

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

February 2, 2016

The Terrebonne Parish School Board met today at 6:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Roger Dale DeHart, President, presiding, and the following members present: Mr. L. P. Bordelon, III, Vice-President, Mr. Roosevelt Thomas, Mr. Richard Jackson, Dr. Brenda Leroux Babin, Mr. Donald Duplantis, and Ms. Vicki Bonvillain.

ABSENT: Mr. Gregory Harding and Ms. Debi Benoit

Mr. Duplantis led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of Glen McGuire, retired school teacher, and Edna Pate, retired school teacher, who recently passed away.

Motion of Mr. Duplantis, seconded by Mr. Thomas, unanimously carried, the Board approved the minutes of School Board Meetings of January 5, 2016, and January 19, 2016, as recorded.

At this time, President DeHart recognized members of Leadership Terrebonne who were in attendance at tonight's meeting.

At this time, the Board recognized Mr. Roosevelt Thomas, outgoing Board President, and presented a plaque to him in appreciation for his services rendered as President of the Terrebonne Parish School Board for the past year (2015).

Mr. Thomas gave brief remarks thanking the Board for the assistance given to him while he served as President of the Terrebonne Parish School Board. He stated it was a challenging year.

Several announcements were then made by President DeHart relative to upcoming meetings.

The following report of the Finance, Insurance, and Section 16 Lands Committee meeting was presented to the Board with Mr. Duplantis, Chairman, presiding:

Dear Members of the Board:

The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE met in the Board Room of the School Board Office, 201 Stadium Drive, at 5:00 P.M. on Monday, January 25, 2016, with the following members present: Mr. Donald Duplantis, Chairman, Mr. Roosevelt Thomas, Vice-Chairman, and Dr. Brenda Leroux Babin. Also in attendance were Mr. Roger Dale DeHart, Board President, Mr. L. P. Bordelon, III, Vice-President, Superintendent Philip Martin, and members of the staff.

Chairman Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Mark Felger, Lanaux & Felger, CPA, presented the Committee with a PowerPoint presentation regarding the June 30, 2015, Terrebonne Parish School Board Audit Report. He stated the financial statements ending June

30, 2015, had received an “unmodified opinion,” which is the best possible rating. Mr. Felger briefly explained the internal control, compliance, independent accountant reports, and the required communication letter.

Dr. Babin, seconded by Mr. Thomas, offered the following motion:

RECOMMENDATION NO. 1

The Committee recommends that the Board receive the June 30, 2015, Terrebonne Parish School Board Audit Report, as presented.

Ms. Carolyn Champagne, Purchasing Agent, addressed the Committee regarding the bid results (attached) for the sale of the surplus property located at 1505 East Tunnel Blvd., Houma, LA 70363 (Honduras/Walgreens Property).

Dr. Babin, seconded by Mr. Thomas, offered the following motion: that the Board accept the highest bid received, meeting all specifications, for the sale of surplus property located at 1505 East Tunnel Blvd., Houma, LA 70363 (Honduras/Walgreens Property), from Financial Packaging Companies, 6 Hidden Ledge Road, Englewood, NJ 07631, in the amount of \$200,000.00, pending Board Attorney review and approval, and further, authorize the Board President to sign all necessary documents pertaining thereto; proceeds to be deposited in the Building Fund and designated for future building projects.

Following discussion, Mr. Thomas, seconded by Dr. Babin, with the exception of Chairman Duplantis who objected, offered the following substitute motion:

RECOMMENDATION NO. 2

The Committee recommends that the Board accept the highest bid received, meeting all specifications, for the sale of surplus property located at 1505 East Tunnel Blvd., Houma, LA 70363 (Honduras/Walgreens Property), from Financial Packaging Companies, 6 Hidden Ledge Road, Englewood, NJ 07631, in the amount of \$200,000.00, pending Board Attorney review and approval, and further, authorize the Board President to sign all necessary documents pertaining thereto; \$50,000.00 of the proceeds will be designated to Honduras Elementary School and the remaining \$150,000.00 of the proceeds to be deposited in the Building Fund and designated for future building projects.

Ms. Breaux presented an update on the Sales Tax collections report (attached). She stated sales tax collections for the month of November 2015 are approximately 10% lower than November 2014.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mr. Thomas, seconded by Dr. Babin, the meeting adjourned at 5:32 P.M.

Respectfully submitted,

Donald Duplantis, Chairman

Roosevelt Thomas, Vice-Chairman

Brenda Leroux Babin, Ph.D.

MH

Motion of Mr. Thomas, seconded by Mr. DeHart, unanimously carried, the Board received the June 30, 2015, Terrebonne Parish School Board Audit Report, as presented.

Mr. Thomas moved, seconded by Mr. DeHart, that the Board accept the highest bid received, meeting all specifications, for the sale of surplus property located at 1505 East Tunnel Blvd., Houma, LA 70363 (Honduras/Walgreens Property), from Financial Packaging Companies, 6 Hidden Ledge Road, Englewood, NJ 07631, in the amount of \$200,000.00, pending Board Attorney review and approval, and further, authorize the Board President to sign all necessary documents pertaining thereto; \$50,000.00 of the proceeds will be designated to Honduras Elementary School and the remaining \$150,000.00 of the proceeds to be deposited in the Building Fund and designated for future building projects.

Mr. Bordelon, seconded by Mr. DeHart, offered a substitute motion, that the Board accept the highest bid received, meeting all specifications, for the sale of surplus property located at 1505 East Tunnel Blvd., Houma, LA 70363 (Honduras/Walgreens Property), from Financial Packaging Companies, 6 Hidden Ledge Road, Englewood, NJ 07631, in the amount of \$200,000.00, pending Board Attorney review and approval, and further, authorize the Board President to sign all necessary documents pertaining thereto; proceeds to be deposited in the Building Fund and designated for future building projects.

Mr. Thomas, seconded by Dr. Babin, offered a second substitute motion, that the Board accept the highest bid received, meeting all specifications, for the sale of surplus property located at 1505 East Tunnel Blvd., Houma, LA 70363 (Honduras/Walgreens Property), from Financial Packaging Companies, 6 Hidden Ledge Road, Englewood, NJ 07631, in the amount of \$200,000.00, pending Board Attorney review and approval, and further, authorize the Board President to sign all necessary documents pertaining thereto; \$16,000.00 of the proceeds (\$8,000.00 for 2016, and \$8,000.00 for 2017) will be designated to Honduras Elementary School and the remaining \$184,000.00 of the proceeds to be deposited in the Building Fund and designated for future building projects.

Following a lengthy discussion, a roll call vote having been called for on the second substitute motion, the vote thereon was as follows:

YEAS: Mr. Thomas

NAYS: Mr. Jackson, Dr. Babin, Mr. Bordelon, Mr. DeHart, Mr. Duplantis, and Ms. Bonvillain

ABSENT: Mr. Harding and Ms. Benoit

Chairman Duplantis declared the second substitute motion failed to carry.

A roll call vote having been called for on the first substitute motion, the vote thereon was as follows:

YEAS: Mr. Jackson, Mr. Bordelon, Mr. DeHart, Mr. Duplantis, and Ms. Bonvillain

NAYS: Mr. Thomas and Dr. Babin

ABSENT: Mr. Harding and Ms. Benoit

Chairman Duplantis declared the first substitute motion carried: that the Board accept the highest bid received, meeting all specifications, for the sale of surplus property located at 1505 East Tunnel Blvd., Houma, LA 70363 (Honduras/Walgreens Property), from Financial Packaging Companies, 6 Hidden Ledge Road, Englewood, NJ 07631, in the amount of \$200,000.00, pending Board Attorney review and approval, and further, authorize the Board President to sign all necessary documents pertaining thereto; proceeds to be deposited in the Building Fund and designated for future building projects.

The report of the Finance, Insurance, and Section 16 Lands Committee meeting was concluded, and President DeHart reassumed the Chair.

The Executive Committee report was presented to the Board.

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board received the following Executive Committee report in its entirety:

Dear Members of the Board:

The **Executive Committee** met at 5:30 P.M. on Tuesday, January 19, 2016, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, President, and Mr. L. P. Bordelon, III, Vice-President. Others in attendance were Ms. Vicki Bonvillain, Mr. Donald Duplantis, Superintendent Philip Martin, and Ms. Rebecca Breaux.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

The **Executive Committee** addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

Roger Dale DeHart, President

L. P. Bordelon, III, Vice-President

MH

The Executive Committee report was concluded.

The report of the Board of Directors of Terrebonne Construction Company, Inc. was then presented to the Board.

Motion of Mr. Duplantis, seconded by Mr. Bordelon, with the exception of Mr. Thomas and Dr. Babin who objected, the Board received the following report of the Board of Directors of Terrebonne Construction Company, Inc. in its entirety:

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met immediately following the Executive Committee meeting on Tuesday,

January 19, 2016, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, Mr. L. P. Bordelon, III, Ms. Vicki Bonvillain, Mr. Donald Duplantis, Superintendent Philip Martin, and Ms. Rebecca Breaux.

The **Board of Directors** selected officers for the 2016 Calendar year; Mr. Roger Dale DeHart to serve as President, and Mr. L. P. Bordelon, III, to serve as Secretary/Treasurer of the Board of Directors of Terrebonne Construction Company, Inc.

The **Board of Directors** voted to continue banking with JP Morgan Chase Bank, designated the President and Secretary/Treasurer of the Board of Directors and the Superintendent of the Terrebonne Parish School Board to become signatories to the account, authorized any two of those three individuals to sign checks, and further, authorized the President and/or Secretary/Treasurer of the corporation to execute JP Morgan Chase Bank's standard corporate resolution reflecting the decision as to whom is authorized to sign.

Dr. Brenda Leroux Babin entered the meeting at this time.

The **Board of Directors** received the December 2015 financial statement (attached).

The **Board of Directors** approved the renewal of Flood Insurance from Nationwide Mutual Insurance Company for the period of February 16, 2016, through February 16, 2017, for 240 Barrow Street - \$842.00; 252 Barrow Street - \$1,345.00; and 623 Belanger Street - \$1,977.00, for a total premium of \$4,164.00.

The **Board of Directors** declared property located at 623-625 Belanger Street, 240-240R Barrow Street, and 244-252A Barrow Street, Houma, Louisiana 70360 (Terrebonne Construction Company) as surplus, authorized administration to obtain an appraisal and advertise for bids for the sale of said property in accordance with applicable laws, all transactions subject to Board Attorney review and approval, and further, authorized the Board President to sign all necessary documents pertaining thereto.

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

Roger Dale DeHart, President

L. P. Bordelon, III, Secretary/Treasurer

MH

Ms. Rebecca Breaux, Chief Financial Officer, addressed the Board relative to declaring property located at 623-625 Belanger St., 240-240R Barrow St., and 244-252A Barrow St., Houma, LA 70360 as surplus.

At this time, President DeHart relinquished the Chair to Mr. Bordelon, Vice-President, to allow him to address the Board regarding the foregoing matter.

Following Mr. DeHart's comments, he reassumed the Chair and presided for the remainder of the proceedings.

The report of the Board of Directors of Terrebonne Construction Company, Inc. was concluded.

Motion of Mr. Jackson, unanimously seconded, unanimously carried, the Board approved the following proclamation recognizing February 1-5, 2016, as National School Counseling Week in Terrebonne Parish Schools:

PROCLAMATION

Whereas School Counselors are employed in public and private schools to help students reach their full potential;

Whereas School Counselors are actively committed to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development;

Whereas School Counselors help parents focus on ways to further the educational, personal, and social growth of their children;

Whereas School Counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves;

Whereas School Counselors seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

Whereas comprehensive developmental school counseling programs are considered an integral part of the educational process that enables all students to achieve success in schools; now, therefore, be it

Resolved, that the Terrebonne Parish School Board recognizes February 1-5, 2016, as National School Counseling Week in Terrebonne Parish Public Schools; and be it further

Resolved, that copies of this proclamation be forwarded to all Terrebonne Parish Public Schools and office buildings.

Motion of Mr. Thomas, seconded by Mr. Jackson, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Rebecca Boudreaux, Teacher at Elysian Fields Middle School, beginning February 5, 2016, through May 13, 2016 (family).

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board voted to adjourn its meeting **(6:30 P.M.)**.

/s/ Philip Martin, Secretary

/s/ Roger Dale DeHart, President

RLB