

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

AGENDA

School Board Meeting – February 3, 2015

Order of Business

6:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meetings of January 6, 2015, and January 20, 2015

RECOMMENDATION: That the Board approve the minutes of School Board Meetings of January 6, 2015, and January 20, 2015, as recorded.

6. Citizen Concern
 - A. Donald Bascle – Diabetes Management
7. Committee Meeting Reports
 - A. Finance, Insurance, and Section 16 Lands Committee (See Attached Committee Report of January 26, 2015, Meeting)
 - B. Executive Committee (See Attached Committee Report of January 20, 2015, Meeting)

- C. Board of Directors of Terrebonne Construction Company, Inc.
(See Attached Committee Report of January 20, 2015,
Meeting)
- 8. Superintendent's Agenda
 - A. Agenda Items
 - (1) Approval of Proclamation Recognizing February 2-6,
2015, as National School Counseling Week

RECOMMENDATION: That the Board approve the following proclamation recognizing February 2-6, 2015, as National School Counseling Week in Terrebonne Parish Schools:

PROCLAMATION

WHEREAS, School Counselors are employed in public and private schools to help students reach their full potential; and

WHEREAS, School Counselors are actively committed to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development; and

WHEREAS, School Counselors help parents focus on ways to further the educational, personal, and social growth of their children; and

WHEREAS, School Counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and

WHEREAS, School Counselors seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

WHEREAS, Comprehensive developmental school counseling programs are considered an integral part of the educational

process that enables all students to achieve success in schools; now

THEREFORE, BE IT RESOLVED, That the Terrebonne Parish School Board recognizes February 2-6, 2015, as National School Counseling Week in the Terrebonne Parish Public Schools; and

BE IT FURTHER RESOLVED, That copies of this proclamation be forwarded to all Terrebonne Parish Public Schools and office buildings.

(2) Personnel Section

(a) Leave of Absence

1) Family and Medical Leaves

RECOMMENDATION: That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Melissa Plaisance, School Bus Driver in the Transportation Department, beginning February 2, 2015, through May 11, 2015 (medical).

RECOMMENDATION: That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Lydia Jackson, School Bus Driver in the Transportation Department, beginning March 2, 2015, through May 28, 2015 (medical).

(3) Matter Pertaining to Pending Litigation – Randal J. LeCompte vs. Tywana N. McKinley, et al, Docket No. 163561 “E,” 32nd Judicial District Court, Parish of Terrebonne, State of Louisiana (Executive Session)

(4) Parent Appeal for Student Readmission (Executive Session)

- Readmission of Student #135430

9. Announcements

2/9

5:00 Buildings, Food Service, & Transportation Committee

2/10

5:00 Executive Committee

5:30 Board of Directors, Terrebonne Construction Company, Inc.

6:00 Regular School Board Meeting

2/21-25

LSBA (Louisiana School Boards Association) Convention – Shreveport, LA

10. Adjournment

Philip Martin, Superintendent
Terrebonne Parish School Board
P. O. Box 5097
Houma, Louisiana 70361
985-876-7400

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 233, describing the assistance that is necessary.

RLB

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

February 3, 2015

Dear Members of the Board:

The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE met in the Board Room of the School Board Office, 201 Stadium Drive, at 5:00 P.M. on Monday, January 26, 2015, with the following members present: Mr. Roosevelt Thomas, Vice-Chairman, and Mr. Donald Duplantis. Ms. Debi Benoit, Chairman, entered after the meeting began. Also in attendance were Mr. L. P. Bordelon, III, Mr. Richard Jackson, Superintendent Philip Martin, and members of the staff.

Mr. Thomas called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Ms. Rebecca Breaux, Chief Financial Officer, addressed the Committee regarding the June 30, 2014, Terrebonne Parish School Board Audit Report.

Mr. Mark Felger, Lanaux & Felger, CPA, presented the annual audit report. He stated the financial statements ending June 30, 2014, had received an "unmodified opinion," which is the best possible rating. Mr. Felger briefly explained the internal control, compliance, and independent accountant reports. He also discussed the required communication letter (attached) and summarized the financial graphs.

At this time, Ms. Benoit entered the meeting.

Mr. Duplantis, seconded by Mr. Thomas, offered the following motion:

RECOMMENDATION NO. 1

The Committee recommends that the Board receive the June 30, 2014,

Terrebonne Parish School Board Audit Report, as presented.

Ms. Breaux addressed the Committee regarding the Meritorious Budget Award (see attached). She stated this Meritorious Budget Award is presented to Terrebonne Parish School Board for excellence in the preparation and issuance of its school entity's budget for the Fiscal Year 2014-2015. The budget adheres to the principles and standards of the Association of School Business Officials International's Meritorious Budget Award criteria. Ms. Breaux also stated our district is one of only two school districts in Louisiana to receive this award this year.

Ms. Breaux presented an update on the Sales Tax collections report (see attached). She stated sales tax collections for the month of November 2014 are 6% lower than November 2013.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mr. Duplantis, seconded by Ms. Benoit, the meeting adjourned at 5:31 P.M.

Respectfully submitted,

Debi Benoit, Chairman

Roosevelt Thomas, Vice-Chairman

Donald Duplantis

MH

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

February 3, 2015

Dear Members of the Board:

The **Executive Committee** met at 5:00 P.M. on Tuesday, January 20, 2015, in the Board Room of the School Board Office with the following members present: Mr. Roosevelt Thomas, President, and Dr. Brenda Leroux Babin, Vice-President. Others in attendance were Ms. Debi Benoit, Ms. Vicki Bonvillain, Superintendent Philip Martin, and Ms. Rebecca Breaux.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

The **Executive Committee** addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

Roosevelt Thomas, President

Dr. Brenda Leroux Babin, Vice-President

MH

TERREBONNE CONSTRUCTION COMPANY, INC.
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360

February 3, 2015

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met immediately following the Executive Committee meeting on Tuesday, January 20, 2015, in the Board Room of the School Board Office with the following members present: Mr. Roosevelt Thomas, Dr. Brenda Leroux Babin, Ms. Debi Benoit, Ms. Vicki Bonvillain, Superintendent Philip Martin, and Ms. Rebecca Breaux.

The **Board of Directors** selected officers for the 2015 Calendar year; Mr. Roosevelt Thomas to serve as President, and Dr. Brenda Leroux Babin to serve as Secretary/Treasurer of the Board of Directors of Terrebonne Construction Company, Inc.

The **Board of Directors** voted to continue banking with JP Morgan Chase Bank, designated the President and Secretary/Treasurer of the Board of Directors and the Superintendent of the Terrebonne Parish School Board to become signatories to the account, authorized any two of those three individuals to sign checks, and authorized the President and/or Secretary/Treasurer of the corporation to execute JP Morgan Chase Bank's standard corporate resolution reflecting the decision as to whom is authorized to sign.

The **Board of Directors** received the December 2014 financial statement (see attachment).

The **Board of Directors** approved the renewal of Flood Insurance from Nationwide Mutual Insurance Company for the period of February 16, 2015, through February 16, 2016, for 240 Barrow Street - \$540.00; 252 Barrow Street - \$992.00; and 623 Belanger Street - \$1,565.00, for a total premium of

\$3,097.00 (see attachment).

The **Board of Directors** allowed the Superintendent and/or his designee to lease 252 Barrow Street to Terissa Sons, DBA, T's Sweets and Gifts, for a monthly lease of five hundred (\$500.00) dollars for a period of one (1) year, commencing March 1, 2015, and terminating February 29, 2016, with three (3) one-year options to renew contract at the end of each said period, must provide in advance a five hundred (\$500.00) dollar security deposit, required insurance, and all utilities are tenant's responsibility, and further, authorized the Board President to sign all necessary documents pertaining thereto.

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

Roosevelt Thomas, President

Dr. Brenda Leroux Babin, Secretary/Treasurer

MH