

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

School Board Meeting – June 16, 2015

Order of Business

6:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of June 2, 2015

RECOMMENDATION: That the Board approve the minutes of School Board Meeting of June 2, 2015, as recorded.

6. Announcements

6/23

6:00 Special School Board Meeting

7/06

5:00 Education, Technology, & Policy Committee

7/07

6:00 Regular School Board Meeting

7. Board Committee Meeting Reports
 - A. Education, Technology, and Policy Committee (See Attached Committee Report of June 1, 2015, Meeting)
 - B. Buildings, Food Service, and Transportation Committee (See

Attached Committee Report of June 8, 2015, Meeting)

8. Superintendent's Agenda

A. Agenda Items

(1) Personnel Section

(a) Personnel Announcements and Introductions
(Information Only)

- 1) Principal, Lisa Park Elementary School – Terez LeBlanc
- 2) Instrumental Music Director, Terrebonne High School – Austin Taylor
- 3) Qualified Examiner, Special Education Department – Rochelle Bice
- 4) Extracurricular Appointments

H. L. BOURGEOIS HIGH SCHOOL

Gregory Boudreaux	Assistant Football Coach
Blake Forsythe	Assistant Football Coach
	Head Bowling Coach
Nick Fortuna	Assistant Football Coach
Gerald Huber – CECP	Assistant Football Coach
Carey Melvin	Head Golf Coach

ELLENDER MEMORIAL HIGH SCHOOL

Megan Harrison	Dance Team
Leah LeBoeuf	Cheer Sponsor
Penny Louviere	Swim Coach

EVERGREEN JR. HIGH SCHOOL

Keith Richard	Assistant Football Coach
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Christina Hubbell	Head Coach Girls' Basketball
Shauney Fuselier	Head Coach Boys' Track
Angelique Naquin	Head Softball Coach
Sarah Forsythe	Dance Team Sponsor
	Cheer Sponsor

SOUTH TERREBONNE HIGH SCHOOL

Christy Gregg	Cheer Sponsor
Caleb White	Basketball Coach
Tammy Martin	Volleyball Coach

TERREBONNE HIGH SCHOOL

Jurgen Bach	Soccer Coach
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(b) Personnel Actions for Period of May 6, 2015, through June 10, 2015 [list of professional instructional and non-instructional/support personnel (contract renewal, appointment, resignations, and retirements – Information Only)]

(2) Parent Appeals for Student Readmissions (Possible Executive Session)

- Readmission of Student #130917
- Readmission of Student #136016

9. Individual School Board Members

A. Mr. Roosevelt Thomas – Acknowledgement of Official School Board Member Training Hours Earned for Terrebonne Parish School Board Members (Mr. Roosevelt Thomas – District 1, Mr. Gregory Harding – District 2, Mr. Richard Jackson – District 3, Ms. Debi Benoit – District 4, Dr. Brenda Leroux Babin – District 5, Mr. L. P. Bordelon, III – District 6, Mr. Roger Dale DeHart – District 7, Mr. Donald Duplantis – District 8, and Mr. Hayes J. Badeaux – District 9) for the 2014 Calendar Year by the Louisiana School Boards Association,

in Accordance with Act 705

RECOMMENDATION: That the Board acknowledge the official transcript from the Louisiana School Boards Association of the School Board Members Training Hours earned by Terrebonne Parish School Board Members for the 2014 Calendar Year, in accordance with Act 705, and further, ordered said acknowledgment spread across the minutes, as follows:

**Louisiana School Boards Association
7912 Summa Avenue
Baton Rouge, LA 70809**

2014 TRANSCRIPT

Roosevelt Thomas – District 1 Compliance Status: Compliant

2014 School System Credit Hr. 1

2014 Ethics Governance Hr. 1

2014 Workshop Credit Hrs. 5

Yearly Total: 7 Hours

Gregory Harding – District 2 Compliance Status: Compliant

2014 School System Credit Hr. 1

2014 Ethics Governance Hr. 1

2014 Workshop Credit Hrs. 5

2014 Ethics Finance Hr. 1

Yearly Total: 8 Hours

Richard Jackson – District 3 Compliance Status: Compliant

2014 Convention Credit Hrs. 10

2014 Ethics Governance Hr. 1

2014 Ethics Finance Hr. 1

2014 Workshop Credit Hrs. 5

Yearly Total: 17 Hours

Debi Benoit – District 4 Compliance Status: Compliant

2014 Convention Credit Hrs. 24

2014 School System Credit Hrs. 3

2014 Ethics Governance Hr. 1

Yearly Total: 28 Hours

Dr. Brenda Leroux Babin – District 5 Compliance Status: Compliant

2014 School System Credit Hrs. 1.5

2014 Workshop Credit Hrs. 7
2014 Ethics Governance Hr. 1
Yearly Total: 9.5 Hours

L. P. Bordelon, III – District 6 Compliance Status: Compliant

2014 Convention Credit Hrs. 10
2014 School System Credit Hrs. 3
2014 Ethics Governance Hr. 1
Yearly Total: 14 Hours

Roger Dale DeHart – District 7 Compliance Status: Compliant

2014 Convention Credit Hrs. 10
2014 School System Credit Hrs. 5
2014 Ethics Governance Hr. 1
2014 Workshop Credit Hrs. 7
Yearly Total: 23 Hours

Donald Duplantis – District 8 Compliance Status: Compliant

2014 School System Credit Hrs. 5
2014 Ethics Governance Hr. 1
2014 Ethics Finance Hr. 1
2014 Workshop Credit Hrs. 5
Yearly Total: 12 Hours

Hayes J. Badeaux, Jr. – District 9 Compliance Status: Compliant

2014 Convention Credit Hrs. 9
2014 Ethics Governance Hr. 1
2014 School System Credit Hrs. 4
Yearly Total: 14 Hours

- B. Mr. Roosevelt Thomas - Matter Pertaining to Southdown Elementary School

- C. Mr. L. P. Bordelon, III – Matter Pertaining to Facility Study and Action Plan

RECOMMENDATION: That the Board authorize the Superintendent and appropriate staff members, using the 2005 Facility Study as a BASIS, to present to the Board at the second Board meeting in September (September 15, 2015), an updated Facility Study with recommendations for a plan of action for implementation.

10. Adjournment

Philip Martin, Superintendent

Terrebonne Parish School Board
201 Stadium Drive/P. O. Box 5097
Houma, LA 70360
985-876-7400

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 233, describing the assistance that is necessary.

RLB

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

June 16, 2015

Dear Members of the Board:

The EDUCATION, TECHNOLOGY, and POLICY COMMITTEE met at 5:00 P.M. on Monday, June 1, 2015, in the Board Room of the School Board Office, with the following members present: Dr. Brenda Leroux Babin, Chairwoman, Mr. L. P. Bordelon, III, Vice-Chairman, and Mrs. Vicki Bonvillain. Also in attendance were Mr. Donald Duplantis, Superintendent Philip Martin, and members of the staff.

Dr. Babin called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Alton Johnson, Supervisor of Child Welfare and Attendance, presented information on Terrebonne Parish School Board's partnership with the Terrebonne Parish Sheriff's Office and the "Reality Check" Program. Mr. Johnson stated that the Program provides behavioral intervention. Part of the Program includes a tour of the Terrebonne Parish Correctional Facility (see attached).

Sheriff Jerry Larpenter, Terrebonne Parish, stated that the "Reality Check" Program has shown a drop in youth crime since its introduction and explained that the Program is not a scare tactic, but a lesson on reality. He hopes to expand the Program in the coming year.

Mr. Chris Stewart, Director of Terrebonne SPARC, presented information on the Single Point Assessment and Resource Center (SPARC) located at 8326 Main Street, Building 10, Houma, LA. Their goal, in partnering with the Terrebonne Parish School System, Terrebonne Parish Consolidated Government, Terrebonne Parish Sheriff's Office, and District Attorney's Office, is to deter students from the Juvenile Detention Center by providing resources and services to improve

mental health and substance abuse for juveniles and families of Terrebonne Parish (see attached).

Ms. Kim Vauclin, Supervisor of Child Welfare and Attendance, presented information on the *Critical Incident Workshop* that will take place during the month of June at Terrebonne High School. She stated the Workshop will discuss law enforcement role, teacher role, classroom security, school security, safe area operations, and post incident investigations (see attached).

Ms. Mary Aucoin, Supervisor of Special Education, proposed renewing the Interagency Agreement between Terrebonne Parish School Board and the Terrebonne Parish Head Start Program for the 2015-2016 School Year (see attached).

RECOMMENDATION NO. 1

The Committee recommends that the Board approve, as presented, the Interagency Agreement between Terrebonne Parish School Board and the Terrebonne Parish Head Start Program for the 2015-2016 School Year, and authorize the Board President to sign all necessary documents pertaining thereto.

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting adjourned at 5:37 P.M.

Respectfully submitted,

Brenda Leroux Babin, Ph.D., Chairwoman

L. P. Bordelon, III, Vice-Chairman

Vicki Bonvillain

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

June 16, 2015

Dear Members of the Board:

The Buildings, Food Service, and Transportation Committee met at 5:00 P.M. on Monday, June 8, 2015, in the Board Room of the School Board Office with the following members present: Mr. Gregory Harding, Chairman, and Mr. Richard Jackson, Vice-Chairman. Mr. Roger Dale DeHart was absent. Also in attendance were Mr. Roosevelt Thomas, Board President, Mr. L. P. Bordelon, III, Assistant Superintendent Carol Davis, and members of the staff.

Chairman Harding called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Jack Moore, Risk Manager, addressed the Committee regarding a Bus Lease Agreement between the Diocese of Houma-Thibodaux and the Terrebonne Parish School Board (see attached).

RECOMMENDATION NO. 1

The Committee recommends that the Board renew the Bus Lease Agreement between the Diocese of Houma-Thibodaux and the Terrebonne Parish School Board for bus usage, provided buses shall run during normal operating hours on weekdays, as needed, mileage reimbursement at a rate of \$1.75 per mile driven, provide and pay bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Ms. Monica Walther, MS, Rd, LDN, Supervisor, Child Nutrition Program, addressed the Committee regarding acceptance of bid received on

Fresh Fruits and Vegetables for the 2015-2016 school session (see attached).

RECOMMENDATION NO. 2

The Committee recommends that the Board accept the lowest bid received, meeting all specifications, on Fresh Fruits and Vegetables for the 2015-2016 school session from Capitol City Produce, Baton Rouge, LA, in the amount of \$100,000.00, funds to be derived from the Child Nutrition Fund.

Mr. Donald Chamberlain, Plant Operations Manager, addressed the Committee regarding renewal of Dust Mop Services.

RECOMMENDATION NO. 3

The Committee recommends that the Board renew the Dust Mop Services contract from Cintas for a term of five (5) years starting July 1, 2015, to June 30, 2020, for an estimated cost of \$12,014.41 annually, depending on the number of units rented each year, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. James Dudek, Maintenance Supervisor, Recreation District #1, addressed the Committee regarding the use of Andrew Price football fields.

RECOMMENDATION NO. 4

The Committee recommends that the Board grant the request of Recreation District #1 to allow improvements to the Andrew Price football field; the recreation district commits to maintaining the field and surrounding areas (including placing portable bleachers, elevate the land 3-5 inches and plant Bermuda grass, and place light poles with lights); provided that the necessary insurance, non-profit status, and all other School Board policy requirements are met.

Ms. Carolyn Champagne, Purchasing Agent, addressed the Committee regarding bids received for Maintenance Department Vans (see attached).

RECOMMENDATION NO. 5

The Committee recommends that the Board accept the lowest bid received, meeting all specifications, on two (2) vans for the Maintenance Department from Terrebonne Ford Motor, Inc., P.O. Box 549, Houma, LA, 70360, in the amount \$28,635.00 each (sum of \$57,270.00), and further, authorize the Board President to sign all necessary documents pertaining thereto.

Ms. Champagne addressed the Committee regarding acceptance of bids received for Auxiliary Department Materials, Equipment, Supplies and Services (see attached).

RECOMMENDATION NO. 6

The Committee recommends that the Board accept the lowest bids received, meeting all specifications, on Auxiliary Department Materials, Equipment, Supplies, and Services from the following vendors for a period of twelve (12) months, from July 1, 2015, to June 30, 2016, and further, authorize the Board President to sign all necessary documents pertaining thereto:

- Section 1: New Cafeteria Equipment or Repair Parts**
Heritage Service Group, 250 Edwards Ave., Harahan, LA 70123

- Section 2: Kitchen Equipment Repair Services**
Blanchard's Refrigeration, 314 South Hollywood Road, Houma, LA 70360
Heritage Service Group, 250 Edwards Ave., Harahan, LA 70123

- Section 3: Refrigeration Repair Services**
Blanchard's Refrigeration, 314 South Hollywood Road, Houma, LA 70360

- Section 4: Kitchen Hood System Inspections**
Fire & Safety Technicians, 6475 West Main St., Houma, LA 70360

- Section 5: Labor/Service – Chiller/Boiler Mechanic**
Volute, Inc., 313 Venture Blvd, Houma, LA 70360

- Section 6: Air Conditioning – New General Supplies**
A/C Supply, Inc., 1305 Edwards Ave., Harahan, LA 70123

- Section 7: Air Conditioning – New OEM Parts Only**
Universal Supply & Equipment, 4931 Bloomfield Street, Jefferson, LA 70121
- Section 8: Air Conditioning – New Compressors**
Universal Supply & Equipment, 4931 Bloomfield Street, Jefferson, LA 70121
- Section 9: Air Conditioning – New Window Units**
Baker Distributing, 325 S. Van Avenue, Houma, LA 70363
- Section 10: V Belts**
Bluewater Rubber and Gasket, 1131 Barrow Street, Houma, LA 70360
- Section 11: General Electrical Labor Service**
E3 Electrical, 1001 Lafayette St., Houma, LA 70360
- Section 12: Electrical Equipment and Supplies**
Anchor Electric, 1320 Barrow St., Houma, LA 70360
- Section 13: Electric Motor Repair**
Gulf South Armature, 8550 Park Ave., Houma, LA 70363
- Section 14: Light Bulbs (Individual items)**
Anchor Electric, Inc. 1320 Barrow Street, Houma, LA 70360
Batteries Plus Bulbs, 5094 Hwy 311, Houma, LA 70360
Bayou Black Electric Supply, 5086 Hwy. 311, Houma, LA 70360
Economical Janitorial & Paper Supplies, LLC, P. O. Box 23607, New Orleans, LA 70183-3607
- Section 15: Plumbing Labor Service**
Ellender Backhoe & Dozer Service, Inc., P. O. Box 9, Montegut, LA 70377 (municipal)
Volute, Inc., 313 Venture Blvd., Houma, LA 70360
- Section 16: New Plumbing Equipment (Individual Items)**
Coburn's Company of Houma, Inc., 5186 Highway 311, Houma, LA 70360
LCR-M Corporation, 6679 West Main St, Houma, LA 70360
- Section 17: Plumbing Supplies**
LCR-M Corporation, 6679 West Main St, Houma, LA 70360
- Section 18: Carpenter/Craftsman Labor Service**
Ellender Backhoe & Dozer Service, Inc., P. O. Box 9, Montegut, LA 70377
- Section 19: Building Supplies-New Only**
CNRG DBA Morrison Terrebonne Lumber Center, 605 Barataria Ave., Houma, LA 70360
- Section 20: Foil Type Insulation Products**
No Responsive Bid
- Section 21: Ceiling Tile and Grid Installation Labor Service**
Barrett Interior Specialty & Supply, Inc., 102 Capitol Blvd., Houma, LA 70360
- Section 22: Ceiling Tile Supplies**
Barrett Interior Specialty & Supply, Inc., 102 Capitol Blvd., Houma, LA 70360
- Section 23: Floor Covering-Carpet, Tile Removal, and Installation**
A & R Floor Center, Inc., 278 Hwy 3185, Thibodaux, LA 70301

- Section 24: Exterior Replacement Doors**
Dwayne's Glass & Mirror Works, Inc., 1425 West Tunnel Blvd., Houma, LA 70360
- Section 25: Locksmith, Parts and Labor**
Avet's Locksmith Service, 1906 Polk Street, Houma, LA 70360
- Section 26: Glass/Mirrors Cut to Size or Repaired on Site**
Dwayne's Glass & Mirror Works, Inc., 1425 West Tunnel Blvd., Houma, LA 70360
- Section 27: Painting/Painters**
No Responsive Bid
- Section 28: Window Blinds – Furnish, Install, and/or Remove**
A & R Floor Center, Inc., 278 Highway 3185, Thibodaux, LA 70301
- Section 29: Environmental Abatement and/or Lead Paint, Mold/Mildew Remediation**
LLJ Environmental Construction LLC, 1909 Industrial Blvd, Harvey, LA 70058
- Section 30: Fire Extinguisher–Sale, Service, and Repair**
Fire and Safety Commodities, 992 Industry Road, Kenner, LA 70062
- Section 31: Fence Installer Labor Services**
Ellender Backhoe & Dozer Service, Inc., P. O. Box 9, Montegut, LA 70377
- Section 32: Fence Materials & Supplies**
Stephen's Pipe & Steel, 3609 Hwy 1 North, Port Allen, LA 70767
- Section 33: Vinyl Siding and Trim Supplies**
No Responsive Bid
- Section 34: Aluminum Canopy Supplies**
West End Roofing, Siding, and Windows, 1420 Sam's Ave, Suite 2A, Harahan, LA 70123
- Section 35: Tree Trimming, Tree Cutting, and/or Removal Labor Services**
No Responsive Bid
- Section 36: Equipment Rental**
RPM Services & Rentals LLC, 110 Bourg Larose Hwy, Bourg, LA 70343
- Section 37: Crane Labor Services**
Volute, Inc., 313 Venture Blvd, Houma, LA 70360
- Section 38: Welding Labor Services**
No Responsive Bid; Bid sheet
- Section 39: Concrete Work & Repair Services**
Ellender Backhoe & Dozer Service, P. O. Box 9, Montegut, LA 70377
- Section 40: Topsoil, River Sand, Limestone, Drainage & Machinery-Sales and Service**
Ellender Backhoe & Dozer Service, P. O. Box 9, Montegut, LA 70377
- Section 41: Grease Trap/Sewer Sump Station Labor Services**
A-1 Vacuum Service, P. O. Box 1833, Gray, LA 70359
- Section 42: New Treatment Plant Parts/Repairs/Blower Packages (Individual items)**
Integrated Treatment Systems & Supplies, Inc., 1809 Grand Caillou Rd., Houma, LA 70363

Section 43: Cleaning/Janitorial Supplies (Individual items)

Central Poly Corp., 2400 Bedle Place, Linden, N.J. 07036

Economical Janitorial & Paper Supplies, P.O. Box 23607, New Orleans, LA 70183

Interline Brands, Inc. dba Supply Works, 701 San Marcos Blvd., 14th Floor Bids Dept., Jacksonville, FL 32207

Unipak Corp., P.O. Box 300027, Brooklyn, New York 11230

Ms. Champagne addressed the Committee regarding re-advertisement of bid for Auxiliary Materials, Equipment, Supplies, and Services due to no bids being received on Section 20 (Foil Type Insulation Products), Section 27 (Painting/Painters), Section 33 (Vinyl Siding and Trim Supplies), Section 35 (Tree Trimming, Tree Cutting, and/or Removal Labor Services), and Section 38 (Welding Labor Services).

RECOMMENDATION NO. 7

The Committee recommends that the Board authorize the Purchasing Department to re-advertise for bids for Auxiliary Materials, Equipment, Supplies, and Services due to no bids being received on Section 20 (Foil Type Insulation Products), Section 27 (Painting/Painters), Section 33 (Vinyl Siding and Trim Supplies), Section 35 (Tree Trimming, Tree Cutting and/or Removal Labor Services), and Section 38 (Welding Labor Services).

Ms. Champagne addressed the Committee regarding Request for Proposals (RFP) for Architectural, and/or Electrical Engineering, and/or Mechanical Engineering Services and renewal of current contracts.

RECOMMENDATION NO. 8

The Committee recommends that the Board renew contracts for Architectural, and/or Electrical Engineering, and/or Mechanical Engineering Services with existing vendors under current terms and conditions for a period of two (2) years, from July 1, 2015, to June 30, 2017, allow the Purchasing Department to advertise for Request for Proposals (RFP) for additional Architectural, and/or Electrical Engineering, and/or Mechanical Engineering Services for a period of two (2) years from July 1, 2015, to June 30, 2017, and further, authorize

the Board President to sign all necessary documents pertaining thereto.

Mr. Houston Lirette, Jr., AIA, NCARB, addressed the Committee regarding the Broadmoor Elementary School Re-Roofing Classroom Building 200 Project.

RECOMMENDATION NO. 9

The Committee recommends that the Board award the Broadmoor Elementary School Re-Roofing Classroom Building 200 Project to the lowest responsible bidder, meeting all specifications, Edward J. Laperouse Metal Works, for a total base bid of \$153,900.00, plus Alternate #1 for \$17,696.00, monies to be derived from previously budgeted funds in the Building Fund, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Chamberlain addressed the Committee regarding maintenance updates.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 5:35 P.M.

Respectfully submitted,

Gregory Harding, Chairman

Richard Jackson, Vice-Chairman

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