

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

MARCH 20, 2018

The Terrebonne Parish School Board met today at 6:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Roger Dale DeHart, president, presiding and the following members present: Ms. Vicki Bonvillain, vice president, Mr. Roosevelt Thomas, Mr. Gregory Harding, Mr. Richard Jackson, Dr. Brenda Leroux Babin, Mr. L. P. Bordelon, III, and Mr. Donald Duplantis.

ABSENT: Mrs. Debi Benoit

Mr. Harding led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of Isaac Matthews, Mr. Roosevelt Thomas' brother, who recently passed away.

Motion of Ms. Bonvillain, seconded by Mr. Thomas, unanimously carried, the Board approved the minutes of School Board Meetings of February 6, 2018, and February 20, 2018, as recorded.

At this time, the Board recognized Tobias Bailey, H. L. Bourgeois High School Senior, for being selected First Place Winner (9-12 Category) in the Louisiana School Boards Association's (LSBA) 2018 Artwork Contest recently held in Baton Rouge, LA.

Mrs. Benoit entered the meeting at this time (6:06 P.M.) and was present for the remainder of the proceedings.

Several announcements were made by President DeHart relative to upcoming meetings.

The following report of the Buildings, Food Service, and Transportation Committee meeting was presented to the Board with Mr. Jackson, chairman, presiding:

Dear Members of the Board:

The Buildings, Food Service, and Transportation Committee met at 5:00 P.M. on Monday, March 12, 2018, in the Board Room of the School Board Office with the following members present: Mr. Richard Jackson, chairman, and Mr. L. P. Bordelon, III, vice chairman. Mr. Gregory Harding was absent. Also in attendance were Mr. Donald Duplantis, Mr. Roger Dale DeHart, Board president, Mr. Roosevelt Thomas, Superintendent Philip Martin, and members of the staff.

Chairman Jackson called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mrs. Monica Walther, MS, RDN, LDN, Supervisor, Child Nutrition Program, addressed the Committee regarding acceptance of bids received for Kitchen Equipment (attached).

RECOMMENDATION NO. 1

The Committee recommends that the Board accept the lowest bids received, meeting all specifications, on Kitchen Equipment from Associated

Food Equipment & Supplies, Inc., Pineville, LA, in the amount of \$25,375.00; Caire Hotel & Restaurant Supply, Inc., New Orleans, LA, in the amount of \$17,008.00; and Lafayette Restaurant Supply, Inc., Lafayette, LA, in the amount of \$20,089.00, funds to be derived from the Child Nutrition Program Fund.

Mr. Curtis Constrantiche, Purchasing Agent, addressed the Committee regarding authorization to advertise for Request for Proposals for maintenance/inspection of kitchen equipment repair, refrigerator repair, and kitchen hood inspections.

RECOMMENDATION NO. 2

The Committee recommends that the Board authorize the Purchasing Department to advertise for Request for Proposals (RFPs) for a contract for maintenance/inspection of kitchen equipment repair, refrigerator repair, and kitchen hood inspections.

Mr. Constrantiche addressed the Committee regarding surplus property located at 900, 908, and 912 Church Street.

RECOMMENDATION NO. 3

The Committee recommends that the Board enter into a contract with LaRussa Real Estate, 120 Progressive Blvd., Suite 103, Houma, LA 70360, for the sale of surplus property located at 900, 908, and 912 Church Street, Houma, LA for a period of 6 months, as per policy FILE: D-3.9 Sale of Buildings and Land, fees not to exceed 5% of the sale price, contingent upon the completion of the sale, subject to Board attorney review, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Daniel Bruce, AIA, Cheramie and Bruce Architects, APC, addressed the Committee regarding change orders for the re-roofing of the Ellender Memorial High School Auditorium (attached).

RECOMMENDATION NO. 4

The Committee recommends that the Board ratify two (2) deduct change orders for the re-roofing of the Ellender Memorial High School Auditorium totaling \$13,597.00 (\$10,972.00 for unused unit pricing on repairs and \$2,625.00 for water damage to the stage floor), and approve a change order to increase the contract time by fourteen (14) days due to delay in receiving the smoke hatches, changing the contract completion date from February 6, 2018, to February 20, 2018, as provided for in the contract, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Bruce addressed the Committee regarding substantial completion of the re-roofing of the Ellender Memorial High School Auditorium (attached).

RECOMMENDATION NO. 5

The Committee recommends that the Board approve the substantial completion dated February 20, 2018, for the re-roofing of the Ellender Memorial High School Auditorium, subject to the punch list; upon completion of the punch list, final inspection, and receipt of the lien-free certificate, authorize the release of retainage; and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd., addressed the Committee regarding construction updates of the new Southdown Elementary School (attached).

Mr. Lirette addressed the Committee regarding update of the new Electrical Building at Louis Miller Terrebonne Career and Technical High School (attached).

Superintendent Martin addressed the Committee regarding maintenance updates.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 5:27 P.M.

Respectfully submitted,

Richard Jackson, Chairman

L. P. Bordelon, III, Vice Chairman

DC/sn

Motion of Mr. Bordelon, seconded by Ms. Bonvillain, unanimously carried, the Board accepted the lowest bids received, meeting all specifications, on Kitchen Equipment from Associated Food Equipment & Supplies, Inc., Pineville, LA, in the amount of \$25,375.00; Caire Hotel & Restaurant Supply, Inc., New Orleans, LA, in the amount of \$17,008.00; and Lafayette Restaurant Supply, Inc., Lafayette, LA, in the amount of \$20,089.00, funds to be derived from the Child Nutrition Program Fund.

Motion of Mr. Thomas, seconded by Mrs. Benoit, unanimously carried, the Board authorized the Purchasing Department to advertise for Request for Proposals (RFPs) for a contract for maintenance/inspection of kitchen equipment repair, refrigerator repair, and kitchen hood inspections.

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board entered into a contract with LaRussa Real Estate, 120 Progressive Blvd., Suite 103, Houma, LA 70360, for the sale of surplus property located at 900, 908, and 912 Church Street, Houma, LA for a period of 6 months, as per policy FILE: D-3.9 Sale of Buildings and Land, fees not to exceed 5% of the sale price, contingent upon the completion of the sale, subject to Board attorney review, and further, authorized the Board president to sign all necessary documents pertaining thereto.

Motion of Mr. DeHart, seconded by Mr. Duplantis, unanimously carried, the Board ratified two (2) deduct change orders for the re-roofing of the Ellender Memorial High School Auditorium totaling \$13,597.00 (\$10,972.00 for unused unit pricing on repairs and \$2,625.00 for water damage to the stage floor), and approved a change order to increase the contract time by fourteen (14) days due to delay in receiving the smoke hatches, changing the contract completion date from February 6, 2018, to February 20, 2018, as provided for in the contract, and further, authorized the Board president to sign all necessary documents pertaining thereto.

Mr. Daniel Bruce, AIA, Cheramie and Bruce Architects, APC, addressed the Board regarding the foregoing motion.

Motion of Mr. Duplantis, seconded by Mr. DeHart, unanimously carried, the Board approved the substantial completion dated February 20, 2018, for the re-

roofing of the Ellender Memorial High School Auditorium, subject to the punch list; upon completion of the punch list, final inspection, and receipt of the lien-free certificate, authorized the release of retainage; and further, authorized the Board president to sign all necessary documents pertaining thereto.

Mr. Bruce addressed the Board regarding the foregoing motion.

The report of the Buildings, Food Service, and Transportation Committee meeting was concluded, and President DeHart reassumed the chair and presided for the remainder of the proceedings.

Superintendent Philip Martin presented the following personnel actions for the period of February 1, 2018, through March 14, 2018 [list of professional instructional and non-instructional/support personnel (appointments, resignations, termination, and retirements – Information Only)]:

New Employees – Non-Instructional Personnel

Debra Bergeron, Custodian III-A, Broadmoor Elementary - 02/02/18

Shelia LeBlanc, Custodian III-A, Coteau-Bayou Blue Elementary - 02/02/18

Jude Cancienne, Bus Driver, Transportation Department - 03/01/18

Mark Hood, Bus Driver, Transportation Department - 02/20/18

Resignations – Professional Instructional Personnel

Sara Arthur, M/M Inclusion Teacher, Degreed/Non-Certified, Legion Park Elementary - Resigned, 03/05/18

Treva Breaux, Elementary 1-8 Teacher, Certified, Oaklawn Junior High - Resigned, 02/16/18

Christina Cancienne, Health Science Teacher, Certified, Louis Miller Terrebonne Career and Technical High - Resigned, 02/26/18

Melanie Dufrene, Elementary 1-8 Teacher, Certified, Upper Little Caillou Elementary - Resigned, 02/01/18

Kristin Keeler, Elementary 1-8 Teacher, Certified, Schriever Elementary - Resigned, 02/09/18

Resignations – Non-Instructional Personnel

Somer Authement, Custodian III-A, South Terrebonne High - Resigned, 03/06/18

Jerry Blanchard, A/C Heating Maintenance Mechanic, Maintenance Department - Terminated, 03/05/18

Liza Brumfield, Bus Driver, Transportation Department - Resigned, 02/21/18

Jesse Fanguy, Carpenter, Maintenance Department - Resigned, 03/08/18

Jennifer Pestel, Special Ed Paraprofessional, Mulberry Elementary - Resigned, 02/02/18

Retirements – Professional Instructional Personnel

Laura Eroche, M/M Inclusion Teacher, Grand Caillou Middle - Service Retirement, 27.00 Years, 03/09/18

Claudia Leonard, Elementary 1-8 Teacher, Coteau-Bayou Blue Elementary - Service Retirement, 25.00 Years, 03/01/18

Charles Positerry, Career & Technical Teacher, Louis Miller Terrebonne Career and Technical High - Service Retirement, 28.00 Years, 02/24/18

Motion of Ms. Bonvillain, seconded by Mr. Bordelon, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Kristie Shockley, bus attendant in the Transportation Department, beginning March 14, 2018, through May 24, 2018 (medical).

Motion of Mr. Thomas, seconded by Ms. Bonvillain, unanimously carried, the Board voted to go into executive session, at this time (6:25 P.M.), to discuss the parent appeal for readmission of Student #134940.

Motion of Mr. Thomas, seconded by Mrs. Benoit, unanimously carried, the Board reconvened in regular session (6:36 P.M.) with all members present, with the exception of Dr. Babin who was absent.

Mr. Duplantis moved, seconded by Mrs. Benoit, that the Board allow Student #134940 to return to school on August 6, 2018 (beginning of the 2018-2019 school session), subject to signing a contract.

Mr. Bordelon, seconded by Mr. Thomas, offered a substitute motion that the Board allow Student #134940 to return to school tomorrow, subject to signing a contract.

A roll call vote having been called for on the substitute motion, the vote thereon was as follows:

YEAS: Mr. Thomas, Mr. Harding, Mr. Jackson, Mr. Bordelon, and Ms. Bonvillain

NAYS: Mrs. Benoit, Mr. DeHart, and Mr. Duplantis

ABSENT: Dr. Babin

President DeHart declared the foregoing substitute motion carried.

Motion of Ms. Bonvillain, seconded by Mrs. Benoit, unanimously carried, the Board rescheduled the School Board Meeting of April 3, 2018, to April 10, 2018 (due to Easter Holidays), and rescheduled the agenda deadline from noon Wednesday, March 28, 2018, to noon Tuesday, March 27, 2018.

Motion of Mr. Duplantis, seconded by Mr. Thomas, unanimously carried, the Board voted to adjourn its meeting (**6:50 P.M.**).

/s/ Philip Martin, Secretary

/s/ Roger Dale DeHart, President

RLB