

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

**School Board Meeting – September 6, 2016**

**Order of Business**

**6:00 P.M.**

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of August 2, 2016

**RECOMMENDATION:** That the Board approve the minutes of School Board Meeting of August 2, 2016, as recorded.

6. Announcements

**9/08**

5:00 ERC

**9/12**

5:00 Buildings, Food Service, & Transportation Committee

**9/19**

5:00 Finance, Insurance, & Section 16 Lands Committee

**9/20**

5:30 Executive Committee

Board of Directors, Terrebonne Construction Company, Inc. (immediately following Executive Committee)

6:00 Regular School Board Meeting

7. Citizen Concern

- A. Ken Himel (representing Bayou Cane Fire Protection District); Todd Dufrene/Mark Stevenson (representing Houma Fire Department) – Training held at Southdown Elementary School site

8. Board Committee Meeting Reports

- A. Finance, Insurance, and Section 16 Lands Committee (See Attached Committee Report of August 15, 2016, Meeting)
- B. Education, Technology, and Policy Committee (See Attached Committee Report of August 22, 2016, Meeting)
- C. Executive Committee (See Attached Committee Report of August 16, 2016, Meeting)
- D. Board of Directors of Terrebonne Construction Company, Inc. (See Attached Committee Report of August 16, 2016, Meeting – Information Only)

9. Superintendent's Agenda

A. Agenda Items

(1) Personnel Section

(a) Leaves of Absence

1) Leave Without Pay

**RECOMMENDATION:** That the Board approve a leave of absence without pay in accordance with Policy (FILE: F-11.10) for Dwayne Eschete, Buyer, Purchasing/Warehouse, beginning August 31, 2016, through August 30, 2017 (medical).

2) Family and Medical Leave

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Paulette Scott, School Bus Driver in the Transportation Department, beginning September 20, 2016, through January 4, 2017 (medical).

(2) Parent Appeal for Student #133443 Readmission (Possible Executive Session)

10. Adjournment

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Philip Martin, Superintendent  
Terrebonne Parish School Board  
P. O. Box 5097  
Houma, Louisiana 70361  
985-876-7400

**In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 233, describing the assistance that is necessary.**

RLB

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

September 6, 2016

Dear Members of the Board:

**The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE** met at 5:00 P.M. on Monday, August 15, 2016, in the Board Room of the School Board Office, with the following members present: Mr. Donald Duplantis, Chairman, and Mr. Roosevelt Thomas, Vice Chairman. Dr. Brenda Leroux Babin was absent. Also in attendance were Mr. Roger Dale DeHart, Board President, Mr. L. P. Bordelon, III, Vice President, Superintendent Philip Martin, and members of the staff.

Chairman Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mrs. Carolyn Champagne, Purchasing Agent, addressed the Committee regarding the approval of bids received for Hunting and Trapping privileges on Section 16 Lands (attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

**RECOMMENDATION NO. 1**

**The Committee recommends** that the Board accept the following highest bids received, meeting all specifications, for Hunting and Trapping privileges on Section 16 Lands for a five (5) year period (July 1, 2016, through May 31, 2021), allow the Purchasing Department to re-advertise those sections where no bid was received (attached), and further, authorize the Board President to sign all necessary documents pertaining thereto, pending Board Attorney review:

Section 16, Township 18 South, Range 15 East  
Ketti C. Spiers

\$5,300.00

187 Ravensaide Drive  
Houma, LA 70360

Section 16, Township 20 South, Range 20 East  
Jacob Braud  
403 Mire Street  
Houma, LA 70364

\$ 500.00

Mr. Jack Moore, Risk Manager, addressed the Committee regarding the Workers' Compensation Claim Statistics for Fiscal Year 2015/2016 (attached).

Mr. Moore presented the Group Health Actuarial Report (attached).

Superintendent Martin addressed the Committee regarding the School Resource Officers and Security for Terrebonne Parish football games for School Year 2016/2017 (attached).

Mrs. Rebecca Breaux, Chief Financial Officer, addressed the Committee regarding the Fiscal Year 2015/2016 Louisiana Compliance Questionnaire (attached).

Mr. Duplantis, seconded by Mr. Thomas, offered the following motion:

### **RECOMMENDATION NO. 2**

**The Committee recommends** that the Board adopt the following resolution in reference to the attached Louisiana Compliance Questionnaire for the 2015/2016 Fiscal Year:

### **RESOLUTION**

**Be it Resolved** that the Terrebonne Parish School Board, in connection with the June 30, 2016, audit, adopts the Louisiana Compliance Questionnaire for submission to Lanaux and Felger, Certified Public Accountants, and confirms that the representations made therein are to the best of the Board's knowledge and belief; and

**Be it Further Resolved** that Roger Dale DeHart, President of the Terrebonne Parish School Board, Philip Martin, Superintendent, and Rebecca Breaux, Chief Financial Officer, be authorized to sign said Questionnaire.

Mrs. Breaux presented an update on the Sales Tax collections report (attached). She stated sales tax collections for the month of June 2016 are approximately 12.6% lower than June 2015, and that total Sales Tax collections for Fiscal Year 2015/2016 were approximately \$6.8 million dollars less than Fiscal Year 2014/2015.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mr. Thomas, seconded by Mr. Duplantis, the meeting adjourned at 5:39 P.M.

Respectfully submitted,

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Donald Duplantis, Chairman

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Roosevelt Thomas, Vice Chairman

MH

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

September 6, 2016

Dear Members of the Board:

**The EDUCATION, TECHNOLOGY, and POLICY COMMITTEE** met on Monday, August 22, 2016, in the Board Room of the School Board Office, with the following members present: Mr. Richard Jackson, Chairman, and Mr. Donald Duplantis, Ad-Hoc Member. Ms. Vicki Bonvillain, Vice Chairwoman, and Mrs. Debi Benoit were absent. Also in attendance were Mr. Roger Dale DeHart, President, Mr. L. P. Bordelon, III, Vice President, Superintendent Philip Martin, and members of the staff.

Chairman Jackson called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Aubrey "Bubba" Orgeron, Assistant Superintendent, presented revisions to the Vision, Mission, Beliefs and Goals for Terrebonne Parish School District (attached).

Dr. Debra Yarbrough, Personnel Supervisor, reported there were no changes in the 2016-2017 Professional Personnel Accountability Handbook.

Mr. Orgeron introduced Dr. Myra Austin, District Assessment and Accountability Administrator, who presented test results of Grades 3-8 (ELA and Math), American College Test (ACT), End-of-Course (EOC) Exams, Advanced Placement (AP), and College Level Examination Program (CLEP) (attached).

Dr. Austin stated test results in Grades 3-8, scoring student proficiency

levels of Mastery and above, the Terrebonne Parish School District (TPSD) ranked 68 percentile in the state results; the average composite score on the ACT was 19.5; TPSD students grew in most areas on the EOC Exam, exceeding the Louisiana state-wide scores; TPSD was recognized as ranking third (3<sup>rd</sup>) in the state for student growth on AP exams over a three (3) year span; and two hundred and seventeen (217) students took the CLEP exam this year with a 57% passing rate.

Mr. Orgeron reported that the 2016 Opening of Schools went smoothly. There were some bus issues, however, they were handled by the Transportation Department. There are still some issues with air conditioning in classrooms, but the Maintenance Department is working diligently to make those repairs.

Mrs. Becky Breaux, Chief Financial Officer, addressed the Committee and presented the following recommendation for the purchase of Finance and Business Software:

### **RECOMMENDATION NO. 1**

**The Committee recommends** that the Board award the contract for the purchase of Munis Finance and Business Software to Tyler Technologies, Inc., One Tyler Drive, Yarmouth, ME 04096, through The Interlocal Purchasing System (TIPS) Purchasing Co-Op, in the amount of \$695,495.00, as allowed under La. R. S. 38:2212.1(N), monies to be derived from previously budgeted funds in the General Operating Fund, pending approval from the TIPS Purchasing Co-Op, and Board Attorney review and approval, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mrs. Breaux stated that the software transition will take approximately eighteen (18) months to complete. Tyler Technologies, Inc. will provide a transition team for training and for implementing the software.

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting adjourned at 5:57 p.m.



Respectfully submitted,

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Richard Jackson, Chairman

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Donald Duplantis, Ad-Hoc Member

JB

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

September 6, 2016

Dear Members of the Board:

The **Executive Committee** met at 5:30 P.M. on Tuesday, August 16, 2016, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, President, Mr. L. P. Bordelon, III, Vice President, and Ms. Vicki Bonvillain. Also in attendance were Mr. Donald Duplantis, Mr. Richard Jackson, Mr. Roosevelt Thomas, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

The **Executive Committee** addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

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Roger Dale DeHart, President

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L. P. Bordelon, III, Vice President

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Vicki Bonvillain

MH

**TERREBONNE CONSTRUCTION COMPANY, INC.  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

September 6, 2016

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met immediately following the Executive Committee meeting on Tuesday, August 16, 2016, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, President, Mr. L. P. Bordelon, III, Secretary/Treasurer, and Ms. Vicki Bonvillain. Also in attendance were Mr. Donald Duplantis, Mr. Richard Jackson, Mr. Roosevelt Thomas, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

The Board of Directors received the July 2016 financial statement (attached).

The Board of Directors allowed the Superintendent and/or his designee to lease 244 Barrow Street to Le Petit Theatre de Terrebonne, Inc., for a monthly lease of four hundred (\$400.00) dollars on a month-to-month basis, commencing October 1, 2016, and further, authorized the Board President to sign all necessary documents pertaining thereto.

The **Board of Directors** allowed the Superintendent and/or his designee to lease 252 Barrow Street to M-Power Yoga, LLC, for a monthly lease of five hundred (\$500.00) dollars on a month-to-month basis, commencing September 1, 2016, and further, authorized the Board President to sign all necessary documents pertaining thereto.

The **Board of Directors** allowed the Superintendent and/or his designee to renew a lease with Nationwide Consulting Group, LLC, 250 Barrow Street

(storage room), for a monthly lease of one hundred and fifty (\$150.00) dollars on a month-to-month basis, commencing September 15, 2016, and further, authorized the Board President to sign all necessary documents pertaining thereto.

The **Board of Directors** accepted the highest bid received, meeting all specifications, for the sale of Terrebonne Construction Company Property located at 240 and 240R Barrow Street, Houma, LA 70360, from HTV10 (Folse Productions, Inc.), as represented by Mr. Martin Folse, 7938 Main Street, Houma, LA 70360, in the amount of \$200,000.00, pending Board Attorney review and approval, re-advertise Terrebonne Construction Company Property located at 623 and 625 Belanger Street, Houma, LA 70360, and 244, 248, 250, 250A, 252 and 252A Barrow Street, Houma, LA 70360 due to no bids received, and further, authorized the Board President and/or Superintendent to sign all necessary documents pertaining thereto; proceeds to be deposited in the Building Fund and earmarked for expansion at the Louis Miller Terrebonne Career and Technical High School.

There being no further business to come before the Board of Directors of Terrebonne Construction Company, Inc., the meeting was adjourned.

Respectfully submitted,

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Roger Dale DeHart, President

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L. P. Bordelon, III, Secretary/Treasurer

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Vicki Bonvillain

MH