

TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360

**A M E N D E D**

**School Board Meeting – May 7, 2013**

**Order of Business**

**7:00 P.M.**

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meetings of April 2, 2013, and April 16, 2013

**RECOMMENDATION:** That the Board approve the minutes of School Board Meetings of April 2, 2013, and April 16, 2013, as recorded.

6. Board Committee Meeting Reports
  - A. Finance, Insurance, and Section 16 Lands Committee (See Attached Committee Agenda and Report of April 15, 2013, Meeting)
  - B. Education and Policy Committee (Meeting of May 6, 2013)
  - C. Executive Committee (See Attached Committee Agenda and Report of April 16, 2013, Meeting)

D. Board of Directors of Terrebonne Construction Company, Inc.  
(See Attached Committee Agenda and Report of April 16, 2013,  
Meeting)

7. Superintendent's Agenda

A. Agenda Items

(1) Resolution in Observance of Educational Bosses Week,  
May 19-25, 2013

**RECOMMENDATION:** That the Board approve the following resolution  
recognizing May 19-25, 2013, as Educational Bosses Week:

**RESOLUTION**

**WHEREAS,** The week of May 19-25, 2013, has been proclaimed as  
Educational Bosses Week; and

**WHEREAS,** Terrebonne Parish's educational administrators are  
dedicated to promoting the cause of education; and

**WHEREAS,** The role of the administrator is increasingly demanding,  
complex, and a vital part of the entire educational process; and

**WHEREAS,** Administrators are responsive to the needs of students and  
the community; and

**WHEREAS,** Administrators must often participate unselfishly in  
professional and civic activities; now

**THEREFORE, BE IT RESOLVED,** That the Terrebonne Parish School Board  
hereby recognizes the week of May 19-25, 2013, as Educational  
Bosses Week in appreciation of the many contributions of school and  
office administrators; and

**BE IT FURTHER RESOLVED,** That copies of this resolution be forwarded to  
all Terrebonne Parish public schools and office buildings.

(2) Personnel Section

(a) Leaves of Absence

1) Family and Medical Leave

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Krista Faucheux, Pre-K Teacher at Acadian Elementary School, beginning April 16, 2013, through May 23, 2013 (care for newborn).

2) Leaves Without Pay

**RECOMMENDATION:** That the Board approve a leave of absence without pay in accordance with Policy (FILE: F-11.10) for Qulyndreia Wallis, Teacher at Houma Junior High School, beginning April 19, 2013, through April 18, 2014 (personal).

**RECOMMENDATION:** That the Board approve a leave of absence without pay in accordance with Policy (FILE: F-11.10) for Shonda Cormier, School Bus Driver in the Transportation Department, for the 2013-2014 school session (personal).

(3) Requests for Professional Leave

(a) Assistive Technology/Universal Design for Learning Coordinator in the Special Education Department

**RECOMMENDATION:** That the Board approve a request to allow Deanna Smith, Assistive Technology/Universal Design for Learning Coordinator in the Special Education Department, to attend the International Society for Technology in Education Conference and Exposition in San Antonio, Texas, June 23-26, 2013 (Sunday-Wednesday), in accordance with Policy (FILE: F-11.2), expenses to be borne by The Central/South Assistive Technology Center Grant Funds.

- (b) Assistant Principal, Ellender Memorial High School; Assistant Principal, Evergreen Junior High School; Principal, Houma Junior High School; PASSS/PBIS Team Leader, Houma Junior High School; Principal, H. L. Bourgeois High School, and Assistant Principal, H. L. Bourgeois High School

**RECOMMENDATION:** That the Board approve a request to allow Scotty Dryden, Assistant Principal, Ellender Memorial High School; Kelly Burlette, Assistant Principal, Evergreen Junior High School; Julio Contreras, Principal, Houma Junior High School; Kristy Desonier, PASSS/PBIS Team Leader, Houma Junior High School; Matthew Hodson, Principal, H. L. Bourgeois High School, and Gerard Lotz, Assistant Principal, H. L. Bourgeois High School, to attend the Safe and Civil Schools National Conference in Portland, Oregon, July 14-18, 2013 (Sunday-Thursday), in accordance with Policy (FILE: F-11.2), expenses to be borne by Louisiana Safe and Supportive School Initiative Grant.

- (c) Math Curriculum Specialist, Central Office; Assistant Principal, H. L. Bourgeois High School; Teacher, Dularge Middle School; Three Teachers, Ellender Memorial High School; Three Teachers, Evergreen Junior High School; Teacher, Grand Caillou Middle School; Seven Teachers, H. L. Bourgeois High School; Eight Teachers, Houma Junior High School; Two Teachers, Lacache Middle School; Teacher, Montegut Middle School; Five Teachers, Oaklawn Junior High School; Four Teachers, South Terrebonne High School, and Two Teachers, Terrebonne High School

**RECOMMENDATION:** That the Board approve a request to allow Geri Schexnayder, Math Curriculum Specialist, Central Office; Richard Starr, Assistant Principal, H. L. Bourgeois High School; Debra Volquardts, Teacher, Dularge Middle School; Valerie Green, Kimberly Lirette, and Alisha Naquin Marcel, Teachers, Ellender Memorial High

School; Ashlee Authement, Julie Blanchard, and Christa O'Brien, Teachers, Evergreen Junior High School; Angie Chambers, Teacher, Grand Caillou Middle School; Eugenie Brown, Heidi Bunnell, Michelle Fischer, Claudette Kelleher, Terese McCormick, Jennifer Pitre, and Christine Vitter, Teachers, H. L. Bourgeois High School; Donna Benoit, Pamela Dumez, Ashley Ego, Lee Granier, Laurie Hebert, Cindy Hunter, Amanda Johnson, and Tami Outhouse, Teachers, Houma Junior High School; Connie Dupre and Mary Gautreaux, Teachers, Lacache Middle School; Monique Lapeyrouse, Teacher, Montegut Middle School; Tawaski Anderson, Christy Badeaux, LaCest Campbell, Sheri Ezell, and Terri Monson, Teachers, Oaklawn Junior High School; Christopher Forsyth, Christy Gregg, Scott Guidroz, and Tricia Melancon, Teachers, South Terrebonne High School, and Arlene DeHart and Evette Detiveaux, Teachers, Terrebonne High School, to attend the Math Solutions Summer Institute in Scottsdale, Arizona, July 8-10, 2013 (Monday-Wednesday), in accordance with Policy (FILE: F-11.2), expenses to be borne by The Bill and Melinda Gates Foundation.

8. Individual Board Member

A. Mr. Roger Dale DeHart – Matter Pertaining to Allowing Terrebonne Parish School Board Members to attend the 2013 NSBA Southern Region Conference in Destin, Florida, July 7-10, 2013

**RECOMMENDATION:** That the Board allow Terrebonne Parish School Board Members to attend the 2013 NSBA Southern Region Conference in Destin, Florida, July 7-10, 2013 (Sunday-Wednesday), in accordance with Policy (FILE: F-11.2), expenses to be borne by the General Fund.

9. Announcements

**5/09**

5:00	ERC
7:00	Indian Education Student Graduate Recognition (Houma-Municipal Auditorium)

- 5/11** 5-K Run for Excellence
- 5/13**  
5:00 Buildings, Food Service, & Transportation Committee
- 5/14**  
7:00 Adult Education Graduation (Houma-Terrebonne Civic Center)
- 5/16**  
7:00 Ellender Memorial High School Graduation (Houma-Terrebonne Civic Center)
- 5/20**  
5:00 Finance, Insurance, & Section 16 Lands Committee  
7:00 H. L. Bourgeois High School Graduation (Houma-Terrebonne Civic Center)
- 5/21**  
4:30 **Executive Committee (NOTE: TIME CHANGE)**  
5:00 **Board of Directors, Terrebonne Construction Company, Inc. (NOTE: TIME CHANGE)**  
5:30 **Regular School Board Meeting (NOTE: TIME CHANGE)**  
7:00 South Terrebonne High School Graduation (Houma-Terrebonne Civic Center)
- 5/22**  
7:00 Last Day for Students  
Terrebonne High School Graduation (Houma-Terrebonne Civic Center)
- 5/23** Last Day for Teachers/Records Day

10. Adjournment

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Philip Martin, Superintendent  
Terrebonne Parish School Board  
P. O. Box 5097  
Houma, Louisiana 70361  
985-876-7400

**In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 220, describing the assistance that is necessary.**

RLB

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LA 70360**

**FINANCE, INSURANCE, & SECTION 16 LANDS COMMITTEE  
Monday, April 15, 2013  
5:00 P.M.  
Central Office Board Room**

**A G E N D A**

1. Invocation and Pledge of Allegiance to the Flag
2. Matter bearing upon bids received for Materials and Supplies for Teaching received on March 6, 2013 – **(PROPOSED RECOMMENDATION)** – Lydia Alleman

**The Committee recommends** that the Board accept the lowest bids meeting all specifications on Materials and Supplies for Teaching received from the following:

AFP Industries	\$ 15,090.61
BYE-MO'R, Inc.	\$ 4,796.29
CDW Government	\$ 4,087.19
Contract Paper Group	\$ 7,915.68
DGS Educational	\$ 1,884.64
Economical Janitorial	\$ 4,697.39
Elgin School Supply	\$ 2,946.04
National Art & School Supplies	\$ 3,810.22
nGap, Inc.	\$ 374.43
Premier Agendas	\$ 80.60
Pyramid School Projects	\$ 29,284.87
Quill Corporation	\$ 2,091.06
S&S Worldwide	\$ 783.66
Standard Stationary Supply	\$ 21,159.69
Teacher's Pet, Inc.	\$ 4,578.20
The Tree House	\$ 101,804.27
Unisource	\$ 297,851.04
Vicknair Supply	\$ 2,336.36



3. Matter bearing upon Boiler & Machinery Insurance Renewal – **(PROPOSED RECOMMENDATION)** – Jack Moore

**The Committee recommends** that the Board accept the proposal for Boiler & Machinery Insurance from Travelers Insurance Company (Arthur J. Gallagher of Louisiana, Inc., Broker of Record) with an annual premium of \$14,325, subject to a \$2,500 deductible, effective July 1, 2013.

4. Matter bearing upon Sales Tax Collections update – **(INFORMATION)** – Rebecca Breaux
5. Adjournment

**COMMITTEE MEMBERS**  
**Donald Duplantis, Chairman**  
**Roosevelt Thomas, Vice-Chairman**  
**Debi Benoit**

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Philip Martin, Superintendent

PM/dc

- c: Board Members  
Superintendent and Staff  
Schools and ERC Members  
Mr. Clayton Lovell, Legal Counsel  
Ms. Lottie Beebe, BESE, District 3  
MEDIA: The Courier, Tri-Parish Times, KFOL-HTV; Radio Stations, KCIL/KXOR  
Houma-Terrebonne Chamber of Commerce  
Presidents...TAE, TPA, A+PEL, Bus Drivers' Association, Food Service Association  
Insurance Agents of Record  
Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, LTD.  
Mr. Lee Bloch; Bloch, Briggs & Associates  
Mr. Michael J. Veazey; Veazey & Associates

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

May 7, 2013

Dear Members of the Board:

**The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE** met in the Board Room of the School Board Office, 201 Stadium Drive, at 5:00 P.M. on Monday, April 15, 2013, with the following members present: Mr. Donald Duplantis, Chairman, and Mr. Roosevelt Thomas, Vice-Chairman. Ms. Debi Benoit entered after roll call. Also in attendance were Mr. Roger Dale DeHart, Board President, Mr. L. P. Bordelon, III, Superintendent Philip Martin, and members of the staff.

Mr. Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mrs. Lydia Alleman, Purchasing Agent/Grant Specialist, presented information on the bids for Materials and Supplies for Teaching (attachment). She said there were twenty-seven (27) bids opened on March 6, 2013, for the entire School System.

Mr. Thomas, seconded by Ms. Benoit, offered the following motion:

**RECOMMENDATION NO. 1**

**The Committee recommends** that the Board accept the lowest bids meeting all specifications on Materials and Supplies for Teaching received from the following:

AFP Industries	\$ 15,090.61
BYE-MO'R, Inc.	\$ 4,796.29
CDW Government	\$ 4,087.19

Contract Paper Group	\$ 7,915.68
DGS Educational	\$ 1,884.64
Economical Janitorial	\$ 4,697.39
Elgin School Supply	\$ 2,946.04
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Standard Stationary Supply	\$ 21,159.69
Teacher's Pet, Inc.	\$ 4,578.20
The Tree House	\$ 101,804.27
Unisource	\$ 297,851.04
Vicknair Supply	\$ 2,336.36

Mr. Jack Moore, Risk Manager, reviewed the Boiler and Machinery Insurance renewal (attachment).

Ms. Benoit, seconded by Mr. Thomas, offered the following motion:

### **RECOMMENDATION NO. 2**

**The Committee recommends** that the Board accept the proposal for Boiler and Machinery Insurance from Travelers Insurance Company (Arthur J. Gallagher of Louisiana, Inc., Broker of Record) with an annual premium of \$14,325.00, subject to a \$2,500.00 deductible, effective July 1, 2013.

Mrs. Rebecca Breaux, Supervisor of Finance and Statistics, presented an update on the Sales Tax collections report (attachment). She stated sales tax collections for the month of February 2013 are higher than February 2012.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mr. Thomas, seconded by Ms. Benoit, the meeting adjourned at 5:15 P.M.

Respectfully submitted,

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Donald Duplantis, Chairman

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Roosevelt Thomas, Vice-Chairman

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Debi Benoit

DC

Fin., Ins., Sect.16 Lands Committee 04/15/13

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

**EDUCATION AND POLICY COMMITTEE MEETING  
Monday, May 6, 2013  
5:00 P.M.  
Central Office Board Room**

**A-G-E-N-D-A**

1. Invocation and Pledge of Allegiance
2. Matter pertaining to the annual Children's Health Fair sponsored by Friends of the Bayou and Project LEARN LaTerre – **(Information)** – Natalie Bergeron, Director of Community Outreach
3. Matter pertaining to the 2013 Louisiana Music Educators Association State Festival – **(Information)** – Eric Zelasko, Band Director, Mulberry Elementary, and Andy Messina, Choir Director, Houma Jr. High
4. Matter pertaining to the 2013 SkillsUSA State Conference and the Ford AAA State Competition results – **(Information)** – William Simmons, Jr., Principal, Terrebonne Career & Technical High School
5. Matter pertaining to the lawsuit against the Louisiana School Employees' Retirement System (LSERS) by forty-seven (47) public school systems – **(Proposed Recommendation)** - Superintendent Philip Martin

**The Committee recommends** that the Board authorize joining in the appeal of the 19<sup>th</sup> Judicial District Court's decision (JDC, No. 539,015, Sec. 26) relative to the Louisiana School Employees' Retirement System.

6. Matter pertaining to requests for bids from local newspapers - **(Proposed Recommendation)** - Lydia Alleman

**The Committee recommends** that the Board authorize the Purchasing Department to advertise for bids from local newspapers.

7. Adjournment

**COMMITTEE MEMBERS**

Richard Jackson, Chairman  
Donald Duplantis, Vice-Chairman  
Dr. Brenda Leroux Babin

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Carol Davis, Assistant Superintendent  
Instruction and Student Support Services

CD/dc

c: Board Members  
Superintendent and Staff  
Schools and ERC Members  
Mr. Clayton Lovell, Legal Counsel  
Ms. Lottie Beebe, BESE, District 3  
MEDIA: The Courier, Tri-Parish Times, KFOL-HTV and Radio Stations, KCIL/KXOR  
Houma-Terrebonne Chamber of Commerce  
Presidents...TAE, TPA, A+PEL, Bus Drivers' Association, Food Service Association

**TERREBONNE PARISH SCHOOL BOARD  
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**EXECUTIVE COMMITTEE MEETING  
Tuesday, April 16, 2013  
6:00 P.M.  
Central Office Board Room**

**A G E N D A**

1. Invocation and Pledge of Allegiance to the Flag
2. Examination of invoices for the current month (including supplemental payroll and travel expenses)
3. Member Concerns
4. Adjournment

**EXECUTIVE COMMITTEE MEMBERS**

**Roger Dale DeHart, President  
Richard Jackson, Vice-President  
Hayes J. Badeaux**

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Philip Martin, Superintendent

PM/dc

c: Board Members  
Superintendent and Staff  
Schools and ERC Members  
Mr. Clayton Lovell, Legal Counsel  
Ms. Lottie Beebe, BESE, District 3  
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**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

May 7, 2013

Dear Members of the Board:

The **Executive Committee** met at 6:00 P.M. on Tuesday, April 16, 2013, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, President, and Mr. Hayes J. Badeaux. Mr. Richard Jackson, Vice-President, was absent. Others in attendance were Superintendent Philip Martin and Mrs. Rebecca Breaux.

The meeting began with a prayer and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

The **Executive Committee** addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

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Roger Dale DeHart, President

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Hayes J. Badeaux

DC



**TERREBONNE CONSTRUCTION COMPANY, INC.  
201 STADIUM DRIVE  
HOUMA, LA 70360**

**BOARD OF DIRECTORS' MEETING  
Tuesday, April 16, 2013  
6:30 P.M.  
Central Office Board Room**

**A G E N D A**

1. Financial and operational reports and matters pertaining thereto
2. Adjournment

**BOARD OF DIRECTORS  
Roger Dale DeHart, President  
Richard Jackson, Secretary/Treasurer  
Hayes J. Badeaux**

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Philip Martin, Superintendent

PM/dc

c: Board Members  
Superintendent and Staff  
Schools and ERC Members  
Mr. Clayton Lovell, Legal Counsel  
Ms. Lottie Beebe, BESE, District 3  
MEDIA: The Courier, Tri-Parish Times, KFOL-HTV; Radio Stations, KCIL/KXOR  
Houma-Terrebonne Chamber of Commerce  
Presidents...TAE, TPA, A+PEL, Bus Drivers' Association, Food Service Association

**TERREBONNE CONSTRUCTION COMPANY, INC.  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

May 7, 2013

Dear Members of the Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met at 6:30 P.M. on Tuesday, April 16, 2013, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, President, and Mr. Hayes J. Badeaux. Mr. Richard Jackson, Secretary/Treasurer, was absent. Others in attendance were Superintendent Philip Martin and Mrs. Rebecca Breaux.

The **Board of Directors** received the March 2013 financial statement (attachment).

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

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Roger Dale DeHart, President

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Hayes J. Badeaux

DC