

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

School Board Meeting – July 3, 2018

Order of Business

6:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of June 5, 2018

RECOMMENDATION: That the Board approve the minutes of School Board Meeting of June 5, 2018, as recorded.

6. Announcements

7/09

5:00 Buildings, Food Service, & Transportation Committee

7/17

5:30 Executive Committee

6:00 Regular School Board Meeting

7/23

5:00 Education, Technology, & Policy Committee

Finance, Insurance, & Section 16 Lands Committee
(immediately following 5 o'clock Education, Technology, & Policy
Committee Meeting)

8/07

5:00 Retiree Reception

6:00 Regular School Board Meeting

7. Board Committee Meeting Reports

A. Finance, Insurance, and Section 16 Lands Committee (See Attached Committee Report of June 18, 2018, Meeting)

B. Executive Committee (See Attached Committee Report of June 19, 2018, Meeting)

8. Superintendent's Agenda

A. Agenda Items

(1) Personnel Section

(a) Personnel Announcements and Introductions
(Information Only)

1) Plant Operations Manager, Auxiliary Department – Sanders “Sammy” Poiencot

2) Principal, Ellender Memorial High School – Darrell Dillard

3) Principal, Grand Caillou Middle School – John Campbell

4) Assistant Principal, Ellender Memorial High School – James Champagne

(b) Leave of Absence

1) Family and Medical Leave

RECOMMENDATION: That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Glen Williams, custodian at Broadmoor Elementary School, beginning August 2, 2018, through August 27, 2018 (medical).

9. Adjournment

Philip Martin, Superintendent
Terrebonne Parish School Board
P. O. Box 5097
Houma, Louisiana 70361
985-876-7400

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 233, describing the assistance that is necessary.

RLB

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

July 3, 2018

Dear Members of the Board:

The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE met at 5:00 P.M. on Monday, June 18, 2018, in the Board Room of the School Board Office with the following members present: Mr. Donald Duplantis, chairman, and Mr. Roosevelt Thomas, vice chairman. Mrs. Debi Benoit was absent. Also in attendance were Mr. Roger Dale DeHart, Board president, Mr. L. P. Bordelon, III, Mr. Richard Jackson, Superintendent Philip Martin, and members of the staff.

Chairman Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mrs. Benoit entered the meeting at this time.

Ms. Diane Powell, Administrator, Terrebonne Parish Consolidated Government Head Start Program, addressed the Committee regarding the renewal of an agreement between the Terrebonne Parish Consolidated Government Head Start Program and the Terrebonne Parish School Board (attached).

RECOMMENDATION NO. 1

The Committee recommends that the Board renew the agreement, as presented, between the Terrebonne Parish Consolidated Government Head Start Program and Terrebonne Parish School Board, under the current terms and conditions, for preparation of meals at Legion Park Elementary, Lisa Park Elementary, Gibson Elementary, and Schriever Elementary Schools beginning August 7, 2018, and ending May 23, 2019, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Superintendent Martin addressed the Committee regarding the surplus property located at 222 Connely Street, Houma, Louisiana (East Houma Elementary).

RECOMMENDATION NO. 2

The Committee recommends that the Board declare property located at 222 Connely Street Houma, Louisiana (East Houma Elementary School), as surplus, authorize the Superintendent to have the property appraised, and authorize the sale of said property in accordance with applicable laws, all transactions subject to Board attorney review and approval, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mrs. Rebecca Breaux, Chief Financial Officer, presented the 2017/2018 revised budgets for the Special Revenue Funds.

RECOMMENDATION NO. 3

The Committee recommends that the Board adopt the following 2017/2018 revised budgets for the Special Revenue Funds:

**Special Revenue Funds
Revised Budgets
2017/2018 Fiscal Year**

<u>FUND NUMBER</u>	<u>FEDERAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
220	ESSA-TITLE I	\$7,354,733	36,467	\$7,391,200
240	US DEPARTMENT OF HEALTH AND HUMAN SERVICES BLOCK GRANT Early Childhood Program-TANF Federal - Jobs for America's Graduates – PETS	\$2,074,440	0	\$2,074,440
		<u>73,820</u>	<u>(7,616)</u>	<u>66,204</u>
	TOTAL	\$2,148,260	(7,616)	\$2,140,644

370	ESSA TITLE II-PART A Eisenhower Act	\$1,300,245	4,759	\$1,305,004
	MSP – Prior Year	<u>4,725</u>	<u>0</u>	<u>4,725</u>
	TOTAL	\$1,304,970	4,759	\$1,309,729

750	IDEA SPECIAL ED IDEA Part B	\$5,198,964	24,132	\$5,223,096
	JAG AIM High	60,000	0	60,000
	St. James PBIS	2,800	0	2,800
	High Cost Services	<u>340,207</u>	<u>(144,068)</u>	<u>196,139</u>
	TOTAL	\$5,601,971	(119,936)	\$5,482,035

<u>FUND NUMBER</u>	<u>STATE FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
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142	MFP LEVEL 4 FUNDING REVENUE			
	Supplemental Course Allocation MFP	\$425,803	0	\$425,803
	Career Development Funds – Current Year	233,954	0	233,954
	Career Development Funds – JAG	26,180	7,616	33,796
	High Cost Services	<u>340,207</u>	<u>144,068</u>	<u>484,275</u>
	TOTAL REVENUE	\$1,026,144	151,684	\$1,177,828

	EXPENDITURES			
	Supplemental Course Allocation MFP	420,791	0	420,791
	Career Development Funds – Current Year	242,503	0	242,503
	Career Development Funds – JAG	26,180	7,616	33,796
	High Cost Services	<u>340,207</u>	<u>144,068</u>	<u>484,275</u>

TOTAL EXPENDITURES	\$1,029,681	151,684	\$1,181,365
EXCESS (DEFICIENCY) OF REVENUES	(3,537)	0	(3,537)
BEGINNING FUND BALANCE	337,549	0	337,549
ENDING FUND BALANCE	\$334,012	0	\$334,012

Mrs. Breaux presented the 2017/2018 Variable Budgets.

RECOMMENDATION NO. 4

The Committee recommends that the Board adopt, as presented, the Final 2017/2018 Budgets for the designated funds, that the Board allow the final budgets for the funds be deemed a variable budget with estimated revenues set equal to actual revenues, provided that such revenues do not exceed those approved by the Board and/or State or Federal regulatory authorities, and further, that the final budget for appropriations be set equal to amounts actually expended, provided that such expenditures do not exceed those approved by the Board and/or State or Federal regulatory authorities:

<u>FUND NUMBER</u>	<u>STATE FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>FINAL BUDGET</u>
142	MFP LEVEL 4 FUNDING			
	REVENUES	\$1,177,828		*
	EXPENDITURES	1,181,365		*
	BEGINNING FUND BALANCE	337,549		*
	ENDING FUND BALANCE	\$334,012		*
510	EDUCATION EXCELLENCE FUND			
	REVENUE	\$328,385		*
	EXPENDITURES	337,520		*
	BEGINNING FUND BALANCE	19,135		*
	ENDING FUND BALANCE	\$10,000		*

BALANCE

520	EC COMMUNITY NETWORK PILOT	\$29,816	*
550	CECIL J. PICARD LA4 EARLY CHILDHOOD PROGRAM	\$1,731,540	*
630	LQEA 8(g) STUDENT ENHANCEMENT	\$212,630	*
680	LCTCS STATE ADULT EDUCATION	\$249,663	*

<u>FUND NUMBER</u>	<u>FEDERAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>FINAL BUDGET</u>
210	NCLB TITLE I-SRCL	\$80,739		*
220	NCLB TITLE I FUND	\$7,391,200		*
230	MIGRANT	\$263,968		*
240	USDHHS TANF FUND	\$2,140,644		*
270	NCLB TITLE I-ADVANCED PLACEMENT	\$13,243		*
280	USDHHS CHILD CARE & DEV. BLOCK GRANT	\$26,644		*
290	ESSA SCHOOL REDESIGN	\$15,000		*
310	ESSA TITLE III FUND	\$107,641		*
320	ESSA TITLE IV A-SSAE FUND	\$143,028		*
340	TITLE I SCHOOL IMPROVEMENT	\$41,500		*
370	NCLB TITLE II FUND	\$1,309,729		*
410	NCLB TITLE VII FUND	\$1,197,863		*
490	LCTCS FEDERAL ADULT EDUCATION FUND	\$483,942		*

560	ESSA TITLE IX –A FUND	\$135,022		*
590	FEDERAL VOCATIONAL EDUCATION	\$234,171		*
750	SPECIAL EDUCATION IDEA FUND	\$5,482,035		*
760	NCLB IDEA PRESCHOOL FUND	\$174,391		*

<u>FUND NUMBER</u>	<u>LOCAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>FINAL BUDGET</u>
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470	BILLABLE SERVICES	\$390,467		*
730	LIBRARY ALLOTMENT REVENUES	\$0		
	EXPENDITURES	92,435		
	BEGINNING FUND BALANCE	92,435		
	ENDING FUND BALANCE	\$0		*
740	TEXTBOOKS & MATERIALS FUND REVENUES	\$1,098,621		
	EXPENDITURES	1,598,621		
	BEGINNING FUND BALANCE	2,365,447		
	ENDING FUND BALANCE	\$1,865,447		*
880	BUILDING FUND REVENUES	\$93,000		
	EXPENDITURES	1,994,543		
	BEGINNING FUND BALANCE	15,448,294		
	ENDING FUND BALANCE	\$13,546,751		*
884	CAPITAL PROJECTS FUND-SERIES 2016 REVENUES	\$321,321		
	EXPENDITURES	15,554,186		
	BEGINNING FUND BALANCE	15,302,074		
	ENDING FUND BALANCE	\$69,209		*

	BALANCE		
930	WORKERS COMPENSATION FUND		
	REVENUES	\$866,195	
	EXPENDITURES	685,345	
	BEGINNING FUND BALANCE	1,913,044	
	ENDING FUND BALANCE	\$2,093,894	*
940	LOSS FUND		
	REVENUES	\$1,402,000	
	EXPENDITURES	1,640,635	
	BEGINNING FUND BALANCE	3,300,993	
	ENDING FUND BALANCE	\$3,062,358	*
950	GROUP INSURANCE CLAIMS FUND		
	REVENUES	\$43,114,000	
	EXPENDITURES	48,425,500	
	BEGINNING FUND BALANCE	10,015,441	
	ENDING FUND BALANCE	\$4,703,941	*

Mrs. Breaux presented information on a Monthly Budget-to-Actual Comparison report (attached).

Mrs. Breaux presented an update on the Sales Tax collections report (attached). She stated that sales tax collections for the month of April 2018 are approximately 11.1% higher than April 2017.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mr. Thomas, seconded by Mr. Duplantis, the meeting adjourned at 5:10 P.M.

Respectfully submitted,

Donald Duplantis, Chairman

Roosevelt Thomas, Vice Chairman

Debi Benoit

RB/bp

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

July 3, 2018

Dear Members of the Board:

The EXECUTIVE COMMITTEE met at 5:30 P.M. on Tuesday, June 19, 2018, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, president, Ms. Vicki Bonvillain, vice president, and Mr. L. P. Bordelon, III. Also in attendance was Mrs. Rebecca Breaux.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The Executive Committee examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

The Executive Committee addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned at 5:48 P.M.

Respectfully submitted,

Roger Dale DeHart, President

Vicki Bonvillain, Vice President

L. P. Bordelon, III

BB/bp