

## **PUBLIC HEARING/MEETING OF THE TERREBONNE PARISH SCHOOL BOARD**

**August 2, 2011**

Mr. L. P. Bordelon, III, Board President, apprised the Board and audience that a public hearing was in session at this time, 7:00 P.M., as advertised, at the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, 70360 to discuss increase of millage rate.

Following three requests for public comments by President Bordelon and getting no response, the public hearing was closed and adjourned at 7:05 P.M.

The regular meeting of the Terrebonne Parish School Board began at 7:06 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. L. P. Bordelon, III, President, presiding, and the following members present: Mr. Roosevelt Thomas, Vice-President; Mr. Gregory Harding, Mr. Richard Jackson, Ms. Brenda Leroux Babin, Mr. Roger Dale DeHart, Mr. Donald Duplantis, and Mr. Hayes J. Badeaux.

ABSENT: Ms. Debi Benoit (out-of-town on business)

Mr. Badeaux led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of Claudette Miller, retired instructional specialist, and Alicelee Demmer, retired school teacher, who recently passed away.

Motion of Mr. Duplantis, seconded by Mr. Thomas, unanimously carried, the Board approved the minutes of School Board Meeting of July 19, 2011, as recorded.

Mr. Thomas moved, seconded by Mr. Jackson, that the Board adopt the following resolution adopting the adjusted millage rate for the Regular School Tax (Constitutional) for 2011:

### **RESOLUTION NO. 1833**

**BE IT RESOLVED**, by the Terrebonne Parish School Board of the Parish of Terrebonne, Louisiana, in a public meeting held on August 2, 2011, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the following **adjusted** millage rates be and they are hereby levied upon the dollar of the assessed valuation of all property subject to ad valorem taxation within said Parish for the year 2011, for the purpose of raising revenue:

#### **MILLAGE**

#### **Regular School Tax – (Constitutional)**

**3.760 mills**

**BE IT FURTHER RESOLVED** that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year 2011 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

**ROLL CALL VOTE:**

**YEAS:** Mr. Roosevelt Thomas, Mr. Gregory Harding, Mr. Richard Jackson, Ms. Brenda Leroux Babin, Mr. L. P. Bordelon, III, Mr. Roger Dale DeHart, Mr. Donald Duplantis, and Mr. Hayes J. Badeaux

**NAYS:** None

**ABSTAINED:** None

**ABSENT:** Ms. Debi Benoit

President Bordelon declared the motion to adopt the foregoing resolution carried.

Mr. Harris Henry, Executive Director of Finance and Auxiliary Services, addressed the Board regarding the foregoing motion/resolution.

Mr. Duplantis moved, seconded by Mr. DeHart, that the Board adopt the following resolution designating the adjusted millage rate and rolling forward to the increased rate allowed by law for the Regular School Tax (Constitutional) and levying the Special School Tax (Maintenance) Millage for 2011:

**RESOLUTION NO. 1834**

**BE IT RESOLVED**, by the Terrebonne Parish School Board of the Parish of Terrebonne, Louisiana, in a public meeting held on August 2, 2011, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the taxing district voted to increase the millage rate(s), but not in excess of the prior year's maximum rate(s), on all taxable property shown on the official assessment roll for the year 2011, and when collected, the revenues from said taxes shall be used only for the specific purposes for which said taxes have been levied. Said millage rate(s) are:

	<b><u>Adjusted Rate</u></b>	<b><u>2011 Levy</u></b>
<b><u>Regular School Tax – (Constitutional)</u></b>	<b><u>3.760 mills</u></b>	<b><u>3.860 mills</u></b>
<b><u>Special School Tax - (Maintenance)</u></b>		<b><u>5.410 mills</u></b>

**BE IT FURTHER RESOLVED** that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year 2011 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by no less than two-thirds of the total membership of the taxing authority voting in favor as required by Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B). The votes were:

**ROLL CALL VOTE:**

**YEAS:** Mr. Roosevelt Thomas, Mr. Gregory Harding, Mr. Richard Jackson, Ms. Brenda Leroux Babin, Mr. L. P. Bordelon, III, Mr. Roger Dale DeHart, Mr. Donald Duplantis, and Mr. Hayes J. Badeaux

**NAYS:** None

**ABSTAINED:** None

**ABSENT:** Ms. Debi Benoit

President Bordelon declared the motion to adopt the foregoing resolution carried.

The following report of the Buildings, Food Service, and Transportation Committee meeting was presented to the Board with Mr. Roger Dale DeHart, Vice-Chairman, presiding:

Dear Members of the Board:

The **Buildings, Food Service, and Transportation Committee** met on Monday, July 18, 2011, at 5:00 P. M. in the Board Room of the School Board Office, 201 Stadium Drive, with the following members present: Mr. Roger Dale DeHart, Vice-Chairman, and Mr. Gregory Harding. Mr. Hayes J. Badeaux, Chairman, was absent (medical emergency). Others in attendance were Mr. L. P. Bordelon, III, Mr. Richard Jackson, Superintendent Philip Martin, and members of the staff.

Mr. DeHart called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Harold LeRay, GSE Associates, LLC, addressed the Committee relative to approval of an "Act of Servitude" for a proposed Sewer Servitude and a Temporary Construction Access Servitude for the Terrebonne Parish Consolidated Government (see attachment).

#### **RECOMMENDATION NO. 1**

**The Committee recommends** that the Board approve an "Act of Servitude" for a 10' wide proposed Sewer Servitude and a Temporary Construction Access Servitude for the Terrebonne Parish Consolidated Government on property belonging to the Terrebonne Parish School Board located in Section 12, Township 17 South, Range 17 East (Elysian Fields School), and further, authorize the Board President to sign all necessary documents pertaining thereto, subject to Board Attorney review.

At this time, Mr. Roosevelt Thomas entered the meeting.

Superintendent Philip Martin addressed the Committee relative to adopting a resolution authorizing an amendment to the existing CDBG Cooperative Endeavor Agreement and a Revised Grantee Statement of Assurance (see attachment).

#### **RECOMMENDATION NO. 2**

**The Committee recommends** that the Board adopt the attached resolution authorizing an amendment to the existing CDBG Cooperative Endeavor Agreement and a Revised Grantee Statement of Assurance, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Superintendent Martin addressed the Committee relative to the assignment of an architectural firm for South Terrebonne High School's elevator project.

**RECOMMENDATION NO. 3**

**The Committee recommends** that the Board approve the assignment of the South Terrebonne High School elevator project to Cheramie & Bruce Architects, APC, pending approval of the amendment to the CDBG Cooperative Endeavor Agreement and the subsequent awarding of funds, not to exceed \$300,000.00, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Superintendent Martin stressed that the elevator project is only approved pending the awarding of funds from the CDBG Agreement.

Mr. Devlin Aubert, Supervisor of Transportation/Safety, addressed the Committee relative to extension of contract for Automated Fuels and Dispensing Services.

**RECOMMENDATION NO. 4**

**The Committee recommends** that the Board approve the continuance of a service contract with FleetCor (Fuelman) for an additional three (3) years (from November 1, 2011 - October 31, 2014), and further, authorize the Board President to sign all necessary documents pertaining thereto (see attachment).

Superintendent Martin informed the Committee that a meeting is scheduled for the H. L. Bourgeois High School Freshman Center to discuss finalization of designed plans.

The Committee presented no questions for Mr. Donald Chamberlain, Plant Operations Manager, on building updates.

There being no further business to come before the Buildings, Food Service, and Transportation Committee, the meeting was adjourned.

Respectfully submitted,

---

Roger Dale DeHart, Vice-Chairman

---

Gregory Harding

JB

Motion of Mr. Duplantis, seconded by Mr. Badeaux, unanimously carried, the Board approved an "Act of Servitude" for a 10' wide proposed Sewer Servitude and a Temporary Construction Access Servitude for the Terrebonne Parish Consolidated Government on property belonging to the Terrebonne Parish School Board located in Section 12, Township 17 South, Range 17 East (Elysian Fields School), and further, authorized the Board President to sign all necessary documents pertaining thereto, subject to Board Attorney review.

Motion of Mr. Jackson, seconded by Mr. Duplantis, unanimously carried, the Board adopted the following resolution, as presented, authorizing an amendment to the existing CDBG Cooperative Endeavor Agreement and a Revised Grantee Statement of Assurance, and further, authorized the Board President to sign all necessary documents pertaining thereto.

**RESOLUTION NO. 1835**

**STATE OF LOUISIANA, DIVISION OF ADMINISTRATION,**

**OFFICE OF COMMUNITY DEVELOPMENT – DISASTER RECOVERY UNIT**

**AMENDMENT TO THE COOPERATIVE ENDEAVOR AGREEMENT  
IMPLEMENTING GRANT UNDER COMMUNITY DEVELOPMENT BLOCK GRANT,  
DISASTER RECOVERY PROGRAM**

**WHEREAS**, The Terrebonne Parish School Board has submitted the required application to the Louisiana Division of Administration, Office of Community Development – Disaster Recovery Unit to secure its appropriation of Community Development Block Grant (CDBG) Disaster Recovery funding; and

**WHEREAS**, Implementation of the Program requires completion of the required application and subsequent administration of the Grant Program in accordance with all CDBG regulations; and

**WHEREAS**, The Terrebonne Parish School System has been advised to amend the existing Cooperative Endeavor Agreement as attached; and

**WHEREAS**, Additional funds are being requested and advertised for a full-size elevator to accommodate students and adults with physical disabilities at South Terrebonne High School; and

**WHEREAS**, Submission of the application and subsequent administration of the Grant Program requires the execution of numerous forms and documents; now

**THEREFORE, BE IT RESOLVED**, By the Terrebonne Parish School Board, that Mr. L. P. Bordelon, III, Board President, be hereby authorized, on behalf of the Board, to enter into the required Cooperative Endeavor Agreement Amendment No. 2, including the Revised Statement of Assurance, and to enter any agreement whereby CDBG funds are available under this Cooperative Endeavor such as the full-size elevator for South Terrebonne High School with the LA Division of Administration, Office of Community Development – Disaster Recovery Unit to secure Community Development Block Grant (CDBG) Disaster Recovery funds and to sign any and all documents required in the submission of the required application and subsequent administration of the Program.

Motion of Mr. Badeaux, seconded by Mr. Jackson, unanimously carried, the Board approved the assignment of the South Terrebonne High School elevator project to Cheramie & Bruce Architects, APC, pending approval of the amendment to the CDBG Cooperative Endeavor Agreement and the subsequent awarding of funds, not to exceed \$300,000.00, and further, authorized the Board President to sign all necessary documents pertaining thereto.

Motion of Mr. Badeaux, seconded by Mr. Thomas, unanimously carried, the Board approved the continuance of a service contract with FleetCor (Fuelman) for an additional three (3) years (from November 1, 2011 - October 31, 2014), and further, authorized the Board President to sign all necessary documents pertaining thereto (see attachment).

The report of the Buildings, Food Service, and Transportation Committee meeting was concluded, and President Bordelon reassumed the Chair.

The following report of the Finance, Insurance, and Section 16 Lands Committee meeting was presented to the Board with Mr. Duplantis, Chairman, presiding:

Dear Members of the Board:

**The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE** met in the Board Room of the School Board Office, 201 Stadium Drive, at 5:00 P.M. on Monday, July 25, 2011, with the following members present: Mr. Donald Duplantis, Chairman, and Ms. Debi Benoit. Mr. Roosevelt Thomas, Vice-Chairman, was absent. Also in attendance were Mr. L. P. Bordelon, III, Board President, Mr. Richard Jackson, Superintendent Philip Martin, and members of the staff.

Mr. Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Dwayne Eschete presented the Committee with consideration to approve bids received for Hunting and Trapping privileges on Section 16 Lands.

Mr. Marvin Gros, Attorney for Mr. Michael J. Medine, Jr., addressed the Committee concerning Mr. Medine's bid that was not received on time on Section 16, Township 19 South, Range 13 East, which Mr. Medine previously held the lease.

Ms. Benoit, seconded by Mr. Duplantis, offered the following motion:

**RECOMMENDATION NO. 1**

**The Committee recommends** that the Board accept the following highest bid received meeting all specifications for Hunting and Trapping privileges on Section 16 Lands:

**Section 16, Township 19 South, Range 13 East  
(Near Creole Bayou)**

Stacey Molinere	\$5,000.00
Bourg, LA 70343	

Mr. Eschete addressed the Committee relative to authorizing the Purchasing Department to advertise for lease all available vacant campsites on Section 16 Lands.

Ms. Benoit, seconded by Mr. Duplantis, offered the following motion:

**RECOMMENDATION NO. 2**

**The Committee recommends** that the Board authorize the Purchasing Department to advertise for lease the following vacant campsites for an initial term of 10 years.

Section 16, Township 20 South, Range 19 East  
Bayou Barre – Lot A

Section 16, Township 19 South, Range 16 East  
Minor's Canal – Lot A (Near Lake Decade)

Section 16, Township 19 South, Range 16 East  
Minor's Canal – Lot B (Near Lake Decade)

Mr. Jack Moore presented the Early Retiree Reinsurance Program (ERRP). He discussed how a Disease Management Program would provide the

resources for participants with chronic diseases and conditions to take proactive steps to manage their health care.

Mr. Len Fontaine, Terrebonne Parish School Board Group Health Plan Broker, addressed the Committee relative to the Early Retiree Reinsurance Program; participation in this program would result in approximately \$1.2 million in revenues for the Terrebonne Parish School Board.

Two motions were offered; both failed to carry due to lack of a second.

Mr. Henry updated the Committee on the Sales Tax collections report. He stated sales tax collections for the month of May 2011 are less than May 2010.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Ms. Benoit, seconded by Mr. Duplantis, the meeting adjourned at 6:15 P.M.

Respectfully submitted,

---

Donald Duplantis, Chairman

---

Debi Benoit

MH

Motion of Mr. DeHart, seconded by Mr. Badeaux, unanimously carried, the Board accepted the following highest bid received meeting all specifications for Hunting and Trapping privileges on Section 16 Lands:

**Section 16, Township 19 South, Range 13 East  
(Near Creole Bayou)**

Stacey Molinere Bourg, LA 70343	\$5,000.00
------------------------------------	------------

Motion of Mr. Jackson, seconded by Ms. Babin, unanimously carried, the Board authorized the Purchasing Department to advertise for lease the following vacant campsites for an initial term of 10 years.

Section 16, Township 20 South, Range 19 East  
Bayou Barre – Lot A

Section 16, Township 19 South, Range 16 East  
Minor's Canal – Lot A (Near Lake Decade)

Section 16, Township 19 South, Range 16 East  
Minor's Canal – Lot B (Near Lake Decade)

Mr. Bordelon addressed the Committee regarding the Early Retiree Reinsurance Program (ERRP).

Ms. Monica Hays, representing A+PEL (Associated Professional Educators of Louisiana), addressed the Board in support of the Early Retiree Reinsurance Program.

Motion of Mr. Bordelon, seconded by Mr. DeHart, unanimously carried, the Board accepted the proposal from Gilsbar, Inc. to provide a Disease Management Program at a cost to the Board of \$3.65 per member, per month

(approximately \$145,665.00 annually); such participation would be in conjunction with the Early Retiree Reinsurance Program (ERRP) of the Affordable Care Act; and further, authorized continued participation and funding of the Disease Management Program, contingent upon availability of the ERRP funding.

The report of the Finance, Insurance, and Section 16 Lands Committee meeting was concluded, and President Bordelon reassumed the Chair and presided for the remainder of the proceedings.

The Executive Committee report was presented to the Board.

Motion of Mr. DeHart, seconded by Ms. Babin, unanimously carried, the Board received the following Executive Committee report in its entirety:

Dear Members of the Board:

The **Executive Committee** met at 6:00 P.M. on Tuesday, July 19, 2011, in the Board Conference Room of the School Board Office with the following members present: Mr. L. P. Bordelon, III, President, Mr. Roosevelt Thomas, Vice-President, and Mr. Roger Dale DeHart. Others in attendance were Superintendent Philip Martin and Mrs. Judy Martin.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

The **Executive Committee** addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

---

L. P. Bordelon, III, President

---

Roosevelt Thomas, Vice-President

---

Roger Dale DeHart

MH

The Executive Committee report was concluded.

The report of the Board of Directors of Terrebonne Construction Company, Inc. was then presented to the Board.

Motion of Mr. Badeaux, seconded by Mr. DeHart, unanimously carried, the Board received the following report of the Board of Directors of Terrebonne Construction Company, Inc. in its entirety:

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met at 6:30 P.M. on Tuesday, July 19, 2011, in the Board Conference Room of the School Board Office with the following members present: Mr. L. P.



Bordelon, III, President, Mr. Roosevelt Thomas, Secretary/Treasurer, and Mr. Roger Dale DeHart. Others in attendance were Superintendent Philip Martin, Mr. Harris Henry, and Mrs. Judy Martin.

The **Board of Directors** received the June 2011 financial statement (attachment).

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

---

L. P. Bordelon, III, President

---

Roosevelt Thomas, Secretary/Treasurer

---

Roger Dale DeHart

The report of the Board of Directors of Terrebonne Construction Company, Inc. was concluded.

Motion of Mr. DeHart, seconded by Ms. Babin, unanimously carried, the Board approved the personnel appointment of Katherine Holsapple, NCLB Title I Curriculum Coordinator, as recommended by Superintendent Philip Martin, effective August 3, 2011.

Motion of Mr. Jackson, seconded by Mr. Badeaux, unanimously carried, the Board approved the personnel appointment of Melissa Soileau, Assistant Principal at Broadmoor Elementary School, as recommended by Superintendent Philip Martin, effective August 3, 2011.

Motion of Mr. DeHart, seconded by Mr. Duplantis, unanimously carried, the Board approved the personnel appointment of Cindy Gray, Assistant Principal at Grand Caillou Elementary School, as recommended by Superintendent Philip Martin, effective August 3, 2011.

Motion of Mr. Badeaux, seconded by Mr. Jackson, unanimously carried, the Board approved a sabbatical leave of absence in accordance with Policy (FILE: F-11.1) for Tami Outhouse, Teacher at Caldwell Middle School, for the 2011-2012 school session (medical).

Motion of Mr. Duplantis, seconded by Mr. Jackson, with the exception of Mr. Thomas who objected, the Board approved a leave of absence without pay in accordance with Policy (FILE: F-11.10) for Kathryn (Lisa) Qualkenbush, School Secretary II at Elysian Fields Middle School, beginning November 10, 2011, through November 9, 2012 (medical).

A lengthy discussion ensued.

Ms. Debra Yarbrough, Supervisor of Personnel, addressed the Board regarding the foregoing motion.

Motion of Mr. Duplantis, seconded by Mr. DeHart, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Laurie Dugas, Special Education Health Nurse at Upper Little Caillou Elementary School, beginning August 18, 2011, through October 12, 2011 (medical).

Motion of Mr. Duplantis, seconded by Mr. Badeaux, unanimously carried, the Board approved a family and medical leave in accordance with Policy

(FILE: F-11.4a) for Thea Picou, Teacher at Lacache Middle School, beginning September 26, 2011, through January 2, 2012 (for the purpose of adoption).

Motion of Mr. Duplantis, seconded by Mr. DeHart, with the exception of Mr. Thomas who objected, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Kathryn (Lisa) Qualkenbush, School Secretary II at Elysian Fields Middle School, beginning August 12, 2011, through November 9, 2011 (medical).

At this time, Superintendent Philip Martin gave a brief update on the progress of the opening of schools for the 2011-2012 school session.

Motion of Mr. Duplantis, seconded by Mr. Thomas, unanimously carried, the Board voted to adjourn its meeting **(8:00 P.M.)**.

/s/ Philip Martin, Secretary

/s/ L. P. Bordelon, III, President

RLB