

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

**School Board Meeting – November 18, 2014**

**Order of Business**

**6:00 P.M.**

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of October 21, 2014

**RECOMMENDATION:** That the Board approve the minutes of School Board Meeting of October 21, 2014, as recorded.

6. Presentation Item
  - A. Letter of Appreciation to Terrebonne Parish Recreation District 11
7. Board Committee Meeting Report
  - A. Buildings, Food Service, and Transportation Committee (See Attached Committee Report of November 10, 2014, Meeting)
8. Superintendent's Agenda
  - A. Agenda Items
    - (1) Personnel Section

- (a) Personnel Announcements and Introductions (Information Only)
  - 1) Qualified Examiner, Special Education Department – Holly Thibodeaux
  - 2) Educational Facilitator, Special Education Department – Kim Hall
  - 3) Counselor, Ellender Memorial High School – Kenya Fields
  - 4) Counselor, Terrebonne High School – Krista Savoie
- (b) Personnel Actions for Period of October 15, 2014 – November 12, 2014 [list of professional instructional and non-instructional/support personnel (appointments, resignations, and retirements – Information Only)]
- (c) Leave of Absence
  - 1) Family and Medical Leave

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Annette Hagen, Special Education Health Nurse at Schriever Elementary School, beginning November 18, 2014, through February 23, 2015 (medical).

9. Announcements

**11/24-28** School Holidays (Thanksgiving)

**12/01**

5:00 Education & Policy Committee

**12/02**

6:00 Regular School Board Meeting

10. Adjournment

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Philip Martin, Superintendent  
Terrebonne Parish School Board  
P. O. Box 5097  
Houma, Louisiana 70361  
985-876-7400

**In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 233, describing the assistance that is necessary.**

RLB

# TERREBONNE

## Parish School District

201 Stadium Drive, Houma, LA 70360

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November 18, 2014

Dear Members of the Board:

**The Buildings, Food Service, and Transportation Committee** met at 5:00 P.M. on Monday, November 10, 2014, in the Board Room of the School Board Office with the following members present: Mr. Hayes J. Badeaux, Chairman, Mr. Gregory Harding, Vice-Chairman, and Mr. L. P. Bordelon, III. Also in attendance were Mr. Roger Dale DeHart, Board President, Mr. Richard Jackson, Vice-President, Superintendent Philip Martin, and members of the staff.

Mr. Badeaux called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

The Committee deviated from the regular order of the agenda to allow Superintendent Martin to discuss the "old" Grand Caillou Middle School site (see attached).

### **RECOMMENDATION NO. 1**

**The Committee recommends** that the Board authorize the Board attorney to pursue any legal means necessary to provide a free and clear title to the "old" Grand Caillou Middle School site, 6741 Grand Caillou Road, Dulac, LA 70353, and authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, LTD, addressed the Committee regarding an update on the Kitchen Renovation Project at Dularge Elementary School (see attached).

## **RECOMMENDATION NO. 2**

**The Committee recommends** that the Board ratify a change order increasing the contract time by thirty-five (35) days, changing the completion date from September 5, 2014, to October 10, 2014, for the Kitchen Renovation Project at Dularge Elementary School, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Lirette addressed the Committee regarding the substantial completion of the Kitchen Renovation Project at Dularge Elementary School (see attached).

## **RECOMMENDATION NO. 3**

**The Committee recommends** that the Board approve the substantial completion, dated October 10, 2014, for the Kitchen Renovation Project at Dularge Elementary School, subject to the punch list; upon completion of the punch list, final inspection, and receipt of the lien-free certificate, authorize the release of retainage; and further, authorize the Board President to sign all necessary documents pertaining thereto.

At this time, the Committee returned to the regular order of the agenda.

Mr. Harding addressed the Committee concerning the Louisiana Historical Marker Program (see attached).

## **RECOMMENDATION NO. 4**

**The Committee recommends** that the Board allow administration to complete an application for the Louisiana Historical Marker Program, which authorizes the Louisiana Department of Transportation and Development to erect, at suitable points selected by the Terrebonne Parish School Board, bronze markers denoting and describing locations and occasions of historical interest, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Donald Chamberlain, Plant Operations Manager, addressed the Committee concerning maintenance updates.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 5:20 P.M.

Respectfully submitted,

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Hayes J. Badeaux, Chairman

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Gregory Harding, Vice-Chairman

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L. P. Bordelon, III

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