

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

January 5, 2016

The Terrebonne Parish School Board met today at 6:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Roosevelt Thomas, President, presiding, and the following members present: Dr. Brenda Leroux Babin, Vice-President; Mr. Gregory Harding, Mr. Richard Jackson, Ms. Debi Benoit, Mr. L. P. Bordelon, III, Mr. Roger Dale DeHart, Mr. Donald Duplantis, and Ms. Vicki Bonvillain.

ABSENT: None

Mr. Harding led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

President Thomas announced that the first order of business was the election of the President and Vice-President of the Terrebonne Parish School Board for a one-year term beginning this date.

Mr. Duplantis placed in nomination for the presidency the name of Mr. Roger Dale DeHart.

Ms. Benoit placed in nomination for the presidency the name of Dr. Brenda Leroux Babin.

The nominations for the office of President were closed.

A roll call vote having been taken for the election of the President, the vote thereon was as follows:

For Mr. Roger Dale DeHart – Mr. Jackson, Mr. Bordelon, Mr. DeHart, Mr. Duplantis, and Ms. Bonvillain

For Dr. Brenda Leroux Babin – Mr. Thomas, Mr. Harding, Ms. Benoit, and Dr. Babin

Mr. Roger Dale DeHart was declared elected President of the Terrebonne Parish School Board for a one-year term beginning this date.

President DeHart announced that nominations were open for the office of Vice-President of the Board for a one-year term beginning this date.

Dr. Babin placed in nomination for the vice-presidency the name of Ms. Debi Benoit.

Mr. Duplantis placed in nomination for the vice-presidency the name of Mr. L. P. Bordelon, III.

The nominations for the office of Vice-President were closed.

A roll call vote having been taken for the election of the Vice-President, the vote thereon was as follows:

For Ms. Debi Benoit – Mr. Thomas, Mr. Harding, Ms. Benoit, and Dr. Babin

For Mr. L. P. Bordelon, III – Mr. Jackson, Mr. Bordelon, Mr. DeHart, Mr. Duplantis, and Ms. Bonvillain

Mr. L. P. Bordelon, III was declared elected Vice-President of the Terrebonne Parish School Board for a one-year term beginning this date.

Several announcements were made by President DeHart relative to upcoming meetings.

Ms. Jean Taylor, citizen, addressed the Board regarding "Bullying and Harassment Issues my Child is Experiencing at H. L. Bourgeois High School."

The following report of the Buildings, Food Service, and Transportation Committee Meeting was presented to the Board with Mr. Jackson, Vice-Chairman, presiding:

Dear Members of the Board:

The Buildings, Food Service, and Transportation Committee met at 5:00 P.M. on Monday, December 14, 2015, in the Board Room of the School Board Office with the following members present: Mr. Richard Jackson, Vice-Chairman, and Mr. Roger Dale DeHart. Mr. Gregory Harding, Chairman, was absent. Also in attendance were Mr. L. P. Bordelon, III, Superintendent Philip Martin, and members of the staff.

Vice-Chairman Jackson called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

The Committee deviated from the regular order of the agenda to allow Mr. Wendell Dufour to present the results of the Demographic Study.

At this time, the Committee returned to the regular order of the agenda.

Ms. Monica Walther, MS, RD, LDN, Supervisor, Child Nutrition Program, addressed the Committee regarding acceptance of bids received on kitchen equipment (attached).

RECOMMENDATION NO. 1

The Committee recommends that the Board accept the lowest bids received, meeting all specifications, on kitchen equipment from Blanchard's Refrigeration, Houma, LA, in the amount of \$51,013.00; Lafayette Restaurant Supply, Inc., Lafayette, LA, in the amount of \$30,792.00; Alack Refrigeration, Hammond, LA, in the amount of \$30,468.00; Buckelew's Food Service Equipment, Baton Rouge, LA, in the amount of \$5,750.00; funds to be derived from the Child Nutrition Program Fund.

Ms. Walther addressed the Committee regarding permission to advertise for kitchen equipment.

RECOMMENDATION NO. 2

The Committee recommends that the Board authorize the Child Nutrition Department to proceed with the advertisement of bids for kitchen equipment.

Ms. Carolyn Champagne, Purchasing Agent, addressed the Committee regarding acceptance of bids received for two Maintenance Department vans.

RECOMMENDATION NO. 3

The Committee recommends that the Board reject the bid previously accepted from Terrebonne Ford Motor, Inc., accept the second-lowest bid received, meeting all specifications, from Lamarque Ford, Inc., 3101 Williams Blvd., Kenner, LA 70065, for two (2) 2016 Ford vans, increase the budget by \$8,562.00 (from \$60,000.00 to \$68,562.00), and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd., addressed the Committee regarding substantial completion of the Grand Caillou Elementary School Chiller Replacement Project (attached).

RECOMMENDATION NO. 4

The Committee recommends that the Board approve the substantial completion, dated November 30, 2015, for the Grand Caillou Elementary School Chiller Replacement Project, subject to the punch list; upon completion of the punch list, final inspection, and receipt of the lien-free certificate, authorize the release of retainage; and further, authorize the Board President to sign all necessary documents pertaining thereto.

Superintendent Martin addressed the Committee regarding an update of the Terrebonne High School Baseball Field.

Mr. Andy Positerry, II, AIA, NCARB, LEED AP, Duplantis Design Group, PC, addressed the Committee regarding an update of the Track and Tennis Court Repair Project for the four (4) high schools (attached).

Mr. Positerry addressed the Committee regarding an update of the Terrebonne High School Press Box Renovation Project (attached).

Superintendent Martin addressed the Committee regarding construction update of the new Southdown Elementary School.

Mr. Donald Chamberlain, Plant Operations Manager, addressed the Committee regarding maintenance updates.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 5:50 P.M.

Respectfully submitted,

Richard Jackson, Vice-Chairman

Roger Dale DeHart

SN

Mr. Wendell P. Dufour, Jr. presented results of a recently conducted Terrebonne Parish School District Demographic Study (Enrollment Projection: 2015-2025).

A lengthy discussion ensued.

Motion of Mr. Bordelon, seconded by Mr. DeHart, unanimously carried, the Board accepted the lowest bids received, meeting all specifications, on kitchen equipment from Blanchard's Refrigeration, Houma, LA, in the amount of

\$51,013.00; Lafayette Restaurant Supply, Inc., Lafayette, LA, in the amount of \$30,792.00; Alack Refrigeration, Hammond, LA, in the amount of \$30,468.00; Buckelew's Food Service Equipment, Baton Rouge, LA, in the amount of \$5,750.00; funds to be derived from the Child Nutrition Program Fund.

Motion of Mr. Thomas, seconded by Mr. Duplantis, unanimously carried, the Board authorized the Child Nutrition Department to proceed with the advertisement of bids for kitchen equipment.

Ms. Monica Walther, Supervisor, Child Nutrition Program, addressed the Board regarding the foregoing motion.

Motion of Ms. Benoit, seconded by Mr. Bordelon, unanimously carried, the Board rejected the bid previously accepted from Terrebonne Ford Motor, Inc., accepted the second-lowest bid received, meeting all specifications, from Lamarque Ford, Inc., 3101 Williams Blvd., Kenner, LA 70065, for two (2) 2016 Ford vans, increased the budget by \$8,562.00 (from \$60,000.00 to \$68,562.00), and further, authorized the Board President to sign all necessary documents pertaining thereto.

Ms. Carolyn Champagne, Purchasing Agent, addressed the Board regarding the foregoing motion.

Motion of Mr. DeHart, seconded by Mr. Duplantis, unanimously carried, the Board approved the substantial completion, dated November 30, 2015, for the Grand Caillou Elementary School Chiller Replacement Project, subject to the punch list; upon completion of the punch list, final inspection, and receipt of the lien-free certificate, authorize the release of retainage; and further, authorized the Board President to sign all necessary documents pertaining thereto.

At this time, Superintendent Philip Martin gave a brief update on the Terrebonne High School Baseball Field; Track and Tennis Court Repair Project at the four high schools; Terrebonne High School Press Box Renovation Project, and construction update of the new Southdown Elementary School.

The report of the Buildings, Food Service, and Transportation Committee meeting was concluded, and President DeHart reassumed the Chair.

The Executive Committee report was presented to the Board.

Motion of Mr. Duplantis, seconded by Dr. Babin, unanimously carried, the Board received the following report of the Executive Committee in its entirety:

Dear Members of the Board:

The **Executive Committee** met at 5:30 P.M. on Tuesday, December 15, 2015, in the Board Room of the School Board Office with the following members present: Mr. Roosevelt Thomas, President, and Dr. Brenda Leroux Babin, Vice-President. Ms. Debi Benoit was absent. Others in attendance were Mr. Donald Duplantis and Superintendent Philip Martin.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

Ms. Benoit entered the meeting at this time.

The **Executive Committee** addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

Roosevelt Thomas, President

Brenda Leroux Babin, Ph.D., Vice-President

Debi Benoit

MH

The Executive Committee report was concluded.

The report of the Board of Directors of Terrebonne Construction Company, Inc. was then presented to the Board.

Motion of Mr. Duplantis, seconded by Mr. Jackson, unanimously carried, the Board received the following report of the Board of Directors of Terrebonne Construction Company, Inc. in its entirety:

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met immediately following the Executive Committee meeting on Tuesday, December 15, 2015, in the Board Room of the School Board Office with the following members present: Mr. Roosevelt Thomas, President, Dr. Brenda Leroux Babin, Secretary/Treasurer, and Ms. Debi Benoit. Others in attendance were Mr. Donald Duplantis and Superintendent Philip Martin.

The **Board of Directors** received the November 2015 financial statement (attached).

The **Board of Directors** approved the renewal of Property and General Liability Insurance from USI Southwest for the period of January 10, 2016, through January 10, 2017, at an estimated cost of \$8,392.16, excluding Terrorism and Wind/Hail coverage, and further, authorized the Board President to sign all necessary documents pertaining thereto.

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

Roosevelt Thomas, President

Brenda Leroux Babin, Ph.D., Secretary/Treasurer

Debi Benoit

MH

The report of the Board of Directors of Terrebonne Construction Company, Inc. was concluded, and President DeHart reassumed the Chair and presided for the remainder of the proceedings.

Motion of Mr. Duplantis, seconded by Ms. Benoit, unanimously carried, the Board adopted the following Banking and Investment Resolution:

RESOLUTION NO. 1879

Whereas in a regular session of the Terrebonne Parish School Board held on January 5, 2016, the Board, by viva voce vote, elected Mr. Roger Dale DeHart to serve as President of the Terrebonne Parish School Board for the one-year term beginning this date;

Whereas in a regular session of the Terrebonne Parish School Board held on January 20, 2009, the Board, by viva voce vote, appointed Mr. Philip Martin to serve as Superintendent and Secretary-Treasurer of the Terrebonne Parish School Board beginning January 20, 2009;

Whereas Mr. Philip Martin, on January 20, 2009, upon furnishing bond as required by law, did assume the office and functions of Superintendent and Secretary-Treasurer of the Terrebonne Parish School Board;

Whereas on January 5, 2016, Mr. Roger Dale DeHart, upon furnishing bond as required by law, did assume the office and functions of President of the Terrebonne Parish School Board; now, therefore, be it

Resolved, that copies of this resolution, certified by the Secretary of the Terrebonne Parish School Board, be furnished to any and all interested parties, including fiscal depositories, directing and authorizing said institutions to grant full faith and credit to the acts and signatures of Mr. Philip Martin as Superintendent and Secretary-Treasurer of the Terrebonne Parish School Board and Mr. Roger Dale DeHart as President of the Terrebonne Parish School Board;

Resolved, that all fiscal depositories are directed and authorized to honor negotiable instruments drawn upon the accounts of the Terrebonne Parish School Board bearing the facsimile signature of Mr. Philip Martin and Mr. Roosevelt Thomas until such time as a signature plate bearing the facsimile signatures of both Mr. Roger Dale DeHart and Mr. Philip Martin is procured and placed into service;

Resolved, that the Superintendent, Chief Financial Officer, or the duly authorized subordinate employee of each or any of the foregoing appointed officers be and is authorized to individually conduct and transact the business of purchasing, redeeming, or reinvesting certificates of deposit and other types of interest-bearing investments, as well as pledging matters and wire transfers relating thereto;

Resolved, that the Superintendent, Chief Financial Officer, or the duly authorized subordinate employee of each or any of the foregoing appointed officers be and is authorized and directed to accept physical custody of such interest-bearing investments and monetary returns on same in the name and on behalf of the Terrebonne School Board; and be it further

Resolved, that said Superintendent and Chief Financial Officer, be and are authorized to release any safekeeping receipt and/or security pledged to the Terrebonne Parish School Board provided that each release will bear the signatures of both of the above authorized individuals.

Motion of Mr. Bordelon, seconded by Mr. Duplantis, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Joan Moise, Educational Diagnostician, Special Education Department, beginning January 6, 2016, through the end of the 2015-2016 school session, on an intermittent basis (family).

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board voted to adjourn its meeting **(7:45 P.M.)**.

/s/ Philip Martin, Secretary

/s/ Roger Dale DeHart, President

RLB