00, from 1 Priority Environmental Services, LLC, 4028 Daley Ave., Fort Worth, TX 76180, and further, authorized the Board president to sign all necessary documents pertaining thereto.

Motion of Mr. Hamner, seconded by Mr. Ford, unanimously carried, the Board waived Policy FILE: B-11.1 Regular Meetings and extended the time for tonight's meeting beyond three (3) hours.



Motion of Mr. Voisin, seconded by Dr. Trahan, unanimously carried, the Board accepted the bid received, meeting all specifications, for Abatement Services in response to Hurricane Ida, at South Terrebonne High School, in the amount of \$136,750.00, from Gill Industries, Ltd., 1718 Engineers Road Suite B, Belle Chasse, LA 70037, and further, authorized the Board president to sign all necessary documents pertaining thereto.

Superintendent-Elect Orgeron addressed the Board regarding the foregoing motion and gave a brief update.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd.; Mr. Adam Lefort, Grant Specialist, and Mr. Craig Hebert, AIA, A Professional Architect Corp., addressed the Board regarding the foregoing motion.

Motion of Dr. Trahan, seconded by Mr. Voisin, unanimously carried, the Board accepted the bid received, meeting all specifications, for Abatement & Remediation Services in response to Hurricane Ida, at Ellender Memorial High School, in the amount of \$305,000.00, from Gill Industries, Ltd., 1718 Engineers Road Suite B, Belle Chasse, LA 70037, and further, authorized the Board president to sign all necessary documents pertaining thereto.

Mr. Hebert addressed the Board regarding the foregoing motion.

Mr. Hamner left the meeting at this time (9:10 P.M.) and was absent for the remainder of the proceedings.

Motion of Mr. DeHart, seconded by Mrs. Solet, unanimously carried, the Board accepted the proposal, meeting all specifications, for Architectural Services for the Legion Park Elementary School Window Replacement Project from Archestrade, LLC, 207 Equity Blvd., Houma, LA 70360, issued a "NOTICE TO PROCEED" with plans and specifications for the project, monies to be derived from the Coronavirus Response and Relief Supplemental Appropriations Act-CRRSA (ESSER III), authorized the advertising of bids, directed that any project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising of bids, and further, authorized the Board president to sign all necessary documents pertaining thereto.

Motion of Mrs. Benoit, seconded by Mr. Voisin, unanimously carried, the Board accepted the proposal, meeting all specifications, for Architectural Services for the Outdoor Classroom/Play Spaces Project from Cheramie + Bruce Architects, PC, P.O. Box 1247, Houma, LA 70361, issued a "NOTICE TO PROCEED" with plans and specifications for the project, monies to be derived from the Coronavirus Response and Relief Supplemental Appropriations Act-CRRSA (ESSER III), authorized the advertising of bids, directed that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising of bids, and further, authorized the Board president to sign all necessary documents pertaining thereto.

Motion of Mr. Voisin, seconded by Mrs. Benoit, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Dorothy Rose, School Bus Operator in the Transportation Department, beginning May 20, 2022, through May 31, 2022 (medical).

Superintendent-Elect Bubba Orgeron presented the following personnel actions for the period of April 25, 2022, through May 27, 2022 [list of non-instructional/support personnel (appointments, resignations, and retirements – Information Only)]:

<b>New Employees - Non-Instructional Personnel</b>					
Name	Position		Location		Effective Date
ANDERSON, CURTIS	CUSTODIAN III-A 12M		LEGION PARK ELEMENTARY		05/23/22
ANDERSON, DARLENE	CUSTODIAN III-A 12M		TERREBONNE HIGH		05/17/22
HAGEN, MELISSA	EXECUTIVE SECRETARY		CENTRAL OFFICE		04/27/22
ROBERTSON, LAQUINTA	TITLE I PARA		JUVENILE DETENTION CENTER		04/26/22
<b>Resignations - Non-Instructional Personnel</b>					
Name	Position		Location	Term Code	Term Date
CELESTIN, LETISHA	CUSTODIAN III-A 12M		SCHRIEVER ELEMENTARY	Resigned	04/26/22
SASSER, HADEN	CUSTODIAN III-A 12M		UPPER LITTLE CAILLOU ELEM	Resigned	05/05/22
VERDIN, JORDAN	CUSTODIAN III-A 12M		GRAND CAILLOU ELEMENTARY	Resigned	05/27/22
<b>Retirements - Non-Instructional Personnel</b>					
Name	Position	Service Years	Location	Term Code	Term Date
LYONS, TINA	SFS TECHNICIAN	18.78 YEARS	SOUTH TERREBONNE HIGH	Disability Retirement	05/02/22

At this time, President Harding addressed the Board regarding School Board Member Training Hours earned by Terrebonne Parish School Board Members, in accordance with Act 705.

Motion of Mrs. Benoit, seconded by Mr. Voisin, unanimously carried, the Board acknowledged the official transcript from the Louisiana School Boards Association for the Training Hours earned by Terrebonne Parish School Board Members for Calendar Year 2021, in accordance with Act 705, and further, ordered said acknowledgment spread across the minutes, as follows:

**Louisiana School Boards Association  
620 Florida Street, Suite 100  
Baton Rouge, LA 70801**

**2021 Transcript**

**Michael LaGarde – District 1 Compliance Status: Compliant**

2021 LSBA Convention Credit Hrs. 7.5  
2021 Southern Region Conference Credit Hrs. 6  
2021 Ethics Governance Credit Hr. 1  
**Yearly Total: 14.5 Hours**

**Gregory Harding – District 2 Compliance Status: Compliant**

2021 LSBA Convention Credit Hrs. 10  
2021 Southern Region Conference Credit Hrs. 6  
2021 School System Credit Hrs. 1  
2021 Ethics Governance Credit Hr. 1  
**Yearly Total: 18 Hours**

**Matthew Ford – District 3 Compliance Status: Compliant**

2021 Southern Region Conference Credit Hrs. 7  
2021 Ethics Governance Credit Hr. 1  
**Yearly Total: 8 Hours**

**Debi Benoit – District 4 Compliance Status: Compliant**

2021 LSBA Convention Credit Hrs. 6  
2021 Southern Region Conference Credit Hrs. 8  
2021 School System Credit Hrs. 1  
2021 Ethics Governance Credit Hr. 1  
**Yearly Total: 16 Hours**

**Stacy Solet – District 5 Compliance Status: Compliant**

2021 Southern Region Conference Credit Hrs. 8  
2021 School System Credit Hrs. 1  
2021 Ethics Governance Credit Hr. 1  
**Yearly Total: 10 Hours**

**Clyde Hamner – District 6 Compliance Status: Compliant**

2021 LSBA Convention Credit Hrs. 7.5

2021 Southern Region Conference Credit Hrs. 7

2021 School System Credit Hrs. 1

2021 Ethics Governance Credit Hr. 1

**Yearly Total: 16.5 Hours**

**Roger Dale DeHart – District 7 Compliance Status: Compliant**

2021 Southern Region Conference Credit Hrs. 8

2021 School System Credit Hrs. 1

2021 Ethics Governance Credit Hr. 1

**Yearly Total: 10 Hours**

**Dr. MayBelle Trahan – District 8 Compliance Status: Compliant**

2021 Southern Region Conference Credit Hrs. 9.5

2021 School System Credit Hrs. 1

2021 Ethics Governance Credit Hr. 1

**Yearly Total: 11.5 Hours**

**Dane Voisin – District 9 Compliance Status: Compliant**

2021 Southern Region Conference Credit Hrs. 9.5

2021 School System Credit Hrs. 1

2021 Ethics Governance Credit Hr. 1

**Yearly Total: 11.5 Hours**

Motion of Mrs. Benoit, seconded by Mr. Ford, unanimously carried, the Board voted to adjourn its meeting **(9:25 P.M.)**.

/s/ Philip Martin, Secretary

/s/ Gregory Harding, President

RLB