

## PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

July 7, 2015

The Terrebonne Parish School Board met today at 6:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Roosevelt Thomas, President, presiding, and the following members present: Dr. Brenda Leroux Babin, Vice-President; Mr. Gregory Harding, Mr. Richard Jackson, Ms. Debi Benoit, Mr. L. P. Bordelon, III, Mr. Roger Dale DeHart, Mr. Donald Duplantis, and Ms. Vicki Bonvillain.

ABSENT: None

Dr. Babin led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

Motion of Mr. Jackson, seconded by Mr. DeHart, unanimously carried, the Board approved the minutes of School Board Meetings of June 16, 2015, and June 23, 2015, as recorded.

The following report of the Finance, Insurance, and Section 16 Lands Committee meeting, as amended, was presented to the Board with Ms. Benoit, Chairwoman, presiding:

Dear Members of the Board:

**The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE** met in the Board Room of the School Board Office, 201 Stadium Drive, at 5:00 P.M. on Monday, June 15, 2015, with the following members present: Ms. Debi Benoit, Chairwoman, Mr. Roosevelt Thomas, Vice-Chairman, and Mr. Donald Duplantis. Also in attendance were Mr. L. P. Bordelon, III, Mr. Richard Jackson, Mr. Roger Dale DeHart, Superintendent Philip Martin, and members of the staff.

Chairwoman Benoit called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mrs. Carolyn Champagne, Purchasing Agent, addressed the Committee regarding Hunting and Trapping privileges on Section 16 Lands and requested to re-advertise those sections where no bid was received (see attached).

Mr. Duplantis, seconded by Mr. Thomas, offered the following motion:

### **RECOMMENDATION NO. 1**

**The Committee recommends** that the Board accept the following highest bids received, meeting all specifications, for Hunting and Trapping privileges on Section 16 Lands for a five (5) year period, from July 1, 2015, through May 31, 2020, allow Purchasing to re-advertise those sections where no bid was received, and further, authorize the Board President to sign all necessary documents pertaining thereto, pending Board attorney review:

Section 16, Township 18 South, Range 13 East  
Gerard Adams \$6,500.00  
549 E. 25th Street  
Larose, LA 70373

Section 16, Township 18 South, Range 15 East  
 Chad Arceneaux \$10,000.00  
 374 Sugar Plum  
 Houma, LA 70364

Section 16, Township 18 South, Range 16 East  
 Brittany Molinere \$7,500.00  
 641 Bourg-Larose Hwy.  
 Bourg, LA 70343

Section 16, Township 19 South, Range 12 East  
 Nick Pereira \$6,500.00  
 113 Bocage Drive  
 Houma, LA 70360

Section 16, Township 20 South, Range 17 East  
 Shannon Danos \$2,250.00  
 9370 Grand Caillou Rd.  
 Dulac, LA 70353

Section 16, Township 21 South, Range 13 East  
 Matthew H. Hagen \$700.00  
 102 Parlange Drive  
 Houma, LA 70360

Section 16 Lands Not Receiving Bids and Available for Lease:

Section 16, Township 19 South, Range 12 East  
 Section 16, Township 20 South, Range 13 East  
 Section 16, Township 20 South, Range 19 East  
 Section 16, Township 20 South, Range 20 East  
 Section 16, Township 21 South, Range 14 East  
 Section 16, Township 21 South, Range 5 East  
 Section 16, Township 21 South, Range 16 East  
 Section 16, Township 21 South, Range 17 East  
 Section 16, Township 21 South, Range 20 East  
 Section 16, Township 22 South, Range 15 East  
 Section 16, Township 22 South, Range 16 East  
 Section 16, Township 22 South, Range 17 East  
 Section 16, Township 22 South, Range 18 East  
 Section 16, Township 23 South, Range 16 East

Mrs. Champagne addressed the Committee regarding the proposal from Specialty Auctions of Louisiana for the auction/sale of surplus items (see attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

**RECOMMENDATION NO. 2**

**The Committee recommends** that the Board accept the proposal from Specialty Auctions of Louisiana, 1340 W. Tunnel Blvd., Suite 221, Houma, LA 70360 for the auction/sale of surplus items.

Mr. Jack Moore, Risk Manager, addressed the Committee regarding Student Accident Insurance (see attached).

Mr. Duplantis, seconded by Mr. Thomas, offered the following motion:

**RECOMMENDATION NO. 3**

**The Committee recommends** that the Board accept the proposal from Marc Harris (Agent of Record), underwritten by Fairmont Insurance Company for Student Accident Insurance, including Catastrophic Athletic Accident Insurance and Volunteer Workers with limits of \$25,000.00 per accident, effective August 1, 2015, with an annual premium of \$194,823.00.

Mr. Moore addressed the Committee regarding Group Term Life Insurance.

Mrs. Rebecca Breaux, Chief Financial Officer, presented the Revised Budgets for Fiscal Year 2014-2015 (see attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

**RECOMMENDATION NO. 4**

**The Committee recommends** that the Board adopt the following 2014-2015 revised budgets for the Special Revenue Funds:

**FISCAL YEAR 2014-2015  
BUDGET ADJUSTMENTS**

<b><u>FUND NUMBER</u></b>	<b><u>FEDERAL FUNDS</u></b>	<b><u>CURRENT BUDGET</u></b>	<b><u>INCREASE (DECREASE)</u></b>	<b><u>REVISED BUDGET</u></b>
240	U. S. DEPARTMENT OF HEALTH AND HUMAN RESOURCES-TANF BLOCK GRANT			
	-Early Childhood Program-TANF	2,143,158	0	2,143,158
	-Federal-Jobs for America's Graduates -TANF	<u>93,230</u>	<u>2,517</u>	<u>95,747</u>
	TOTAL	2,236,388	2,517	2,238,905
261	ARRA – Race to the Top			
	-Basic	16,983	7,695	24,678
590	FEDERAL VOCATIONAL ED.			
	-Current Year	248,921	8,553	257,474
750	NCLB IDEA---Special Education			
	-IDEA Part B	5,066,177	0	5,066,177
	-St. James-PBIS	2,500	0	2,500
	-High Cost Services-RD1	261,324	0	261,324
	-High Cost Services-RD 2	7,643	0	7,643
	-High Cost Services-PY	<u>0</u>	<u>23,552</u>	<u>23,552</u>
		5,337,644	23,552	5,361,196
<b><u>FUND NUMBER</u></b>	<b><u>STATE FUNDS</u></b>	<b><u>CURRENT BUDGET</u></b>	<b><u>INCREASE (DECREASE)</u></b>	<b><u>REVISED BUDGET</u></b>
510	EDUCATION EXCELLENCE REVENUE	279,634	0	279,634
	EXPENDITURES	427,758	(68,405)	359,353
	EXCESS (DEFICIENCY) OF REVENUE	(148,124)	68,405	(79,719)

FUND BAL: BEGINNING	148,124	0	148,124
ENDING FUND BALANCE	0	68,405	68,405

Mrs. Breaux presented the Original Budgets for Fiscal Year 2014-2015 (see attached).

Mr. Duplantis, seconded by Mr. Thomas, offered the following motion:

**RECOMMENDATION NO. 5**

**The Committee recommends** that the Board adopt the following 2014-2015 original budgets for the Special Revenue Funds:

**FISCAL YEAR 2014-2015  
ORIGINAL BUDGETS**

<b><u>FUND NUMBER</u></b>	<b><u>STATE FUNDS</u></b>	<b><u>CURRENT BUDGET</u></b>	<b><u>INCREASE (DECREASE)</u></b>	<b><u>REVISED BUDGET</u></b>
142	MFP LEVEL 4 FUNDING REVENUE			
	-Supplemental Course Allocation	0	191,880	191,880
	-Career Development Funds	0	189,448	189,448
	-High Cost Services	<u>0</u>	<u>261,322</u>	<u>261,322</u>
		0	642,650	642,650
	EXPENDITURES			
	-Supplemental Course Allocation	0	190,918	190,918
	-Career Development Funds	0	189,448	189,448
	-High Cost Services	<u>0</u>	<u>261,322</u>	<u>261,322</u>
		0	641,688	641,688
	EXCESS (DEFICIENCY) OF REVENUE	0	962	962
	FUND BAL: BEGINNING	0	0	0
	ENDING FUND BALANCE	0	962	962
460	MISC STATE PROGRAMS			
	-TAP National Conference Allocation	0	1,000	1,000
610	8(g) BLOCK GRANTS			
	-Believe and Prepare	0	3,371	3,371
	-Jump Start	0	7,778	7,778
	-Advanced Placement Exam Fee Reimbursement	<u>0</u>	<u>24,067</u>	<u>24,067</u>
		0	35,216	35,216

Mrs. Breaux presented the Variable Budgets for Fiscal Year 2014-2015 (see attached).

Mr. Duplantis, seconded by Ms. Benoit, offered the following motion:

**RECOMMENDATION NO. 6**

**The Committee recommends** that the Board adopt, as presented, the Final 2014-2015 Budgets for the designated funds, that the Board allow that the final budgets for these funds be deemed a variable budget with estimated revenues set equal to actual revenues, provided that such revenues do not exceed those approved by the Board and/or State or Federal regulatory authorities, and further, that the final budget for appropriations be set equal to amounts actually expended, provided that such expenditures do not exceed those approved by the Board and/or State or Federal regulatory authorities.

<b>FUND #</b>	<b>STATE FUNDS</b>	<b>CURRENT BUDGET</b>	<b>INCREASE (DECREASE)</b>	<b>FINAL BUDGET</b>
142	MINIMUM FOUNDATION PROGRAM LEVEL 4 FUNDING			*
	REVENUES	642,650		
	EXPENDITURES	641,688		
	BEGINNING FUND BALANCE	0		
	ENDING FUND BALANCE	962		*
460	MISC STATE PROGRAMS	1,000		*
510	EDUCATION EXCELLENCE			
	REVENUES	279,634		*
	EXPENDITURES	359,353		
	BEGINNING FUND BALANCE	148,124		
	ENDING FUND BALANCE	68,405		
520	EC COMMUNITY NETWORK PILOTS COHORT 3	43,000		*
550	CECIL J. PICARD LA4 PRE-K PROGRAM	1,887,242		*
610	8(g) BLOCK GRANTS	35,216		*
630	LQEA 8(g) STUDENT ENHANCEMENT	196,956		*
660	SPECIAL EDUCATION ACT 34/35	80,196		*
680	STATE ADULT EDUCATION			*
	REVENUES	216,994		
	EXPENDITURES	227,314		
	BEGINNING FUND BALANCE	10,320		
	ENDING FUND BALANCE	0		
<b>FUND #</b>	<b>FEDERAL FUNDS</b>	<b>CURRENT BUDGET</b>	<b>INCREASE (DECREASE)</b>	<b>FINAL BUDGET</b>
210	NCLB TITLE I-SRCL	1,358,648		*
220	NCLB TITLE I FUND	6,486,087		*
230	MIGRANT	145,543		*
240	DHHS - TANF FUND	2,238,905		*

250	U.S. DEPARTMENT OF LABOR – WIA INCENTIVE	25,000	*
261	RACE TO THE TOP	24,678	*
270	NCLB TITLE I- ADVANCED PLACEMENT	4,144	*
280	USDHH CHILD CARE & DEV. BLK GRANT	12,000	*
310	NCLB TITLE III FUND	112,804	*
320	NCLB TITLE IV FUND	214,491	*
330	U. S. DEPARTMENT OF EDUCATION- ESSC GRANT	379,038	*
370	NCLB TITLE II FUND	1,407,714	*
410	NCLB TITLE VII FUND	400,565	*
490	FEDERAL ADULT EDUCATION FUND	503,666	*
560	NCLB TITLE X FUND	107,330	*
590	FEDERAL VOCATIONAL EDUCATION	257,474	*
750	SPECIAL EDUCATION IDEA FUND	5,361,196	*
760	NCLB IDEA PRE-SCHOOL FUND	138,244	*

<b>FUND #</b>	<b>LOCAL FUNDS</b>	<b>CURRENT BUDGET</b>	<b>INCREASE (DECREASE)</b>	<b>FINAL BUDGET</b>
470	BILLABLE SERVICES	461,203		*
670	LA GATES			
	REVENUES	58,000		
	EXPENDITURES	39,821		
	BEGINNING FUND BALANCE	0		
	ENDING FUND BALANCE	18,179		*
730	LIBRARY ALLOTMENT			
	REVENUES	89,500		
	EXPENDITURE	143,439		
	BEGINNING FUND BALANCE	53,939		
	ENDING FUND BALANCE	0		*
740	TEXTBOOKS & MATERIALS FUND			
	REVENUES	2,599,423		
	EXPENDITURES	3,599,423		
	BEGINNING FUND BALANCE	1,000,000		
	ENDING FUND BALANCE	0		*
810	DISASTER FUND	0		*

860	BOND FUND	0	*
861	BOND FUND – QSCB SERIES 2009	0	*
862	BOND FUND – QSCB SERIES 2011	0	*
863	BOND FUND – QSCB SERIES 2012	0	*
880	BUILDING FUND		
	REVENUES	562,000	*
	EXPENDITURES	2,890,220	
	BEGINNING FUND		
	BALANCE	2,345,299	
	ENDING FUND BALANCE	17,079	
882	CAPITAL PROJECTS FUND – SERIES 2011	0	
883	CAPITAL PROJECTS FUND – SERIES 2012		
	REVENUES	1,000	*
	EXPENDITURES	1,794,825	
	BEGINNING FUND		
	BALANCE	1,793,825	
	ENDING FUND BALANCE	0	
930	WORKERS COMPENSATION FUND		
	REVENUES	738,772	*
	EXPENDITURES	861,200	
	BEGINNING FUND		
	BALANCE	1,076,448	
	ENDING FUND BALANCE	954,020	
940	LOSS FUND		
	REVENUES	2,341,500	*
	EXPENDITURES	2,548,050	
	BEGINNING FUND		
	BALANCE	2,489,403	
	ENDING FUND BALANCE	2,282,853	
950	GROUP INSURANCE CLAIMS FUND		
	REVENUES	44,900,000	*
	EXPENDITURES	43,291,750	
	BEGINNING FUND		
	BALANCE	10,979,415	
	ENDING FUND BALANCE	12,587,665	

Superintendent Martin addressed the Committee regarding the Budget Adoption Resolution for Fiscal Year 2015-16 (see attached).

- a. General Operating Fund
- b. One Cent Sales Tax Fund
- c. ½ Cent Sales Tax Fund
- d. ¾ Cent Sales Tax Fund
- e. Child Nutrition Program Fund
- f. Special Revenue Funds

Mr. Thomas, seconded by Ms. Benoit, offered the following motion:

**RECOMMENDATION NO. 7**

**The Committee recommends** that the Board adopt the Budget Adoption Resolution which provides for adopting the General Operating Fund, One Cent Sales Tax Fund, ½ Cent Sales Tax Fund, ¾ Cent Sales Tax Fund, Child Nutrition Program Fund, and various Special Revenue Funds for the 2015-2016 Fiscal Year:

**TERREBONNE PARISH SCHOOL BOARD  
BUDGET ADOPTION RESOLUTION**

**RESOLUTION NO. \_\_\_\_**

Resolution adopting operating budgets for the fiscal year beginning July 1, 2015, and ending June 30, 2016.

**BE IT RESOLVED** by the Terrebonne Parish School Board that:

1. The Operating Budgets for the General Operating, One Cent Sales Tax, 1/2 Cent Sales Tax, 3/4 Cent Sales Tax, Child Nutrition Program and various Special Revenue Funds for the 2015-2016 fiscal year be adopted and hereby declared to serve as appropriations of the amounts therein set forth until amendments thereto be adopted;
2. The amounts expended during the fiscal year shall not exceed the appropriations set forth in such budgets and all subsequent amendments thereto;
3. The Board reserves solely and exclusively unto itself the right, power and authority to:
  - a. Adopt budgets and make, approve, change, or reject appropriations for any and all funds, fund types, programs, grants, awards, or projects, irrespective of the source of funding;
  - b. Make such amendments to any budgets as the economic circumstances prevailing or arising during the fiscal year may demand; and
  - c. Make appropriations and expenditures for any contingency or emergency of any nature that may arise during the course of the fiscal year;
4. This resolution shall continue in effect until superseded by the budget adoption resolution of the ensuing fiscal year;
5. If, at the end of any fiscal year, the appropriations necessary for the support of expenditures of the ensuing fiscal year have not been made, then fifty percent of the amounts appropriated in the appropriation resolution for the last completed fiscal year shall be deemed appropriated for the objects and purposes specified in the resolution for the preceding fiscal year, as provided by R.S. 39:1311;
6. Budget amendment authority of the Board and certain operating officers, delineated by fund or fund type, is as follows:

**I. GENERAL PROVISIONS**

- A. All original operating budgets for the fiscal year for all funds, programs,



grants, or projects shall be presented to the Finance Committee. The Finance Committee shall submit such budgets to the Board accompanied by the Committee's recommendation for adoption or rejection.

- B. Authorization of any expenditure or award of any contract by the Board shall constitute authority to disburse funds and effect such budget amendments as may be required.
- C. Approval of employment, positions, or compensation adjustments by the Board shall constitute authority to disburse funds and effect such budget amendments as may be required.

## **II. PROVISIONS APPLICABLE TO INDIVIDUAL FUNDS AND FUND TYPES**

### **A. GENERAL OPERATING FUND**

- 1. Subsequent to adoption of the Original Operating Budget, the Superintendent and Chief Financial Officer shall jointly possess authority to reallocate funds among expenditure accounts within function/service areas, as defined by the General Operating Fund's Internal Chart of Accounts. General Fund budget amendments made upon internal authority shall be provided to the Board through the Finance Committee.
- 2. The Finance Committee and Board shall consider for approval all proposed increases or decreases in funds appropriated for any function/service area. Such proposals shall be directed to the Finance Committee for submission to the Board. The aforementioned officials shall direct requests requiring Board approval to the Finance Committee, with their recommendation thereon, for submission to the Board.
- 3. Other Financing Uses - Operating Transfers. Authority to effect necessary budget revisions or transactions for operating transfers to local, state, or federal special funds which are dependent upon the amount of current year revenues, expenditures actually incurred, or operating deficits will be held by the Superintendent and Chief Financial Officer.

### **B. ONE CENT SALES TAX FUND OF 1996**

- 1. The nature and kind of expenses and expenditures assigned to and accounted for in the Fund shall be governed by School Board Resolution Number 1587 dated February 6, 1996, Resolution Number 1588 dated May 7, 1996, and Ordinance Number 1590 (levying the tax) dated May 7, 1996.
- 2. Section I - GENERAL PROVISIONS paragraphs A, B, and C above shall apply to the operations of the Fund.
- 3. Subsequent to adoption of the Original Operating Budget, the Superintendent and Chief Financial Officer shall jointly possess authority to reallocate appropriations, expenses, and expenditures among the accounts within the dedicated allocations of the tax as defined by the governing resolutions and the Fund's Internal Chart of Accounts.
- 4. All budget revisions shall be provided to the School Board through the

Finance Committee.

**C. 1/2 CENT SALES TAX FUND OF 2014**

1. The nature and kind of expenses and expenditures assigned and accounted for in the Fund shall be governed by School Board Resolution Number 1867 and Ordinance Number 1868 levying the tax.
2. Subsequent to adoption of the Original Operating Budget, the Superintendent and Chief Financial Officer shall jointly possess authority to reallocate appropriations, expenses, and expenditures among the accounts within the dedicated allocations of the tax as defined by the governing resolutions and the Fund's Internal Chart of Accounts.

**D. 3/4 CENT SALES TAX FUND OF 1975**

1. Subsequent to adoption of the Original Operating Budget, the Superintendent and Chief Financial Officer shall jointly possess authority for reallocation of funds as defined below.
  - a. Expenditures monitored by organizational unit (school).
    - 1) Said officials shall be authorized to reallocate appropriation balances of school sales tax allotments, school allotments for various instructional areas (School Board Allotments), any special allotments, and any other expenditure controlled by individual school budgets, within the individual school appropriation accounts as necessary to prevent expenditures in excess of individual school budgets or account appropriation balances.
    - 2) Increases in allotments to any or all organizations (schools) and new allotments will be considered by the Finance Committee and submitted to the Board for approval or rejection.
  - b. Other Expenditures
    - 1) The aforementioned officials shall have the authority to reallocate, within function/service areas, those expenditures not monitored by individual organizational (school) budgets.
    - 2) Proposed increases in funds allocated to any function/service area where expenditures are not controlled by organizational (school) budgets shall be considered by the Finance Committee and submitted to the Board for approval or rejection.
  - c. Other Financing Uses
    - 1) Operating Transfers. Authority to effect necessary budget revisions or transactions for operating transfers to other funds which are dependent upon the amount of current year revenues, expenditures actually incurred, or operating deficits will be jointly held by the Superintendent and Chief Financial Officer.

- 2) All budget revisions shall be provided to the School Board through the Finance Committee.

**E. CHILD NUTRITION PROGRAM FUND**

1. Subsequent to adoption of the Original Operating Budget, the Superintendent, Chief Financial Officer, and Supervisor of Child Nutrition Programs shall possess the authority to reallocate funds within the Food Service function/service area.
2. Increases in Child Nutrition Program Fund expenditures proposed subsequent to adoption of the Original Budget, with the exception of those expenses which are directly influenced by meal preparation volume, will be presented to the Finance Committee for submission to the Board.
3. Prior to presentation of proposed budget revisions, expenditures, or capital outlay requests to the Board or Finance Committee, any necessary approvals by regulatory agencies will be secured by the Supervisor of Child Nutrition Programs.

**F. SPECIAL REVENUE FUNDS - LOCAL, STATE, AND FEDERAL**

1. All original program or fund budgets for the Local, State, and Federal Special Revenue Funds will be presented to the Finance Committee for submission to the Board. With reference to State and Federal Special Funds, the original program budget referred to in E-1 is defined as the final written award approved by the regulatory authority indicating the actual monetary grant to the school system.
2. During the course of the fiscal year, any new programs, proposals, or changes in existing programs, with the exception of transfers to fund operating deficits, which increase or reduce the total operating budget for the program or fund, will be presented to the Finance Committee.
  - a. The Finance Committee will submit such new or amended budgets to the Board along with its recommendation for approval or rejection.
  - b. Any necessary approvals by State or Federal regulatory authorities will be obtained by the Program Manager prior to presentation to the Finance Committee.
3. The Program Manager, Superintendent, and Chief Financial Officer shall jointly possess authority to effect transfers of funds to offset operating deficits incurred in the Local, State and Federal Special Funds.
4. Prior to formal approval of the budget for a program, project, grant, or fund by the School Board, any expenditure of funds for any purpose shall be approved, in written form, by the Program Manager, Superintendent, and Chief Financial Officer.
5. Subsequent to adoption of the Original Budget, the Program Manager, pursuant to obtaining any required approvals from State or Federal regulatory authorities, shall, with the concurrence of the Finance Department, have the authority to reallocate appropriations within State or Federal Special Funds.

### **G. CAPITAL PROJECTS FUNDS**

1. Board approval of projects, contracts, change orders, or expenditures will constitute authority for budget amendments and expenditure of funds.
2. The Superintendent, with notice to the Board, will have authority to authorize expenditures and budget revisions for projects costing \$5,000 or less during a fiscal year, with a maximum of \$20,000 so authorized during a fiscal year, exclusive of expenditures authorized but not expended during prior years.
3. All other proposed expenditures of the Capital Projects Funds shall be submitted to the Board accompanied by the recommendation of the appropriate committee.

### **H. DEBT SERVICE FUNDS**

1. All expenditures related to debt service, with the exception of payment of loan or bond principle, interest, paying agent's fees, bank service charges, and tax collection expenses, not authorized in the Original Operating Budget, shall be submitted to the Board through the Finance Committee.

### **I. INTERNAL SERVICE FUNDS**

1. All expenditures of the internal service funds not authorized in the Original Operating Budget shall be submitted to the Board through the Finance Committee, accompanied by the Finance Committee's recommendation for approval or rejection.
2. The Superintendent, Chief Financial Officer, and Program Manager shall have joint authority to reallocate expenses/expenditures within each Internal Service Fund.

A substitute motion offered by Mr. Duplantis to remove the position of Public Information Officer from the foregoing proposed operating budget failed to carry, due to lack of a second.

Mr. Thomas addressed the Committee regarding the Superintendent's contract.

Mr. Thomas, seconded by Mr. Duplantis, with the exception of Dr. Babin who abstained, offered the following motion, as amended:

#### **RECOMMENDATION NO. 8**

**The Committee recommends** that the Board approve a two (2) year extension of the Superintendent's current contract through December 31, 2018, and amend the annual base compensation to \$185,000.00, effective with the 2015-2016 fiscal year.

Mr. Gerald Michel, citizen, addressed the Committee regarding the foregoing motion as it relates to the Superintendent's contract extension.

Superintendent Martin addressed the Committee regarding the prospective sale of Honduras/Walgreens Property located at 1511 East Tunnel Blvd., Houma, LA 70363 (see attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

**RECOMMENDATION NO. 9**

**The Committee recommends** that the Board authorize the Superintendent and Staff to obtain an appraisal and negotiate the possible sale of the Honduras/Walgreens Property located at 1511 East Tunnel Blvd., Houma, LA 70363.

Mrs. Breaux presented an update on the Sales Tax Collections report (see attached).

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mr. Duplantis, seconded by Ms. Benoit, the meeting adjourned at 6:18 P.M.

Respectfully submitted,

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Debi Benoit, Chairwoman

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Roosevelt Thomas, Vice-Chairman

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Donald Duplantis

JB

Motion of Mr. DeHart, seconded by Mr. Thomas, unanimously carried, the Board accepted, as presented and outlined in the foregoing report, the highest bids received, meeting all specifications, for Hunting and Trapping privileges on Section 16 Lands for a five (5) year period, from July 1, 2015, through May 31, 2020, allowed Purchasing to readvertise those sections where no bid was received, and further, authorized the Board President to sign all necessary documents pertaining thereto, pending Board attorney review.

Motion of Mr. DeHart, seconded by Mr. Jackson, unanimously carried, the Board accepted the proposal from Specialty Auctions of Louisiana, 1340 W. Tunnel Blvd., Suite 221, Houma, LA 70360 for the auction/sale of surplus items.

Motion of Mr. Thomas, seconded by Mr. Bordelon, unanimously carried, the Board accepted the proposal from Marc Harris (Agent of Record), underwritten by Fairmont Insurance Company for Student Accident Insurance, including Catastrophic Athletic Accident Insurance and Volunteer Workers with limits of \$25,000.00 per accident, effective August 1, 2015, with an annual premium of \$194,823.00.

Mr. Marc Harris, Agent of Record, addressed the Board regarding the foregoing motion.

Motion of Mr. Bordelon, seconded by Mr. Jackson, unanimously carried, the Board adopted, as presented and outlined in the foregoing report, 2014-2015 revised budgets for the Special Revenue Funds.

Motion of Mr. DeHart, seconded by Dr. Babin, unanimously carried, the Board adopted, as presented and outlined in the foregoing report, 2014-2015 original budgets for the Special Revenue Funds.

Motion of Mr. Thomas, seconded by Mr. Bordelon, unanimously carried, the Board adopted, as presented and outlined in the foregoing report, the Final 2014-2015 Budgets for the designated funds, that the Board allow that the final budgets for these funds be deemed a variable budget with estimated revenues set equal to actual revenues, provided that such revenues do not exceed those approved by the Board and/or State or Federal regulatory authorities, and further, that the final budget for appropriations be set equal to amounts actually expended, provided that such expenditures do not exceed those approved by the Board and/or State or Federal regulatory authorities.

Motion of Mr. Jackson, seconded by Mr. DeHart, unanimously carried, the Board adopted, as presented and outlined in the foregoing report, the Budget Adoption Resolution which provides for adopting the General Operating Fund, One Cent Sales Tax Fund, ½ Cent Sales Tax Fund, ¾ Cent Sales Tax Fund, Child Nutrition Program Fund, and various Special Revenue Funds for the 2015-2016 Fiscal Year.

A substitute motion offered by Mr. Duplantis to remove the position of Public Information Officer from the foregoing proposed operating budget, at this time, failed to carry, due to lack of a second.

Mr. Bordelon moved, seconded by Mr. Jackson, that the Board approve a two (2) year extension of the Superintendent's current contract through December 31, 2018, and amend the annual base compensation to \$185,000.00, effective with the 2015-2016 fiscal year.

Mr. Duplantis requested that Chairwoman Benoit allow the records to reflect that the foregoing motion (in Committee) was offered with one abstention in the previous Finance, Insurance, and Section 16 Lands Committee meeting reporting.

Mr. Gerald Michel, citizen, addressed the Board regarding the Superintendent's contract extension.

President Thomas addressed the Board and read the following e-mail forwarded to Superintendent Martin on July 2, 2015, relative to ACT results:

July 2, 2015

Superintendent Martin

The Department is preparing for the upcoming release of ACT scores for the 2014-2015 school year. As part of the process this year, we would like to speak with districts which showed significant gains on not just ACT but EOC assessments as well.

We are scheduling conversations with select districts on Wednesday, July 8. The time we have scheduled for Terrebonne Parish is 11:30 A.M. We ask that you, your communication person, and Accountability Supervisor be on the conference call.

Our thoughts are to have these districts be able to release their success stories ahead of the state release of results. The statewide release is tentatively scheduled for July 16<sup>th</sup> with districts releasing the day prior.

Please let me know that you can attend this call or have any questions.

Thanks,

Barry Landry, Director of Public Affairs

Louisiana Department of Education  
 1201 North Third Street  
 Baton Rouge, LA 70802  
 225-342-3600

Following a lengthy discussion, Chairwoman Benoit relinquished the Chair to Mr. Thomas, Vice-Chairman, to allow her to make a substitute motion.

Ms. Benoit, seconded by Ms. Bonvillain, offered a substitute motion, that the Board raise the current Superintendent package by 15%, provide an additional five (5) vacation days, extend the Superintendent's contract to expire December 2018, add measurable objectives to the Superintendent's evaluation, and have this increase become effective on the October 25<sup>th</sup> School Board pay period, allowing the teachers to receive their increase prior to the Superintendent.

A roll call vote having been called for on the substitute motion, the vote thereon was as follows:

**YEAS:** Mr. Thomas, Ms. Benoit, and Ms. Bonvillain

**NAYS:** Mr. Harding, Mr. Jackson, Dr. Babin, Mr. Bordelon, Mr. DeHart, and Mr. Duplantis

**ABSENT:** None

Vice-Chairman Thomas declared the foregoing substitute motion failed to carry.

A roll call vote then having been called for on the original motion, the vote thereon was as follows:

**YEAS:** Mr. Thomas, Mr. Harding, Mr. Jackson, Mr. Bordelon, Mr. DeHart, and Mr. Duplantis

**NAYS:** Ms. Benoit, Dr. Babin, and Ms. Bonvillain

**ABSENT:** None

Vice-Chairman Thomas declared the foregoing original motion carried.

Chairwoman Benoit reassumed the Chair at this time.

Motion of Mr. Duplantis, seconded by Mr. Thomas, unanimously carried, the Board authorized the Superintendent and Staff to obtain an appraisal and negotiate the possible sale of the Honduras/Walgreens Property located at 1511 East Tunnel Blvd., Houma, LA 70363.

The report of the Finance, Insurance, and Section 16 Lands Committee meeting was concluded, and President Thomas reassumed the Chair and presided for the remainder of the proceedings.

The Executive Committee report was presented to the Board.

Motion of Mr. Duplantis, seconded by Mr. DeHart, unanimously carried, the Board accepted the following Executive Committee report, as amended, in its entirety:

Dear Members of the Board:

The **Executive Committee** met at 5:00 P.M. on Tuesday, June 16, 2015, in the Board Room of the School Board Office with the following members present: Mr. Roosevelt Thomas, President, Dr. Brenda Leroux Babin, Vice-President, and Ms. Debi Benoit. Others in attendance were Superintendent Philip Martin and Mrs. Rebecca Breaux.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

Ms. Debi Benoit entered the meeting at this time.

The **Executive Committee** addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

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Roosevelt Thomas, President

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Brenda Leroux Babin, Ph.D., Vice-President

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Debi Benoit

JB

The Executive Committee report was concluded.

The report of the Board of Directors of Terrebonne Construction Company, Inc. was then presented to the Board.

Motion of Mr. Duplantis, seconded by Mr. Jackson, unanimously carried, the Board received the following report of the Board of Directors of Terrebonne Construction Company, Inc. in its entirety:

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met immediately following the Executive Committee meeting on Tuesday, June 16, 2015, in the Board Room of the School Board Office with the following members present: Mr. Roosevelt Thomas, President, Dr. Brenda Leroux Babin, Secretary/Treasurer, and Ms. Debi Benoit. Others in attendance were Superintendent Philip Martin and Mrs. Rebecca Breaux.

The **Board of Directors** received the May 2015 financial statement (see attached).

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

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Roosevelt Thomas, President



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Brenda Leroux Babin, Ph.D., Secretary/Treasurer

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Debi Benoit

JB

The report of the Board of Directors of Terrebonne Construction Company, Inc. was concluded.

Superintendent Martin requested that Agenda Item 8. A. (1) (a) Personnel Announcement and Introduction (Information Only) be deferred until the July 21, 2015, School Board Meeting, as the appointee was unable to be in attendance at tonight's meeting.

Motion of Mr. DeHart, seconded by Ms. Benoit, unanimously carried, the Board voted to go into executive session at this time (6:40 P.M.) relative to [Matter Pertaining to Pending Litigation – United States District Court, Eastern District of Louisiana, MDL NO. 2179, Section J, In Reference to Oil Spill by the Oil Rig “Deepwater Horizon” in the Gulf of Mexico, on April 20, 2010 (Possible Executive Session)].

Motion of Mr. DeHart, seconded by Mr. Duplantis, unanimously carried, the Board reconvened in regular session (6:55 P.M.) with all members present.

Motion of Mr. Duplantis, unanimously seconded, unanimously carried, the Board voted to follow the recommendation of the Board Attorney, as presented, relative to [Matter Pertaining to Pending Litigation – United States District Court, Eastern District of Louisiana, MDL NO. 2179, Section J, In Reference to Oil Spill by the Oil Rig “Deepwater Horizon” in the Gulf of Mexico, on April 20, 2010 (Possible Executive Session)].

Motion of Mr. Duplantis, seconded by Mr. DeHart, unanimously carried, the Board voted to adjourn its meeting **(6:58 P.M.)**.

/s/ Philip Martin, Secretary

/s/ Roosevelt Thomas, President

RLB