

SCHOOL BUILDING ADMINISTRATION

The Superintendent shall delegate to the principal all decisions regarding the hiring and placement of any teacher or other personnel at the school in which the principal is employed, subject to the approval of the Superintendent.

All principals shall be required to be at their schools at the time that the first bus arrives in the morning, or thirty (30) minutes prior to the scheduled take-in time of their worksite, whichever is earlier, and to remain at school until the last bus departs in the afternoon, or until the last child leaves the school campus. In case of emergency, the principal may appoint a faculty member to assume this duty for him/her.

Principals shall be required to attend meetings after school hours or on Saturday morning when called by the Superintendent.

Principals, assistant principals, or administrative interns shall be required to attend all school functions held in their schools. When attendance of a principal is not possible because of a valid reason, a faculty member should be appointed to represent the principal.

Revised: September 2012

Ref: La. Rev. Stat. Ann. §17:81; Board minutes, 6-15-96, 09-18-12.