

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

**School Board Meeting – July 21, 2015**

**Order of Business**

**6:00 P.M.**

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Recognition and Announcements
  - A. Special Recognition of Retiring Assistant Superintendent of Instruction and Student Support Services, Mrs. Carol Davis
  - B. Announcements

**8/03**

5:00 Education, Technology, & Policy Committee

**8/04**

5:00 Retiree Reception

6:00 Regular School Board Meeting

6. Report of Committees
  - A. Education, Technology, and Policy Committee (See Attached Committee Report of July 6, 2015, Meeting)
  - B. Buildings, Food Service, and Transportation Committee (See

Attached Committee Report of July 13, 2015, Meeting)

7. Superintendent's Agenda

A. Agenda Items

(1) Personnel Section

(a) Personnel Announcements and Introductions  
(Information Only)

- 1) Principal, Schriever Elementary School – Miranda Babin
- 2) Principal, Montegut Middle School – Jennifer Pitre
- 3) Principal, Southdown Upper Elementary School – Casannah Moses
- 4) Assistant Principal, Houma Jr. High School – Trisha Melancon
- 5) Assistant Principal, Schriever Elementary School – Tammy Camille
- 6) Master Teacher, South Terrebonne High School – Troy Wininger

(b) Announcement of Administrative Assignments for 2015-2016 School Year (Information Only)

**ADMINISTRATIVE (CENTRAL OFFICE) ASSIGNMENTS FOR 2015-2016  
SCHOOL YEAR**

Assistant Superintendent, Curriculum & Instruction  
Chief Financial Officer  
Supervisor of Transportation/Safety  
Supervisor, Special Education Services  
Network System Administrator

Vacant  
Rebecca Breaux  
Devlin Aubert  
Mary Aucoin  
Christopher Babin

Executive Assistant to the Board  
Plant Operations Manager  
Supervisor, Secondary/Vocational/Adult/Driver Ed.  
Supervisor, Child Welfare & Attendance  
Supervisor, Federal Programs  
Chief Accountant  
Risk Manager  
Data Processing Manager  
Supervisor, Elementary/Middle Education  
District Assessment and Accountability Administrator  
Supervisor, Child Welfare & Attendance  
Supervisor, Child Nutrition Program  
Personnel Supervisor

Ramona Brunet  
Donald Chamberlain  
Graham Douglas  
Alton Johnson  
Peggy Marcel  
Judith Martin  
Jack Moore  
Walt Prejean  
Stacy Solet  
Dr. Myra Austin  
Kim Vauclin  
Monica Walther  
Dr. Debra Yarbrough

**ADMINISTRATIVE (PRINCIPAL) ASSIGNMENTS FOR 2015-2016**  
**SCHOOL YEAR**

Acadian Elementary School  
Bayou Black Elementary School  
Bourg Elementary School  
H. L. Bourgeois High School  
Broadmoor Elementary School  
Caldwell Middle School  
Coteau-Bayou Blue Elementary School  
Dularge Elementary School  
East Houma Elementary School  
East Street School  
Ellender Memorial High School  
Elysian Fields Middle School  
Evergreen Junior High School  
Gibson Elementary School  
Grand Caillou Elementary School  
Grand Caillou Middle School  
Honduras Elementary School  
Houma Junior High School  
Lacache Middle School  
Legion Park Elementary School  
Lisa Park Elementary School  
Montegut Elementary School  
Montegut Middle School  
Mulberry Elementary School  
Oaklawn Junior High School  
Oakshire Elementary School  
Pointe-Aux-Chenes Elementary School

Dr. Monica Breaux  
Melynda Rodrigue  
Sandra LaRose  
Matthew Hodson  
Melissa Soileau  
Ronald Foret  
Tess Daigle  
Cheryl Degruise  
Rhonda Charles  
Tommy Salter  
Blaise Pellegrin  
Melanie Wallis  
Kelly Burlette  
Sharon Henry  
Debrah Duplantis  
Judy Gaspard (Interim)  
Anita Dufrene  
Darrell Dillard  
Mark Thibodeaux  
Lois Carter  
Terez LeBlanc  
Dr. MayBelle Trahan  
Jennifer Pitre  
Gwen Ferguson  
Charles Bergeron  
Dawn Fleniken  
Cindy Gray

School for Exceptional Children  
Schriever Elementary School  
South Terrebonne High School  
Southdown Elementary School

Terrebonne Career & Technical High School  
Terrebonne High School  
Upper Little Caillou Elementary School  
Village East School  
Bayou Cane Adult Ed. Administrator

Cynthia Davis  
Miranda Babin  
Mark Torbert  
Kanika Smith  
Casannah Moses  
William Simmons, Jr.  
Julio Contreras  
Riley "Wayne" Vordick  
Roneka Coleman  
Marilyn Schwartz

(c) Leave of Absence

1) Family and Medical Leave

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Cheryl Brown, Custodian I at Coteau-Bayou Blue Elementary School, beginning July 31, 2015, through October 26, 2015 (medical).

(d) Personnel Actions for Period of June 10, 2015, through July 15, 2015 [lists of professional instructional and non-instructional/support personnel actions (contract renewals, appointments, resignations, and retirements – Information Only)]

(2) Parent Appeals for Student Readmissions (Possible Executive Session)

- (a) Readmission of Student #130858
- (b) Readmission of Student #100489

8. Adjournment

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Philip Martin, Superintendent  
Terrebonne Parish School Board  
P. O. Box 5097  
Houma, Louisiana 70361  
985-876-7400

**In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 233, describing the assistance that is necessary.**

RLB

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

July 21, 2015

Dear Members of the Board:

**The EDUCATION, TECHNOLOGY, and POLICY COMMITTEE** met at 5:00 P.M. on Monday, July 6, 2015, in the Board Room of the School Board Office, with the following members present: Dr. Brenda Leroux Babin, Chairwoman, Mr. L. P. Bordelon, III, Vice-Chairman, and Mrs. Vicki Bonvillain. Also in attendance were Mr. Richard Jackson, Superintendent Philip Martin, and members of the staff.

Dr. Babin called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Dr. Debra Yarbrough, Personnel Supervisor, presented information on “I Teach for Terrebonne” advertisements aired on HTV and printed in *The Courier* and *The Times* newspapers (see attached).

Mrs. Carol Davis, Assistant Superintendent, presented information on Terrebonne Parish School Board’s partnership with the Terrebonne Parish Public Library. She stated that the partnership with our public library allows us to expand services for students and parents beyond the school and classrooms (see attached).

Ms. Mary Cospier LeBoeuf, Director of the Terrebonne Parish Public Library (TPPL), presented information on library resources and services provided by the library system in collaboration with the Terrebonne Parish School Board; examples include, but are not limited to, 1,000 Books before Kindergarten, Science Rocks, F.L.A.G., Homework Toolkit for Parents, etc. (see attached).

Ms. Lillie Brunet, Preschool Outreach Manager, Terrebonne Parish Library, discussed the Reading Well Program. The Program allows her to visit

nearly forty (40) daycares, Head Start programs, and preschools reaching a combined total of over 1,400 students. The goal is to engage children from birth to kindergarten in literacy, movement, and academic retention, creating a foundation of lifelong learning.

Ms. Jennifer Hamilton, Services and Community Librarian, Terrebonne Parish Library, discussed the collaboration between the library, the community, and the Terrebonne Parish School System.

Ms. Mary Aucoin, Supervisor of Special Education, Mr. Graham Douglas, Supervisor of Secondary Education, and Mrs. Peggy Marcel, Supervisor of Federal Programs, presented information on the 2015-2016 Unified Application (see attached).

Mr. Douglas presented information on the 2015 Louisiana Music Educators' Association State Instrumental Performance Assessment held in Lafayette, Louisiana (see attached). Terrebonne Parish School District had four (4) schools to receive a rating of Sweepstakes: H. L. Bourgeois High School's Symphonic Winds, Terrebonne High and Houma Jr. High Schools' Symphonic Band(s), and Lacache/Montegut Middle Schools' Combined Band.

Mr. Douglas informed the Committee that H. L. Bourgeois High's Advanced Women's Choir, Terrebonne High's Women and Mixed Choir, and Houma Jr. High's Mixed Choir also rated Sweepstakes at the 2015 Louisiana Music Educators' Association State Choral Performance held in Lake Charles, Louisiana.

Superintendent Martin informed the Committee that in order for a school to participate in the state instrumental and/or choral performance assessment(s) the school must rate a "Superior" in all areas at the district-level. He offered congratulations to all who participated, including Mulberry Elementary School's 6<sup>th</sup> Grade Band, H. L. Bourgeois High School's Concert Band, and South Terrebonne High School's Concert Band.

Mr. Douglas presented information on the Louisiana Music Educators' Association District VII Hall of Fame inductee, Mr. Glynn Dagenhardt, Band Director at Houma Jr. High School. Mr. Dagenhardt is the 11<sup>th</sup> member

inducted into the Hall of Fame (see attached).

Mr. Douglas concluded with information on the 2014-2015 District VII Band Director of the Year, Mr. Vaughn Luquette, Terrebonne High School (see attached).

The Committee expressed congratulations to them both.

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting adjourned at 5:45 P.M.

Respectfully submitted,

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Brenda Leroux Babin, Ph.D., Chairwoman

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L. P. Bordelon, III, Vice-Chairman

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Vicki Bonvillain

JB



**TERREBONNE PARISH SCHOOL BOARD  
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July 21, 2015

Dear Members of the Board:

**The Buildings, Food Service, and Transportation Committee** met at 5:00 P.M. on Monday, July 13, 2015, in the Board Room of the School Board Office with the following members present: Mr. Gregory Harding, Chairman, and Mr. Roger Dale DeHart. Mr. Richard Jackson, Vice-Chairman, was absent. Also in attendance were Mr. L. P. Bordelon, III, Superintendent Philip Martin, and members of the staff.

Chairman Harding called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Andy Positerry, II, AIA, NCARB, LEED AP, Duplantis Design Group, APC, addressed the Committee regarding acceptance of bids received for the Track and Tennis Court Repair Project for the four (4) high schools (see attached).

**RECOMMENDATION NO. 1**

**The Committee recommends** that the Board award the Track and Tennis Court Repair Project for the four (4) high schools to the lowest responsible bidder, meeting all specifications, Global Synthetics Environmental, LLC, Baton Rouge, LA, for a total base bid of \$943,619.10, plus Alternate #1 for \$106,380.90, plus Alternate #2 for \$10,000.00, for a total bid of \$1,060,000.00, adjust the budget (from \$980,000.00 to \$1,269,165.00) including construction, architectural and engineering fees, monies to be derived from the Building Fund, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd., addressed the Committee regarding acceptance of bids received for the Grand Caillou Elementary School Chiller Replacement Project (see attached).

## **RECOMMENDATION NO. 2**

**The Committee recommends** that the Board award the Grand Caillou Elementary School Chiller Replacement Project to the lowest responsible bidder, meeting all specifications, Volute, Inc., Houma LA, for a total base bid of \$319,400.00, monies to be derived from the One Cent Sales Tax Fund, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Lirette addressed the Committee regarding an update on the Terrebonne High School Baseball Complex.

Mr. Donald Chamberlain, Plant Operations Manager, addressed the Committee regarding maintenance updates.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 5:25 P.M.

Respectfully submitted,

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Gregory Harding, Chairman

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Roger Dale DeHart

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