

# PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

February 6, 2018

The Terrebonne Parish School Board met today at 6:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Roger Dale DeHart, president, presiding, and the following members present: Ms. Vicki Bonvillain, vice president, Mr. Roosevelt Thomas, Mr. Gregory Harding, Dr. Brenda Leroux Babin, Mr. L. P. Bordelon, III, and Mr. Donald Duplantis.

ABSENT: Mr. Richard Jackson and Mrs. Debi Benoit

Mr. Thomas led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of Barry A. Guidry, Sr., former Terrebonne Parish School Board Member; Martha F. Bienvenu, retired school librarian, and Sherry H. Verret, retired school nurse, who recently passed away.

President DeHart recognized Mr. Lonny Grabert, Terrebonne Parish Assessor, and members of Leadership Terrebonne who were in attendance at tonight's meeting.

Motion of Ms. Bonvillain, seconded by Mr. Duplantis, unanimously carried, the Board approved the minutes of School Board Meeting of January 9, 2018, as recorded.

At this time, Superintendent Philip Martin and the Board gave special acknowledgment and presented a plaque to Miss Adeline Martin, South Terrebonne High School Senior, for being named 2018 Terrebonne Parish Teenager of the Year.

Several announcements were made by President DeHart relative to upcoming meetings.

The following report of the Finance, Insurance, and Section 16 Lands Committee meeting was presented to the Board with Mr. Duplantis, chairman, presiding:

Dear Members of the Board:

**The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE** met at 5:00 P.M. on Monday, January 22, 2018, in the Board Room of the School Board Office with the following members present: Mr. Donald Duplantis, chairman, and Mr. Richard Jackson, ad-hoc member. Mr. Roosevelt Thomas, vice chairman, and Mrs. Debi Benoit were absent. Also in attendance were Mr. Roger Dale DeHart, Board president; Ms. Vicki Bonvillain, vice president; Assistant Superintendent Aubrey "Bubba" Orgeron, and members of the staff.

Chairman Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Mark Felger, Lanaux & Felger, CPA, presented the Committee with information regarding the June 30, 2017, Terrebonne Parish School Board Audit Report. He stated the financial statements ending June 30, 2017, had received an "unmodified opinion," which is the best possible rating. Mr.

Felger briefly explained the internal control, compliance, independent accountant reports, and the required communication letter.

Mrs. Benoit entered the meeting at this time.

**RECOMMENDATION NO. 1**

**The Committee recommends** that the Board receive the June 30, 2017, Terrebonne Parish School Board Audit Report, as presented.

Mr. Curtis Constrantiche, Purchasing Agent, addressed the Committee regarding the approval to advertise for bids for Ink and Toner Cartridges.

**RECOMMENDATION NO. 2**

**The Committee recommends** that the Board authorize the Purchasing Department to advertise for bids for Ink and Toner Cartridges.

Mr. Constrantiche addressed the Committee regarding renewal of the contract for Material and Supplies for Teaching.

**RECOMMENDATION NO. 3**

**The Committee recommends** that the Board renew its contract for Material and Supplies for Teaching, under current pricing, terms, and conditions, with School Specialty, Inc., W6316 Design Drive, Greenville, WI 54942/1313 N. Woodlawn Ave., Metairie, LA 70001 (Metairie location) beginning March 8, 2018, and ending January 23, 2019.

Mrs. Rebecca Breaux, Chief Financial Officer, presented the 2017/2018 original budget for the Building Fund.

**RECOMMENDATION NO. 4**

**The Committee recommends** that the Board adopt the following 2017/2018 original budget for the Building Fund:

**Building Fund  
Original Budget  
2017/2018 Fiscal Year**

**REVENUES**

Interest and Investment Income	\$	<u>31,000.00</u>
<b>TOTAL REVENUES</b>		<u>31,000.00</u>

**APPROPRIATIONS:**

Cash Management Fees on Investments	\$	20,000.00
Auditorium Roof – Ellender Memorial High School		850,000.00
Metal Classroom Building – Louis Miller TCT High School		403,870.83
Stage Floor – H. L. Bourgeois High School		5,000.00
Stage Floor - Ellender Memorial High School		10,000.00
Auditorium Seats - South Terrebonne High School		40,000.00
Boiler/Old Gym - South Terrebonne High School		85,000.00
Stage Floor - South Terrebonne High School		5,000.00
Stage Floor – Terrebonne High School		5,000.00
Drainage – Acadian Elementary School		54,300.00
PA System - All Schools (ALLOTMENT)		4,871.00

Exterior Door Replacement (ALLOTMENT)	81,090.98
School Security (ALLOTMENT)	<u>198,839.40</u>
<b>TOTAL APPROPRIATIONS</b>	<u>1,762,972.21</u>

Net Change in Fund Balance	(1,731,972.21)
Fund Balance	
Beginning	<u>\$15,448,293.81</u>
Ending - Assigned for Future Projects	<u>\$13,716,321.60</u>

Mrs. Breaux presented the 2017/2018 original budget for the Capital Projects Fund.

**RECOMMENDATION NO. 5**

**The Committee recommends** that the Board adopt the following 2017/2018 original budget for the Capital Projects Fund:

**Capital Projects Fund – Series 2016**  
**Original Budget**  
**2017/2018 Fiscal Year**

**REVENUES**

Interest	\$ <u>70,000.00</u>
Total Revenues & Other Sources of Funds	\$ 70,000.00

**EXPENDITURES**

Cash Management Fee	6,000.00
Construction	<u>15,548,186.09</u>
Total Expenditures	15,554,186.09

**OTHER FINANCING SOURCES**

Transfer from Building Fund	231,321.00
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**Excess of (Expenditures)** (15,252,865.09)

Fund Balance:	
Beginning	<u>15,302,074.29</u>

Ending Restricted for Capital Projects	<u>\$ 49,209.20</u>
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Mrs. Breaux presented the 2017/2018 original budget for the Workers' Compensation Fund.

**RECOMMENDATION NO. 6**

**The Committee recommends** that the Board adopt the following 2017/2018 original budget for the Workers' Compensation Fund:

**Workers' Compensation Fund**  
**Original Budget**  
**2017/2018 Fiscal Year**

**Revenue**

Interest	\$ 8,000
Claims Recovery	75,000
Rate Charges to Other Funds	<u>783,195</u>
Total Revenues	\$866,195

**Expenses**

Workers' Compensation Claims	\$550,000
Excess Loss Policies	80,000
Claims Administration and Loss Control	20,000
Second Injury Fund	30,000
Annual Assessment Fees	5,000
Administrative Fees	100
Financial Audit Fees	<u>245</u>
Total Expenditures	\$685,345

Net Change in Fund Balance 180,850

**Fund Balance**

Beginning	<u>1,913,044</u>
Ending	<u>\$2,093,894</u>

Mrs. Breaux presented the 2017/2018 original budget for the Loss Fund.

**RECOMMENDATION NO. 7**

**The Committee recommends** that the Board adopt the following 2017/2018 original budget for the Loss Fund:

**Loss Fund  
Original Budget  
2017/2018 Fiscal Year**

**Revenues**

Interest Income	\$ 7,000
Third Party Recovery	20,000
Claims Recovery	<u>5,000</u>
Total Revenues	\$ 32,000

**Expenditures**

Financial Audit Fees	\$ 50
Insurance Premiums	1,191,585
Casualty Claims	50,000
Casualty Claims - Auto Liability	300,000
Casualty Claims - E&O	50,000
Property Claims	25,000
Claims Administration	<u>24,000</u>
Total Expenditures	\$1,640,635

**Other Financing Sources (Uses)**

Transfer from General Fund	1,370,000
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Net Change in Fund Balance (238,635)

**Fund Balance**

Beginning	<u>3,300,993</u>
Ending	<u>\$3,062,358</u>

Mrs. Breaux presented the 2017/2018 original budget for the Group Insurance Claims Fund.

**RECOMMENDATION NO. 8**

**The Committee recommends** that the Board adopt the following 2017/2018 original budget for the Group Insurance Claims Fund:

**Group Insurance Claims Fund  
Original Budget  
2017/2018 Fiscal Year**

**REVENUES**

Interest Income & Earnings on Investments	\$ 64,000
Medicare Part D Subsidy	750,000
Claim Recoveries - All Types	500,000
Rebates	800,000
Insurance Premium Billings	<u>41,000,000</u>
TOTAL REVENUES	\$ 43,114,000

**EXPENDITURES**

Claims Administration Fees	\$ 570,000
Dental Administration Fees	33,000
Scriptcare Administrative Fee	30,000
Prescription Care Administrative Fee	82,000
Life Insurance Premiums	1,600,000
PPO Access Fees	125,000
Utilization Review	76,000
Advantage Care	18,000
Disease Management Program	150,000
Patient Centered Outcomes	15,000
ACA Transitional Reinsurance Fee	2,000
Financial Audit Fees	11,000
Actuary Fees	7,500
Broker Fee	46,000
Cash Management Fees	10,000
Stop Loss Premium	650,000
Group Insurance Claims Paid	<u>45,000,000</u>
TOTAL EXPENDITURES	\$ 48,425,500

NET CHANGE IN FUND BALANCE	(5,311,500)
FUND BALANCE	
Beginning	<u>10,015,441</u>
Ending	<u>\$ 4,703,941</u>

Mrs. Breaux presented the 2017/2018 original budgets for the Special Revenue Funds.

**RECOMMENDATION NO. 9**

The Committee recommends that the Board adopt the following 2017/2018 original budgets for the Special Revenue Funds:

<b>Special Revenue Funds Original Budgets 2017/2018 Fiscal Year</b>				
<b><u>FUND NUMBER</u></b>	<b><u>FEDERAL FUNDS</u></b>	<b><u>CURRENT BUDGET</u></b>	<b><u>INCREASE (DECREASE)</u></b>	<b><u>REVISED BUDGET</u></b>
210	Striving Readers Comprehensive Literacy	\$ 0	80,739	\$ 80,739
320	ESSA TITLE IV SSAE GRANT	\$ 0	140,105	\$ 140,105
340	School Improvement GRANT	\$ 0	41,500	\$ 41,500

Mrs. Breaux presented the 2017/2018 revised budgets for the Special Revenue Funds.

**RECOMMENDATION NO. 10**

The Committee recommends that the Board adopt the following 2017/2018 revised budgets for the Special Revenue Funds:

<b>Special Revenue Funds Revised Budgets 2017/2018 Fiscal Year</b>				
<b><u>FUND NUMBER</u></b>	<b><u>FEDERAL FUNDS</u></b>	<b><u>CURRENT BUDGET</u></b>	<b><u>INCREASE (DECREASE)</u></b>	<b><u>REVISED BUDGET</u></b>
220	ESSA-TITLE I	\$6,144,664	922,631	\$ 7,067,295
230	MIGRANT	\$ 259,770	(15,505)	\$ 244,265
240	US DEPARTMENT OF HEALTH AND HUMAN SERVICES BLOCK GRANT Early Childhood Program-TANF Federal-Jobs for America's Graduates-PETS	\$ 2,213,263	(149,209)	\$ 2,064,054
		100,000	(26,180)	73,820
	TOTAL	\$ 2,313,263	(175,389)	\$ 2,137,874
280	US DEPARTMENT OF HEALTH AND HUMAN SERVICES Early Childhood Community Network			

	Lead Agencies	\$ 31,725	(5,081)	\$ 26,644
310	ESSA-TITLE III			
	Current Year	\$ 86,253	5,184	\$ 91,437
	Immigrant Set Aside	0	2,689	2,689
	Immigrant Youth	0	4,119	4,119
	TOTAL	\$ 86,253	11,992	\$ 98,245
370	ESSA-TITLE II – PART A EISENHOWER ACT	\$ 1,214,525	(76,694)	\$ 1,137,831
	MSP-Prior Year	0	4,725	4,725
	TOTAL	\$ 1,214,525	(71,969)	\$ 1,142,556
410	ESSA TITLE VI INDIAN EDUCATION	\$ 404,478	(3,529)	\$ 400,949
	Native Youth Community Project	0	796,914	796,914
	TOTAL	\$ 404,478	793,385	\$ 1,197,863
490	LCTCS FEDERAL ADULT EDUCATION			
	Basic Current Year	\$ 335,072	45,821	\$ 380,893
	Prior Year	0	151	151
	English Language/Civics Current Year	\$ 46,356	(14,079)	\$ 32,277
	Family Literacy Current Year	\$ 14,892	(14,892)	\$ 0
	Federal Leadership Award Current Year	\$ 7,125	11,384	\$ 18,509
	Prior Year FY17	0	50,000	50,000
	Carry-Over FY16	0	2,112	2,112
	TOTAL	\$ 403,445	80,497	\$ 483,942
560	ESSA- TITLE IX A-HOMELESS	\$ 90,512	35,660	\$ 126,172
590	FEDERAL VOCATIONAL ED. Current Year	\$ 226,607	(32,072)	\$ 194,535
750	IDEA Special Education			
	IDEA Part B	\$ 4,356,780	397,705	\$ 4,754,485
	JAG AIM High	0	60,000	60,000
	St. James PBIS	0	2,800	2,800
	TOTAL	\$ 4,356,780	460,505	\$ 4,817,285
760	IDEA Special Education			
	Pre-school	\$ 129,384	25,056	\$ 154,440
	Early Childhood IDEA 619	0	6,978	6,978
	TOTAL	\$ 129,384	32,034	\$ 161,418

<u>FUND NUMBER</u>	<u>STATE FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
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142	MFP LEVEL 4 FUNDING REVENUE Supplemental Course Allocation			
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	MFP	\$ 189,202	0	\$ 189,202
	Career Development Funds-Prior Year	237,286	0	237,286
	Career Development Funds-JAG	0	26,180	26,180
	EXPENDITURES			
	Supplemental Course Allocation			
	MFP	189,202	0	189,202
	Career Development Funds-Prior Year	237,286	0	237,286
	Career Development Funds-JAG	0	26,180	26,180
	EXCESS (DEFICIENCY) OF REVENUE	0	0	0
	BEGINNING FUND BALANCE	0	0	0
	ENDING FUND BALANCE	\$ 0	0	\$ 0
510	EDUCATION EXCELLENCE REVENUE	\$ 335,000	(6,615)	\$ 328,385
	EXPENDITURES	40,938	(3,419)	337,519
	EXCESS (DEFICIENCY) OF REVENUE	(5,938)	(3,196)	(9,134)
	FUND BALANCE BEGINNING	10,205	8,929	19,134
	FUND BALANCE ENDING	\$ 4,267	5,733	\$ 10,000
520	EARLY CHILDHOOD COMMUNITY NETWORK LEAD AGENCIES STATE FUNDS			
	Lead Agencies	\$ 31,020	(1,204)	\$ 29,816
550	THE CECIL J. PICARD LA 4 EARLY CHILDHOOD PROGRAM			
	State	\$ 1,862,937	(125,591)	\$1,737,346
630	LQEA 8(g) PRE-SCHOOL/EARLY CHILDHOOD PROGRAM			
	8(g) Student Enhancement Block Grant	\$ 204,930	7,700	\$ 212,630
680	LCTCS STATE ADULT EDUCATION			
	Basic-Current Year	\$ 205,461	31,282	\$ 236,743
	Testing and Reimbursement	8,639	0	8,639
	TOTAL	\$ 214,100	31,282	\$ 245,382

<b>FUND NUMBER</b>	<b>LOCAL FUNDS</b>	<b>CURRENT BUDGET</b>	<b>INCREASE (DECREASE)</b>	<b>REVISED BUDGET</b>
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740 STATE TEXTBOOKS



REVENUE:			
¾ Cent			
Textbooks	\$ 1,000,000	0	\$ 1,000,000
General Fund			
Textbooks	0	0	0
Non Public			
Textbooks	100,655	(3,034)	97,621
Loss/Damaged			
Textbooks	1,000	0	1,000
TOTAL	\$ 1,101,655	(3,034)	\$ 1,098,621
EXPENDITURES:			
Textbooks	\$ 1,501,000	0	\$ 1,501,000
Non Public			
Textbooks	100,655	(3,034)	97,621
TOTAL	\$ 1,601,655	(3,034)	\$ 1,598,621
EXCESS (DEFICIENCY) OF			
REVENUE	(500,000)	0	(500,000)
FUND BALANCE			
BEGINNING	676,121	1,689,326	2,365,447
FUND BALANCE			
ENDING	\$ 176,121	1,689,326	\$ 1,865,447

Mrs. Breaux presented an update on the Financial Software Conversion.

Mrs. Breaux presented information on a Monthly Budget-to-Actual Comparison report (attached).

Mrs. Breaux presented an update on the Sales Tax collections report (attached). She stated that sales tax collections for the month of November 2017 are approximately 12.7% higher than November 2016.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mr. Jackson, seconded by Mrs. Benoit, the meeting adjourned at 5:53 P.M.

Respectfully submitted,

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Donald Duplantis, Chairman

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Richard Jackson, Ad-hoc Member

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Debi Benoit

RB/bp

Motion of Mr. Bordelon, seconded by Mr. DeHart, unanimously carried, the Board received the June 30, 2017, Terrebonne Parish School Board Audit Report, as presented.

Motion of Ms. Bonvillain, seconded by Mr. Thomas, unanimously carried, the Board authorized the Purchasing Department to advertise for bids for Ink and Toner Cartridges.

Motion of Mr. DeHart, seconded by Mr. Bordelon, unanimously carried, the Board renewed its contract for Material and Supplies for Teaching, under current pricing, terms, and conditions, with School Specialty, Inc., W6316 Design Drive, Greenville, WI 54942/1313 N. Woodlawn Ave., Metairie, LA 70001 (Metairie location) beginning March 8, 2018, and ending January 23, 2019.

Motion of Mr. DeHart, seconded by Ms. Bonvillain, unanimously carried, the Board adopted the 2017/2018 original budget for the Building Fund, as presented and outlined in the foregoing report.

Motion of Ms. Bonvillain, seconded by Mr. Bordelon, unanimously carried, the Board adopted the 2017/2018 original budget for the Capital Projects Fund, as presented and outlined in the foregoing report.

Motion of Ms. Bonvillain, seconded by Mr. Bordelon, unanimously carried, the Board adopted the 2017/2018 original budget for the Workers' Compensation Fund, as presented and outlined in the foregoing report.

Motion of Mr. DeHart, seconded by Ms. Bonvillain, unanimously carried, the Board adopted the 2017/2018 original budget for the Loss Fund, as presented and outlined in the foregoing report.

Motion of Ms. Bonvillain, seconded by Mr. DeHart, unanimously carried, the Board adopted the 2017/2018 original budget for the Group Insurance Claims Fund, as presented and outlined in the foregoing report.

Motion of Ms. Bonvillain, seconded by Mr. Bordelon, unanimously carried, the Board adopted the 2017/2018 original budgets for the Special Revenue Funds, as presented and outlined in the foregoing report.

Motion of Mr. DeHart, seconded by Ms. Bonvillain, unanimously carried, the Board adopted the 2017/2018 revised budgets for the Special Revenue Funds, as presented and outlined in the foregoing report.

The report of the Finance, Insurance, and Section 16 Lands Committee meeting was concluded, and President DeHart reassumed the Chair and presided for the remainder of the proceedings.

The Executive Committee report was presented to the Board.

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board received the following Executive Committee report in its entirety:

Dear Members of the Board:

The **Executive Committee** met at 5:30 P.M. on Tuesday, January 23, 2018, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, president, Ms. Vicki Bonvillain, vice president, and Mr. L. P. Bordelon, III. Also in attendance were Mr. Donald Duplantis, Mr. Richard Jackson, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

The **Executive Committee** addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned at 5:40 P.M.

Respectfully submitted,

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Roger Dale DeHart, President

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Vicki Bonvillain, Vice President

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L. P. Bordelon, III

BB/bp

The Executive Committee report was concluded.

Motion of Mr. Duplantis, seconded by Ms. Bonvillain, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Elaine Smith, food service technician at East Houma Elementary School, beginning January 3, 2018, through April 13, 2018 (medical).

At this time, Superintendent Martin presented the following personnel actions for the period of November 22, 2017, through January 31, 2018 [list of professional instructional and non-instructional/support personnel (contract renewals, appointments, resignations, and retirements – Information Only)]:

**Contract Renewal – Professional Administrative Personnel**

Paige Hebert, Assistant Principal, Montegut Middle, December 9, 2017 – December 8, 2019

Tess Daigle, Principal, Coteau-Bayou Blue Elementary, January 4, 2018 - January 3, 2020

Anita Dufrene, Principal, Honduras Elementary, January 6, 2018 - January 5, 2020

**New Employees – Professional Instructional Personnel**

Danielle Robichaux, Gifted Teacher, Certified, Bourg Elementary - 01/03/18

Leah Bourgeois, Elementary 1-8 Teacher, Certified, Broadmoor Elementary - 01/03/18

Emma Lapeyrouse, Speech Therapist, Certified, Broadmoor Elementary - 01/03/18

Sarah Chabert, Elementary 1-8 Teacher, Certified, Coteau-Bayou Blue Elementary - 01/11/18

Katelyn Waguespack, Elementary 1-8 Teacher, Certified, East Houma Elementary - 12/11/17

Dillon Anderson, Elementary 1-8 Teacher, Degreed/Non-Certified, Evergreen Junior High - 01/03/18

Madeline Gaiennie, Elementary 1-8 Teacher, Certified, Grand Caillou Elementary - 01/03/18

Arielle Prosperie, Kindergarten Teacher, Certified, Grand Caillou Elementary - 12/08/17

Valerie Rodrigue, Elementary 1-8 Teacher, Degreed/Non-Certified, Grand Caillou Middle - 01/03/18

Marayna Falgout, Instrumental Music Teacher, Certified, Houma Junior High - 12/18/17

Erika Cadiere, Pre-Kindergarten Teacher, Certified, Legion Park Elementary - 01/03/18

Beth Olivier, Elementary 1-8 Teacher, Certified, Mulberry Elementary - 12/08/17

Chaunte' Anderson, Elementary 1-8 Teacher, Degreed/Non-Certified, Oaklawn Junior High - 12/06/17

Treva Breaux, Elementary 1-8 Teacher, Certified, Oaklawn Junior High - 12/08/17

Andree' Caudill, JAG Teacher, Certified, Oaklawn Junior High - 12/08/17

Jacquelyn Daigle, Elementary 1-8 Teacher, Certified, Oaklawn Junior High - 12/08/17

Emily Cospere, Kindergarten Teacher, Certified, Schriever Elementary - 12/08/17

Emily Authement, Secondary Teacher, Certified, Terrebonne High - 12/18/17

Zack Hebert, Secondary Teacher, Degreed/Non-Certified, Terrebonne High - 01/03/18

Rachel Seitz, Secondary Teacher, Certified, Terrebonne High - 12/01/17

Brandy Wiley, Secondary Counselor, Certified, Terrebonne High - 12/06/17

Bree Daigle, Early Childhood Special Education Teacher, Certified, Special Education - 12/08/17

#### **New Employees – Non-Instructional Personnel**

Pamela Authement, School Secretary I, Bayou Black Elementary - 01/03/18

Nikisha Billiot, Custodian III-A, H. L. Bourgeois High - 01/08/18

Jennifer Theriot, Special Education Paraprofessional, Oaklawn Junior High - 01/11/18

Somer Authement, Custodian III-A, South Terrebonne High - 01/09/18

John Solet, Community Liaison, Federal Programs - 01/03/18

#### **Resignations – Professional Instructional Personnel**

Andrea Barras, Elementary Librarian, Certified, Legion Park Elementary - Resigned, 01/05/18

Susan Blanchard, Elementary 1-8 Teacher, Certified, Evergreen Junior High - Resigned, 12/19/17

Melissa Dumont, Pre-Kindergarten Teacher, Certified, Legion Park Elementary - Resigned, 12/15/17

Lea Esteve, Elementary 1-8 Teacher, Certified, Coteau-Bayou Blue Elementary - Resigned, 01/11/18

Michelle Fischer, Secondary Teacher, Certified, H. L. Bourgeois High - Resigned, 12/19/17

Angelique Jarveaux, Elementary 1-8 Teacher, Certified, Coteau-Bayou Blue Elementary - Resigned, 12/19/17

Corrine Pitre, Speech Therapist, Certified, Broadmoor Elementary - Resigned, 12/19/17

Nicole Southern, Elementary 1-8 Teacher, Certified, Gibson Elementary - Resigned, 01/09/18

### **Resignations – Non-Instructional Personnel**

Chad Bellanger, Bus Driver, Transportation Department - Resigned, 01/10/18

Charlotte Bourg, Bus Driver, Transportation Department - Resigned, 12/06/17

Elizabeth Daigle, School Secretary I, Bayou Black Elementary - Resigned, 12/01/17

Ryan Dickens, Custodian III-A, Coteau-Bayou Blue Elementary - Resigned, 01/09/18

Elie Harris, Custodian III-A, H. L. Bourgeois High - Resigned, 12/13/17

Shanta Lamark, Bus Driver, Transportation Department - Resigned, 01/25/18

Tommy Pritchett, A/C Heating Maintenance Mechanic, Maintenance Department - Resigned, 01/16/18

Bruce Riggs, A/C Heating Maintenance Mechanic, Maintenance Department - Resigned, 12/04/17

Nidia Ross, Bus Driver, Transportation Department - Resigned, 12/18/17

### **Retirements – Professional Instructional Personnel**

Kathleen Gilmore, 504 Coordinator, Special Education Department - Service Retirement, 25.00 Years, 12/19/17

### **Retirements – Non-Instructional Personnel**

Errol Chouest, Custodian II, South Terrebonne High - Service Retirement, 22.97 Years, 12/12/17

Walt Prejean, Data Processing Manager, Central Office - Service Retirement, 30.00 Years, 12/18/17

At this time, Mr. Stanwood R. Duval, Board attorney, addressed the Board regarding ongoing litigation against opioid manufacturers.

Following a lengthy discussion, motion of Mr. Thomas, seconded by Mr. Duplantis, unanimously carried, the Board entered into a contractual agreement with the firm of Duval, Funderburk, Sundbery, Richard & Watkins as it relates to the potential opioid litigation, and further, authorized the Board President and Superintendent to sign all necessary documents pertaining thereto.

Motion of Mr. Duplantis, seconded by Ms. Bonvillain, unanimously carried, the Board voted to go into executive session, at this time, relative to a parent appeal for early readmission of Student #144687.

Motion of Mr. Thomas, seconded by Mr. Duplantis, unanimously carried, the Board reconvened in regular session with all members present, with the exception of Mr. Jackson and Mrs. Benoit who were absent.

Motion of Mr. Duplantis, seconded by Mr. Thomas, with the exception of Dr. Babin who objected, the Board allowed Student #144687 to return to school tomorrow, subject to signing a contract.

Motion of Mr. Duplantis, seconded by Ms. Bonvillain, unanimously carried, the Board voted to adjourn its meeting **(6:48 P.M.)**.

/s/ Philip Martin, Secretary

/s/ Roger Dale DeHart, President

RLB