

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

School Board Meeting – October 5, 2021

Order of Business

6:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of August 3, 2021, and Special Emergency School Board Meeting of September 9, 2021

RECOMMENDATION: That the Board approve the minutes of School Board Meeting of August 3, 2021, and Special Emergency School Board Meeting of September 9, 2021, as recorded.

6. Announcements

10/11 Indigenous Peoples' Day (2nd Monday in October)

10/19

4:30 Executive Committee

5:00 Education, Technology, & Policy Committee
Buildings, Food Service, & Transportation Committee
Finance, Insurance, & Section 16 Lands Committee

11/02

6:00 Regular School Board Meeting

7. Board Committee Meeting Reports

A. Executive Committee (see attached Committee report of August 17,

2021, meeting)

- B. Buildings, Food Service, & Transportation Committee (see attached Committee report of August 17, 2021, meeting)
 - C. Finance, Insurance, & Section 16 Lands Committee (see attached Committee report of August 17, 2021, meeting)
 - D. Education, Technology, & Policy Committee (see attached Committee Report of August 17, 2021, meeting)
8. Superintendent's Agenda
- A. Agenda Items
 - (1) Resolution in Observance of National School Bus Safety Week, October 18-22, 2021

RECOMMENDATION: That the Board approve the following resolution recognizing October 18-22, 2021, as National School Bus Safety Week:

RESOLUTION

Whereas Louisiana parish and city systems provide free transportation for students each school day;

Whereas the citizens of this state recognize the efforts and dedication of the administrators, teachers, school bus drivers, and other employees who make the school systems operational on a daily basis;

Whereas all officials of public and non-public schools strive for the efficient and safe transportation of all students; and

Whereas the State of Louisiana, the Department of Education, and the Office of School and Community Support recognize the commendable efforts displayed by all involved in the school transportation program; now, therefore, be it

Resolved, that the Terrebonne Parish School Board does hereby proclaim the week of October 18-22, 2021, as "National School Bus Safety Week;" and be it further

Resolved, that copies of this resolution be forwarded to all Terrebonne Parish public schools and office buildings.

(2) Resolution in Observance of the Month of October 2021 as National Anti-Bullying Month

RECOMMENDATION: That the Board approve the following resolution in observance of the month of October 2021 as National Anti-Bullying Month:

RESOLUTION

Whereas school bullying has become an increasingly significant problem in the United States;

Whereas almost twenty percent (20%) of the youth in the United States are estimated to be involved in bullying each year, either as a bully or as a victim;

Whereas an estimated one hundred sixty thousand students in kindergarten through twelfth grade miss school every day to a fear of being bullied;

Whereas bullying can take many forms, including verbal, physical, and most recently in cyberspace, and can happen in many places on and off school grounds;

Whereas it is important for Terrebonne Parish School District administrators to be aware of bullying, and to encourage discussion of the problem as a school system; and

Whereas the Terrebonne Parish School District is united in its desire to educate and encourage positive behaviors and to eliminate bullying behaviors; now, therefore, be it

Resolved, that the Terrebonne Parish School District hereby proclaims its unified commitment to the education and prevention of bullying within our communities and schools, exploring solutions to the problem, including cyber-bullying, and offering support in raising awareness and recognizing the month of October 2021 as National Anti-Bullying Month in Terrebonne Parish Public Schools; and be it further

Resolved, that copies of this resolution be forwarded to all Terrebonne Parish public schools and office buildings.

- (3) Resolution Declaring Month of November 2021 as Native American Indian Heritage Month in the Terrebonne Parish School System

RECOMMENDATION: That the Board approve the following resolution declaring the month of November 2021 as Native American Indian Heritage Month in the Terrebonne Parish School System:

RESOLUTION

Whereas the Title VI Indian Education Program is a viable part of the Terrebonne Parish educational system;

Whereas emphasis on the cultural heritage of Indian students is one of the four goals of the Title VI Indian Education Grant;

Whereas the month of November has been observed as "Native American Indian Heritage Month" since 1990;

Whereas instructional lessons on Indians and their heritage are traditionally taught to students during the month of November; and

Whereas the Title VI Indian Education staff and the Title VI Indian Education Parent Committee are requesting that the month of November 2021 be recognized as Native American Indian Heritage Month in the Terrebonne Parish School System; now, therefore, be it

Resolved, that the Terrebonne Parish School Board does hereby declare the month of November 2021 as Native American Indian Heritage Month in the Terrebonne Parish School System; and be it further

Resolved, that copies of this resolution be forwarded to all Terrebonne Parish public schools and departments.

- (4) Personnel Section

- (a) Leave of Absence

- 1) Family and Medical Leaves

RECOMMENDATION: That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Kellie H. Champagne, Teacher at South Terrebonne High School, beginning September 16, 2021, through December 17, 2021 (family).

RECOMMENDATION: That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Lori Lirette, Teacher at Grand Caillou Elementary School, beginning September 24, 2021, through November 3, 2021 (family).

(b) Personnel Actions for Period of June 11, 2021, through September 24, 2021 [list of professional instructional and non-instructional/support personnel (contract renewal, appointments, resignations, and retirements – Information Only)]

(5) Matter bearing upon approval to advertise for bids for a Catalog Contract on Materials and Supplies for Teaching

RECOMMENDATION: That the Board authorize the Purchasing Department to advertise for bids for a Catalog Contract on Materials and Supplies for Teaching.

(6) Matter bearing upon authorization to advertise for six-month bids for Meats and Frozen Items, and Canned and Dry Goods for the 2022 spring school session.

RECOMMENDATION: That the Board authorize the Child Nutrition Department to proceed with the advertisement of six-month bids (January 1, 2022, through June 30, 2022), for Meats and Frozen Items, and Canned and Dry Goods for the 2022 spring school session.

(7) Matter bearing upon the acceptance of bids received for Supplies and Disposables related to COVID Response, Protection, and Cleaning

RECOMMENDATION: That the Board accept the lowest bids received, meeting all specifications, on Supplies and Disposables related to COVID Response, Protection, and Cleaning from the

following vendors for a period of seven (7) months from October 5, 2021, to June 30, 2022:

- Line 1: **Disinfecting Wipes**
Economical Janitorial and Paper Supplies, LLC
P.O. Box 23607
New Orleans, LA 70183

- Line 2: **Disinfectant Aerosol Spray**
HiTouch Business Services, LLC
320 Tech Park Drive, St. 100
LaVergne, TN 37086

- Line 3: **Hand Sanitizer with Pump**
Unipak Corp. No. 2
P.O. Box 300027
Brooklyn, NY 11230

- Line 4: **Alcohol Wipes**
Healthy School Supply, LLC
2093A Philadelphia Pike
Claymont, DE 19703

- Line 5: **Three-ply Disposable Masks**
Cedar Promo
705 N Elm Street
Hindsdale, IL 60521

- Line 6: **Bottled Water, 8 ounce bottles**
Economical Janitorial and Paper Supplies, LLC
P.O. Box 23607
New Orleans, LA 70183

- Line 7: **KN95 Masks**
HiTouch Business Services, LLC
320 Tech Park Drive, St. 100
LaVergne, TN 37086

- Line 8: **Disposable Tray - Five Compartment, Round**
Economical Janitorial and Paper Supplies, LLC
P.O. Box 23607
New Orleans, LA 70183

- Line 9: **Disposable Tray - Five Compartment, Rectangular**
Economical Janitorial and Paper Supplies, LLC

P.O. Box 23607
New Orleans, LA 70183

Line 10: **Fruit/Vegetable Cups, 8 Ounce**
Economical Janitorial and Paper Supplies, LLC
P.O. Box 23607
New Orleans, LA 70183

Line 11: **Food Tray Liners**
Economical Janitorial and Paper Supplies, LLC
P.O. Box 23607
New Orleans, LA 70183

(8) Parent Appeals for Student Readmission (Executive Session)

- Readmission of Student #0152315
- Readmission of Student #0147826

(9) Update on Assessment of School Damages as a result of Hurricane Ida

9. Individual School Board Member

A. Mr. Clyde Hamner - Legislative Update

10. Adjournment

Philip Martin, Superintendent
Terrebonne Parish School Board
P. O. Box 5097
Houma, Louisiana 70361
985-876-7400

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 860-233, describing the assistance that is necessary.

RLB

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

October 5, 2021

Dear Members of the Board:

The **EXCECUTIVE COMMITTEE** met at 4:30 P.M. on Tuesday, August 17, 2021, in the Board Room of the School Board Office with the following members present: Mr. Gregory Harding, president, and Dr. MayBelle Trahan, vice president. Mr. Michael LaGarde was absent. Also in attendance were Mrs. Stacy Solet, Mr. Roger Dale DeHart, and Superintendent Philip Martin.

President Harding called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

The Executive Committee examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

There were no Committee member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned at 4:34 P.M.

Respectfully submitted,

Gregory Harding, President

MayBelle Trahan, Ed.D., Vice President

RB/bp

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

October 5, 2021

Dear Members of the Board:

The **BUILDINGS, FOOD SERVICE, AND TRANSPORTATION COMMITTEE** met at 5:00 P.M. on Tuesday, August 17, 2021, in the Board Room of the School Board Office with the following members present: Mr. Dane Voisin, chairman, Mr. Roger Dale DeHart, vice chairman, and Mr. Gregory Harding. Also in attendance were Mrs. Stacy Solet, Dr. MayBelle Trahan, Board vice president, Mr. Clyde Hamner, Mr. Matthew Ford, Mr. Michael LaGarde, Mrs. Debi Benoit, Superintendent Philip Martin, and members of the staff.

Chairman Voisin called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Craig Hebert, AIA, A Professional Architect Corp., addressed the Committee regarding a construction update of the Gym Roof Replacement at South Terrebonne High School.

Mr. Merlin Lirette, AIA, CEF, The Merlin Group, Ltd., addressed the Committee regarding a construction update of the Mulberry Elementary School addition (attached).

Mr. Sammy Poiencot, Plant Operations Manager, addressed the Committee regarding maintenance updates (attached).

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 5:35 P.M.

Respectfully submitted,

Dane Voisin, Chairman

Roger Dale DeHart, Vice Chairman

Gregory Harding

SP/sn

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

October 5, 2021

Dear Members of the Board:

The **FINANCE, INSURANCE, AND SECTION 16 LANDS COMMITTEE** met immediately following the 5:00 P.M. Buildings, Food Service, and Transportation Committee meeting on Tuesday, August 17, 2021, in the Board Room of the School Board Office with the following members present: Mr. Clyde Hamner, chairman, Mr. Michael LaGarde, vice chairman, and Mrs. Stacy Solet. Also in attendance were Dr. MayBelle Trahan, Mr. Matthew Ford, Mrs. Debi Benoit, Mr. Roger Dale DeHart, Superintendent Philip Martin, and members of the staff.

Chairman Hamner called the meeting to order.

Superintendent Martin addressed the Committee regarding consideration of the Budget Adoption Resolution, providing for adoption of the following Original Operating Budgets for Fiscal Year 2021/2022:

- a. General Operating Fund
- b. 1 Cent Sales Tax Fund
- c. 1/2 Cent Sales Tax Fund
- d. 3/4 Cent Sales Tax Fund
- e. Child Nutrition Program Fund
- f. Special Revenue Funds

RECOMMENDATION NO. 1

The Committee recommends that the Board adopt the following Budget Adoption Resolution which provides for adopting the General Operating Fund, 1 Cent Sales Tax Fund, 1/2 Cent Sales Tax Fund, 3/4 Cent Sales Tax Fund, Child Nutrition Program Fund, and various Special Revenue Funds for the 2021/2022 Fiscal Year:

**TERREBONNE PARISH SCHOOL BOARD
BUDGET ADOPTION RESOLUTION**

RESOLUTION NO. _____

Resolution adopting operating budgets for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

BE IT RESOLVED by the Terrebonne Parish School Board that:

1. The Operating Budgets for the General Operating, 1 Cent Sales Tax, 1/2 Cent Sales Tax, 3/4 Cent Sales Tax, Child Nutrition Program, and various Special Revenue Funds for the 2021/2022 fiscal year be adopted and hereby declared to serve as appropriations of the amounts therein set forth until amendments thereto be adopted;
2. The amounts expended during the fiscal year shall not exceed the appropriations set forth in such budgets and all subsequent amendments thereto;
3. The Board reserves solely and exclusively unto itself the right, power and authority to:
 - a. Adopt budgets and make, approve, change, or reject appropriations for any and all funds, fund types, programs, grants, awards, or projects, irrespective of the source of funding;
 - b. Make such amendments to any budgets as the economic circumstances prevailing or arising during the fiscal year may demand; and
 - c. Make appropriations and expenditures for any contingency or emergency of any nature that may arise during the course of the fiscal year;
4. This resolution shall continue in effect until superseded by the budget adoption resolution of the ensuing fiscal year;

5. If, at the end of any fiscal year, the appropriations necessary for the support of expenditures of the ensuing fiscal year have not been made, then fifty percent of the amounts appropriated in the appropriation resolution for the last completed fiscal year shall be deemed appropriated for the objects and purposes specified in the resolution for the preceding fiscal year, as provided by R.S. 39:1311;
6. Budget amendment authority of the Board and certain operating officers, delineated by fund or fund type, is as follows:

I. GENERAL PROVISIONS

- A. All original operating budgets for the fiscal year for all funds, programs, grants, or projects shall be presented to the Finance Committee. The Finance Committee shall submit such budgets to the Board accompanied by the Committee's recommendation for adoption or rejection.
- B. Authorization of any expenditure or award of any contract by the Board shall constitute authority to disburse funds and effect such budget amendments as may be required.
- C. Approval of employment, positions, or compensation adjustments by the Board shall constitute authority to disburse funds and effect such budget amendments as may be required.

II. PROVISIONS APPLICABLE TO INDIVIDUAL FUNDS AND FUND TYPES

A. GENERAL OPERATING FUND

1. Subsequent to adoption of the Original Operating Budget, the Superintendent and Chief Financial Officer shall jointly possess authority to reallocate funds among expenditure accounts within function/service areas, as defined by the General Operating Fund's Internal Chart of Accounts. General Fund budget amendments made upon internal authority shall be provided to the Board through the Finance Committee.

2. The Finance Committee and Board shall consider for approval all proposed increases or decreases in funds appropriated for any function/service area. Such proposals shall be directed to the Finance Committee for submission to the Board. The aforementioned officials shall direct requests requiring Board approval to the Finance Committee, with their recommendation thereon, for submission to the Board.
3. Other Financing Uses - Operating Transfers. Authority to effect necessary budget revisions or transactions for operating transfers to Local, State, or Federal Special Revenue Funds which are dependent upon the amount of current year revenues, expenditures actually incurred, or operating deficits will be held by the Superintendent and Chief Financial Officer.

B. 1 CENT SALES TAX FUND OF 1996

1. The nature and kind of expenses and expenditures assigned to and accounted for in the Fund shall be governed by School Board Resolution Number 1587 dated February 6, 1996, Resolution Number 1588 dated May 7, 1996, and Ordinance Number 1590 (levying the tax) dated May 7, 1996.
2. Section I - GENERAL PROVISIONS paragraphs A, B, and C above shall apply to the operations of the Fund.
3. Subsequent to adoption of the Original Operating Budget, the Superintendent and Chief Financial Officer shall jointly possess authority to reallocate appropriations, expenses, and expenditures among the accounts within the dedicated allocations of the tax as defined by the governing resolutions and the Fund's Internal Chart of Accounts.
4. All budget revisions shall be provided to the School Board through the Finance Committee.

C. 1/2 CENT SALES TAX FUND OF 2014

1. The nature and kind of expenses and expenditures assigned and accounted for in the Fund shall be governed by School Board

Resolution Number 1867 and Ordinance Number 1868 levying the tax.

2. Subsequent to adoption of the Original Operating Budget, the Superintendent and Chief Financial Officer shall jointly possess authority to reallocate appropriations, expenses, and expenditures among the accounts within the dedicated allocations of the tax as defined by the governing resolutions and the Fund's Internal Chart of Accounts.

D. 3/4 CENT SALES TAX FUND OF 1975

1. Subsequent to adoption of the Original Operating Budget, the Superintendent and Chief Financial Officer shall jointly possess authority for reallocation of funds as defined below:

a. Expenditures monitored by organizational unit (school).

- 1) Said officials shall be authorized to reallocate appropriation balances of school sales tax allotments, school allotments for various instructional areas (School Board Allotments), any special allotments, and any other expenditures controlled by individual school budgets, within the individual school appropriation accounts as necessary to prevent expenditures in excess of individual school budgets or account appropriation balances.
- 2) Increases in allotments to any or all organizations (schools) and new allotments will be considered by the Finance Committee and submitted to the Board for approval or rejection.

b. Other Expenditures

- 1) The aforementioned officials shall have the authority to reallocate, within function/service areas, those expenditures not monitored by individual organizational (school) budgets.

- 2) Proposed increases in funds allocated to any function/service area where expenditures are not controlled by organizational (school) budgets shall be considered by the Finance Committee and submitted to the Board for approval or rejection.

c. Other Financing Uses

- 1) Operating Transfers. Authority to effect necessary budget revisions or transactions for operating transfers to other funds which are dependent upon the amount of current year revenues, expenditures actually incurred, or operating deficits will be jointly held by the Superintendent and Chief Financial Officer.
- 2) All budget revisions shall be provided to the School Board through the Finance Committee.

E. CHILD NUTRITION PROGRAM FUND

1. Subsequent to adoption of the Original Operating Budget, the Superintendent, Chief Financial Officer, and Supervisor of Child Nutrition Programs shall possess the authority to reallocate funds within the Food Service function/service area.
2. Increases in Child Nutrition Program Fund expenditures proposed subsequent to adoption of the Original Budget, with the exception of those expenses which are directly influenced by meal preparation volume, will be presented to the Finance Committee for submission to the Board.
3. Prior to presentation of proposed budget revisions, expenditures, or capital outlay requests to the Board or Finance Committee, any necessary approvals by regulatory agencies will be secured by the Supervisor of Child Nutrition Programs.

F. SPECIAL REVENUE FUNDS - LOCAL, STATE, AND FEDERAL

1. All original program or fund budgets for the Local, State, and Federal Special Revenue Funds will be presented to the Finance Committee for submission to the Board. With reference to State and Federal Special Revenue Funds, the original program budget referred to in E-1 is defined as the final written award approved by the regulatory authority indicating the actual monetary grant to the school system.
2. During the course of the fiscal year, any new programs, proposals, or changes in existing programs, with the exception of transfers to fund operating deficits, which increase or reduce the total operating budget for the program or fund will be presented to the Finance Committee.
 - a. The Finance Committee will submit such new amended budgets to the Board along with its recommendation for approval or rejection.
 - b. Any necessary approvals by State or Federal regulatory authorities will be obtained by the Program Manager prior to presentation to the Finance Committee.
3. The Program Manager, Superintendent, and Chief Financial Officer shall jointly possess authority to effect transfers of funds to offset operating deficits incurred in the Local, State, and Federal Special Revenue Funds.
4. Prior to formal approval of the budget for a program, grant, or fund by the School Board, any expenditure of funds for any purpose shall be approved, in written form, by the Program Manager, Superintendent, and Chief Financial Officer.
5. Subsequent to adoption of the Original Budget, the Program Manager, pursuant to obtaining any required approvals from State or Federal regulatory authorities, shall, with the concurrence of the Finance Department, have the authority to reallocate appropriations within State or Federal Special Revenue Funds.

G. CAPITAL PROJECTS FUNDS

1. Board approval of projects, contracts, change orders, or expenditures will constitute authority for budget amendments and expenditure of funds.
2. The Superintendent, with notice to the Board, will have authority to authorize expenditures and budget revisions for projects costing \$5,000 or less during a fiscal year, with a maximum of \$20,000 so authorized during a fiscal year, exclusive of expenditures authorized but not expended during prior years.
3. All other proposed expenditures of the Capital Projects Funds shall be submitted to the Board accompanied by the recommendation of the appropriate committee.

H. DEBT SERVICE FUNDS

All expenditures related to debt service, with the exception of payment of loan or bond principle, interest, paying agent's fees, bank service charges, and tax collection expenses, not authorized in the Original Operating Budget, shall be submitted to the Board through the Finance Committee.

I. INTERNAL SERVICE FUNDS

1. All expenditures of the internal service funds not authorized in the Original Operating Budget shall be submitted to the Board through the Finance Committee, accompanied by the Finance Committee's recommendation for approval or rejection.
2. The Superintendent, Chief Financial Officer, and Program Manager shall have joint authority to reallocate expenses/expenditures within each Internal Service Fund.

Mrs. Michelle Klingman, Chief Accountant, addressed the Committee regarding the Fiscal Year 2020/2021 Louisiana Compliance Questionnaire (attached).

RECOMMENDATION NO. 2

The Committee recommends that the Board adopt the following resolution in reference to the Louisiana Compliance Questionnaire for the 2020/2021 Fiscal Year:

TERREBONNE PARISH SCHOOL BOARD RESOLUTION NO. ____

BE IT RESOLVED, that the Terrebonne Parish School Board, in connection with the June 30, 2021, audit, adopts the Louisiana Compliance Questionnaire for submission to LaPorte CPAs and Business Advisors, and confirms that the representations made therein are to the best of the Board's knowledge and belief, and

BE IT FURTHER RESOLVED, that Gregory Harding, President of the Terrebonne Parish School Board, Philip Martin, Superintendent, and Rebecca Breaux, Chief Financial Officer, be authorized to sign said Questionnaire.

Mr. Gregory Harding entered the meeting at this time.

Mrs. Klingman presented information on a Monthly Budget-to-Actual Comparison report (attached).

Mrs. Klingman presented an update on the Sales Tax collections report (attached). She stated that sales tax collections for the month of June 2021 are approximately 15% higher than June 2020.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, the meeting adjourned at 5:51 P.M.

Respectfully submitted,

Clyde Hamner, Chairman

Michael LaGarde, Vice Chairman

Stacy Solet

RB/bp

TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360

October 5, 2021

Dear Members of the Board:

The **EDUCATION, TECHNOLOGY, AND POLICY COMMITTEE** met on Tuesday, August 17, 2021, immediately following the 5:00 p.m. Buildings, Food Service, and Transportation Committee; and the Finance, Insurance, and Section 16 Lands Committee in the Board Room of the School Board Office with the following members present: Mrs. Debi Benoit, chairwoman, Mr. Matthew Ford, vice chairman, and Dr. MayBelle Trahan. Also in attendance were Mr. Gregory Harding, Board president, Mr. Clyde Hamner, Mr. Roger Dale DeHart, Mrs. Stacy Solet, Superintendent Philip Martin, and members of the staff.

Chairwoman Benoit called the meeting to order.

Ms. Cherie Roger, 4-H Agent/Parish Chair, LSU AgCenter, presented information on the Terrebonne 4-H Program (attached). She stated that the Program is open to all 4-12 grade youth within the parish. Each month during the 2020-2021 school year, 4-H Agents held virtual meetings using Microsoft Teams. The educational lessons covered "Character," and 4-H members participated in interactive meetings on self-awareness, expressing and managing emotions, building healthy relationships, communicating with empathy, making wise choices, and conflict resolution. During the school year, members were able to participate in programs, such as, Cooking with Clovers, Junior Leadership (community service), Shooting Sports, and Livestock and Horse Projects. The 4-H Program offered the following summer camps for members to attend: Summer "Day" Camp, STEM Camp, PET Camp, Cooking Camp, Livestock Camp, and Challenge Camp.

Mr. Alton Johnson, Supervisor of Child Welfare and Attendance, presented the 2021-2022 Code of Student Conduct Handbook (attached). He stated that the only changes made were revised policy changes, from the state, concerning discipline. The Handbook can be found on our district webpage under the Students/Parents tab.

Mr. Johnson presented information on the 2021-2022 student enrollment (attached). Terrebonne Parish has an enrollment of 16,242 students, as of August 16, 2021.

Dr. Debra Yarbrough, Personnel Supervisor, presented information on the Professional Personnel Accountability Handbook 2021-2022 Plan for the Assessment and Evaluation of School Personnel Form (attached).

RECOMMENDATION NO. 1

The Committee recommends that the Board approve the Professional Personnel Accountability Handbook 2021-2022 Plan for the Assessment and Evaluation of School Personnel Form, and authorize the Superintendent and Board president to sign the Statement of Assurance.

Dr. Yarbrough presented information on job description changes. She stated there is no longer a Turnaround Specialist position, and that a Middle School Supervisor position was added.

Mr. Bubba Orgeron, Assistant Superintendent, presented results of the Spring 2021 LEAP grades 3-8 and high school performance, for Mastery and Above, for our District and schools. He stated that the Terrebonne Parish School District is ranked 17th in the state for mastery performance in grades 3-8; and 16th in the state for English I and II, Algebra I and Geometry, U.S. History, and Biology in grades 3-8.

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting was adjourned at 6:54 P.M.

Respectfully submitted,

Debi Benoit, Chairwoman

Matthew Ford, Vice Chairman

MayBelle Trahan, Ed.D.

ABO/jb