

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

APRIL 16, 2013

The Terrebonne Parish School Board met today at 7:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Roger Dale DeHart, President, presiding, and the following members present: Mr. Roosevelt Thomas, Mr. Gregory Harding, Ms. Debi Benoit, Dr. Brenda Leroux Babin, Mr. L. P. Bordelon, III, Mr. Donald Duplantis, and Mr. Hayes J. Badeaux.

ABSENT: Mr. Richard Jackson

Ms. Benoit led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

Motion of Mr. Duplantis, seconded by Mr. Badeaux, unanimously carried, the Board approved the minutes of School Board Meetings of March 12, 2013, and March 19, 2013, as recorded.

The following report of the Education and Policy Committee meeting was presented to the Board with Mr. Duplantis, Vice-Chairman, presiding:

Dear Members of the Board:

The EDUCATION and POLICY COMMITTEE met in the Board Room of the School Board Office, 201 Stadium Drive, at 5:00 P.M., on Monday, April 1, 2013, with the following members present: Mr. Richard Jackson, Chairman, Mr. Donald Duplantis, Vice-Chairman, and Dr. Brenda Leroux Babin. Also in attendance were Mr. L. P. Bordelon, III, Superintendent Philip Martin, and members of the staff.

Mr. Jackson called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Dr. Arthur Joffrion, Jr., Supervisor of Special Education, presented information pertaining to the 2013 District Summer School Programs (see attached). He briefly discussed each program relative to any new changes for this year.

Mrs. Stacy Solet, Supervisor of Elementary Education (K-8)/State Assessment and Testing, provided an overview of the Spring 2013 Assessments and the changes in testing for this year (see attached). She presented pie charts with formulas for obtaining growth targets and discussed the revisions in calculating Baseline School Performance Scores, as it pertains to the new Letter Grade Scale.

There being no further business to come before the **Education and Policy Committee**, the meeting adjourned at 5:40 P.M.

Respectfully submitted,

Richard Jackson, Chairman

Donald Duplantis, Vice-Chairman

Dr. Brenda Leroux Babin

DC

The report of the Education and Policy Committee meeting was concluded, and President DeHart reassumed the Chair.

The following report of the Buildings, Food Service, and Transportation Committee meeting was presented to the Board with Mr. Badeaux, Chairman, presiding:

Dear Members of the Board:

The Buildings, Food Service, and Transportation Committee met on Monday, April 8, 2013, at 5:00 P.M. in the Board Room of the School Board Office, 201 Stadium Drive, with the following members present: Mr. Hayes J. Badeaux, Chairman, and Mr. Gregory Harding, Vice-Chairman. Mr. L. P. Bordelon, III was absent. Others in attendance were Mr. Richard Jackson, Mr. Roger Dale DeHart, Superintendent Philip Martin, and members of the staff.

Mr. Badeaux called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Ms. Jennifer Henderson, Fitness and Camp Director at YMCA, addressed the Committee regarding a Bus Lease Agreement between Bayouland YMCA and Terrebonne Parish School Board for the YMCA 2013 Camp Splash Summer Camp (see attached).

RECOMMENDATION NO. 1

The Committee recommends that the Board enter into a Bus Lease Agreement between Bayouland YMCA and the Terrebonne Parish School Board for the YMCA 2013 Camp Splash Summer Camp, providing buses shall run during normal operation hours on weekdays, as needed, mileage reimbursement at a rate of \$1.25 per mile driven, provide and pay bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mrs. Monica Walther, Supervisor, Child Nutrition Program, addressed the Committee regarding acceptance of bids for Kitchen Equipment by the Child Nutrition Department (see attached).

RECOMMENDATION NO. 2

The Committee recommends that the Board accept the lowest bids meeting all specifications on Kitchen Equipment received from Alack Refrigeration, Hammond, LA, in the amount of \$34,212.00; Lafayette Restaurant Supply, Lafayette, LA, in the amount of \$18,721.00; Cayard's, Baton Rouge, LA, in the amount of \$19,790.00, and Buckelew's Food Service Equipment, Baton Rouge, LA, in the amount of \$65,079.00, funds to be derived from the Child Nutrition Fund, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Phil Schexnayder, GSE Associates, LLC, addressed the Committee regarding an update on Houma Jr. High School's Boiler Replacement (see attached).

Mr. Daniel Bruce, Jr., AIA, Cheramie and Bruce Architects, APC, addressed the Committee regarding an update on South Terrebonne High School's Elevator project (see attached).

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, LTD, addressed the Committee regarding an update on H. L. Bourgeois High School's Freshman Center (see attached).

RECOMMENDATION NO. 3

The Committee recommends that the Board approve the substantial completion for H. L. Bourgeois High School's Freshman Center Project, based on the inspection held on March 12, 2013, subject to the punch list, authorize the Board President to sign all necessary documents pertaining thereto, and further, upon completion of the punch list, final inspection, and receipt of the lien-free certificate, authorize the release of retainage.

Mr. Lirette addressed the Committee regarding an update on the New Grand Caillou Middle School (see attached).

The Committee had no questions for Mr. Donald Chamberlain, Plant Operations Manager, regarding maintenance projects.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 5:24 P.M.

Respectfully submitted,

Hayes J. Badeaux, Chairman

Gregory Harding, Vice-Chairman

JB

Motion of Mr. Bordelon, seconded by Dr. Babin, unanimously carried, the Board entered into a Bus Lease Agreement between Bayouland YMCA and the Terrebonne Parish School Board for the YMCA 2013 Camp Splash Summer Camp, providing buses shall run during normal operation hours on weekdays, as needed, mileage reimbursement at a rate of \$1.25 per mile driven, provide and pay Terrebonne Parish School Board bus drivers, approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met, and further, authorized the Board President to sign all necessary documents pertaining thereto.

Motion of Mr. Thomas, seconded by Mr. DeHart, unanimously carried, the Board accepted the lowest bids meeting all specifications on Kitchen Equipment received from Alack Refrigeration, Hammond, LA, in the amount of \$34,212.00; Lafayette Restaurant Supply, Lafayette, LA, in the amount of \$18,721.00; Cayard's, Baton Rouge, LA, in the amount of \$19,790.00, and Buckelew's Food Service Equipment, Baton Rouge, LA, in the amount of \$65,079.00, funds to be derived from the Child Nutrition Fund, and further, authorized the Board President to sign all necessary documents pertaining thereto.

Motion of Mr. Bordelon, seconded by Mr. Harding, with the exception of Mr. Thomas who objected, the Board approved the substantial completion for H. L. Bourgeois High School's Freshman Center Project, based on the inspection held on March 12, 2013, subject to the punch list, authorized the Board President to sign all necessary documents pertaining thereto, and further, upon completion of the punch list, final inspection, and receipt of the lien-free certificate, authorize the release of retainage.

Mr. Merlin Lirette, Architect, and Mr. Jack Moore, Risk Manager, addressed the Board regarding the foregoing motion.

Motion of Dr. Babin, unanimously seconded, unanimously carried, the Board approved the following resolution acknowledging May 6-10, 2013, as Teacher Appreciation Week:

RESOLUTION

WHEREAS, The week of May 6-10, 2013, has been designated as Teacher Appreciation Week; and

WHEREAS, Teachers are dedicated to promoting quality instruction for all students; and

WHEREAS, Teachers mold the minds and influence the lives of thousands of youngsters each year; and

WHEREAS, Teachers prepare students for a happy and successful role in society; now

THEREFORE, BE IT RESOLVED, That the Terrebonne Parish School Board hereby acknowledges the week of May 6-10, 2013, as Teacher Appreciation Week and extends heartfelt thanks and appreciation to teachers throughout the district; and

BE IT FURTHER RESOLVED, That copies of this resolution be forwarded to all Terrebonne Parish Public Schools and departments.

Motion of Dr. Babin, seconded by Ms. Benoit, unanimously carried, the Board approved a request to allow Marilyn Schwartz, Adult Education Coordinator, Bayou Cane Adult Education Center, to attend the Accelerating Opportunity National Conference on Integrated Basic Skills Pathways in Seattle, Washington, April 30 – May 1, 2013 (Tuesday-Wednesday), in accordance with Policy (FILE: F-11.2), expenses to be borne by Louisiana Community and Technical College System and the Adult Education Federal Basic Grant.

Motion of Mr. Thomas, seconded by Mr. Duplantis, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Louvenia Charles, Teacher at Oaklawn Junior High School, beginning April 18, 2013, through May 23, 2013 (medical).

At this time, Superintendent Philip Martin presented the following personnel actions for the period of March 14, 2013, through April 10, 2013 [list of professional instructional and non-instructional/support personnel (appointments, resignations, and retirements – Information Only)]:

New Employees – Professional Instructional Personnel

Tara Farmer, English Teacher, Certified, South Terrebonne High - Michelle Musso, Transferred, 03/20/13

New Employees – Non-Instructional Personnel

Natari Bolden, Custodian II, H. L. Bourgeois High - Lou Brown, Retired, 03/20/13

Cheryl Brown, Custodian III-A, Coteau-Bayou Blue Elementary - Kristy Short, Resigned, 03/20/13

Leslie Breaux, Bus Driver, Transportation Department - Ethel Malbrough, Resigned, 03/15/13

Lydia Jackson, Bus Driver, Transportation Department - Leslie Breaux, Resigned, 03/13/13

Ethel Malbrough, Bus Driver, Transportation Department - Lula Gabriel, Resigned, 03/18/13

Samantha Young, Bus Driver, Transportation Department - Patricia Vega, Resigned, 03/14/13

Resignations – Professional Instructional Personnel

Christi Thibodeaux, 1st Grade Teacher, Certified, West Park Elementary - Resigned, 03/13/13

At this time, the Board recognized the following employees who recently retired:

Retirements - Professional Instructional Personnel

Angela Cicero, Gifted and English Teacher, Houma Junior High - Service Retirement, 22.75 Years, 03/14/13

Valerie Cooper, G E D Prep Teacher, South Terrebonne High - Service Retirement, 33.10 Years, 03/23/13

Becky Robertson, 6th Grade Teacher, Grand Caillou Middle - Disability Retirement, 8.50 Years, 03/18/13

Shirley Salter, Special Education Supervisor, Special Education Department - Service Retirement, 27.50 Years, 04/06/13

Mac Sevin, Principal, Bourg Elementary - Service Retirement, 20.00 Years, 04/06/13

Connie Swindler, Physical Education Teacher, Ellender Memorial High - Service Retirement, 32.71 Years, 04/05/13

Beryl Thibodeaux, Interventionist, Elysian Fields Middle - Service Retirement, 38.81 Years, 03/23/13

Retirements - Non-Instructional/Support Personnel

Ruth Willis, Bus Driver Special Ed, Transportation Department - Service Retirement, 32.36 Years, 03/15/13

Motion of Mr. Duplantis, seconded by Mr. Thomas, unanimously carried, the Board voted to adjourn its meeting **(7:45 P.M.)**.

/s/ Philip Martin, Secretary

/s/ Roger Dale DeHart, President

RLB