

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

School Board Meeting – October 21, 2014

Order of Business

6:00 P.M. (NOTE NEW TIME CHANGE)

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of October 7, 2014

RECOMMENDATION: That the Board approve the minutes of School Board Meeting of October 7, 2014, as recorded.

6. Board Committee Meeting Reports
 - A. Buildings, Food Service, and Transportation Committee (See Attached Committee Report of October 13, 2014, Meeting)
 - B. Finance, Insurance, and Section 16 Lands Committee (See Attached Committee Agenda for October 20, 2014, Meeting)
7. Superintendent's Agenda
 - A. Agenda Items
 - (1) Resolution Declaring Month of November 2014 as Native American Indian Month in the Terrebonne Parish

School System and Acknowledgment that Year 2014 is
Forty Years of Indian Education in the Terrebonne
Parish School System

RECOMMENDATION: That the Board approve the following resolution declaring the month of November 2014 as Native American Indian Month in the Terrebonne Parish School System and acknowledgment that Year 2014 is Forty Years of Indian Education in the Terrebonne Parish School System:

RESOLUTION

WHEREAS, The Title VII Indian Education Program is a viable part of the Terrebonne Parish educational system, and

WHEREAS, Emphasis on the cultural heritage of Indian students is one of the four goals of the Title VII Indian Education Grant, and

WHEREAS, The month of November has been observed as "National American Indian Heritage Month" since 1990, and

WHEREAS, Instructional lessons on Indians and their heritage are traditionally taught to students during the month of November, and

WHEREAS, The Title VII Indian Education staff and the Title VII Indian Education Parent Committee are requesting that the month of November 2014 not only be recognized as Native American Indian Month in the Terrebonne Parish School System, but to recognize that this year is also Forty Years of Indian Education in the Terrebonne Parish School System, now

THEREFORE, BE IT RESOLVED, That the Terrebonne Parish School Board does hereby declare the month of November 2014 as Native American Indian Month and Forty Years of Indian Education in the Terrebonne Parish School System, and

BE IT FURTHER RESOLVED, That copies of this resolution be

forwarded to all Terrebonne Parish public schools and departments.

(2) Personnel Section

(a) Personnel Actions for Period of September 10, 2014 – October 15, 2014 [list of professional instructional and non-instructional/support personnel (contract renewal, appointments, resignations, termination, and retirements – Information Only)]

(3) Parent Appeal for Student Readmission (Executive Session)

(a) Readmission of Student #133926

8. Individual Board Member

A. Mr. Roger Dale DeHart – Reschedule December 2, 2014, School Board Meeting Agenda Deadline from Noon Wednesday, November 26, 2014, to Noon Thursday, November 20, 2014 (Due to Thanksgiving Holidays)

RECOMMENDATION: That the Board reschedule the December 2, 2014, School Board Meeting Agenda Deadline from Noon Wednesday, November 26, 2014, to Noon Thursday, November 20, 2014 (Due to Thanksgiving Holidays).

9. Announcements

10/20-24 School Bus Safety Week

11/03

5:00 Education and Policy Committee

11/10

5:00 Buildings, Food Service, & Transportation Committee

11/11

6:00 Regular School Board Meeting **(Note new time change)**

10. Adjournment

Philip Martin, Superintendent
Terrebonne Parish School Board
P. O. Box 5097
Houma, Louisiana 70361
985-876-7400

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 233, describing the assistance that is necessary.

RLB

TERREBONNE

Parish School District

201 Stadium Drive, Houma, LA 70360

October 21, 2014

Dear Members of the Board:

The Buildings, Food Service, and Transportation Committee met at 5:00 P.M. on Monday, October 13, 2014, in the Board Room of the School Board Office with the following members present: Mr. Hayes J. Badeaux, Chairman, and Mr. L. P. Bordelon, III. Mr. Gregory Harding, Vice-Chairman, was absent. Also in attendance were Mr. Roger Dale DeHart, Board President, Mr. Richard Jackson, Vice-President, Mr. Donald Duplantis, Superintendent Philip Martin, and members of the staff.

Mr. Badeaux called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Michael D'Angelo, P.E., Terrebonne Parish Waterworks District #1, addressed the Committee regarding a water line servitude across the Terrebonne Parish School Board bus parking lot located at 340 St. Charles Street (see attached).

RECOMMENDATION NO. 1

The Committee recommends that the Board allow the Terrebonne Parish Consolidated Waterworks District #1 a ten foot wide "Act of Servitude" around the Terrebonne Parish School Board bus parking lot property located at 340 St. Charles Street for a proposed water line, and further, authorize the Board President to sign all necessary documents pertaining thereto.

The Committee addressed the Intergovernmental Agreement between Terrebonne Parish Consolidated Government and Terrebonne Parish School Board as it relates to drainage and public use servitude on a tract of land, owned by the Terrebonne Parish School Board, located at H. L. Bourgeois High School, #1 Reservation Drive, Gray, Louisiana 70359 (see attached).

RECOMMENDATION NO. 2

The Committee recommends that the Board enter into an Intergovernmental Agreement between Terrebonne Parish Consolidated Government and Terrebonne Parish School Board as it relates to acquiring a permanent servitude and a temporary construction servitude over a tract of land, owned by the Terrebonne Parish School Board, located at H. L. Bourgeois High School, #1 Reservation Drive, Gray, LA 70359 to improve drainage and public utilities, and that the Terrebonne Parish School Board receive \$11,583.99 as compensation, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mrs. Natalie Bergeron, Director of Project LEARN-LaTerre, Inc., addressed the Committee concerning the use of Little Caillou School by Project LEARN-LaTerre, Inc. (see attached).

RECOMMENDATION NO. 3

The Committee recommends that the Board renew the current Cooperative Endeavor Agreement between Terrebonne Parish School Board and Project LEARN-LaTerre, Inc., for use of Little Caillou School, for a period of three (3) years, from October 19, 2014, to October 19, 2017, with one (1) three year option to renew said agreement, provided that the necessary insurance, non-profit status, and all other School Board policy requirements are met, and further, authorize the Board President to sign all necessary documents pertaining thereto, subject to Board attorney review.

Mr. Daniel Bruce, Jr., AIA, Cheramie and Bruce Architect, APC, addressed the Committee regarding an update of the Re-roofing Project at Village East School (see attached).

RECOMMENDATION NO. 4

The Committee recommends that the Board ratify a change order to decrease the amount of the contract for the Re-roofing Project at Village East School by \$35,000.00 for unused Provisionary Allowance, and \$5,115.00 for unused unit pricing for Tectum Decking insulated panels, for a total credit of \$40,115.00, and increase the contract time by nine (9) days, changing the completion date from August 19, 2014, to August 27, 2014, for the Re-roofing Project at Village East School, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. DeHart addressed the Committee regarding property located next to Mulberry Elementary School.

RECOMMENDATION NO. 5

The Committee recommends that the Board allow the Superintendent and staff to enter into negotiations for the possible purchase of a tract of land adjacent to Mulberry Elementary School.

Mr. Danny Babin, Terrebonne Parish Councilman, addressed the Committee regarding the property located next to Mulberry Elementary School.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, LTD, addressed the Committee regarding an update of the Dularge Elementary School Kitchen Renovation Project (see attached).

RECOMMENDATION NO. 6

The Committee recommends that the Board ratify a change order to increase the contract time by twelve (12) days, changing the contract completion date from August 24, 2014, to September 5, 2014, for the

Dularge Elementary School Kitchen Renovation Project, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Merlin Lirette addressed the Committee concerning the Terrebonne High School Baseball Field.

Mrs. Jennifer Deroche, Mrs. Julie Veron, Coach Joe Clement, and Mrs. Deanna Cunningham, citizens, addressed the Committee concerning the Terrebonne High School Baseball Field.

Mr. Lirette addressed the Committee regarding an update of the Grand Caillou Middle School (see attached).

Mr. Lirette addressed the Committee regarding updates of the Boiler Projects for Caldwell Middle School, Village East School, and Coteau-Bayou Blue Elementary School (see attached).

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 5:55 P.M.

Respectfully submitted,

Hayes J. Badeaux, Chairman

L. P. Bordelon, III

SN

TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360

FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE

Monday, October 20, 2014

5:00 P.M.

Central Office Board Room

A-G-E-N-D-A

1. Invocation and Pledge of Allegiance to the Flag
2. Revised Budgets 2014/2015 - **(Proposed Recommendations)** -
Rebecca Breaux, Chief Financial Officer

- a. General Operating Fund

The Committee recommends that the Board adopt the attached 2014/2015 revised budget for the General Operating Fund.

- b. Child Nutrition Program Fund

The Committee recommends that the Board adopt the attached 2014/2015 revised budget for the Child Nutrition Program Fund.

- c. One Cent Sales Tax Fund

The Committee recommends that the Board adopt the attached 2014/2015 revised budget for the One Cent Sales Tax Fund.

- d. $\frac{3}{4}$ Cent Sales Tax Fund

The Committee recommends that the Board adopt the attached 2014/2015 revised budget for the $\frac{3}{4}$ Cent Sales Tax

Fund.

- e. Special Revenue Funds

The Committee recommends that the Board adopt the attached 2014/2015 revised budgets for the Special Revenue Funds.

- 3. Original Budgets 2014/2015 - **(Proposed Recommendations)** - Rebecca Breaux, Chief Financial Officer

- a. Capital Projects Fund – QSCB Series 2012

The Committee recommends that the Board adopt the attached 2014/2015 original budget for the Capital Projects Fund – QSCB Series 2012.

- b. Building Fund

The Committee recommends that the Board adopt the attached 2014/2015 original budget for the Building Fund.

- c. Loss Fund

The Committee recommends that the Board adopt the attached 2014/2015 original budget for the Loss Fund.

- d. Workers' Compensation Fund

The Committee recommends that the Board adopt the attached 2014/2015 original budget for the Workers' Compensation Fund.

- e. Group Insurance Claims Fund

The Committee recommends that the Board adopt the attached 2014/2015 original budget for the Group Insurance Claims Fund.

f. Special Revenue Funds

The Committee recommends that the Board adopt the attached 2014/2015 original budgets for the Special Revenue Funds.

4. Matter bearing upon request for proposals for 403(b) and 457 Tax Deferred Retirement Plans - **(Proposed Recommendation)** - Jack Moore, Risk Manager

The Committee recommends that the Board authorize the Risk Manager to solicit proposals for 403(b) and 457 Tax Deferred Retirement Plans.

5. Matter bearing upon Group Health Reinsurance Renewal for 2015 - **(Proposed Recommendation)** - Jack Moore, Risk Manager

The Committee recommends that the Board accept the renewal proposal from HCC Insurance Co., for Stop-Loss Reinsurance for Group Health, with a specific deductible of \$425,000.00 per claim, (\$1,000,000.00 for any laser claim) with a \$250,000.00 Tiered Split Fund for an estimated annual cost of \$550,785.00, effective January 1, 2015.

6. Information regarding Group Health, Life, and Dental Premiums for 2015 - **(Information)** - Jack Moore, Risk Manager

7. Matter bearing upon implementation of a Diabetic Management Program - **(Proposed Recommendation)** - Jack Moore, Risk Manager

The Committee recommends that the Board adopt a Diabetic Management Program, effective January 1, 2015, consisting of diabetic education and use of blood glucose monitoring program, and further, authorize the Superintendent to sign all necessary documents pertaining thereto.

8. Information regarding Group Health Plan Eligibility - **(Information)**
- Jack Moore, Risk Manager
9. Information regarding Group Health Claims Statistics - **(Information)** - Len Fontaine, Group Health Plan Broker
10. Matter bearing upon a one-time salary supplement for Fiscal Year 2014/2015 - **(Proposed Recommendation)** - Rebecca Breaux, Chief Financial Officer

The Committee recommends that the Board approve a one-time salary supplement for Fiscal Year 2014/2015 for full-time employees in the amount of \$500 for instructional/professional employees, \$250 for non-instructional/support employees, and \$125 for part-time employees, and that said supplement will be prorated for employees hired after the beginning of their work calendar for contract year 2014/2015, monies to be derived from an allocation through the 2014/2015 Minimum Foundation Program (MFP), payable in November 2014, and that the proposed salary supplement be applicable to personnel who are employed as of November 3, 2014.

11. Matter bearing upon Sales Tax Collections update - **(Information)**
- Rebecca Breaux, Chief Financial Officer
12. Adjournment

COMMITTEE MEMBERS

Donald Duplantis, Chairman
Roosevelt Thomas, Vice-Chairman
Debi Benoit

Rebecca Breaux
Chief Financial Officer

RB/mh

c: Board Members
Superintendent and Staff
Schools and ERC Members
Mr. C. Berwick Duval, II, Legal Counsel
Ms. Lottie Beebe, BESE, District 3
Mr. Lee Bloch; Bloch, Briggs & Associates
Mr. Michael J. Veazey; Veazey & Associates
Merlin Lirette, AIA, CFP, The Merlin Group, LTD
The Courier, The Times, Charter Communications, KFOL/KJUN-HTV; Radio Stations,
KCIL/KJIN/KXOR
Houma-Terrebonne Chamber of Commerce
Presidents...TAE, TPA, A+PEL, Bus Drivers' Association, Food Service Association
Insurance Agents of Record