

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

School Board Meeting – September 3, 2013

Order of Business

7:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of August 20, 2013

RECOMMENDATION: That the Board approve the minutes of School Board Meeting of August 20, 2013, as recorded.

6. Presentation Item
 - A. Terrebonne Parish Outstanding School Support Employees (2012-2013)
 - (1) Stephanie Thompson, School Secretary, Legion Park Middle School, Middle/Junior High School Level, and
 - (2) Sandra Smith, Building Manager, Ellender Memorial High School, High School Level
7. Board Committee Meeting Reports
 - A. Finance, Insurance, and Section 16 Lands Committee (See Attached Committee Report of August 19, 2013, Meeting)

- B. Executive Committee (See Attached Committee Report of August 20, 2013, Meeting)
 - C. Board of Directors of Terrebonne Construction Company, Inc. (See Attached Committee Report of August 20, 2013, Meeting)
8. Superintendent's Agenda
- A. Agenda Items
 - (1) Proclamation in Observance of Constitution Week, September 17-23, 2013

RECOMMENDATION: That the Board approve the following proclamation recognizing September 17-23, 2013, as Constitution Week:

PROCLAMATION

WHEREAS, our Founding Fathers, in order to secure the blessings of liberty for themselves and their posterity, did ordain and establish a Constitution for the United States of America; and

WHEREAS, it is of the greatest importance that all citizens fully understand the provisions and principles contained in the Constitution in order to support, preserve, and defend it against all encroachment; and

WHEREAS, the two hundred twenty-sixth anniversary of the signing of the Constitution provides a historic opportunity for all Americans to realize the achievements of the Framers of the Constitution and the rights, privileges, and responsibilities it affords; and

WHEREAS, the independence guaranteed to American citizens, whether by birth or naturalization, should be celebrated by appropriate ceremonies and activities during Constitution Week, September 17 through 23, as designated by

proclamation of the President of the United States of America in accordance with Public Law 915.

NOW, THEREFORE, BE IT RESOLVED that the Terrebonne Parish School Board, in conjunction with the Bayou Lafourche Chapter of the National Society, Daughters of the American Revolution, does hereby proclaim the week of September 17 through 23, 2013, as "Constitution Week" in the schools of Terrebonne Parish and does urge all students to study the Constitution, and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

(2) Parent Appeals for Student Readmission (Executive Session)

(a) Readmission of Student #144378

(b) Readmission of Student #128098

(3) Matter Pertaining to Pending Litigation – Bruce Williams vs. Terrebonne Parish School Board, Docket No. 164301 (consolidated with Docket No. 166008), 32nd Judicial District Court, Parish of Terrebonne, State of Louisiana (Executive Session)

9. Announcements

9/09

5:00 Education and Policy Committee

9/12

5:00 ERC

6:30 Parent Representative Committee

9/16

5:00 Buildings, Food Service, & Transportation Committee

9/17

6:00 Executive Committee
6:30 Board of Directors, Terrebonne Construction
Company, Inc.
7:00 Regular School Board Meeting

10. Adjournment

RLB

Philip Martin, Superintendent
Terrebonne Parish School Board
P. O. Box 5097
Houma, Louisiana 70361
985-876-7400

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 220, describing the assistance that is necessary.

RLB

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

September 3, 2013

Dear Members of the Board:

The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE met in the Board Room of the School Board Office, 201 Stadium Drive, at 5:00 P.M. on Monday, August 19, 2013, with the following members present: Mr. Donald Duplantis, Chairman, Mr. Roosevelt Thomas, Vice-Chairman, and Mrs. Debi Benoit. Also in attendance were Mr. Roger Dale DeHart, Board President, Mr. Richard Jackson, Vice-President, Superintendent Philip Martin, and members of the staff.

Mr. Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Jack Moore, Risk Manager, addressed the Committee regarding the Towers Watson Actuarial Report for 2013 (see attachment).

Mr. Len Fontaine, representing HUB International Gulf South, addressed the Committee regarding the Group Health Plan Statistics (see attachment).

Superintendent Martin addressed the Committee regarding a One-Time Salary Supplement (see attachment).

Mr. Thomas, seconded by Mrs. Benoit, offered the following motion:

RECOMMENDATION NO. 1

The Committee recommends that the Board approve a one-time salary supplement for Fiscal Year 2013-2014 for full-time employees in the amount of \$500 for instructional/professional employees, \$250 for non-

instructional/support employees, and \$125 for part-time employees, and that said supplement will be prorated for employees hired after the beginning of their work calendar for contract year 2013-2014, monies to be derived from a one-time allocation as per HB 1 of the 2013 Regular Session, payable in November 2013, and that the proposed salary supplement be applicable to personnel who are employed as of November 1, 2013.

Mrs. Breaux presented information to the Committee regarding the Louisiana Compliance Questionnaire for Fiscal Year 2012/2013 (see attachment).

Mr. Thomas, seconded by Mrs. Benoit, offered the following motion:

RECOMMENDATION NO. 2

The Committee recommends that the Board adopt the following resolution relative to the Louisiana Compliance Questionnaire for the 2012-2013 Fiscal Year.

RESOLUTION NO. _____

BE IT RESOLVED, That the Terrebonne Parish School Board, in connection with the June 30, 2013, audit, adopt the Louisiana Compliance Questionnaire for submission to Lanaux and Felger, Certified Public Accountants, and confirm that the representations made therein are to the best of the Board's knowledge and belief, and

BE IT FURTHER RESOLVED, That Roger Dale DeHart, President of Terrebonne Parish School Board, Philip Martin, Superintendent, and Rebecca Breaux, Supervisor of Finance, be authorized to sign said Questionnaire.

Mrs. Breaux presented an update on the Sales Tax collections report (see attachment). She stated sales tax collections for the month of June 2013 are higher due to one-time audit collections made by the parish sales tax office.

There being no further business to come before the **Finance, Insurance,**

and Section 16 Lands Committee, motion of Mr. Thomas, seconded by Mr. Duplantis, the meeting adjourned at 5:55 P.M.

Respectfully submitted,

Donald Duplantis, Chairman

Roosevelt Thomas, Vice-Chairman

Debi Benoit

wcl

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

September 3, 2013

Dear Members of the Board:

The **Executive Committee** met at 6:00 P.M. on Tuesday, August 20, 2013, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, President, Mr. Richard Jackson, Vice-President, and Mr. Hayes J. Badeaux. Others in attendance were Mr. Gregory Harding, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

The meeting began with the invocation and Pledge of Allegiance to the Flag.

Superintendent Martin addressed the Committee regarding Ms. Danielle Turner.

Ms. Turner addressed the Committee requesting that she may have the opportunity to be eligible for employment.

Mr. Badeaux, seconded by Mr. Jackson, offered the following motion:

RECOMMENDATION NO. 1

The Committee recommends that the Board allow Ms. Danielle Turner to be eligible for employment with the Terrebonne Parish School System.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

The **Executive Committee** addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

Roger Dale DeHart, President

Richard Jackson, Vice-President

Hayes J. Badeaux

wcl

**TERREBONNE CONSTRUCTION COMPANY, INC.
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

September 3, 2013

Dear Members of the Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met at 6:30 P.M. on Tuesday, August 20, 2013, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, President, Mr. Richard Jackson, Secretary/Treasurer, and Mr. Hayes J. Badeaux. Others in attendance were Superintendent Philip Martin and Mrs. Rebecca Breaux.

The **Board of Directors** received the July 2013 financial statement (see attachment).

Mrs. Breaux informed the **Board of Directors** that there are several tenants that are behind on their rent.

The **Board of Directors** voted to allow administration to contact current tenants that are behind on rent requesting outstanding balances.

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

Roger Dale DeHart, President

Richard Jackson, Secretary/Treasurer

Hayes J. Badeaux

wcl