

TERREBONNE PARISH PUBLIC SCHOOLS REGISTRATION INFORMATION

INFORMATION FOR PARENTS PLANNING FOR THE 2024-2025 SCHOOL YEAR

Getting your child immunized should be top priority

Parents are reminded that Louisiana law requires all children entering any school in Terrebonne Parish School System to present a copy of their immunization record at the time of registration (baby shot record). This includes new students, those in pre-kindergarten, kindergarten, first grade, Special Education, and those entering grades 2-12 in Terrebonne Parish for the first time. Students without an immunization record will be permitted to register, but they may not attend classes until they comply with the Louisiana law on immunization requirements for school entry (References: R.S. 17:170.)

Required schedule for immunization of infants and children.

Age

Birth	HBV
2 mos	DTaP, IPV, Hib, HBV
4 mos	DTaP, IPV, Hib
6 mos.	DTaP, Hib, HBV, IPV
12-15 mos.	DTaP, Hib, MMR, Var, HepA
18-23 mos	HepA
4 years of age	DTaP, IPV, MMR
11-12 yrs.	Tdap, MenACWY, HPV

Immunization Centers

The following locations can assist parents with immunizations: The Terrebonne Parish Health Unit, located at 600 Polk Street, Monday, Tuesday, Wednesday, and Friday with an appointment. The Terrebonne General Medical Kid Med, located at 569 Enterprise Dr. Immunizations are given only with an appointment. For more information, call the Health Unit (985) 857-3601, or Terrebonne General Medical Kid Med (985) 851-6155.

We are proud because . . .

- ◆ **Student Achievement** – students entering 5th or 9th grade must have passed the State LEAP tests in 4th and 8th grade.
- ◆ **Attendance** – new Truancy Court in the parish
- ◆ **Teachers** – 87% certified
- ◆ **Academic** – all schools are working toward accountability goals.
- ◆ **Scholarships** - high school students taking college courses at Nicholls State University. (Jump start to T. O. P. S.)

We are proud because our community cares!

Volunteers, Parents, and Business Partners

- ◆ Commitment where it counts: A donation of services to children worth more than the money contributed.

Registration - 2024-2025

Kindergarten and those entering first grade for the first time – February 26, 2024 through May 23, 2024, at each public school in the parents' domicile area and throughout the summer beginning May 24, 2024, at the School Board Office until school reopens. Registration for new and transferring students coming from out of state or out of parish can go to the public school or the School Board Office to register. **Children must attend the school in the district where their parents or legal guardians live.** Proof of such residency must be presented at the time of registration.

Registration Guidelines & Information

◆ What is the age to enter Pre-kindergarten and kindergarten?

Children who reach the age of four on or before September 30, 2024, are eligible to enter Pre-kindergarten at the opening of the session in which they attain the age of four. Beginning with the 2024-2025 school year kindergarten is **mandatory** for all children who reach the age of five on or before September 30, 2024.

Children are eligible to enter the first grade at the opening of the 2024-2025 session if they reach the age of six on or before September 30, 2024, and meet one of the following criteria: (1) have attended a full-day of kindergarten for a full year or (2) have satisfactorily passed

academic readiness screening administered by this school system at the time of enrollment for first grade. Additional information on kindergarten registration can be found at each school in the Pupil Progression Plan.

◆ What is needed to register a child?

- **Immunization record;**
- **Birth Certificate;**
- **Social Security Card,** even though students can be registered without a Social Security number;

- **Proof of residence** –e.g., two (2) **current** utility bills (electric, water or gas), or utility deposit, purchase agreement.

Lease or rent receipt with accompanying utility bill or utility deposit. A notarized affidavit with accompanying utility bill.

◆ Where are birth records obtained?

All new registrants to the Terrebonne Parish Public Schools are required to present a copy of their official birth record to the Office of Child Welfare and Attendance or the public school. Certified copies may be obtained in the following manner: ■ For all children born outside the State of Louisiana, applications should be mailed to the State Registrar of Vital Statistics, generally located in the capital city. ■

For children born in Terrebonne Parish or any other Louisiana Parish, applications should be made to the Office of Vital Records Registry, 1450 Poydras Street, New Orleans, LA 70112. This office is open from 8:00 AM to 3:30 PM weekdays, except holidays. There is a charge of \$15.00 for each certified copy of the Birth Certificate.

Please include an additional state charge of \$.50 per transaction for mail orders. Applicants must also provide a copy of a Federal or State ID and a certified money order or check payable to the Louisiana Vital Records. Mail all documents to: Bureau of Vital Records and Statistics, P. O. Box 60630, New Orleans, LA 70160. The fee is not refundable.

◆ What if birth records are not immediately available?

When birth certificates and/or birth verification forms cannot be obtained at the time of registration, the child

will be enrolled; however, after a period of **ten** school days, if the parent has not submitted the

certified birth certificate, the child will be asked to remain home until such is obtained.

Registration Guidelines Con't

◆ How do students re-enter from a state-approved home-study program?

Students who have filed for Program and have been granted permission from the State Board of Elementary and Secondary Education to participate in the Home Study must fulfill certain requirements. For information on these requirements, call Child Welfare and Attendance at (985) 876-7400.

◆ How is proof of legal guardianship obtained?

Any of the following documents may be presented as proof of legal guardianship: Welfare card, Custodial card from Juvenile Court, letter from Social Security Office, Foster Parent identification, court order, adoption papers or provisional custody by mandate (filed at the court house). Child Welfare and Attendance will make a copy of the document and send it to the school where the child attends. A legal guardian may be required to assume full legal and medical responsibility for the child.

◆ How do students from other countries register?

Foreign students who have with them proof of birth (e.g. passport, visa, birth certificate, or a notarized affidavit) and proof of residence in Terrebonne Parish should contact the Terrebonne Parish School Board Office at (985) 876-7400. Anyone having questions about regulations, guidelines, or procedures pertaining to registering foreign students should call the Office of Child Welfare and Attendance at (985) 876-7400 ext. 237 or 239.

◆ What if a student does not have a transcript?

If a pupil cannot present a transcript or other official verification of grade level, he/she should be placed tentatively in the grade in which the parent or guardian states he/she belongs. The final responsibility for securing the transcript rests with the parents or guardians of the pupil (or with the pupil, if he or she has reached the age of maturity). For pupils in grades 1-8 who are unable to verify grade level, the school principal shall assign permanent placement on the basis of pupil progress at the tentative grade level and/or through an examination process. For pupils in grades 9-12 who are unable to verify grade level, the school principal may assign permanent placement on the same basis as above. However, the State Department of Education requires the school issuing the high school diploma to account for all credits required for graduation and its records to show when and where these credits were obtained. Therefore, the pupil and his parents (or guardians) must exhaust all methods of receiving transcripts to establish course credits. When it is apparent that transcript requests will not be honored, the pupil must take the courses required for graduation for which no record exists. (Exceptions are permitted by the State Department of Education for foreign students who are political refugees and whose discharging schools are prohibited by governmental policy from forwarding such information.)

◆ About the Pupil Progression Plan, or PPP . . .

The Pupil Progression Plan, or PPP, is a state-mandated plan which governs the placement, promotion, or retention of all students in the Terrebonne Parish Public School District. The plan includes a broad-based instructional program to accommodate all students in a balanced curricular experience. A copy of the Pupil Progression Plan is available at every school and at the School Board Office. Parents are invited to review the plan.

Registration Guidelines Con't

TERREBONNE PARISH PUBLIC SCHOOLS HOUSING KINDERGARTEN STUDENTS

SCHOOLS	ADDRESS	PHONE	GRADES
Acadian Elementary	1020 Saadi St., Houma, LA 70363	303-4801	Pre-K - 4
Bourg Elementary	4413 Saint Andrew St., Bourg, LA 70343	303-4804	Pre-K - 4
Broadmoor Elementary	1010 Broadmoor Ave., Houma, LA 70364	303-4806	Pre-K - 6
Coteau-Bayou Blue Elementary	2550 Coteau Rd., Houma, LA 70364	303-4808	Pre-K - 6
Dularge Elementary	621 Dularge Road, Houma, LA 70363	303-4809	Pre-K - 6
Grand Caillou Elementary	701 Hibernia Place, Houma, LA 70363 (temporary location)	303-4817	Pre-K - 4
Legion Park Elementary	710 Williams Ave., Houma, LA 70364	303-4822	Pre-K - 6
Lisa Park Elementary	6639 Lisa Park Ave., Houma, LA 70364	876-1055	Pre-K - 6
Montegut Elementary	1137 Hwy 55, Montegut, LA 70377	594-3657	Pre-K - 4
Mulberry Elementary	450 Cougar Dr., Houma, LA 70360	303-4827	Pre-K - 6
Oakshire Elementary	5459 Vicari St., Houma, LA 70364	303-4829	Pre-K - 6
Schriever Elementary	2052 West Main St., Schriever, LA 70395	303-4833	Pre-K - 3
Southdown Elementary	1124 St. Charles St., Houma, LA 70360	303-4835	Pre-K - 6
Upper Little Caillou Elementary	222 Connely St., Houma, LA 70363 (temporary location)	303-4838	Pre-K - 4
Village East Elementary	315 Lafayette Woods, Houma, LA 70363	303-4839	Pre K - 6

Terrebonne Parish School Board
 201 Stadium Drive, Houma, LA 70360
 Administration
 Bubba Orgeron, Superintendent
 Mark Torbert, Director of Child Welfare and Attendance
 Cory Butler, Supervisor, Child Welfare and Attendance
 Switchboard (985) 876-7400

TERREBONNE PARISH SCHOOL BOARD MEMBERS

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