

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

**School Board Meeting – March 2, 2021**

**Order of Business**

**6:00 P.M.**

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of February 2, 2021

**RECOMMENDATION:** That the Board approve the minutes of School Board Meeting of February 2, 2021, as recorded.

6. Announcements

**3/11**

5:00 ERC (Employee Representative Committee)

**3/16**

5:00 Finance, Insurance, & Section 16 Lands Committee  
Executive Committee  
Education, Technology, & Policy Committee  
Buildings, Food Service, & Transportation Committee

**4/02 - 4/09** Easter Holidays

**4/13**

6:00 Regular School Board Meeting (Tentative - Pending Board Approval)

7. Committee Meeting Reports

A. Buildings, Food Service, & Transportation Committee (See

attached Committee Report of February 9, 2021)

- B. Finance, Insurance, & Section 16 Lands Committee (See attached Committee Report of February 9, 2021, meeting)
  - C. Executive Committee (See attached Committee Report of February 9, 2021, meeting)
  - D. Education, Technology, & Policy Committee (See attached Committee Report of February 9, 2021, meeting)
8. Superintendent's Agenda
- A. Agenda Items
    - (1) Matter pertaining to sale of surplus property located at 8542 East Main Street, Houma, LA 70363 (Daigleville School) – Information Only
    - (2) Matter pertaining to sale of surplus property located at 5756 Louisiana 56, Chauvin, LA 70344 (Little Caillou School) - Information Only
    - (3) Approval of Proclamation recognizing March 18, 2021, as “Retired Teachers Day”

**RECOMMENDATION:** That the Board approve the following proclamation recognizing March 18, 2021, as “Retired Teachers’ Day” in the Terrebonne Parish School District:

### **PROCLAMATION**

**Whereas** Louisiana’s retired teachers have devoted their careers to the education and training of tens of thousands of Louisiana’s youth; and

**Whereas** Louisiana’s retired teachers have provided job and social skill training for adults throughout the state; and

**Whereas** Louisiana's retired teachers have rendered valuable services in diverse leadership roles to their communities and institutions throughout their careers and continue to render such services as retirees; and

**Whereas** Louisiana's retired teachers represent the profession, which is given the basic responsibility for launching the careers of state and national leaders, and for laying the foundation for the welfare of all members of our society; and

**Whereas** Louisiana's retired teachers have toiled ceaselessly to improve the quality of life in the state and nation; often in less than adequate circumstances and for less than adequate pay; and

**Whereas** Louisiana's retired teachers represent a tremendous pool of experience and training which remains dedicated to the betterment of society everywhere; and

**Whereas** Louisiana's retired teachers represent a loyal, patriotic, and concerned citizenry which provides a dedicated and dependable support to the leaders in our communities, state and nation; now, therefore, be it

**Resolved**, that by proclamation of the Honorable Governor John Bel Edwards, the Terrebonne Parish School Board also recognizes and hereby proclaims March 18, 2021, as "**Retired Teachers' Day**;" and be it further

**Resolved**, that copies of this proclamation be forwarded to all Terrebonne Parish Public Schools and office buildings.

- (4) Resolution in Observance of Secretaries' Week (April 19-23, 2021), and Secretaries' Day (April 21, 2021)

**RECOMMENDATION:** That the Board approve the following resolution recognizing April 19-23, 2021, as Secretaries' Week and April 21, 2021, as Secretaries' Day:

## RESOLUTION

**Whereas** April 19-23, 2021, has been proclaimed as Secretaries' Week;

**Whereas** Wednesday, April 21, 2021, has been designated as Secretaries' Day;

**Whereas** school and department secretaries are responsive to the well-being of students, professional personnel, support personnel, parents, and the community; and

**Whereas** the Terrebonne Parish School Board wishes to publicly recognize the contributions that school and department secretaries make to the educational process in our district; now, therefore, be it

**Resolved**, that the Terrebonne Parish School Board hereby recognizes the week of April 19-23, 2021, as Secretaries' Week and April 21, 2021, as Secretaries' Day and expresses deep appreciation to the secretaries for their unselfish service to schools, departments, and the community; and be it further

**Resolved**, that copies of this resolution be forwarded to all Terrebonne Parish public schools and office buildings.

- (5) Matter Pertaining to the 2021-2022 School Calendar  
**(Recommendation to be placed at desk Board Meeting night)**
- (6) Personnel Section
  - (a) Leave of Absence
    - 1) Family and Medical Leaves

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Brandi Harding, Special Ed. Paraprofessional at Lisa Park Elementary School, beginning February 9, 2021, through May 18, 2021 (medical).

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Chasity Paul, Teacher at Oaklawn Middle School, beginning March 29, 2021, through June 11, 2021 (medical).

(b) Personnel Actions for Period of January 25, 2021 - February 19, 2021 [list of professional instructional and non-instructional/support personnel (appointments, resignations, and retirements – Information Only)]

(7) Matter bearing upon pending litigation – Barbara Hawthorne vs. Terrebonne Parish School Board, Docket #19-04969, District 9 of the Workers' Compensation Court (Executive Session)

9. Individual School Board Member

A. Mr. Gregory Harding – Reschedule School Board Meeting of April 6, 2021, to April 13, 2021 (due to Easter Holidays), and Reschedule the Agenda Deadline from noon Wednesday, March 31, 2021, to noon Tuesday, March 30, 2021.

**RECOMMENDATION:** That the Board reschedule the School Board Meeting of April 6, 2021, to April 13, 2021 (Due to Easter Holidays), and reschedule the agenda deadline from noon Wednesday, March 31, 2021, to noon Tuesday, March 30, 2021.

B. Mr. Gregory Harding – Matter pertaining to time change for monthly Executive Committee Meeting, from 5:00 P.M. to 4:30 P.M., beginning with the month of April 2021 (Information Only)

10. Adjournment

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Philip Martin, Superintendent  
Terrebonne Parish School Board  
P. O. Box 5097  
Houma, Louisiana 70361  
985-876-7400

**In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 860-233, describing the assistance that is necessary.**

RLB

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

March 2, 2021

Dear Members of the Board:

**The BUILDINGS, FOOD SERVICE, AND TRANSPORTATION COMMITTEE** met at 5:00 P.M. on Tuesday, February 9, 2021, in the Board Room of the School Board Office with the following members present: Mr. Dane Voisin, chairman, Mr. Roger Dale DeHart, vice chairman, and Mr. Gregory Harding. Also in attendance were Mrs. Debi Benoit, Mrs. Stacy Solet, Dr. MayBelle Trahan, Board vice president, Mr. Clyde Hamner, Mr. Michael LaGarde, Mr. Matthew Ford, Superintendent Philip Martin, and members of the staff.

Chairman Voisin called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Jason Hutchinson, Principal, Covenant Christian Academy, addressed the Committee regarding the use of South Terrebonne High School's track.

**RECOMMENDATION NO. 1**

**The Committee recommends** that the Board renew the request of Covenant Christian Academy to waive Policy FILE: E-1.6 Use of School Facilities, relative to the usage fee for South Terrebonne High School's track for the 2021 track season (February 15, 2021, through May 7, 2021), from 4:30 P.M. to 6:30 P.M. on Mondays, Wednesdays and Fridays, provided that the necessary insurance, non-profit status, and all other School Board requirements are met, and approval is obtained from the school's principal.

Mr. Craig Hebert, AIA, A Professional Architect Corp., addressed the Committee regarding Gym Roof Replacement at South Terrebonne High School.

## **RECOMMENDATION NO. 2**

**The Committee recommends** that the Board issue a “NOTICE TO PROCEED” (as per contractual agreement) to Craig C. Hebert, AIA, A Professional Architect Corp., with plans and specifications for the Gym Roof Replacement at South Terrebonne High School, establish a budget of \$252,972.00, monies to be derived from the Building Fund, authorize the advertising of bids, direct any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising of bids, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Sammy Poiencot, Plant Operations Manager, addressed the Committee regarding surplus vehicles.

## **RECOMMENDATION NO. 3**

**The Committee recommends** that the Board declare as surplus various maintenance, warehouse, and child nutrition vehicles no longer in service, authorize the administration to engage a qualified auctioneer for sale of said vehicles at public auction, or to dispose of surplus vehicles by any other legally allowable method, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Ford addressed the Committee regarding field/stadium lights at H. L. Bourgeois High School.

Mr. Ford addressed the Committee regarding a district wide beautification project for schools in need.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd., addressed the Committee regarding a construction update of the Mulberry Elementary School addition (attached).

Mr. Poiencot addressed the Committee regarding maintenance updates (attached).



There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 5:40 P.M.

Respectfully submitted,

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Dane Voisin, Chairman

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Roger Dale DeHart, Vice Chairman

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Gregory Harding

SP/sn

**TERREBONNE PARISH SCHOOL BOARD  
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March 2, 2021

Dear Members of the Board:

**The FINANCE, INSURANCE, AND SECTION 16 LANDS COMMITTEE** met immediately following the 5:00 P.M. Buildings, Food Service, and Transportation Committee meeting on Tuesday, February 9, 2021, in the Board Room of the School Board Office with the following members present: Mr. Clyde Hamner, chairman, Mr. Michael LaGarde, vice chairman, and Mrs. Stacy Solet. Also in attendance were Mr. Gregory Harding, president, Dr. MayBelle Trahan, vice president, Mr. Dane Voisin, Mr. Roger Dale DeHart, Mr. Matthew Ford, Mrs. Debi Benoit, Superintendent Philip Martin, and members of the staff.

Chairman Hamner called the meeting to order.

Ms. Brooke Brunet, Associate Benefit Consultant, Hub International, presented information on Group Health Claims.

Mrs. Rebecca Breaux, Chief Financial Officer, presented information on a Monthly Budget-to-Actual Comparison report (attached).

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, the meeting was adjourned at 6:10 P.M.

Respectfully submitted,

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Clyde Hamner, Chairman

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Michael LaGarde, Vice Chairman

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Stacy Solet

RB/bp

**TERREBONNE PARISH SCHOOL BOARD  
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March 2, 2021

Dear Members of the Board:

**The EXECUTIVE COMMITTEE** met immediately following the 5:00 P.M. Buildings, Food Service, and Transportation Committee, and the Finance, Insurance, and Section 16 Lands Committee meetings on Tuesday, February 9, 2021, in the Board Room of the School Board Office with the following members present: Mr. Gregory Harding, president, Dr. MayBelle Trahan, vice president, and Mr. Michael LaGarde. Also in attendance were Mr. Dane Voisin, Mrs. Stacy Solet, Mrs. Debi Benoit, Mr. Roger Dale DeHart, Mr. Matthew Ford, Mr. Clyde Hamner, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

Board president Harding called the meeting to order.

**The Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

There were no Committee member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned at 6:15 P.M.

Respectfully submitted,

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Gregory Harding, President

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Dr. MayBelle Trahan, Vice President

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Michael LaGarde

RB/bp

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
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March 2, 2021

Dear Members of the Board:

**The EDUCATION, TECHNOLOGY, AND POLICY COMMITTEE** met on Tuesday, February 9, 2021, immediately following the 5:00 p.m. Buildings, Food Service, and Transportation Committee; Finance, Insurance, and Section 16 Lands Committee; and the Executive Committee in the Board Room of the School Board Office with the following members present: Mrs. Debi Benoit, chairwoman, Mr. Matthew Ford, vice chairman, and Dr. MayBelle Trahan. Also in attendance were Mr. Clyde Hamner, Mr. Roger Dale DeHart, Mr. Gregory Harding, Board president, Mr. Michael LaGarde, Mrs. Stacy Solet, Mr. Dane Voisin, Superintendent Philip Martin, and members of the staff.

Chairwoman Benoit called the meeting to order.

Mr. Mark Torbert, Supervisor of Secondary Education, discussed outstanding work in the Dual Enrollment Program. He stated that the following twenty (20) 2021 graduating students are enrolled, with nine (9) or more earned credit hours, and will be recognized at the School Board meeting of March 2, 2021:

Kaedyn Baker, Terrebonne High School, 21 hours  
Alexis Prosperie, Terrebonne High School, 18 hours  
Lacey Leonard, H. L. Bourgeois High School, 14 hours  
Mallarie Bishop, H. L. Bourgeois High School, 12 hours  
Brianna Guidry, Ellender Memorial High School, 12 hours  
Madison Morgel, Terrebonne High School, 12 hours  
Nolan Pellegrin, Terrebonne High School, 12 hours  
Tylamay Savin, H.L. Bourgeois High School, 12 hours  
Kaden Parfait, Ellender Memorial High School, 11 hours  
Charleston Rainey, Ellender Memorial High School, 11 hours  
Mackenzie Vordick, H. L. Bourgeois High School, 11 hours  
Madison Aucoin, H. L. Bourgeois High School, 9 hours  
Bryson Chaisson, H. L. Bourgeois High School, 9 hours

Jacob Hays, South Terrebonne High School, 9 hours  
Gavyn Hebert, H. L. Bourgeois High School, 9 hours  
Hannah Poiencot, Ellender Memorial High School, 9 hours  
Mia Porretto, Terrebonne High School, 9 hours  
Leah Strange, Ellender Memorial High School, 9 hours  
Anaya Whitney, Ellender Memorial High School, 9 hours

Mr. Bubba Orgeron, Assistant Superintendent, presented the names of the 2021 Students of the Year. In 5<sup>th</sup> grade, Tenley Portier, Montegut Middle School; 8<sup>th</sup> grade, Kirsten LeBlanc, Montegut Middle School; and 12<sup>th</sup> grade, Garth “Reed” Henning, Terrebonne High School, were selected. These students will represent the Terrebonne Parish School District at the state level.

Superintendent Martin addressed the Committee regarding renaming the School Turnaround Specialist position to Middle School Supervisor.

### **RECOMMENDATION NO. 1**

**The Committee recommends** that the Board rename the School Turnaround Specialist position to Middle School Supervisor.

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting adjourned at 6:33 P.M.

Respectfully submitted,

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Debi Benoit, Chairwoman

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Matthew Ford, Vice Chairman

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MayBelle Trahan, Ed.D.

ABO/jb