

TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360

School Board Meeting - April 19, 2016

Order of Business

6:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Announcements

**4/18-22** Attendance Awareness Week

**4/23**

5:00 American Cancer Society "Relay for Life" @ Houma-  
Terrebonne Civic Center

**4/25-29** Secretaries' Week

**4/25**

5:00 Education, Technology, & Policy Committee

**5/2-6** Teacher Appreciation Week

**5/2**

7:00 Indian Education Graduation Recognition @ Houma  
Municipal Auditorium

**5/3**

6:00 Regular School Board Meeting

**5/16-20** Educational Bosses' Week

6. Board Committee Meeting Report
  - A. Buildings, Food Service, and Transportation Committee (See Attached Committee Report of April 11, 2016, Meeting)
7. Superintendent's Agenda
  - A. Agenda Items
    - (1) Resolution in Observance of Educational Bosses' Week, May 16-20, 2016

**RECOMMENDATION:** That the Board approve the following resolution recognizing May 16-20, 2016, as Educational Bosses' Week:

**RESOLUTION**

**Whereas** the week of May 16-20, 2016, has been proclaimed as Educational Bosses' Week;

**Whereas** Terrebonne Parish's educational administrators are dedicated to promoting the cause of education;

**Whereas** the role of the administrator is increasingly demanding, complex, and a vital part of the entire educational process;

**Whereas** administrators are responsive to the needs of students and the community; and

**Whereas** administrators must often participate unselfishly in professional and civic activities; now, therefore, be it

**Resolved,** that the Terrebonne Parish School Board hereby recognizes the week of May 16-20, 2016, as Educational Bosses' Week in appreciation of the many contributions of school and office

administrators; and be it further

**Resolved**, that copies of this resolution be forwarded to all Terrebonne Parish public schools and office buildings.

(2) Personnel Section

(a) Leave of Absence

1) Family and Medical Leaves

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Kimberly Washington, Title I Paraprofessional at Elysian Fields Middle School, beginning April 4, 2016, through May 26, 2016 (family).

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Kimberly Bergeron, Teacher at Elysian Fields Middle School, beginning May 6, 2016, through May 26, 2016 (family).

(b) Personnel Actions for Period of March 9, 2016, through April 13, 2016 [list of professional instructional and non-instructional/support personnel (contract renewal, appointments, resignations, and retirement – Information Only)]

(3) Parent Appeal for Student #145939 Readmission (Executive Session)

8. Adjournment

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Philip Martin, Superintendent  
Terrebonne Parish School Board  
P. O. Box 5097

Houma, Louisiana 70361  
985-876-7400

**In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 233, describing the assistance that is necessary.**

RLB

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

April 19, 2016

Dear Members of the Board:

**The Buildings, Food Service, and Transportation Committee** met at 5:00 P.M. on Monday, April 11, 2016, in the Board Room of the School Board Office with the following members present: Mr. L. P. Bordelon, III, Chairman, and Mr. Roger Dale DeHart, Vice-Chairman. Mr. Gregory Harding was absent. Also in attendance were Mr. Richard Jackson, Mr. Donald Duplantis, Mr. Roosevelt Thomas, Superintendent Philip Martin, and members of the staff.

Chairman Bordelon called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mrs. Carolyn Champagne, Purchasing Agent, addressed the Committee regarding Outdoor Advertising Lease Extension Agreement.

**RECOMMENDATION NO. 1**

**The Committee recommends** that the Board grant Bayou Signs Outdoors, LLC, 1305 Ridgefield Road, Thibodaux, LA 70301, a one (1) year Lease Agreement extension at the current rental rate of \$6,100.00 per year for the outside advertising sign located on Southdown Elementary School property, all terms and conditions of the current Lease Agreement to remain the same, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Gregory Harding entered the meeting at this time.

Mrs. Cherie Roger, 4-H Youth Development Associate Extension Agent, addressed the Committee regarding a Bus Lease Agreement between

Louisiana State University (LSU) Agricultural Center and the Terrebonne Parish School Board (attached).

### **RECOMMENDATION NO. 2**

**The Committee recommends** that the Board enter into a Bus Lease Agreement between Louisiana State University (LSU) Agricultural Center and the Terrebonne Parish School Board for bus usage for the 4-H Youth Camp Program, provided buses shall run during normal operating hours on weekdays, as needed, mileage reimbursement at a rate of \$1.75 per mile driven, provide and pay bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Jonathan Foret, Executive Director, South Louisiana Wetlands Discovery Center, addressed the Committee regarding a Bus Lease Agreement between South Louisiana Wetlands Discovery Center and the Terrebonne Parish School Board (attached).

### **RECOMMENDATION NO. 3**

**The Committee recommends** that the Board enter into a Bus Lease Agreement between South Louisiana Wetlands Discovery Center and Terrebonne Parish School Board for bus usage for the Discovery Center's Youth Camp Program, provided buses shall run during normal operation hours on weekdays, as needed, mileage reimbursement at a rate of \$1.75 per mile driven, provide and pay bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mrs. Monica Walther, MS, RD, LDN, Supervisor, Child Nutrition Program, addressed the Committee regarding the U. S. Department of Agriculture's Community Eligibility Provision Program (attached).

Mrs. Champagne addressed the Committee regarding bid results for the Southdown Elementary School Demolition (attached).

#### **RECOMMENDATION NO. 4**

**The Committee recommends** that the Board accept the lowest responsible bid received, meeting all specifications, for the demolition of Southdown Elementary School from Construction Management Enterprises, LLC, 125 Rue Holiday, Slidell, LA 70461, in the amount of \$250,000.00, pending Board Attorney review and approval, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd., addressed the Committee regarding construction of the new Southdown Elementary School.

Mr. Andy Positerry, II, AIA, NCARB, LEED AP, Duplantis Design Group, PC, addressed the Committee regarding an update on the Acadian Elementary School Re-Roofing Project.

Superintendent Martin addressed the Committee regarding a proposed Intergovernmental Agreement between Terrebonne Parish Recreation District No. 11 and the Terrebonne Parish School Board (attached).

Mr. Lawrence Ward, Jr., Attorney, representing Recreation District No. 11, addressed the Committee regarding the Intergovernmental Agreement.

#### **RECOMMENDATION NO. 5**

**The Committee recommends** that the Board enter into an Intergovernmental Agreement with Terrebonne Parish Recreation District No. 11 for the use of land belonging to Terrebonne Parish School Board on the East Street School campus, and further, authorize the Board President to sign all necessary documents pertaining thereto, subject to Board Attorney review.

Mr. Donald Chamberlain, Plant Operations Manager, addressed the Committee regarding maintenance updates.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 6:17 P.M.

Respectfully submitted,

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L. P. Bordelon, III, Chairman

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Roger Dale DeHart, Vice-Chairman

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Gregory Harding

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