

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

JULY 21, 2015

The Terrebonne Parish School Board met today at 6:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Roosevelt Thomas, President, presiding and the following members present: Dr. Brenda Leroux Babin, Vice-President; Mr. Gregory Harding, Mr. Richard Jackson, Ms. Debi Benoit, Mr. Roger Dale DeHart, Mr. Donald Duplantis, and Ms. Vicki Bonvillain.

ABSENT: Mr. L. P. Bordelon, III

Mr. Duplantis led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of Barbara Moore, retired school teacher, who recently passed away.

At this time, the Board recognized retiring Assistant Superintendent of Instruction and Student Support Services, Mrs. Carol Davis. Superintendent Philip Martin and Members of the Board thanked Mrs. Davis for her many years of service and dedication to the District and the many children and future leaders that have crossed her path in the Terrebonne Parish School System.

Mrs. Davis briefly addressed the Board during the recognition.

Several announcements were made at this time regarding upcoming meetings.

Motion of Mr. Duplantis, seconded by Mr. Jackson, unanimously carried, the Board accepted the following report of the Education, Technology, and Policy Committee meeting in its entirety with Dr. Babin, Chairwoman, presiding:

Dear Members of the Board:

The EDUCATION, TECHNOLOGY, and POLICY COMMITTEE met at 5:00 P.M. on Monday, July 6, 2015, in the Board Room of the School Board Office, with the following members present: Dr. Brenda Leroux Babin, Chairwoman, Mr. L. P. Bordelon, III, Vice-Chairman, and Mrs. Vicki Bonvillain. Also in attendance were Mr. Richard Jackson, Superintendent Philip Martin, and members of the staff.

Dr. Babin called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Dr. Debra Yarbrough, Supervisor of Personnel, presented information on "I Teach for Terrebonne" advertisements aired on HTV and printed in *The Courier* and *The Times* newspapers (see attached).

Mrs. Carol Davis, Assistant Superintendent, presented information on Terrebonne Parish School Board's partnership with the Terrebonne Parish Public Library. She stated that the partnership with our public library allows us to expand services for students and parents beyond the school and classrooms (see attached).

Ms. Mary Cospier LeBoeuf, Director of the Terrebonne Parish Public Library (TPPL), presented information on library resources and services provided by

the library system in collaboration with the Terrebonne Parish School Board; examples include, but are not limited to, 1,000 Books before Kindergarten, Science Rocks, F.L.A.G., Homework Toolkit for Parents, etc. (see attached).

Ms. Lillie Brunet, Preschool Outreach Manager, Terrebonne Parish Library, discussed the Reading Well Program. The program allows her to visit nearly forty (40) daycares, Head Start programs, and preschools reaching a combined total of over 1,400 students. The goal is to engage children from birth to kindergarten in literacy, movement, and academic retention, creating a foundation of lifelong learning.

Ms. Jennifer Hamilton, Services and Community Librarian, Terrebonne Parish Library, discussed the collaboration between the library, the community, and the Terrebonne Parish School System.

Ms. Mary Aucoin, Supervisor of Special Education, Mr. Graham Douglas, Supervisor of Secondary Education, and Mrs. Peggy Marcel, Supervisor of Federal Programs, presented information on the 2015-2016 Unified Application (see attached).

Mr. Douglas presented information on the 2015 Louisiana Music Educators' Association State Instrumental Performance Assessment held in Lafayette, Louisiana (see attached). Terrebonne Parish School District had four (4) schools to receive a rating of Sweepstakes: H. L. Bourgeois High School's Symphonic Winds, Terrebonne High and Houma Jr. High Schools' Symphonic Band(s), and Lacache/Montegut Middle Schools' Combined Band.

Mr. Douglas informed the Committee that H. L. Bourgeois High Advanced Women's Choir, Terrebonne High's Women and Mixed Choir, and Houma Jr. High's Mixed Choir also rated Sweepstakes at the 2015 Louisiana Music Educators' Association State Choral Performance held in Lake Charles, Louisiana.

Superintendent Martin informed the Committee that in order for a school to participate in the state instrumental and/or choral performance assessment(s) the school must rate a "Superior" in all areas at the district-level. He offered congratulations to all who participated, including Mulberry Elementary School's 6th Grade Band, H. L. Bourgeois High School's Concert Band, and South Terrebonne High School's Concert Band.

Mr. Douglas presented information on the Louisiana Music Educators' Association District VII Hall of Fame inductee, Mr. Glynn Dagenhardt, Band Director at Houma Jr. High School. Mr. Dagenhardt is the 11th member inducted into the Hall of Fame (see attached).

Mr. Douglas concluded with information on the 2014-2015 District VII Band Director of the Year, Mr. Vaughn Luquette, Terrebonne High School (see attached).

The Committee expressed congratulations to them both.

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting adjourned at 5:45 P.M.

Respectfully submitted,

Brenda Leroux Babin, Ph.D., Chairwoman

L. P. Bordelon, III, Vice-Chairman

Vicki Bonvillain

JB

The report of the Education, Technology, and Policy Committee meeting was concluded, and President Thomas reassumed the Chair.

The following report of the Buildings, Food Service, and Transportation Committee meeting was presented to the Board with Mr. Harding, Chairman, presiding:

Dear Members of the Board:

The Buildings, Food Service, and Transportation Committee met at 5:00 P.M. on Monday, July 13, 2015, in the Board Room of the School Board Office with the following members present: Mr. Gregory Harding, Chairman, and Mr. Roger Dale DeHart. Mr. Richard Jackson, Vice-Chairman, was absent. Also in attendance were Mr. L. P. Bordelon, III, Superintendent Philip Martin, and members of the staff.

Chairman Harding called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Andy Positerry, II, AIA, NCARB, LEED AP, Duplantis Design Group, APC, addressed the Committee regarding acceptance of bids received for the Track and Tennis Court Repair Project for the four (4) high schools (see attached).

RECOMMENDATION NO. 1

The Committee recommends that the Board award the Track and Tennis Court Repair Project for the four (4) high schools to the lowest responsible bidder, meeting all specifications, Global Synthetics Environmental, LLC, for a total base bid of \$943,619.10, plus Alternate #1 for \$106,380.90, plus Alternate #2 for \$10,000.00, for a total bid of \$1,060,000.00, adjust the budget (from \$980,000.00 to \$1,269,165.00) including construction, architectural and engineering fees, monies to be derived from the Building Fund, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd., addressed the Committee regarding acceptance of bids received for the Grand Caillou Elementary School Chiller Replacement Project (see attached).

RECOMMENDATION NO. 2

The Committee recommends that the Board award the Grand Caillou Elementary School Chiller Replacement Project to the lowest responsible bidder, meeting all specifications, Volute, Inc., Houma LA, for a total base bid of \$319,400.00, monies to be derived from the One Cent Sales Tax Fund, and further authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Lirette addressed the Committee regarding an update on the Terrebonne High School Baseball Complex.

Mr. Donald Chamberlain, Plant Operations Manager, addressed the Committee regarding maintenance updates.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 5:25 P.M.

Respectfully submitted,

Gregory Harding, Chairman

Roger Dale DeHart

SN

Motion of Mr. DeHart, seconded by Mr. Duplantis, unanimously carried, the Board awarded the Track and Tennis Court Repair Project for the four (4) high schools to the lowest responsible bidder, meeting all specifications, to Global Synthetics Environmental, LLC, for a total base bid of \$943,619.10, plus Alternate #1 for \$106,380.90, plus Alternate #2 for \$10,000.00, for a total bid of \$1,060,000.00, adjusted the budget (from \$980,000.00 to \$1,269,165.00) including construction, architectural and engineering fees, monies to be derived from the Building Fund, and further, authorized the Board President to sign all necessary documents pertaining thereto.

Mr. Andy Positerry, II, Duplantis Design Group, APC, addressed the Board regarding the foregoing motion.

Motion of Mr. DeHart, seconded by Mr. Jackson, unanimously carried, the Board awarded the Grand Caillou Elementary School Chiller Replacement Project to the lowest responsible bidder, meeting all specifications, Volute, Inc., Houma LA, for a total base bid of \$319,400.00, monies to be derived from the One Cent Sales Tax Fund, and further authorized the Board President to sign all necessary documents pertaining thereto.

Mr. Donald Chamberlain, Plant Operations Manager, and Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, LTD, addressed the Board regarding the foregoing motion.

The report of the Buildings, Food Service, and Transportation Committee meeting was concluded, and President Thomas reassumed the Chair and presided for the remainder of the proceedings.

Superintendent Martin announced, for informational purposes, the following personnel appointments and gave introductions:

- 1) Principal, Schriever Elementary School – Miranda Babin
- 2) Principal, Montegut Middle School – Jennifer Pitre
- 3) Principal, Southdown Upper Elementary School – Casannah Moses
- 4) Assistant Principal, Houma Jr. High School – Trisha Melancon
- 5) Assistant Principal, Schriever Elementary School – Tammy Camille
- 6) Master Teacher, South Terrebonne High School – Troy Winger

At this time, Superintendent Martin presented (information only) the following lists of administrative assignments for the 2015-2016 school year:

ADMINISTRATIVE (CENTRAL OFFICE) ASSIGNMENTS FOR 2015-2016 SCHOOL YEAR

Assistant Superintendent, Curriculum & Instruction	Vacant
Chief Financial Officer	Rebecca Breaux
Supervisor of Transportation/Safety	Devlin Aubert
Supervisor, Special Education Services	Mary Aucoin
Network System Administrator	Christopher Babin
Executive Assistant to the Board	Ramona Brunet
Plant Operations Manager	Donald Chamberlain
Supervisor, Secondary/Vocational/Adult/Driver Ed.	Graham Douglas
Supervisor, Child Welfare & Attendance	Alton Johnson
Supervisor, Federal Programs	Peggy Marcel
Chief Accountant	Judith Martin
Risk Manager	Jack Moore
Data Processing Manager	Walt Prejean
Supervisor, Elementary/Middle Education	Stacy Solet
District Assessment and Accountability Administrator	Dr. Myra Austin
Supervisor, Child Welfare & Attendance	Kim Vauclin
Supervisor, Child Nutrition Program	Monica Walther
Personnel Supervisor	Dr. Debra Yarbrough

ADMINISTRATIVE (PRINCIPAL) ASSIGNMENTS FOR 2015-2016 SCHOOL YEAR

Acadian Elementary School	Dr. Monica Breaux
Bayou Black Elementary School	Melynda Rodrigue
Bourg Elementary School	Sandra LaRose
H. L. Bourgeois High School	Matthew Hodson
Broadmoor Elementary School	Melissa Soileau
Caldwell Middle School	Ronald Foret
Coteau-Bayou Blue Elementary School	Tess Daigle
Dularge Elementary School	Cheryl Degruise
East Houma Elementary School	Rhonda Charles
East Street School	Tommy Salter
Ellender Memorial High School	Blaise Pellegrin
Elysian Fields Middle School	Melanie Wallis
Evergreen Junior High School	Kelly Burlette
Gibson Elementary School	Sharon Henry
Grand Caillou Elementary School	Debrah Duplantis
Grand Caillou Middle School	Judy Gaspard (Interim)
Honduras Elementary School	Anita Dufrene
Houma Junior High School	Darrell Dillard
Lacache Middle School	Mark Thibodeaux
Legion Park Elementary School	Lois Carter
Lisa Park Elementary School	Terez LeBlanc
Montegut Elementary School	Dr. MayBelle Trahan
Montegut Middle School	Jennifer Pitre
Mulberry Elementary School	Gwen Ferguson
Oaklawn Junior High School	Charles Bergeron
Oakshire Elementary School	Dawn Fleniken
Pointe-Aux-Chenes Elementary School	Cindy Gray
School for Exceptional Children	Cynthia Davis
Schriever Elementary School	Miranda Babin
South Terrebonne High School	Mark Torbert
Southdown Elementary School	Kanika Smith
	Casannah Moses
Terrebonne Career & Technical High School	William Simmons, Jr.

Terrebonne High School
 Upper Little Caillou Elementary School
 Village East School
 Bayou Cane Adult Ed. Administrator

Julio Contreras
 Riley "Wayne" Vordick
 Roneka Coleman
 Marilyn Schwartz

Motion of Mr. DeHart, seconded by Mr. Duplantis, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Cheryl Brown, Custodian I at Coteau-Bayou Blue Elementary School, beginning July 31, 2015, through October 26, 2015 (medical).

At this time, Superintendent Martin presented the following personnel actions for the period of June 10, 2015, through July 15, 2015 [lists of professional instructional and non-instructional/support personnel actions (contract renewals, appointments, resignations, and retirements - Information Only)]:

Contract Renewal – Non-Instructional Supervisory Personnel

Devlin Aubert, Supervisor, Transportation, Auxiliary - July 1, 2015 - June 30, 2016

Christopher Babin, Network System Administrator, Central Office - July 1, 2015 - June 30, 2016

Rebecca Breaux, Chief Financial Officer, Central Office - July 1, 2015 - June 30, 2016

Donald Chamberlain, Plant Operations Manager, Auxiliary - July 1, 2015 - June 30, 2016

Carolyn Champagne, Purchasing Agent, Purchasing/Warehouse - July 1, 2015 - June 30, 2016

Judith Martin, Chief Accountant, Central Office - July 1, 2015 - June 30, 2016

Jack Moore, Risk Manager, Central Office - July 1, 2015 - June 30, 2016

Walt Prejean, Data Processing Manager, Central Office - July 1, 2015 - June 30, 2016

Monica Walther, Supervisor, Child Nutrition, Auxiliary - July 1, 2015 - June 30, 2016

Contract Renewal – Professional Supervisory Personnel

Mary Aucoin, Supervisor of Special Education, West Park Annex - July 1, 2015 - June 30, 2017

Stacy Solet, Supervisor of Elementary Education, Central Office - July 1, 2015 - June 30, 2017

Dr. Debra Yarbrough, Personnel Supervisor, Central Office - July 1, 2015 - June 30, 2017

Contract Renewal – Professional Administrative Personnel

Cheryl Degruise, Principal, Dularge Elementary - July 1, 2015 - June 30, 2017

Sharon Henry, Principal, Gibson Elementary - July 1, 2015 - June 30, 2017

Marilyn Schwartz, Adult Education Administrator, Bayou Cane Adult Education Center - July 1, 2015 - June 30, 2017

Torrey Carter, Assistant Principal, H. L. Bourgeois High - July 15, 2015 - July 14, 2017

Julio Contreras, Principal, Terrebonne High - July 15, 2015 - July 14, 2017

Darrell Dillard, Principal, Houma Junior High - July 15, 2015 - July 14, 2017

Jason Corbin, Assistant Principal, Houma Junior High - July 16, 2015 - July 15, 2017

New Employees – Non-Instructional Personnel

Michael Celestin, Custodian III-A, Grand Caillou Elementary - Levenia Fleming, Retired, 05/29/15

Audrey Marcel, Custodian III-A, Oaklawn Junior High - Nikisha Billiot, Resigned, 06/15/15

Lajuan McGuire, Custodian III-A, Schriever Elementary - Gail Meads, Resigned, 06/11/15

Resignations – Professional Instructional Personnel

*** Please note that resignations and retirements received during the months of June and July had an effective date of their last day of the 2014-2015 school session.**

Katelyn Acosta, 5th Grade Teacher, Certified, Mulberry Elementary - Contract Completed, 05/28/15

Kathleen Billiot, Pre-Kindergarten Teacher, Certified, East Houma Elementary - Resigned, 05/28/15

Kristen Carrere, Business Teacher, Degreed/Non-Certified, South Terrebonne High - Contract Completed, 05/28/15

Bardee Crappel, Gifted Elementary Teacher, Certified, Coteau-Bayou Blue Elementary - Resigned, 05/28/15

Derek Dark, Mild Moderate–Inclusion, Degreed/Non-Certified, Oaklawn Junior High - Contract Completed, 05/28/15

Travis Dupre, Mild Moderate–Inclusion, Degreed/Non-Certified, H. L. Bourgeois High - Contract Completed, 05/28/15

Ronald Fontenot, Mild Moderate–Inclusion, Degreed/Non-Certified, H. L. Bourgeois High - Contract Completed, 05/28/15

Willie Gibson, Mild Moderate–Resource, Certified, Bayou Black Elementary - Return to Retiree Status, 05/28/15

Monica Hayes, Speech Therapist, Certified, Evergreen Junior High - Return to Retiree Status, 05/28/15

Jana Hubbell, 2nd Grade Teacher, Practitioner, Schriever Elementary - Resigned, 05/28/15

Richard Jones, Mild Moderate–Inclusion, Degreed/Non-Certified, Terrebonne High - Contract Completed, 05/28/15

Taronce Knight, 2nd Grade Teacher, Certified, Legion Park Elementary - Contract Completed, 05/28/15

Beth Landry, Mild Moderate–Resource, Certified, H. L. Bourgeois High - Contract Completed, 05/28/15

Nicole LeCompte, Pre-Kindergarten Teacher, Certified, Coteau-Bayou Blue Elementary - Resigned, 05/28/15

Ruby Manuel, 3rd Grade Teacher, Certified, Schriever Elementary - Return to Retiree Status, 05/28/15

Xylon Marts, 7/8 Teacher Combination, Degreed/Non-Certified, Houma Junior High - Contract Completed, 05/28/15

Emily Plaisance, English Teacher, Certified, Ellender Memorial High - Resigned, 05/28/15

Holly Smith, 4th Grade Teacher, Certified, Lisa Park Elementary - Resigned, 05/28/15

Marvin Steward, Health & P E Teacher, Degreed/Non-Certified, Ellender Memorial High - Contract Completed, 05/28/15

Kelly Sundaram, 8th Grade Teacher, Certified, Evergreen Junior High - Resigned, 05/28/15

Craig Verdin, Science Teacher, Degreed/Non-Certified, Terrebonne High - Contract Completed, 05/28/15

Jessica Washington, 5th Grade Teacher, Certified, Village East Middle - Resigned, 05/28/15

Michelle White, 8th Grade Teacher, Degreed/Non-Certified, Oaklawn Junior High - Contract Completed, 05/28/15

Resignations – Non-Instructional Personnel

Tanya Gill, Bus Driver, Transportation Department - Resigned, 05/28/15

Wendy Gullage, Food Service Technician, Grand Caillou Elementary - Resigned, 05/29/15

John LeBoeuf, Carpenter, Maintenance Department - Resigned, 06/22/15

Retirements – Professional Instructional Personnel

Bernadette Mabile, Instructional Technology Specialist, Central Office - Service Retirement, 34.00 Years, 07/01/15

Motion of Mr. Duplantis, seconded by Dr. Babin, unanimously carried, the Board voted to go into executive session, at this time (6:40 P.M.), to discuss the parent appeal for readmission of Student #100489.

Motion of Mr. Duplantis, seconded by Dr. Babin, unanimously carried, the Board reconvened in regular session (7:08 P.M.) with all members present, with the exception of Mr. Bordelon who was absent.

Ms. Benoit moved, seconded by Dr. Babin, that the Board deny the parent appeal request for readmission of Student #100489.

Mr. Duplantis, seconded by Mr. DeHart, offered a substitute motion, that the Board allow Student #100489 to return to school at the beginning of the 2015-2016 school session, subject to signing a contract.

A roll call vote having been called for on the substitute motion, the vote thereon was as follows:

YEAS: Mr. DeHart and Mr. Duplantis

NAYS: Mr. Thomas, Mr. Harding, Mr. Jackson, Ms. Benoit, Dr. Babin, and Ms. Bonvillain

ABSENT: Mr. Bordelon

President Thomas declared the substitute motion failed to carry.

Following discussion, a second substitute motion was offered by Mr. DeHart, seconded by Mr. Duplantis, to allow Student #100489 to return to school in January 2016, subject to signing a contract.

Mr. Stanwood Duval, Board Attorney, addressed the Board regarding the foregoing motion.

A roll call vote having been called for on the second substitute motion, the vote thereon was as follows:

YEAS: Mr. Harding, Mr. Jackson, Mr. DeHart, Mr. Duplantis, and Ms. Bonvillain

NAYS: Mr. Thomas, Ms. Benoit, and Dr. Babin

ABSENT: Mr. Bordelon

President Thomas declared the second substitute motion carried (to allow Student #100489 to return to school in January 2016, subject to signing a contract).

Motion of Mr. Duplantis, seconded by Mr. DeHart, unanimously carried, the Board voted to go into executive session, at this time (7:25 P.M.), to discuss the parent appeal for readmission of Student #130858.

Motion of Mr. DeHart, seconded by Mr. Harding, unanimously carried, the Board reconvened in regular session (7:40 P.M.) with all members present, with the exception of Mr. Bordelon who was absent.

Dr. Babin moved, seconded by Ms. Benoit, that the Board deny the parent appeal request for readmission of Student #130858.

Mr. DeHart, seconded by Mr. Duplantis, offered a substitute motion, that the Board allow Student #130858 to return to school in January 2016, subject to signing a contract.

A roll call vote having been called for on the substitute motion, the vote thereon was as follows:

YEAS: Mr. Jackson, DeHart, and Mr. Duplantis

NAYS: Mr. Thomas, Mr. Harding, Ms. Benoit, Dr. Babin, and Ms. Bonvillain

ABSENT: Mr. Bordelon

President Thomas declared the substitute motion failed to carry.

A roll call vote then having been called for on the original motion, the vote thereon was as follows:

YEAS: Mr. Thomas, Mr. Harding, Ms. Benoit, Dr. Babin, and Ms. Bonvillain

NAYS: Mr. Jackson, Mr. DeHart, and Mr. Duplantis

ABSENT: Mr. Bordelon

President Thomas declared the original motion carried (deny parent appeal request for readmission of Student #130858).

Motion of Mr. DeHart, seconded by Ms. Benoit, unanimously carried, the Board voted to adjourn its meeting **(7:50 P.M.)**.

/s/ Philip Martin, Secretary

/s/ Roosevelt Thomas, President

RLB