

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

School Board Meeting – November 5, 2013

Order of Business

7:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of October 15, 2013

RECOMMENDATION: That the Board approve the minutes of School Board Meeting of October 15, 2013, as recorded.

6. Board Committee Meeting Reports
 - A. Buildings, Food Service, and Transportation Committee (See Attached Committee Report of October 14, 2013, Meeting)
 - B. Finance, Insurance, and Section 16 Lands Committee (See Attached Committee Report of October 21, 2013, Meeting)
 - C. Executive Committee (See Attached Committee Report of October 15, 2013, Meeting)
 - D. Board of Directors of Terrebonne Construction Company, Inc. (See Attached Committee Report of October 15, 2013, Meeting)

7. Superintendent's Agenda

A. Information Items

(1) American Education Week: November 18-22, 2013

American Education Week will be observed on November 18-22, 2013, in Terrebonne Parish Schools. This special week focuses attention on the importance of education and all that it stands for. Annually, the week preceding the week of Thanksgiving is proclaimed American Education Week.

(2) Educational Support Personnel Day: November 20, 2013

Educational Support Personnel Day will be observed in Terrebonne Parish Schools on November 20, 2013. Annually, the Wednesday in American Education Week is designated as a special day to honor the many contributions of school support employees. School districts, parents, and students will pay tribute to school support personnel on this annual observance of Educational Support Personnel Day.

B. Agenda Items

(1) Personnel Section

(a) Personnel Announcement and Introduction (Information Only)

- 1) Assistant Principal, Montegut Middle School –
Paige Hebert

(b) Leaves of Absence

1) Family and Medical Leaves

RECOMMENDATION: That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Candace Fanguy, Teacher at Montegut Elementary School, beginning November 19, 2013, through March 11, 2014 (medical).

RECOMMENDATION: That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Athena Zeringue, Teacher at Elysian Fields School, beginning October 29, 2013, through February 10, 2014 (medical).

2) Leaves Without Pay

RECOMMENDATION: That the Board approve a leave of absence without pay in accordance with Policy (FILE: F-11.10) for Marla Nixon, Custodian III at Terrebonne Career and Technical High School, beginning October 30, 2013, through October 29, 2014 (medical).

RECOMMENDATION: That the Board approve a leave of absence without pay in accordance with Policy (FILE: F-11.10) for Candace Fanguy, Teacher at Montegut Elementary School, beginning March 12, 2014, through May 30, 2014 (medical).

8. Individual Board Member

A. Mr. Roger Dale DeHart – Reschedule December 3, 2013, School Board Meeting Agenda Deadline from Noon Wednesday, November 27, 2013, to Noon Thursday, November 21, 2013 (Due to Thanksgiving Holidays)

RECOMMENDATION: That the Board reschedule the December 3, 2013, School Board Meeting agenda deadline from noon Wednesday, November 27, 2013, to noon Thursday, November 21, 2013 (due to Thanksgiving Holidays).

9. Announcements

11/11 Veterans' Day
5:00 Buildings, Food Service, & Transportation Committee

11/14
5:00 ERC
6:30 Parent Representative Committee

11/18-22 American Education Week

11/18
5:00 Finance, Insurance, & Section 16 Lands Committee

11/19
6:00 Executive Committee
6:30 Board of Directors, Terrebonne Construction
Company, Inc.
7:00 Regular School Board Meeting

10. Adjournment

Philip Martin, Superintendent
Terrebonne Parish School Board
P. O. Box 5097
Houma, Louisiana 70361
985-876-7400

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 220, describing the assistance that is necessary.

RLB

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

November 5, 2013

Dear Members of the Board:

The Buildings, Food Service, and Transportation Committee met on Monday, October 14, 2013, at 5:00 P.M. in the Board Room of the School Board Office, 201 Stadium Drive, with the following members present: Mr. Hayes J. Badeaux, Chairman, Mr. Gregory Harding, Vice-Chairman, and Mr. L. P. Bordelon, III. Others in attendance were Mr. Roger Dale DeHart, Superintendent Philip Martin, and members of the staff.

Mr. Badeaux called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Superintendent Philip Martin addressed the Committee regarding the Special Education/Federal Building (see attached).

RECOMMENDATION NO. 1

The Committee recommends that the Board authorize the Superintendent and staff to proceed with the procedures necessary for the sale of the Special Education/Federal Building, by sealed bids, and authorize the Board President to sign all necessary documents pertaining thereto, subject to Board Attorney review and approval.

Mr. Daniel Bruce, Jr., AIA, Cheramie and Bruce Architects, APC, addressed the Committee regarding substantial completion of South Terrebonne High School's Elevator Project (see attached).

RECOMMENDATION NO. 2

The Committee recommends that the Board approve the substantial completion, dated October 7, 2013, for South Terrebonne High School's Elevator Project, subject to the punch list, authorize the Board President to sign all necessary documents pertaining thereto, and further, upon completion of the punch list, final inspection, and receipt of the lien-free certificate, authorize the release of retainage.

Mr. Merlin Lirette, AIA, CEF, The Merlin Group, LTD, addressed the Committee regarding an update on the New Grand Caillou Middle School (see attached).

Mr. Donald Chamberlain, Plant Operations Manager, addressed the Committee regarding broken sewer pipes at Acadian Elementary School.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 6:00 P.M.

Respectfully submitted,

Hayes J. Badeaux, Chairman

Gregory Harding, Vice-Chairman

L. P. Bordelon, III

JB

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

November 5, 2013

Dear Members of the Board:

The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE met in the Board Room of the School Board Office, 201 Stadium Drive, at 5:00 P.M. on Monday, October 21, 2013, with the following members present: Mr. Donald Duplantis, Chairman, and Mrs. Debi Benoit. Mr. Roosevelt Thomas, Vice-Chairman, was absent. Also in attendance were Mr. Roger Dale DeHart, Board President, Mr. Richard Jackson, Vice-President, Mr. L. P. Bordelon, III, Superintendent Philip Martin, and members of the staff.

Mr. Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mrs. Lydia Alleman, Purchasing Agent/Grant Specialist, addressed the Committee regarding approval for the Purchasing Department to advertise for bids on Bulk Materials and Supplies for Teaching.

Mrs. Benoit, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 1

The Committee recommends that the Board authorize the Purchasing Department to advertise for bids on Bulk Materials and Supplies for Teaching.

Mr. Jack Moore, Risk Manager, addressed the Committee regarding prescription drug benefits (see attachment).

Mrs. Benoit, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 2

The Committee recommends that the Board adopt the Script Care compound network and place compound medications in the same category as specialty medications, subject to \$100.00 co-pay, effective January 1, 2014.

Mr. Moore addressed the Committee regarding the Group Health Reinsurance renewal.

Mr. Len Fontaine, Employee Benefit Specialist, presented the Group Health Plan Renewal Analysis (see attachment).

Mrs. Benoit, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 3

The Committee recommends that the Board accept the renewal proposal from HCC Insurance Co., for Stop-Loss Reinsurance for Group Health, with a specific deductible of \$400,000.00 per claim, (\$1,000,000.00 for any laser claim) with a \$200,000.00 Tiered Split Fund for an estimated annual cost of \$574,345.00, effective January 1, 2014.

Mrs. Rebecca Breaux, Supervisor of Finance & Statistics, presented the following revised General Operating Fund budget for Fiscal Year 2013/2014.

Mrs. Benoit, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 4

The Committee recommends that the Board adopt the following revised General Operating Fund budget for Fiscal Year 2013/2014.

General Operating Fund
Revised Budget
2013/2014 Fiscal Year
October 2013

Revenues

Local Revenues	\$ 18,280,807
State Revenues	<u>89,476,823</u>
Total Revenues	\$107,757,630

Expenditures

Instructional	\$ 74,604,639
Instructional Support Services	43,978,281
Operation of Non-Instructional Services	986,345
Debt Service	<u>74,925</u>
Total Expenditures	\$119,644,190

Other Financing Sources (Uses)

Other Sources of Funds	\$ 15,544,489
Other Uses of Funds	<u>(7,221,867)</u>
Total Other Sources (Uses)	\$ 8,322,622

Net Change in Fund Balance (3,563,938)

Beginning Fund Balance \$ 12,921,170

Ending Fund Balance

Assigned - Act 1 Implementation \$ 1,000,000

Assigned - Financial Software 750,000

Ending Fund Balance - Unassigned \$ 7,607,232

7.6%

Mrs. Breaux presented the following revised Child Nutrition Program Fund budget for Fiscal Year 2013/2014.

Mrs. Benoit, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 5

The Committee recommends that the Board adopt the following revised Child Nutrition Program Fund budget for Fiscal Year 2013/2014.

**Child Nutrition Program
Revised Budget
2013/2014 Fiscal Year
October 2013**

Revenues

Local Sources	\$1,536,288
State Sources	321,761
Federal Sources	<u>7,387,456</u>
Total Revenues	\$9,245,505

Expenditures

Salaries	\$2,673,570
Employee Benefits	1,933,913
Purchased Services	680,812
Supplies	4,121,707
Property	<u>456,796</u>
Total Expenditures	\$9,866,798

Other Financing Sources

Other Sources of Funds	\$ 424,981
Other Uses of Funds	<u>0</u>
Total Other Sources (Uses)	\$ 424,981

Net Change in Fund Balance (196,312)

Beginning Fund Balance \$ 760,680

Ending Fund Balance	
Assigned	\$ 195,850
Non-Spendable	<u>368,518</u>
Total Ending Fund Balance	<u>\$ 564,368</u>

Mrs. Breaux presented the following revised One Cent Sales Tax Fund budget for Fiscal Year 2013/2014.

Mrs. Benoit, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 6

The Committee recommends that the Board adopt the following revised One Cent Sales Tax Fund budget for Fiscal Year 2013/2014.

One Cent Sales Tax Fund (1996)
Revised Budget
2013/2014 Fiscal Year
October 2013

Revenues

Local	
-Sales Tax	\$24,231,440
-Interest	<u>57,000</u>
Total Revenues	\$24,288,440

Expenditures

Compensation & Benefits	\$15,696,747
Technology	1,901,176
Capital & Building Improvements	2,203,339
Debt Service	<u>142,000</u>
Total Expenditures	\$19,943,262

Other Financing Sources (Uses)

Other Sources of Funds	\$ 1,750,000
Other Uses of Funds	<u>(5,430,718)</u>
Total Other Sources (Uses)	(3,680,718)
Net Change in Fund Balance	\$ 664,460
Fund Balance	
Beginning Fund Balance	\$ 4,408,336
Ending Fund Balance	
Restricted	
Salaries & Benefits	\$ 4,774,821
Technology/Construction	<u>297,975</u>
Total Ending Fund Balance	<u>\$ 5,072,796</u>

Mrs. Breaux presented the following revised 3/4 Cent Sales Tax Fund budget for Fiscal Year 2013/2014.

Mr. Duplantis, seconded by Mrs. Benoit, offered the following motion:

RECOMMENDATION NO. 7

The Committee recommends that the Board adopt the following revised 3/4 Cent Sales Tax Fund budget for Fiscal Year 2013/2014.

3/4 Cent Sales Tax Fund (1976)
Revised Budget
2013/2014 Fiscal Year
October 2013

2013/2014
REVISED
BUDGET

Revenues

Local	
-Sales Tax	\$18,172,455
-Interest	<u>43,000</u>
Total Revenues	\$18,215,455

Expenditures

Purchased Services	\$ 1,195,641
Materials & Supplies	\$ 4,387,147
Debt Service & Miscellaneous	<u>30,225</u>
Total Expenditures	\$ 5,613,013

Other Sources (Uses) of Funds

Other Financing Sources	0
Other Financing Uses	<u>(15,839,823)</u>
Total Other Sources (Uses) of Funds	(15,839,823)

Net Change in Fund Balance (3,237,381)

Fund Balance
Beginning \$ 5,319,453

Ending Fund Balance
Restricted
Instructional Programs \$ 1,740,840
Committed
Band Uniforms 341,232
Total Ending Fund Balance \$ 2,082,072

Mrs. Breaux presented the following revised Special Revenue Fund budgets for Fiscal Year 2013/2014.

Mrs. Benoit, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 8

The Committee recommends that the Board adopt the following revised Special Revenue Fund budgets for Fiscal Year 2013/2014.

Special Revenue Funds Revised Budgets 2013/2014 Fiscal Year

<u>FUND NUMBER</u>	<u>FEDERAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
220	NCLB TITLE I	\$5,797,686	\$1,177,683	\$6,975,369
230	Migrant			
	-Current Year	\$ 150,633	0	\$ 150,633
	-Prior Year	<u>0</u>	<u>14,296</u>	<u>14,296</u>
	TOTAL	\$ 150,633	\$ 14,296	\$ 164,929
240	U.S. DEPARTMENT OF HEALTH AND HUMAN RESOURCES TANF BLOCK GRANT			
	-Early Childhood Program TANF	\$4,026,897	(1,942,495)	\$2,084,402
	-Strategies to Empower People Program (STEP)	6,131	(3,926)	2,205
	-Federal Jobs for America's Graduates TANF	<u>150,000</u>	<u>7,000</u>	<u>157,000</u>
	TOTAL	\$4,183,028	(1,939,421)	\$2,243,607
261	ARRA			
	-Race to the Top	\$ 188,308	\$ 16	\$ 188,324
310	NCLB TITLE III			
	-Current Year	\$ 50,672	\$ 43,391	\$ 94,063
	-Immigrant Set Aside	<u>75,604</u>	<u>0</u>	<u>75,604</u>
	TOTAL	\$ 126,276	\$ 43,391	\$ 169,667

320	NCLB TITLE IV Safe and Supportive Schools	\$ 146,100	0	\$ 146,100
	-Prior Year	0	\$ 160,063	160,063
	-Prior Year Second Grant	<u>0</u>	<u>3,805</u>	<u>3,805</u>
	TOTAL	\$ 146,100	\$ 163,868	\$ 309,968
370	NCLB TITLE II - PART A -EISENHOWER Act NCLB SCHOOL LEADERSHIP PROGRAM	\$1,137,454	\$ 131,385	\$1,268,839
	-Current Year 5	589,103	0	589,103
	-Prior Year	<u>0</u>	<u>108,017</u>	<u>108,017</u>
	TOTAL	\$1,726,557	\$ 239,402	\$1,965,959
410	NCLB TITLE VII - INDIAN EDUCATION -Current Year	\$ 395,118	(169)	\$ 394,949
560	NCLB TITLE X -HOMELESS	\$ 60,000	\$ 26,894	\$ 86,894
490	LCTCS FEDERAL ADULT EDUCATION -Basic Current Year	\$ 259,191	(33,809)	\$ 225,382
	-Basic Prior Year	0	19,723	19,723
	-Basic Carry-Over	0	31,801	31,801
	-English Language/ Civics Current Year	30,525	9,615	40,140
	-English Language/ Civics Carry-Over	0	25,413	25,413
	-Family Literacy Current Year	40,588	6,088	46,676
	-Federal Leadership Award -Current Year	20,000		20,000
	-Carry-Over	<u>0</u>	<u>17,299</u>	<u>17,299</u>
	TOTAL	\$ 350,304	\$ 76,130	\$ 426,434

750	NCLB IDEA B	\$3,772,639	\$ 771,791	\$4,544,430
	-St. James PBIS	0	5,000	5,000
	-High Risk Pool	<u>0</u>	<u>258,826</u>	<u>258,826</u>
		\$3,772,639	\$1,035,617	\$4,808,256
760	NCLB IDEA Pre-School	\$ 114,053	\$ 5,894	\$ 119,947
510	EDUCATION EXCELLENCE REVENUE	\$ 350,000	0	\$ 350,000
	EXPENDITURES	\$ 413,492	0	\$ 413,492
	EXCESS (DEFICIENCY) OF REVENUE	(63,492)	0	(63,492)
	FUND BAL: BEGINNING	\$ 117,086	\$ 37,572	\$ 154,658
	ENDING FUND BALANCE	\$ 53,594	\$ 37,572	\$ 91,166
550	THE CECIL J. PICARD LA 4 EARLY CHILDHOOD PROGRAM			
	-State	\$ 239,101	\$1,940,477	\$ 2,179,578
630	LQEA 8(g) PRE-SCHOOL/EARLY CHILDHOOD PROGRAM			
	-8(g) Student Enhancement Block Grant	\$ 215,904	(18,198)	\$ 197,706
680	LCTCS ADULT EDUCATION REVENUE	\$ 206,438	0	\$ 206,438
	EXPENDITURES	\$ 206,438	\$ 10,000	\$ 216,438
	EXCESS (DEFICIENCY) OF REVENUE	0	(10,000)	(10,000)

FUND BALANCE: BEGINNING	0	\$ 10,000	\$ 10,000
ENDING FUND BALANCE	0	0	0
730 LIBRARY ALLOTMENT			
REVENUE:			
- ³ / ₄ CENT LIBRARY	\$ 88,800	0	\$ 88,800
EXPENDITURES	\$ 88,800	\$ 34,347	\$ 123,147
EXCESS (DEFICIENCY) OF REVENUE	0	(34,347)	(34,347)
FUND BALANCE: BEGINNING	0	\$ 34,347	\$ 34,347
ENDING FUND BALANCE	0	0	0
740 TEXTBOOKS			
REVENUE:			
- ³ / ₄ Cent Textbooks	\$1,009,755	\$ 297,103	\$1,306,858
-Non-Public Textbooks	95,476	0	95,476
-Lost/Damaged Books	<u>1,000</u>	<u>0</u>	<u>1,000</u>
TOTAL	\$1,106,231	\$297,103	\$1,403,334
EXPENDITURES:			
-Textbooks	\$2,210,755	0	\$2,210,755
-Non-Public Textbooks	<u>95,476</u>	0	<u>95,476</u>
TOTAL	\$2,306,231	0	\$2,306,231
EXCESS (DEFICIENCY) OF REVENUE	(1,200,000)	\$297,103	(902,897)
FUND BALANCE: BEGINNING	\$1,200,000	(297,103)	\$ 902,897
ENDING FUND BALANCE	0	0	0

Mrs. Breaux presented the following original Capital Projects Fund – QSCB Series 2011 budget for Fiscal Year 2013/2014.

Mrs. Benoit, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 9

The Committee recommends that the Board adopt the following original Capital Projects Fund – QSCB Series 2011 budget for Fiscal Year 2013/2014.

Capital Projects Fund – QSCB Series 2011
Original Budget
2013/2014 Fiscal Year

REVENUES

Interest	\$ 50,000
Total Revenues	\$ 50,000

EXPENDITURES

Financial Audit Fees	\$ 200
New School Construction	
Grand Caillou Middle School	2,262,320
New School Construction	
H. L. Bourgeois High School Freshman Center	<u>1,636,598</u>
Total Expenditures	\$3,899,118

Excess of (Expenditures)	(3,849,118)
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Fund Balance:

Beginning	<u>\$3,849,118</u>
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Ending - Restricted for Capital Projects	<u><u>0</u></u>
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Mrs. Breaux presented the following original Capital Projects Fund – QSCB Series 2012 budget for Fiscal Year 2013/2014.

Mrs. Benoit, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 10

The Committee recommends that the Board adopt the following original Capital Projects Fund – QSCB Series 2012 budget for Fiscal Year 2013/2014.

**Capital Projects Fund – QSCB Series 2012
Original Budget
2013/2014 Fiscal Year**

REVENUES

Interest	\$ 1,500
Total Revenues	\$ 1,500

EXPENDITURES

New School Construction	
Grand Caillou Middle School	<u>\$9,172,109</u>
Total Expenditures	\$9,172,109
Excess of (Expenditures)	(9,170,609)
Fund Balance:	
Beginning	<u>\$9,170,609</u>
Ending - Restricted for Capital Projects	<u>0</u>

Mrs. Breaux presented the following original Building Fund budget for Fiscal Year 2013/2014.

Mrs. Benoit, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 11

The Committee recommends that the Board adopt the following original Building Fund budget for Fiscal Year 2013/2014.

Building Fund
Original Budget
2013/2014 Fiscal Year

	2013/2014 ORIGINAL BUDGET
REVENUES	
Interest and Investment Income	\$ 2,000.00
TOTAL REVENUES	<u>\$ 2,000.00</u>
 APPROPRIATIONS	
Cash Management Fees on Investments	\$ 500.00
Relocation of Portables	9,356.38
Elevator/Lift - South Terrebonne High School	234,606.96
Stadium Lights - South Terrebonne High School	76,618.97
Girl's Gym Floor - H. L. Bourgeois High School	60,000.00
Parking Lot - Legion Park Elementary School	25,000.00
Parking Lot - Dularge Elementary School	30,000.00
Library Repairs - Montegut Elementary School	15,000.00
Electrical Panel - Oaklawn Jr. High School	50,000.00
Auditorium Seats - South Terrebonne High School	40,000.00
Press Box Repairs - South Terrebonne High School	130,000.00
Boiler/Old Gym - South Terrebonne High School	85,000.00
Press Box Repairs - Terrebonne High School	130,000.00
PA System - All Schools (ALLOTMENT)	4,871.00
Exterior Door Replacement (ALLOTMENT)	<u>229,508.84</u>
TOTAL APPROPRIATIONS	<u>\$1,120,462.15</u>
 OTHER SOURCES (USES) OF FUNDS	
Other Financing Sources	\$ 535,000.00
TOTAL OTHER SOURCES (USES) OF FUNDS	<u>\$ 535,000.00</u>
 Net Change in Fund Balance	 (583,462.15)

Fund Balance	
Beginning	\$ 833,748.24
Ending - Assigned for Future Projects	<u>\$ 250,286.09</u>

Mrs. Breaux presented the following original Loss Fund budget for Fiscal Year 2013/2014.

Mrs. Benoit, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 12

The Committee recommends that the Board adopt the following original Loss Fund budget for Fiscal Year 2013/2014.

**Loss Fund
Original Budget
2013/2014 Fiscal Year**

Revenues

Interest Income	\$ 1,500
Claims Recovery	150,000
Third Party Recovery	20,000
Student Accident Insurance	<u>85,000</u>
Total Revenues	\$ 256,500

Expenditures

Financial Audit Fees	\$ 400
Claims Administration	24,000
Insurance Premiums	1,647,700
Fire - Special Education Building	75,000
Auto Liability Claims	350,000
General Liability Claims	150,000
Professional Liability Claims	50,000
Property Claims	<u>20,000</u>
Total Expenditures	\$2,317,100

Other Sources (Uses) of Funds

Other Financing Sources	\$4,000,000
Net Operating Gain (Loss)	\$1,939,400
Retained Earnings:	
Beginning	<u>\$ 269,726</u>
Ending Designated for Future Losses	<u>\$2,209,126</u>

Mrs. Breaux presented the following original Workers' Compensation Fund budget for Fiscal Year 2013/2014.

Mrs. Benoit, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 13

The Committee recommends that the Board adopt the following original Workers' Compensation Fund budget for Fiscal Year 2013/2014.

**Workers' Compensation Fund
Original Budget
2013/2014 Fiscal Year**

Revenue

Interest	\$ 6,000
Claims Recovery	150,000
Rate Charges to Other Funds	<u>700,000</u>
Total	\$856,000

Expenses

Workers' Compensation Claims	\$580,000
Excess Loss Policies	70,000
Claims Administration and Loss Control	20,000
Second Injury Fund	25,000
Annual Assessment	8,000

Audit Fees	<u>400</u>
Total	\$703,400
Net Income	\$152,600
Retained Earnings:	
Beginning	<u>\$777,895</u>
Ending	<u>\$930,495</u>

Mrs. Breaux presented the following original Group Insurance Claim's Fund budget for Fiscal Year 2013/2014.

Mrs. Benoit, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 14

The Committee recommends that the Board adopt the following original Group Insurance Claim's Fund budget for Fiscal Year 2013/2014.

**Group Insurance Claim's Fund
Original Budget
2013/2014 Fiscal Year**

REVENUES

Interest Income & Earnings on Investments	\$ 50,000
Insurance Premium Billings	37,728,500
Medicare Part D Subsidy	700,000
Claim Recoveries - All Types	900,000
Rebates	720,000
Transfers In	<u>4,000,000</u>
TOTAL REVENUES	\$44,098,500

EXPENSES

Claims Paid	\$40,000,000
Financial Audit Fees	8,600

Cash Management Fees	2,800
Script Care Administrative Fee	36,000
Actuary Fees	7,000
PPO Access Fees	67,000
Broker Fee	45,000
Affordable Care Act Fee	12,000
Affordable Care Act Tax	400,000
Addvantage Card Service	17,800
Early Retiree Reinsurance Program	144,000
Utilization Review	73,000
Dental Administration Fees	64,000
Life Insurance Premiums	\$ 1,250,000
Stop-Loss Premium	\$ 600,000
Claims Administration	<u>600,000</u>
TOTAL EXPENSES	\$43,327,200
NET INCOME (LOSS)	\$ 771,300
RETAINED EARNINGS	
Beginning	\$ 5,786,781
Ending	<u>\$ 6,558,081</u>

Mrs. Breaux presented the following original Special Revenue Fund budgets for Fiscal Year 2013/2014.

Mrs. Benoit, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 15

The Committee recommends that the Board adopt the following original Special Revenue Fund budgets for Fiscal Year 2013/2014.

**Special Revenue Funds
Original Budgets
2013/2014 Fiscal Year**

<u>FUND NUMBER</u>	<u>FEDERAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
210	NCLB TITLE I Striving Readers Comprehensive Literacy Program	0	\$1,246,500	\$1,246,500
	-Prior Year	<u>0</u>	<u>253,940</u>	<u>253,940</u>
	TOTAL	0	\$1,500,440	\$1,500,440
330	U.S. DEPARTMENT OF EDUCATION -ESSC Grant	0	\$ 397,386	\$ 397,386

Mrs. Breaux presented an update on the Sales Tax collections report (see attachment). She stated sales tax collections for the month of August 2013 are higher than August 2012.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mrs. Benoit, seconded by Mr. Duplantis, the meeting adjourned at 6:00 P.M.

Respectfully submitted,

Donald Duplantis, Chairman

Debi Benoit

MH

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

November 5, 2013

Dear Members of the Board:

The **Executive Committee** met at 6:00 P.M. on Tuesday, October 15, 2013, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, President, Mr. Richard Jackson, Vice-President, and Mr. Hayes J. Badeaux. Others in attendance were Superintendent Philip Martin and Mrs. Rebecca Breaux.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

The **Executive Committee** addressed Danielle Turner's employment eligibility.

Mr. Badeaux, seconded by Mr. Jackson, offered the following motion:

RECOMMENDATION NO. 1

The Committee recommends that the Board allow Danielle Turner to be eligible for employment with the Terrebonne Parish School System.

The **Executive Committee** addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

Roger Dale DeHart, President

Richard Jackson, Vice-President

Hayes J. Badeaux

MH

**TERREBONNE CONSTRUCTION COMPANY, INC.
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

November 5, 2013

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met at 6:30 P.M. on Tuesday, October 15, 2013, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, President, Mr. Richard Jackson, Secretary/Treasurer, and Mr. Hayes J. Badeaux. Others in attendance were Superintendent Philip Martin and Mrs. Rebecca Breaux.

The **Board of Directors** received the September 2013 financial statement (attachment).

The **Board of Directors** allowed the Superintendent and/or his designee to renew a lease with Mr. Patrick Chatagnier, 240R Barrow Street, for a monthly lease of three hundred (\$300.00) dollars for a period of one (1) year, commencing December 1, 2013, and terminating November 30, 2014, and further, authorized the Board President to sign all necessary documents pertaining thereto.

The **Board of Directors** allowed the Superintendent and/or his designee to renew a lease with B.E.C.D.A. Ventures, LLC, DBA, The Salon Rubicon, 252 Barrow Street, for a monthly lease of five hundred (\$500.00) dollars for a period of one (1) year, commencing December 1, 2013, and terminating November 30, 2014, with two (2) one-year options to renew contract at the end of each said period, and further, authorized the Board President to sign all necessary documents pertaining thereto.

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

Roger Dale DeHart, President

Richard Jackson, Secretary/Treasurer

Hayes J. Badeaux

MH