

## PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

September 6, 2016

The Terrebonne Parish School Board met today at 6:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Roger Dale DeHart, President, presiding, and the following members present: Mr. L. P. Bordelon, III, Vice President, Mr. Roosevelt Thomas, Mr. Gregory Harding, Mr. Richard Jackson, Mrs. Debi Benoit, Mr. Donald Duplantis, and Ms. Vicki Bonvillain.

ABSENT: Dr. Brenda Leroux Babin

President DeHart led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of Alice Rogers Fields, retired school teacher, and Lynn W. Hatch, retired school building manager, who recently passed away.

At this time, President DeHart recognized Mr. Nelson Kraemer, Jr., former Terrebonne Parish School Board Member, who was in attendance at tonight's meeting.

Motion of Ms. Bonvillain, seconded by Mr. Duplantis, unanimously carried, the Board approved the minutes of School Board Meeting of August 2, 2016, as recorded.

Several announcements were made by President DeHart regarding upcoming meetings.

The following report of the Finance, Insurance, and Section 16 Lands Committee meeting was presented to the Board with Mr. Duplantis, chairman, presiding:

Dear Members of the Board:

**The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE** met at 5:00 P.M. on Monday, August 15, 2016, in the Board Room of the School Board Office, with the following members present: Mr. Donald Duplantis, chairman, and Mr. Roosevelt Thomas, vice chairman. Dr. Brenda Leroux Babin was absent. Also in attendance were Mr. Roger Dale DeHart, Board president, Mr. L. P. Bordelon, III, vice president, Superintendent Philip Martin, and members of the staff.

Chairman Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mrs. Carolyn Champagne, Purchasing Agent, addressed the Committee regarding the approval of bids received for Hunting and Trapping privileges on Section 16 Lands (attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

### **RECOMMENDATION NO. 1**

**The Committee recommends** that the Board accept the following highest bids received, meeting all specifications, for Hunting and Trapping privileges on Section 16 Lands for a five (5) year period (July 1, 2016, through May 31,

2021), allow the Purchasing Department to re-advertise those sections where no bid was received (attached), and further, authorize the Board president to sign all necessary documents pertaining thereto, pending Board attorney review:

Section 16, Township 18 South, Range 15 East Ketti C. Spiers 187 Ravensaide Drive Houma, LA 70360	\$5,300.00
Section 16, Township 20 South, Range 20 East Jacob Braud 403 Mire Street Houma, LA 70364	\$ 500.00

Mr. Jack Moore, Risk Manager, addressed the Committee regarding the Workers' Compensation Claim Statistics for Fiscal Year 2015/2016 (attached).

Mr. Moore presented the Group Health Actuarial Report (attached).

Superintendent Martin addressed the Committee regarding the School Resource Officers and Security for Terrebonne Parish football games for School Year 2016/2017 (attached).

Mrs. Rebecca Breaux, Chief Financial Officer, addressed the Committee regarding the Fiscal Year 2015/2016 Louisiana Compliance Questionnaire (attached).

Mr. Duplantis, seconded by Mr. Thomas, offered the following motion:

**RECOMMENDATION NO. 2**

**The Committee recommends** that the Board adopt the following resolution in reference to the attached Louisiana Compliance Questionnaire for the 2015/2016 Fiscal Year:

**RESOLUTION**

**Be it Resolved** that the Terrebonne Parish School Board, in connection with the June 30, 2016, audit, adopts the Louisiana Compliance Questionnaire for submission to Lanaux and Felger, Certified Public Accountants, and confirms that the representations made therein are to the best of the Board's knowledge and belief; and

**Be it Further Resolved** that Roger Dale DeHart, President of the Terrebonne Parish School Board, Philip Martin, Superintendent, and Rebecca Breaux, Chief Financial Officer, be authorized to sign said Questionnaire.

Mrs. Breaux presented an update on the Sales Tax collections report (attached). She stated sales tax collections for the month of June 2016 are approximately 12.6% lower than June 2015, and that total Sales Tax collections for Fiscal Year 2015/2016 were approximately \$6.8 million dollars less than Fiscal Year 2014/2015.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mr. Thomas, seconded by Mr. Duplantis, the meeting adjourned at 5:39 P.M.

Respectfully submitted,

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Donald Duplantis, chairman

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Roosevelt Thomas, vice chairman

MH

Motion of Mr. Bordelon, seconded by Ms. Bonvillain, unanimously carried, the Board accepted the following highest bids received, meeting all specifications, for Hunting and Trapping privileges on Section 16 Lands for a five (5) year period (July 1, 2016, through May 31, 2021), allowed the Purchasing Department to re-advertise those sections where no bid was received, and further, authorized the Board president to sign all necessary documents pertaining thereto, pending Board attorney review:

Section 16, Township 18 South, Range 15 East Ketti C. Spiers 187 Ravensaide Drive Houma, LA 70360	\$5,300.00
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Section 16, Township 20 South, Range 20 East Jacob Braud 403 Mire Street Houma, LA 70364	\$ 500.00
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Motion of Mr. Jackson, seconded by Mrs. Benoit, unanimously carried, the Board adopted the following resolution in reference to the Louisiana Compliance Questionnaire for the 2015/2016 Fiscal Year:

**RESOLUTION NO. 1885**

**Be it Resolved** that the Terrebonne Parish School Board, in connection with the June 30, 2016, audit, adopts the Louisiana Compliance Questionnaire for submission to Lanaux and Felger, Certified Public Accountants, and confirms that the representations made therein are to the best of the Board's knowledge and belief; and

**Be it Further Resolved** that Roger Dale DeHart, President of the Terrebonne Parish School Board, Philip Martin, Superintendent, and Rebecca Breaux, Chief Financial Officer, be authorized to sign said Questionnaire.

The report of the Finance, Insurance, and Section 16 Lands Committee meeting was concluded, and President DeHart reassumed the Chair.

The following report of the Education, Technology, and Policy Committee meeting was presented to the Board with Mr. Jackson, chairman, presiding:

Dear Members of the Board:

**The EDUCATION, TECHNOLOGY, and POLICY COMMITTEE** met on Monday, August 22, 2016, in the Board Room of the School Board Office, with the following members present: Mr. Richard Jackson, chairman, and Mr. Donald Duplantis, ad-hoc member. Ms. Vicki Bonvillain, vice chairwoman, and Mrs. Debi Benoit were absent. Also in attendance were Mr. Roger Dale DeHart, president, Mr. L. P. Bordelon, III, vice president, Superintendent Philip Martin, and members of the staff.

Chairman Jackson called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Aubrey "Bubba" Orgeron, Assistant Superintendent, presented revisions to the Vision, Mission, Beliefs and Goals for Terrebonne Parish School District (attached).

Dr. Debra Yarbrough, Personnel Supervisor, reported there were no changes in the 2016-2017 Professional Personnel Accountability Handbook.

Mr. Orgeron introduced Dr. Myra Austin, District Assessment and Accountability Administrator, who presented test results of Grades 3-8 (ELA and Math), American College Test (ACT), End-of-Course (EOC) Exams, Advanced Placement (AP), and College Level Examination Program (CLEP) (attached).

Dr. Austin stated test results in Grades 3-8, scoring student proficiency levels of Mastery and above, the Terrebonne Parish School District (TPSD) ranked 68 percentile in the state results; the average composite score on the ACT was 19.5; TPSD students grew in most areas on the EOC Exam, exceeding the Louisiana state-wide scores; TPSD was recognized as ranking third (3<sup>rd</sup>) in the state for student growth on AP exams over a three (3) year span; and two hundred and seventeen (217) students took the CLEP exam this year with a 57% passing rate.

Mr. Orgeron reported that the 2016 Opening of Schools went smoothly. There were some bus issues, however, they were handled by the Transportation Department. There are still some issues with air conditioning in classrooms, but the Maintenance Department is working diligently to make those repairs.

Mrs. Becky Breaux, Chief Financial Officer, addressed the Committee and presented the following recommendation for the purchase of Finance and Business Software:

**RECOMMENDATION NO. 1**

**The Committee recommends** that the Board award the contract for the purchase of Munis Finance and Business Software to Tyler Technologies, Inc., One Tyler Drive, Yarmouth, ME 04096, through The Interlocal Purchasing System (TIPS) Purchasing Co-Op, in the amount of \$695,495.00, as allowed under La. R. S. 38:2212.1(N), monies to be derived from previously budgeted funds in the General Operating Fund, pending approval from the TIPS Purchasing Co-Op, and Board attorney review and approval, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mrs. Breaux stated that the software transition will take approximately eighteen (18) months to complete. Tyler Technologies, Inc. will provide a transition team for training and for implementing the software.

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting adjourned at 5:57 p.m.

Respectfully submitted,

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Richard Jackson, chairman

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Donald Duplantis, ad-hoc member

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Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board awarded the contract for the purchase of Munis Finance and Business Software to Tyler Technologies, Inc., One Tyler Drive, Yarmouth, ME 04096, through The Interlocal Purchasing System (TIPS) Purchasing Co-Op, in the amount of \$695,495.00, as allowed under La. R. S. 38:2212.1(N), monies to be derived from previously budgeted funds in the General Operating Fund, pending approval from the TIPS Purchasing Co-Op, and Board attorney review and approval, and further, authorized the Board president to sign all necessary documents pertaining thereto.

Superintendent Philip Martin gave a brief update regarding the opening of schools, air conditioning issues in classrooms, and district test results.

Dr. Babin entered the meeting, at this time, and was present for the remainder of the proceedings.

The report of the Education, Technology, and Policy Committee meeting was concluded, and President DeHart reassumed the Chair and presided for the remainder of the proceedings.

The Executive Committee report was presented to the Board.

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board received the following Executive Committee report in its entirety:

Dear Members of the Board:

The **Executive Committee** met at 5:30 P.M. on Tuesday, August 16, 2016, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, president, Mr. L. P. Bordelon, III, vice president, and Ms. Vicki Bonvillain. Also in attendance were Mr. Donald Duplantis, Mr. Richard Jackson, Mr. Roosevelt Thomas, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

The **Executive Committee** addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

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Roger Dale DeHart, president

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L. P. Bordelon, III, vice president

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Vicki Bonvillain

MH

The Executive Committee report was concluded.

President DeHart then presented, for information only, the following report of the Board of Directors of Terrebonne Construction Company, Inc.:

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met immediately following the Executive Committee meeting on Tuesday, August 16, 2016, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, president, Mr. L. P. Bordelon, III, secretary/treasurer, and Ms. Vicki Bonvillain. Also in attendance were Mr. Donald Duplantis, Mr. Richard Jackson, Mr. Roosevelt Thomas, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

The Board of Directors received the July 2016 financial statement (attached).

The Board of Directors allowed the Superintendent and/or his designee to lease 244 Barrow Street to Le Petit Theatre de Terrebonne, Inc., for a monthly lease of four hundred (\$400.00) dollars on a month-to-month basis, commencing October 1, 2016, and further, authorized the Board president to sign all necessary documents pertaining thereto.

The **Board of Directors** allowed the Superintendent and/or his designee to lease 252 Barrow Street to M-Power Yoga, LLC, for a monthly lease of five hundred (\$500.00) dollars on a month-to-month basis, commencing September 1, 2016, and further, authorized the Board president to sign all necessary documents pertaining thereto.

The **Board of Directors** allowed the Superintendent and/or his designee to renew a lease with Nationwide Consulting Group, LLC, 250 Barrow Street (storage room), for a monthly lease of one hundred and fifty (\$150.00) dollars on a month-to-month basis, commencing September 15, 2016, and further, authorized the Board president to sign all necessary documents pertaining thereto.

The **Board of Directors** accepted the highest bid received, meeting all specifications, for the sale of Terrebonne Construction Company Property located at 240 and 240R Barrow Street, Houma, LA 70360, from HTV10 (Folse Productions, Inc.), as represented by Mr. Martin Folse, 7938 Main Street, Houma, LA 70360, in the amount of \$200,000.00, pending Board attorney review and approval, re-advertise Terrebonne Construction Company Property located at 623 and 625 Belanger Street, Houma, LA 70360, and 244, 248, 250, 250A, 252 and 252A Barrow Street, Houma, LA 70360 due to no bids received, and further, authorized the Board president and/or superintendent to sign all necessary documents pertaining thereto; proceeds to be deposited in the Building Fund and earmarked for expansion at the Louis Miller Terrebonne Career and Technical High School.

There being no further business to come before the Board of Directors of Terrebonne Construction Company, Inc., the meeting was adjourned.

Respectfully submitted,

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Roger Dale DeHart, president

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L. P. Bordelon, III, secretary/treasurer

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Vicki Bonvillain

MH

A lengthy discussion ensued relative to the proceeds for the sale of Terrebonne Construction Company property located at 240 and 240R Barrow St., Houma, LA 70360 being deposited into the Building Fund and earmarked for expansion of the Louis Miller Terrebonne Career and Technical High School.

The report of the Board of Directors of Terrebonne Construction Company, Inc. was concluded.

Motion of Mr. Duplantis, seconded by Ms. Bonvillain, unanimously carried, the Board approved a leave of absence without pay in accordance with Policy (FILE: F-11.10) for Dwayne Eschete, Buyer, Purchasing/Warehouse, beginning August 31, 2016, through August 30, 2017 (medical).

Motion of Mr. Thomas, seconded by Ms. Bonvillain, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Paulette Scott, school bus driver in the Transportation Department, beginning September 20, 2016, through January 4, 2017 (medical).

Motion of Dr. Babin, seconded by Mr. Duplantis, unanimously carried, the Board voted to go into executive session, at this time (6:50 P.M.), to discuss the parent appeal for readmission of Student #133443.

Motion of Mrs. Benoit, seconded by Dr. Babin, unanimously carried, the Board reconvened in regular session (7:35 P.M.) with all members present.

Mr. Bordelon moved, seconded by Mr. Thomas, that the Board allow Student #133443 to attend East Street School until mid-term January 2017, subject to signing a contract and monthly drug screening.

A roll call vote having been called for on the motion, the vote thereon was as follows:

**YEAS:** Mr. Thomas, Mr. Harding, Mr. Jackson, Mrs. Benoit, Dr. Babin, Mr. Bordelon, Mr. DeHart, and Ms. Bonvillain

**NAYS:** Mr. Duplantis

**ABSENT:** None

President DeHart declared the foregoing motion carried.

Motion of Mr. Duplantis, seconded by Mr. Thomas, unanimously carried, the Board voted to adjourn its meeting **(8:00 P.M.)**.

/s/ Philip Martin, Secretary

/s/ Roger Dale DeHart, President

RLB