

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

September 1, 2020

The Terrebonne Parish School Board met today at 6:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Philip Martin, Superintendent, presiding, and the following members present: Mr. Gregory Harding, Mr. Matthew J. Ford, Mr. Clyde F. Hamner, Mr. Roger Dale DeHart, Dr. MayBelle N. Trahan, and Mr. Dane Voisin.

ABSENT: Mr. Michael T. LaGarde, Mrs. Debi Benoit, and Mrs. Stacy V. Solet

Mr. Voisin led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

Superintendent Martin announced that the first order of business, in the absence of the Board President and Board Vice President, was the selection of a Board Member to preside as acting President for tonight's School Board Meeting.

Motion of Mr. Hamner, seconded by Mr. Voisin, unanimously carried, the Board selected Mr. Harding to preside as acting President for tonight's School Board Meeting, in the absence of the Board President and Board Vice President.

A moment of silence was observed in memory of Santori Fleanders, 10th grade student at Terrebonne High School; Lucille U. Shepherd, retired school food service employee; Juanita S. McNamara, retired school guidance counselor; Dorothy M. Gills, retired school food service employee; Raymond L. Hinchee, retired school teacher/curriculum specialist; Clayton "Sonny" Lovell, former Board attorney, and Lucas J. "Buddy" Marcello, retired teacher/coach, who recently passed away.

Motion of Mr. DeHart, seconded by Mr. Voisin, unanimously carried, the Board approved the minutes of Special School Board Meeting of July 21, 2020, and Regular School Board Meeting of August 4, 2020, as recorded.

Mr. LaGarde entered the meeting at this time and was present for the remainder of the proceedings.

Several announcements were made by Mr. Harding regarding upcoming meetings.

The following report of the Finance, Insurance, and Section 16 Lands Committee Meeting was presented to the Board with Mr. Hamner, chairman, presiding:

Dear Members of the Board:

The **FINANCE, INSURANCE, AND SECTION 16 LANDS COMMITTEE** met at 5:00 P.M. on Tuesday, August 18, 2020, in the Board Room of the School Board Office with the following members present: Mr. Clyde Hamner, chairman, and Mr. Michael LaGarde, vice chairman. Mrs. Stacy Solet was absent. Also in attendance were Mr. Dane Voisin, Dr. MayBelle Trahan, Mr. Matthew Ford, Mr. Gregory Harding, Superintendent Philip Martin, and members of the staff.

Chairman Hamner called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mrs. Debi Benoit, Board president, and Mr. Roger Dale DeHart entered the meeting at this time.

Mr. Len Fontaine, Senior Vice President, Hub International, presented information on Group Health Claims.

Mr. Stanwood Duval, Attorney, Duval, Funderburk, Sundbery, Richard, & Watkins, presented information on the settlement with Halliburton and Transocean from the BP Oil Spill.

RECOMMENDATION NO. 1

The Committee recommends that the net proceeds, in the amount of \$754,889.20, from the settlement with Halliburton and Transocean, relative to the BP Oil Spill, be deposited into the Building Fund for use on future construction or maintenance projects.

Superintendent Martin addressed the Committee regarding consideration of the Budget Adoption Resolution, providing for adoption of the following Original Operating Budgets for Fiscal Year 2020/2021:

- a. General Operating Fund
- b. 1 Cent Sales Tax Fund
- c. 1/2 Cent Sales Tax Fund
- d. 3/4 Cent Sales Tax Fund
- e. Child Nutrition Program Fund
- f. Special Revenue Funds

RECOMMENDATION NO. 2

The Committee recommends that the Board adopt the following Budget Adoption Resolution which provides for adopting the General Operating Fund, 1 Cent Sales Tax Fund, 1/2 Cent Sales Tax Fund, 3/4 Cent Sales Tax Fund, Child Nutrition Program Fund, and various Special Revenue Funds for the 2020/2021 Fiscal Year:

**TERREBONNE PARISH SCHOOL BOARD
BUDGET ADOPTION RESOLUTION**

RESOLUTION NO. ____

Resolution adopting operating budgets for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

BE IT RESOLVED by the Terrebonne Parish School Board that:

1. The Operating Budgets for the General Operating, 1 Cent Sales Tax, 1/2 Cent Sales Tax, 3/4 Cent Sales Tax, Child Nutrition Program and various Special Revenue Funds for the 2020/2021 fiscal year be adopted and hereby declared to serve as appropriations of the amounts therein set forth until amendments thereto be adopted;
2. The amounts expended during the fiscal year shall not exceed the appropriations set forth in such budgets and all subsequent amendments thereto;
3. The Board reserves solely and exclusively unto itself the right, power and authority to:

- a. Adopt budgets and make, approve, change, or reject appropriations for any and all funds, fund types, programs, grants, awards, or projects, irrespective of the source of funding;
 - b. Make such amendments to any budgets as the economic circumstances prevailing or arising during the fiscal year may demand; and
 - c. Make appropriations and expenditures for any contingency or emergency of any nature that may arise during the course of the fiscal year;
4. This resolution shall continue in effect until superseded by the budget adoption resolution of the ensuing fiscal year;
 5. If, at the end of any fiscal year, the appropriations necessary for the support of expenditures of the ensuing fiscal year have not been made, then fifty percent of the amounts appropriated in the appropriation resolution for the last completed fiscal year shall be deemed appropriated for the objects and purposes specified in the resolution for the preceding fiscal year, as provided by R.S. 39:1311;
 6. Budget amendment authority of the Board and certain operating officers, delineated by fund or fund type, is as follows.

I. GENERAL PROVISIONS

- A. All original operating budgets for the fiscal year for all funds, programs, grants, or projects shall be presented to the Finance Committee. The Finance Committee shall submit such budgets to the Board accompanied by the Committee's recommendation for adoption or rejection.
- B. Authorization of any expenditure or award of any contract by the Board shall constitute authority to disburse funds and effect such budget amendments as may be required.
- C. Approval of employment, positions, or compensation adjustments by the Board shall constitute authority to disburse funds and effect such budget amendments as may be required.

II. PROVISIONS APPLICABLE TO INDIVIDUAL FUNDS AND FUND TYPES

A. GENERAL OPERATING FUND

1. Subsequent to adoption of the Original Operating Budget, the Superintendent and Chief Financial Officer shall jointly possess authority to reallocate funds among expenditure accounts within function/service areas, as defined by the General Operating Fund's Internal Chart of Accounts. General Fund budget amendments made upon internal authority shall be provided to the Board through the Finance Committee.
2. The Finance Committee and Board shall consider for approval all proposed increases or decreases in funds appropriated for any function/service area. Such proposals shall be directed to the Finance Committee for submission to the Board. The

aforementioned officials shall direct requests requiring Board approval to the Finance Committee, with their recommendation thereon, for submission to the Board.

3. Other Financing Uses - Operating Transfers. Authority to effect necessary budget revisions or transactions for operating transfers to local, state, or federal special funds which are dependent upon the amount of current year revenues, expenditures actually incurred, or operating deficits will be held by the Superintendent and Chief Financial Officer.

B. 1 CENT SALES TAX FUND OF 1996

1. The nature and kind of expenses and expenditures assigned to and accounted for in the Fund shall be governed by School Board Resolution Number 1587 dated February 6, 1996, Resolution Number 1588 dated May 7, 1996, and Ordinance Number 1590 (levying the tax) dated May 7, 1996.
2. Section I - GENERAL PROVISIONS paragraphs A, B, and C above shall apply to the operations of the Fund.
3. Subsequent to adoption of the Original Operating Budget, the Superintendent and Chief Financial Officer shall jointly possess authority to reallocate appropriations, expenses, and expenditures among the accounts within the dedicated allocations of the tax as defined by the governing resolutions and the Fund's Internal Chart of Accounts.
4. All budget revisions shall be provided to the School Board through the Finance Committee.

C. 1/2 CENT SALES TAX FUND OF 2014

1. The nature and kind of expenses and expenditures assigned and accounted for in the Fund shall be governed by School Board Resolution Number 1867 and Ordinance Number 1868 levying the tax.
2. Subsequent to adoption of the Original Operating Budget, the Superintendent and Chief Financial Officer shall jointly possess authority to reallocate appropriations, expenses, and expenditures among the accounts within the dedicated allocations of the tax as defined by the governing resolutions and the Fund's Internal Chart of Accounts.

D. 3/4 CENT SALES TAX FUND OF 1975

1. Subsequent to adoption of the Original Operating Budget, the Superintendent and Chief Financial Officer shall jointly possess authority for reallocation of funds as defined below.
 - a. Expenditures monitored by organizational unit (school).
 - 1) Said officials shall be authorized to reallocate appropriation balances of school sales tax allotments, school allotments for various instructional areas (School Board Allotments), any

special allotments, and any other expenditures controlled by individual school budgets, within the individual school appropriation accounts, as necessary, to prevent expenditures in excess of individual school budgets or account appropriation balances.

- 2) Increases in allotments to any or all organizations (schools) and new allotments will be considered by the Finance Committee and submitted to the Board for approval or rejection.

b. Other Expenditures

- 1) The aforementioned officials shall have the authority to reallocate, within function/service areas, those expenditures not monitored by individual organizational (school) budgets.
- 2) Proposed increases in funds allocated to any function/service area where expenditures are not controlled by organizational (school) budgets shall be considered by the Finance Committee and submitted to the Board for approval or rejection.

c. Other Financing Uses

- 1) Operating Transfers. Authority to effect necessary budget revisions or transactions for operating transfers to other funds which are dependent upon the amount of current year revenues, expenditures actually incurred, or operating deficits will be jointly held by the Superintendent and Chief Financial Officer.
- 2) All budget revisions shall be provided to the School Board through the Finance Committee.

E. CHILD NUTRITION PROGRAM FUND

1. Subsequent to adoption of the Original Operating Budget, the Superintendent, Chief Financial Officer, and Supervisor of Child Nutrition Programs shall possess the authority to reallocate funds within the Food Service function/service area.
2. Increases in Child Nutrition Program Fund expenditures proposed subsequent to adoption of the Original Budget, with the exception of those expenses which are directly influenced by meal preparation volume, will be presented to the Finance Committee for submission to the Board.
3. Prior to presentation of proposed budget revisions, expenditures, or capital outlay requests to the Board or Finance Committee, any necessary approvals by regulatory agencies will be secured by the Supervisor of Child Nutrition Programs.

F. SPECIAL REVENUE FUNDS - LOCAL, STATE, AND FEDERAL

1. All original program or fund budgets for the Local, State, and Federal Special Revenue Funds will be presented to the Finance Committee for submission to the Board. With reference to State and Federal Special Funds, the original program budget referred to in E-1 is defined as the final written award approved by the regulatory authority indicating the actual monetary grant to the school system.
2. During the course of the fiscal year, any new programs, proposals, or changes in existing programs, with the exception of transfers to fund operating deficits, which increase or reduce the total operating budget for the program or fund will be presented to the Finance Committee.
 - a. The Finance Committee will submit such new amended budgets to the Board along with its recommendation for approval or rejection.
 - b. Any necessary approvals by State or Federal regulatory authorities will be obtained by the Program Manager prior to presentation to the Finance Committee.
3. The Program Manager, Superintendent, and Chief Financial Officer shall jointly possess authority to effect transfers of funds to offset operating deficits incurred in the Local, State, and Federal Special Funds.
4. Prior to formal approval of the budget for a program project, grant, or fund by the School Board, any expenditure of funds for any purpose shall be approved, in written form, by the Program Manager, Superintendent, and Chief Financial Officer.
5. Subsequent to adoption of the Original Budget, the Program Manager, pursuant to obtaining any required approvals from State or Federal regulatory authorities, shall, with the concurrence of the Finance Department, have the authority to reallocate appropriations within State or Federal Special Funds.

G. CAPITAL PROJECTS FUNDS

1. Board approval of projects, contracts, change orders, or expenditures will constitute authority for budget amendments and expenditure of funds.
2. The Superintendent, with notice to the Board, will have authority to authorize expenditures and budget revisions for projects costing \$5,000 or less during a fiscal year, with a maximum of \$20,000 so authorized during a fiscal year, exclusive of expenditures authorized but not expended during prior years.
3. All other proposed expenditures of the Capital Projects Funds shall be submitted to the Board accompanied by the recommendation of the appropriate committee.

H. DEBT SERVICE FUNDS

All expenditures related to debt service, with the exception of payment of loan or bond principle, interest, paying agent's fees, bank

service charges, and tax collection expenses, not authorized in the Original Operating Budget, shall be submitted to the Board through the Finance Committee.

I. INTERNAL SERVICE FUNDS

1. All expenditures of the internal service funds not authorized in the Original Operating Budget shall be submitted to the Board through the Finance Committee, accompanied by the Finance Committee's recommendation for approval or rejection.
2. The Superintendent, Chief Financial Officer, and Program Manager shall have joint authority to reallocate expenses/expenditures within each Internal Service Fund.

Mrs. Rebecca Breaux, Chief Financial Officer, addressed the Committee regarding the Fiscal Year 2019/2020 Louisiana Compliance Questionnaire (attached).

RECOMMENDATION NO. 3

The Committee recommends that the Board adopt the following resolution in reference to the Louisiana Compliance Questionnaire for the 2019/2020 Fiscal Year:

**TERREBONNE PARISH SCHOOL BOARD
RESOLUTION NO. ____**

BE IT RESOLVED, That the Terrebonne Parish School Board, in connection with the June 30, 2020, audit, adopts the Louisiana Compliance Questionnaire for submission to LaPorte CPAs and Business Advisors, and confirms that the representations made therein are to the best of the Board's knowledge and belief, and

BE IT FURTHER RESOLVED, That Debi Benoit, President of the Terrebonne Parish School Board, Philip Martin, Superintendent, and Rebecca Breaux, Chief Financial Officer, be authorized to sign said Questionnaire.

Mrs. Breaux presented information on a Monthly Budget-to-Actual Comparison report (attached).

Mrs. Breaux presented an update on the Sales Tax collections report (attached). She stated that sales tax collections for the month of June 2020 are approximately 9% higher than June 2019.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, the meeting adjourned at 5:34 P.M.

Respectfully submitted,

Clyde Hamner, Chairman

Michael LaGarde, Vice Chairman

RB/bp

Motion of Mr. DeHart, seconded by Mr. Voisin, unanimously carried, the Board requested that the net proceeds, in the amount of \$754,889.20, from the settlement with Halliburton and Transocean, relative to the BP Oil Spill, be deposited into the Building Fund for use on future construction or maintenance projects.

Motion of Dr. Trahan, seconded by Mr. LaGarde, with the exception of Mr. DeHart who objected, the Board adopted the following Budget Adoption Resolution which provides for adopting the General Operating Fund, 1 Cent Sales Tax Fund, 1/2 Cent Sales Tax Fund, 3/4 Cent Sales Tax Fund, Child Nutrition Program Fund, and various Special Revenue Funds for the 2020/2021 Fiscal Year:

**TERREBONNE PARISH SCHOOL BOARD
BUDGET ADOPTION RESOLUTION**

RESOLUTION NO. 1919

Resolution adopting operating budgets for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

BE IT RESOLVED by the Terrebonne Parish School Board that:

1. The Operating Budgets for the General Operating, 1 Cent Sales Tax, 1/2 Cent Sales Tax, 3/4 Cent Sales Tax, Child Nutrition Program and various Special Revenue Funds for the 2020/2021 fiscal year be adopted and hereby declared to serve as appropriations of the amounts therein set forth until amendments thereto be adopted;
2. The amounts expended during the fiscal year shall not exceed the appropriations set forth in such budgets and all subsequent amendments thereto;
3. The Board reserves solely and exclusively unto itself the right, power and authority to:
 - a. Adopt budgets and make, approve, change, or reject appropriations for any and all funds, fund types, programs, grants, awards, or projects, irrespective of the source of funding;
 - b. Make such amendments to any budgets as the economic circumstances prevailing or arising during the fiscal year may demand; and
 - c. Make appropriations and expenditures for any contingency or emergency of any nature that may arise during the course of the fiscal year;
4. This resolution shall continue in effect until superseded by the budget adoption resolution of the ensuing fiscal year;
5. If, at the end of any fiscal year, the appropriations necessary for the support of expenditures of the ensuing fiscal year have not been made, then fifty percent of the amounts appropriated in the appropriation resolution for the last completed fiscal year shall be deemed appropriated for the objects and purposes specified in the resolution for the preceding fiscal year, as provided by R.S. 39:1311;

6. Budget amendment authority of the Board and certain operating officers, delineated by fund or fund type, is as follows.

I. GENERAL PROVISIONS

- A. All original operating budgets for the fiscal year for all funds, programs, grants, or projects shall be presented to the Finance Committee. The Finance Committee shall submit such budgets to the Board accompanied by the Committee's recommendation for adoption or rejection.
- B. Authorization of any expenditure or award of any contract by the Board shall constitute authority to disburse funds and effect such budget amendments as may be required.
- C. Approval of employment, positions, or compensation adjustments by the Board shall constitute authority to disburse funds and effect such budget amendments as may be required.

II. PROVISIONS APPLICABLE TO INDIVIDUAL FUNDS AND FUND TYPES

A. GENERAL OPERATING FUND

1. Subsequent to adoption of the Original Operating Budget, the Superintendent and Chief Financial Officer shall jointly possess authority to reallocate funds among expenditure accounts within function/service areas, as defined by the General Operating Fund's Internal Chart of Accounts. General Fund budget amendments made upon internal authority shall be provided to the Board through the Finance Committee.
2. The Finance Committee and Board shall consider for approval all proposed increases or decreases in funds appropriated for any function/service area. Such proposals shall be directed to the Finance Committee for submission to the Board. The aforementioned officials shall direct requests requiring Board approval to the Finance Committee, with their recommendation thereon, for submission to the Board.
3. Other Financing Uses - Operating Transfers. Authority to effect necessary budget revisions or transactions for operating transfers to local, state, or federal special funds which are dependent upon the amount of current year revenues, expenditures actually incurred, or operating deficits will be held by the Superintendent and Chief Financial Officer.

B. 1 CENT SALES TAX FUND OF 1996

1. The nature and kind of expenses and expenditures assigned to and accounted for in the Fund shall be governed by School Board Resolution Number 1587 dated February 6, 1996, Resolution Number 1588 dated May 7, 1996, and Ordinance Number 1590 (levying the tax) dated May 7, 1996.
2. Section I - GENERAL PROVISIONS paragraphs A, B, and C above shall apply to the operations of the Fund.

3. Subsequent to adoption of the Original Operating Budget, the Superintendent and Chief Financial Officer shall jointly possess authority to reallocate appropriations, expenses, and expenditures among the accounts within the dedicated allocations of the tax as defined by the governing resolutions and the Fund's Internal Chart of Accounts.
4. All budget revisions shall be provided to the School Board through the Finance Committee.

C. 1/2 CENT SALES TAX FUND OF 2014

1. The nature and kind of expenses and expenditures assigned and accounted for in the Fund shall be governed by School Board Resolution Number 1867 and Ordinance Number 1868 levying the tax.
2. Subsequent to adoption of the Original Operating Budget, the Superintendent and Chief Financial Officer shall jointly possess authority to reallocate appropriations, expenses, and expenditures among the accounts within the dedicated allocations of the tax as defined by the governing resolutions and the Fund's Internal Chart of Accounts.

D. 3/4 CENT SALES TAX FUND OF 1975

1. Subsequent to adoption of the Original Operating Budget, the Superintendent and Chief Financial Officer shall jointly possess authority for reallocation of funds as defined below.
 - a. Expenditures monitored by organizational unit (school).
 - 1) Said officials shall be authorized to reallocate appropriation balances of school sales tax allotments, school allotments for various instructional areas (School Board Allotments), any special allotments, and any other expenditures controlled by individual school budgets, within the individual school appropriation accounts, as necessary, to prevent expenditures in excess of individual school budgets or account appropriation balances.
 - 2) Increases in allotments to any or all organizations (schools) and new allotments will be considered by the Finance Committee and submitted to the Board for approval or rejection.
 - b. Other Expenditures
 - 1) The aforementioned officials shall have the authority to reallocate, within function/service areas, those expenditures not monitored by individual organizational (school) budgets.
 - 2) Proposed increases in funds allocated to any function/service area where expenditures are not controlled by organizational (school) budgets shall

be considered by the Finance Committee and submitted to the Board for approval or rejection.

c. Other Financing Uses

- 1) Operating Transfers. Authority to effect necessary budget revisions or transactions for operating transfers to other funds which are dependent upon the amount of current year revenues, expenditures actually incurred, or operating deficits will be jointly held by the Superintendent and Chief Financial Officer.
- 2) All budget revisions shall be provided to the School Board through the Finance Committee.

E. CHILD NUTRITION PROGRAM FUND

1. Subsequent to adoption of the Original Operating Budget, the Superintendent, Chief Financial Officer, and Supervisor of Child Nutrition Programs shall possess the authority to reallocate funds within the Food Service function/service area.
2. Increases in Child Nutrition Program Fund expenditures proposed subsequent to adoption of the Original Budget, with the exception of those expenses which are directly influenced by meal preparation volume, will be presented to the Finance Committee for submission to the Board.
3. Prior to presentation of proposed budget revisions, expenditures, or capital outlay requests to the Board or Finance Committee, any necessary approvals by regulatory agencies will be secured by the Supervisor of Child Nutrition Programs.

F. SPECIAL REVENUE FUNDS - LOCAL, STATE, AND FEDERAL

1. All original program or fund budgets for the Local, State, and Federal Special Revenue Funds will be presented to the Finance Committee for submission to the Board. With reference to State and Federal Special Funds, the original program budget referred to in E-1 is defined as the final written award approved by the regulatory authority indicating the actual monetary grant to the school system.
2. During the course of the fiscal year, any new programs, proposals, or changes in existing programs, with the exception of transfers to fund operating deficits, which increase or reduce the total operating budget for the program or fund will be presented to the Finance Committee.
 - a. The Finance Committee will submit such new amended budgets to the Board along with its recommendation for approval or rejection.
 - b. Any necessary approvals by State or Federal regulatory authorities will be obtained by the Program Manager prior to presentation to the Finance Committee.

3. The Program Manager, Superintendent, and Chief Financial Officer shall jointly possess authority to effect transfers of funds to offset operating deficits incurred in the Local, State, and Federal Special Funds.
4. Prior to formal approval of the budget for a program project, grant, or fund by the School Board, any expenditure of funds for any purpose shall be approved, in written form, by the Program Manager, Superintendent, and Chief Financial Officer.
5. Subsequent to adoption of the Original Budget, the Program Manager, pursuant to obtaining any required approvals from State or Federal regulatory authorities, shall, with the concurrence of the Finance Department, have the authority to reallocate appropriations within State or Federal Special Funds.

G. CAPITAL PROJECTS FUNDS

1. Board approval of projects, contracts, change orders, or expenditures will constitute authority for budget amendments and expenditure of funds.
2. The Superintendent, with notice to the Board, will have authority to authorize expenditures and budget revisions for projects costing \$5,000 or less during a fiscal year, with a maximum of \$20,000 so authorized during a fiscal year, exclusive of expenditures authorized but not expended during prior years.
3. All other proposed expenditures of the Capital Projects Funds shall be submitted to the Board accompanied by the recommendation of the appropriate committee.

H. DEBT SERVICE FUNDS

All expenditures related to debt service, with the exception of payment of loan or bond principle, interest, paying agent's fees, bank service charges, and tax collection expenses, not authorized in the Original Operating Budget, shall be submitted to the Board through the Finance Committee.

I. INTERNAL SERVICE FUNDS

1. All expenditures of the internal service funds not authorized in the Original Operating Budget shall be submitted to the Board through the Finance Committee, accompanied by the Finance Committee's recommendation for approval or rejection.
2. The Superintendent, Chief Financial Officer, and Program Manager shall have joint authority to reallocate expenses/expenditures within each Internal Service Fund.

Motion of Mr. Voisin, seconded by Dr. Trahan, unanimously carried, the Board adopted the following resolution in reference to the Louisiana Compliance Questionnaire for the 2019/2020 Fiscal Year:

**TERREBONNE PARISH SCHOOL BOARD
RESOLUTION NO. 1920**

BE IT RESOLVED, That the Terrebonne Parish School Board, in connection with the June 30, 2020, audit, adopts the Louisiana Compliance Questionnaire for submission to LaPorte CPAs and Business Advisors, and confirms that the representations made therein are to the best of the Board's knowledge and belief, and

BE IT FURTHER RESOLVED, That Debi Benoit, President of the Terrebonne Parish School Board, Philip Martin, Superintendent, and Rebecca Breaux, Chief Financial Officer, be authorized to sign said Questionnaire.

The report of the Finance, Insurance, and Section 16 Lands Committee meeting was concluded, and Mr. Harding reassumed the Chair.

The following report of the Education, Technology, and Policy Committee Meeting was presented to the Board with Dr. Trahan, chairwoman, presiding:

Dear Members of the Board:

The **EDUCATION, TECHNOLOGY, and POLICY COMMITTEE** met on Tuesday, August 18, 2020, immediately following the 5:00 p.m. Finance, Insurance, and Section 16 Lands Committee; and the Executive Committee in the Board Room of the School Board Office with the following members present: Dr. MayBelle Trahan, chairwoman, Mr. Matthew Ford, vice chairman, and Mrs. Debi Benoit. Also in attendance were: Mr. Gregory Harding, Mr. Clyde Hamner, Mr. Roger Dale DeHart, Mr. Michael LaGarde, Mr. Dane Voisin, Superintendent Philip Martin, and members of the staff.

Chairwoman Trahan called the meeting to order.

Mrs. Mary Aucoin, Supervisor of Special Education, presented the Interagency Agreement between Terrebonne Parish School Board and the Terrebonne Parish Consolidated Government Head Start Program for the 2020-2021 School Year.

Ms. Diane Powell, Administrator, Terrebonne Parish Consolidated Government Head Start Program, addressed the Committee regarding the Interagency Agreement.

RECOMMENDATION NO. 1

The Committee recommends that the Board approve, as presented, the Interagency Agreement between Terrebonne Parish School Board and the Terrebonne Parish Head Start Program for the 2020-2021 School Year and authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Alton Johnson, Supervisor of Child Welfare and Attendance, presented the 2020-2021 Code of Student Conduct. He stated there were no revisions for this school year.

Mr. Bubba Orgeron, Assistant Superintendent, presented information on the Comprehensive Instructional Plan. He stated that the Plan includes Phase I, Phase II, and Phase III school opening protocols and is posted on the Terrebonne Parish School District website (www.tpsd.org).

Mr. LaGarde discussed the process on how the public is able to voice concerns at Terrebonne Parish School Board meetings. The Committee

requested that staff look into various ways of public speaking at meetings and report back to the next Education, Technology, and Policy Committee meeting.

Mr. LaGarde discussed the possibility of video/live-streaming of the Terrebonne Parish School Board meetings. The Committee requested that staff look into various ways to provide live-streaming of meetings and report back to the next Education, Technology, and Policy Committee meeting.

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting adjourned at 6:37 P.M.

Respectfully submitted,

MayBelle Trahan, Ed.D., Chairwoman

Matthew Ford, Vice Chairman

Debi Benoit

ABO/jb

Motion of Mr. Hamner, seconded by Mr. Harding, unanimously carried, the Board approved, as presented and amended, the Interagency Agreement between Terrebonne Parish School Board and the Terrebonne Parish Head Start Program for the 2020-2021 School Year and authorized the Board president to sign all necessary documents pertaining thereto, subject to Board attorney review.

The report of the Education, Technology, and Policy Committee meeting was concluded, and Mr. Harding reassumed the Chair.

The following report of the Buildings, Food Service, and Transportation Committee meeting was presented to the Board with Mr. Voisin, vice chairman, presiding:

Dear Members of the Board:

The **BUILDINGS, FOOD SERVICE, AND TRANSPORTATION COMMITTEE** met immediately following the 5:00 P.M. Finance, Insurance, and Section 16 Lands Committee; Executive Committee; and Education, Technology, and Policy Committee on Tuesday, August 18, 2020, in the Board Room of the School Board Office with the following members present: Mr. Gregory Harding, chairman, Mr. Dane Voisin, vice chairman, and Mr. Roger Dale DeHart. Also in attendance were Mrs. Debi Benoit, Board president, Mrs. Stacy Solet, Board vice president, Dr. MayBelle Trahan, Mr. Michael LaGarde, Mr. Matthew Ford, Mr. Clyde Hamner, Superintendent Philip Martin, and members of the staff.

Chairman Harding called the meeting to order.

Mrs. Monica Walther, MS, RD, LDN, Supervisor, Child Nutrition Program, addressed the Committee regarding authorization to advertise for six-month bids for Meats and Frozen Items, and Canned and Dry Goods for the 2021 spring school session.

RECOMMENDATION NO. 1

The Committee recommends that the Board authorize the Child Nutrition Department to proceed with the advertisement of six month bids (January 1, 2021, through June 30, 2021), for Meats and Frozen Items, and Canned and Dry Goods for the 2021 spring school session.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd., addressed the Committee regarding bids received for the Mulberry Elementary School addition.

RECOMMENDATION NO. 2

The Committee recommends that the Board accept the lowest responsible bid received, meeting all specifications, reviewed and approved by the Merlin Group, Ltd., for construction of the Mulberry Elementary School addition, from Thompson Construction, Inc., for a total base bid of \$13,478,000, plus Alternate #1 for \$11,000 (1/2" laminated glass and 18 mil ballistic film on interior doors in foyer area), and Alternate #2 for \$39,000 (18 mil ballistic film on all exterior windows and doors), increase the previously approved project budget by \$1,496,516 (from \$13,378,873 to \$14,875,389), funds to be derived from proceeds of Limited Tax Revenue Bonds, Series 2019, and the Building Fund; and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Sammy Poiencot, Plant Operations Manager, addressed the Committee regarding maintenance updates (attached).

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 7:00 P.M.

Respectfully submitted,

Gregory Harding, Chairman

Dane Voisin, Vice Chairman

Roger Dale DeHart

SP/sn

Motion of Dr. Trahan, seconded by Mr. Hamner, unanimously carried, the Board authorized the Child Nutrition Department to proceed with the advertisement of six month bids (January 1, 2021, through June 30, 2021), for Meats and Frozen Items, and Canned and Dry Goods for the 2021 spring school session.

Mr. DeHart moved, seconded by Mr. Hamner, that the Board accept the lowest responsible bid received, meeting all specifications, reviewed and approved by the Merlin Group, Ltd., for construction of the Mulberry Elementary School addition, from Thompson Construction, Inc., for a total base bid of \$13,478,000, plus Alternate #1 for \$11,000 (1/2" laminated glass and 18 mil ballistic film on interior doors in foyer area), and Alternate #2 for \$39,000 (18 mil ballistic film on all exterior windows and doors), increase the previously approved project budget by \$1,496,516 (from \$13,378,873 to \$14,875,389), funds to be derived from proceeds of Limited Tax Revenue Bonds, Series 2019, and the Building Fund; and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd., addressed the Board regarding the foregoing recommendation.

Following a lengthy discussion, a roll call vote having been called for on the motion, the vote thereon was as follows:

YEAS: Mr. LaGarde, Mr. Harding, Mr. Hamner, Mr. DeHart, Dr. Trahan, and Mr. Voisin

NAYS: Mr. Ford

ABSENT: Mrs. Benoit and Mrs. Solet

Mr. Harding declared the foregoing motion carried.

The report of the Buildings, Food Service, and Transportation Committee meeting was concluded, and Mr. Harding reassumed the Chair and presided for the remainder of the proceedings.

The Executive Committee report was then presented to the Board.

Motion of Mr. DeHart, seconded by Mr. Hamner, unanimously carried, the Board received the following Executive Committee report in its entirety:

Dear Members of the Board:

The **EXECUTIVE COMMITTEE** met immediately following the 5:00 P.M. Finance, Insurance, and Section 16 Lands Committee meeting on Tuesday, August 18, 2020, in the Board Room of the School Board Office with the following members present: Mrs. Debi Benoit, president, and Mr. Michael LaGarde. Mrs. Stacy Solet, vice president, was absent. Also in attendance were Mr. Dane Voisin, Dr. MayBelle Trahan, Mr. Roger Dale DeHart, Mr. Matthew Ford, Mr. Clyde Hamner, Mr. Gregory Harding, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

Board president Benoit called the meeting to order.

The Executive Committee examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

There were no Committee member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned at 5:38 P.M.

Respectfully submitted,

Debi Benoit, President

Michael LaGarde

RB/bp

The Executive Committee report was concluded.

Motion of Mr. Hamner, unanimously seconded, unanimously carried, the Board approved the following proclamation recognizing September 17-23, 2020, as Constitution Week:

PROCLAMATION

Whereas our Founding Fathers, in order to secure the blessings of liberty for themselves and their posterity, did ordain and establish a Constitution for the United States of America;

Whereas it is of the greatest importance that all citizens fully understand the provisions and principles contained in the Constitution in order to support, preserve, and defend it against all encroachment;

Whereas the two hundred thirty-third anniversary of the signing of the Constitution provides a historic opportunity for all Americans to realize the achievements of the Framers of the Constitution and the rights, privileges, and responsibilities it affords; and

Whereas the independence guaranteed to American citizens, whether by birth or naturalization, should be celebrated by appropriate ceremonies and activities during Constitution Week, September 17 through 23, as designated by proclamation of the President of the United States of America in accordance with Public Law 915; now, therefore, be it

Resolved, that the Terrebonne Parish School Board, in conjunction with the Bayou Lafourche Chapter of the National Society, Daughters of the American Revolution, does hereby proclaim the week of September 17 through 23, 2020, as "Constitution Week" in the schools of Terrebonne Parish and does urge all students to study the Constitution, and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves; be it further

Resolved, that copies of this proclamation be forwarded to all Terrebonne Parish public schools and office buildings.

Motion of Mr. Hamner, seconded by Mr. DeHart, unanimously carried, the Board approved the following new Policy FILE: E-1.1e Public Health Emergency:

NEW POLICY

FILE: E-1.1e

Cf: A-10.1, F-12.6d, H-3.6d

PUBLIC HEALTH EMERGENCY

When a declared public health emergency exists, the Terrebonne Parish School Board shall grant the Superintendent broad authority to develop, implement, and maintain administrative regulations and procedures necessary to protect employees and students from the conditions giving rise to the declared emergency.

In the development and implementation of necessary administrative regulations and procedures for safely reopening of schools or maintaining the safety of employees and students when schools are open during a health emergency, the Superintendent and staff shall rely upon the practices, guidelines, and suggestions of the Louisiana Department of Education in coordination with the Department of Health and Hospitals.

The Terrebonne Parish School Board adopts and incorporates as if set forth fully herein, the provisions of Chapter 4 of Bulletin 741, *Louisiana Handbook for School Administrators*, for the 2020-2021 school year, and shall abide by the health and safety standards included therein.

New Policy: July 2020

Ref: La. Rev. Stat. Ann. §17:81, 17:439.1, 17:3391; Louisiana Handbook for School Administrators, Bulletin 741, Louisiana Department of Education.

At this time, Superintendent Philip Martin presented (information only) the following lists of administrative assignments for the 2020-2021 school year:

ADMINISTRATIVE (CENTRAL OFFICE) ASSIGNMENTS FOR 2020-2021 SCHOOL YEAR

Assistant Superintendent, Curriculum & Instruction	Aubrey "Bubba" Orgeron, Jr.
Chief Financial Officer	Rebecca Breaux
Supervisor of Transportation/Safety	Devlin Aubert
Supervisor, Special Education Services	Mary Aucoin
District Assessment & Accountability Administrator	Dr. Myra Austin
Network System Administrator	Christopher Babin
Executive Assistant to the Board	Ramona Brunet
Turnaround Specialist	Margaret Cage
Risk Manager	Jack Moore/Curtis Constrantiche
Supervisor, Child Welfare & Attendance	Alton Johnson
Chief Accountant	Michelle Klingman
Supervisor, Elementary/Middle Education	Sandra LaRose
Data Processing Manager	Dale Legendre
Supervisor, Federal Programs	Peggy Marcel
Plant Operations Manager	Sammy Poiencot
Supervisor, Secondary/Vocational/Adult/Driver Ed.	Mark Torbert
Supervisor, Child Welfare & Attendance	Kim Vauclin
Supervisor, Child Nutrition Program	Monica Walther
Personnel Supervisor	Dr. Debra Yarbrough

ADMINISTRATIVE (PRINCIPAL) ASSIGNMENTS FOR 2020-2021 SCHOOL YEAR

Acadian Elementary School	Dr. Monica Breaux
Bayou Black Elementary School	Melynda Rodrigue
Bourg Elementary School	Jennifer Blanchard
H. L. Bourgeois High School	Matthew Hodson
Broadmoor Elementary School	Melissa Soileau
Caldwell Middle School	Charles Bergeron
Coteau-Bayou Blue Elementary School	Nikki Fanguy
Dularge Elementary School	Cheryl Degruise
East Street School	Tommy Salter
Ellender Memorial High School	Darrell Dillard
Evergreen Junior High School	Dr. Madge Gautreaux
Gibson Elementary School	LaCest Campbell
Grand Caillou Elementary School	Amanda Callahan
Grand Caillou Middle School	John Campbell
Honduras Elementary School	Melanie Edmonds
Houma Junior High School	Jason Corbin
Lacache Middle School	Mark Thibodeaux
Legion Park Elementary School	Sharri McGuire
Lisa Park Elementary School	Misty Richard
Montegut Elementary School	Andrea Rodrigue
Montegut Middle School	Jennifer Pitre
Mulberry Elementary School	Gwen Ferguson
Oaklawn Middle School	Torrey Carter

Oakshire Elementary School	Tammy Camille
Pointe-Aux-Chenes Elementary School	Cindy Chauvin
School for Exceptional Children	Sharnell Thompson
Schriever Elementary School	Miranda Babin
South Terrebonne High School	Blaise Pellegrin
Southdown Primary Elementary School	Kanika Smith
Southdown Upper Elementary School	Casannah Moses
Terrebonne High School	Scotty Dryden
Upper Little Caillou Elementary School	Trisha Melancon
Village East Elementary School	Terez LeBlanc
Louis Miller Terrebonne Career & Technical High School	William Simmons, Jr.
Bayou Cane Adult Ed. Administrator	Marilyn Schwartz

Motion of Mr. Hamner, seconded by Mr. Voisin, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Kathryn Holloway, Pre-K School Paraprofessional at Oakshire Elementary School, beginning October 8, 2020, through January 7, 2021 (family).

At this time, Superintendent Martin presented the following personnel actions for the period of May 29, 2020, through August 21, 2020 [list of professional instructional and non-instructional/support personnel (appointments, resignations, and retirements – Information Only)]:

New Employees - Professional Instructional Personnel

Name	Position	Certification	Location	Effective Date
ADAMS, DEBBIE	ELEM 1-8 TEACHER	Certified	MULBERRY ELEMENTARY	08/31/20
ARCENEUX, CHANDLER	SECONDARY TEACHER	Certified	SOUTH TERREBONNE HIGH	08/31/20
AUTHEMENT, BRANDI	ELEM 1-8 TEACHER	Certified	OAKSHIRE ELEMENTARY	08/31/20
BAILEY, KIRK	INSTR MUSIC TCHR	Certified	DULARGE ELEMENTARY	08/31/20
BARRILLEAUX, LEEZA	ELEM 1-8 TEACHER	Certified	COTEAU-BAYOU BLUE ELEMENTARY	08/31/20
BAY, TAMARA	ELEM 1-8 TEACHER	Certified	OAKSHIRE ELEMENTARY	08/31/20
BELLANGER, BRANDI	ELEM 1-8 TEACHER	Certified	OAKSHIRE ELEMENTARY	08/31/20
BERGERON, ANGELLE	K-2 CURRICULUM SPEC	Certified	CENTRAL OFFICE	08/10/20
BERGERON, MARGARET	ELEM 1-8 TEACHER	Certified	MONTEGUT ELEMENTARY	08/31/20
BOUZIGARD, KATIE	ELEM 1-8 TEACHER	Certified	SOUTHDOWN ELEMENTARY	08/31/20
BROUSSARD, CARLA	ELEM 1-8 TEACHER	Certified	CALDWELL MIDDLE	08/31/20
BRUNET, DAWN	ELEM 1-8 TEACHER	Certified	COTEAU-BAYOU BLUE ELEMENTARY	08/31/20
CHAMPAGNE, CINDY	ELEM 1-8 TEACHER	Certified	SOUTHDOWN ELEMENTARY	08/31/20
CHARLES, CODY	ELEM 1-8 TEACHER	Degreed/Non-Certified	OAKLAWN JUNIOR HIGH	08/31/20
COTHRAN, HOLLY	ELEM 1-8 TEACHER	Certified	EVERGREEN JUNIOR HIGH	08/31/20
COURTEAUX, BREANNA	ELEM 1-8 TEACHER	Certified	SOUTHDOWN ELEMENTARY	08/31/20
DAIGS, TAMARA	M/M INCLUSION TCHR	Certified	ACADIAN ELEMENTARY	08/31/20
DEHART, BAILEE	ELEM 1-8 TEACHER	Certified	GRAND CAILLOU ELEMENTARY	08/31/20
DESHOTEL, MARGARET	ELEMENTARY LIBRARIAN	Certified	GRAND CAILLOU MIDDLE	08/31/20
DOYLE, BRADLEY	SECONDARY TEACHER	Certified	TERREBONNE HIGH	08/31/20

DUPRE, CAITLYN	KINDERGARTEN TEACHER	Certified	GRAND CAILLOU ELEMENTARY	08/31/20
ESPADRON, DEIDRE	ELEM 1-8 TEACHER	Certified	OAKLAWN JUNIOR HIGH	08/31/20
GERVAIS, ALEX	ELEM 1-8 TEACHER	Certified	LACACHE MIDDLE	08/31/20
GOUAUX, HAYLEY	ECSE TEACHER	Certified	LISA PARK ELEMENTARY	08/31/20
GUIDROZ, DUSTIN	SECONDARY TEACHER	Certified	H L BOURGEOIS HIGH	08/31/20
GUIDROZ, JUSTIN	SECONDARY TEACHER	Certified	H L BOURGEOIS HIGH	08/31/20
HAY, SHELLEY	ELEM 1-8 TEACHER	Certified	MULBERRY ELEMENTARY	08/31/20
JOHNSON, DAX	SECONDARY TEACHER	Practitioner	TERREBONNE HIGH	08/31/20
JONES, DAVID	SECONDARY TEACHER	Certified	ELLENDER MEMORIAL HIGH	08/31/20
JUCKETT, BRITTANY	SCH PSYCHOLOGIST 10M	Certified	WEST PARK ANNEX SP ED	08/10/20
KEEHN, NORA	ELEM 1-8 TEACHER	Certified	VILLAGE EAST ELEMENTARY	08/31/20
KOUAME, LISA	ELEM 1-8 TEACHER	Certified	CALDWELL MIDDLE	08/31/20
LAURENT, DENTON	SECONDARY TEACHER	Degreed/Non-Certified	ELLENDER MEMORIAL HIGH	08/31/20
LEBLANC, SADIE	ELEM 1-8 TEACHER	Degreed/Non-Certified	ACADIAN ELEMENTARY	08/31/20
LEBOEUF, TESSA	ELEM 1-8 TEACHER	Degreed/Non-Certified	MONTEGUT MIDDLE	08/31/20
LEFORT, FAITH	ELEM 1-8 TEACHER	Practitioner	OAKLAWN JUNIOR HIGH	08/31/20
MARAIST, BONNIE	M/M RESOURCE/SC TCHR	Certified	SCHOOL FOR EXCEPT CHILDREN	08/31/20
MECHLER, JENNIFER	ELEM 1-8 TEACHER	Degreed/Non-Certified	MULBERRY ELEMENTARY	08/31/20
MITCH, RATICHA	M/M INCLUSION TCHR	Practitioner	OAKSHIRE ELEMENTARY	08/31/20
MOSS, FRANCES	M/M INCLUSION TCHR	Degreed/Non-Certified	HOUMA JUNIOR HIGH	08/31/20
NAQUIN, KELSEY	ELEM 1-8 TEACHER	Degreed/Non-Certified	ACADIAN ELEMENTARY	08/31/20
ORDOYNE, GAGE	ELEM 1-8 TEACHER	Certified	HOUMA JUNIOR HIGH	08/31/20
OVERLEY, BROOKE	ELEM 1-8 TEACHER	Practitioner	VILLAGE EAST ELEMENTARY	08/31/20
PETRIE, MERITA	INSTR MUSIC TCHR	Certified	CALDWELL MIDDLE	08/31/20
PHILLIPS, KIRISTIN	ELEM 1-8 TEACHER	Practitioner	HOUMA JUNIOR HIGH	08/31/20
POOL, TREVOR	M/M INCLUSION TCHR	Certified	HOUMA JUNIOR HIGH	08/31/20
ROBERTS, VICKI	SECONDARY TEACHER	Practitioner	TERREBONNE HIGH	08/31/20
SEALS, AMIE	SECONDARY TEACHER	Degreed/Non-Certified	H L BOURGEOIS HIGH	08/31/20
SHERLIN, CHRISTINE	SECONDARY TEACHER	Certified	TERREBONNE HIGH	08/31/20
SMITH, LACY	SECONDARY TEACHER	Practitioner	H L BOURGEOIS HIGH	08/31/20
THOMAS, GAIL	SECONDARY COUNSELOR	Certified	ELLENDER MEMORIAL HIGH	08/10/20
TOADVIN, JULIA	ELEM 1-8 TEACHER	Certified	GRAND CAILLOU ELEMENTARY	08/31/20
VERGIN, JESSICA	ELEM 1-8 TEACHER	Degreed/Non-Certified	OAKLAWN JUNIOR HIGH	08/31/20
WALLS, CAMERON	ASST PRIN HIGH SCH	Certified	ELLENDER MEMORIAL HIGH	08/10/20

WARD, TRAVIS	IN-SCHOOL INT TCHR	Degreed/Non-Certified	OAKLAWN JUNIOR HIGH	08/31/20
WOLFE, JOSEY	SECONDARY TEACHER	Degreed/Non-Certified	TERREBONNE HIGH	08/31/20

New Employees - Non-Instructional Personnel

Name	Position		Location	Effective Date
AMACKER, BRITNEY	SPECIAL ED PARA		SCHOOL FOR EXCEPT CHILDREN	08/31/20
COLEMAN, ZARONTE	SPECIAL ED PARA		OAKLAWN JUNIOR HIGH	08/31/20
KRAEMER, MISTY	SPECIAL ED PARA		HOUMA JUNIOR HIGH	08/31/20
LAPEYROUSE, JEANETTE	PRE-K PARA		LEGION PARK ELEMENTARY	08/31/20
PENA, SHERRIE	HMLS/NEGLTD PARA		COTEAU-BAYOU BLUE ELEMENTARY	08/31/20
PITRE, MIKKI	TITLE I PARA		COTEAU-BAYOU BLUE ELEMENTARY	08/31/20
POINDEXTER, AMIRA	SPECIAL ED PARA		TERREBONNE HIGH	08/31/20
PRENTICE, MELANIE	HEALTH NURSE SP ED		ACADIAN ELEMENTARY	08/31/20
RAFFIELD, MERLENE	SPECIAL ED PARA		GRAND CAILLOU ELEMENTARY	08/31/20
THOMPSON, STEPHANIE	VOC ED PARA		TERRE CAREER AND TECH HIGH	08/31/20
TOUPS, DAWN	ECSE PARA		OAKSHIRE ELEMENTARY	08/31/20
USEY, STACY	SPECIAL ED PARA		GIBSON ELEMENTARY	08/31/20

Resignations - Professional Instructional Personnel

Name	Position	Certification	Location	Term Code	Term Date
ABARR, RICHARD	SECONDARY TEACHER	Certified	H L BOURGEOIS HIGH	Resigned	05/29/20
BROWN, MEGAN	ELEM 1-8 TEACHER	Degreed/Non-Certified	HOUMA JUNIOR HIGH	Resigned	05/29/20
CUNNINGHAM, JOSETTA	M/M RESOURCE/SC TCHR	Certified	OAKLAWN JUNIOR HIGH	Resigned	05/29/20
DAIGLE, KATLYN	SECONDARY TEACHER	Practitioner	TERREBONNE HIGH	Resigned	05/29/20
DEJEAN, ALEXIS	ELEM 1-8 TEACHER	Certified	GRAND CAILLOU MIDDLE	Resigned	05/29/20
FANGUY, TANYA	ELEM 1-8 TEACHER	Certified	COTEAU-BAYOU BLUE ELEMENTARY	Resigned	05/29/20
HEBERT, MELISSA	ELEM 1-8 TEACHER	Certified	BROADMOOR ELEMENTARY	Resigned	05/29/20
LOGGIA, MELISSA	M/M RESOURCE/SC TCHR	Certified	EVERGREEN JUNIOR HIGH	Resigned	08/03/20
LUKE, DONNA	ELEM 1-8 TEACHER	Rehired Retired	UPPER LITTLE CAILLOU ELEM	Return to Retiree Status	05/29/20
MEYER, TYE	ASSTPRIN MID 601-800	Certified	OAKLAWN JUNIOR HIGH	Resigned	06/10/20
NGUYEN, NICOLE	M/M RESOURCE/SC TCHR	Certified	UPPER LITTLE CAILLOU ELEM	Resigned	05/29/20

Resignations - Non-Instructional Personnel

Name	Position		Location	Term Code	Term Date
FORET, MARIA	SFS TECHNICIAN		MULBERRY ELEMENTARY	Resigned	08/12/20
MOORE, CHARLIE	PRE-K PARA		BROADMOOR ELEMENTARY	Resigned	05/29/20

ROZANDS, COURTNEY	CUSTODIAN II		MAINTENANCE	Resigned	08/18/20
SNEEZE, LASHONDA	CUSTODIAN III- A 12M		SOUTH TERREBONNE HIGH	Resigned	08/19/20
SOLET, CHANTELLE	INDIAN ED PARA		UPPER LITTLE CAILLOU ELEM	Resigned	05/29/20
WILSON, TIFFANY	SCH SECRETRY II 195D		OAKLAWN JUNIOR HIGH	Resigned	08/05/20

Retirements - Professional Instructional Personnel

Name	Position	Service Years	Location	Term Code	Term Date
BOUDREAUX, REBECCA	ELEM 1-8 TEACHER	21.50 YEARS	MONTEGUT MIDDLE	Service Retirement	05/29/20
BOURG, BERTA	SECONDARY TEACHER	22.00 YEARS	SOUTH TERREBONNE HIGH	Service Retirement	05/29/20

Retirements - Non-Instructional Personnel

Name	Position	Service Years	Location	Term Code	Term Date
LEBOEUF, ANGELLA	SFS MANAGER 600-799	32.14 YEARS	MULBERRY ELEMENTARY	Service Retirement	08/16/20
LEDET, EMILY	SFS SATELLITE FCLTR	31.42 YEARS	OAKSHIRE ELEMENTARY	Service Retirement	05/29/20
MARTIN, DENISE	SECRETARY II	21.37 YEARS	WEST PARK ANNEX SP ED	Service Retirement	07/01/20

DY/tg

Motion of Mr. DeHart, seconded by Mr. Voisin, unanimously carried, the Board voted to adjourn its meeting **(7:00 P.M.)**.

/s/ Philip Martin, Secretary

/s/ Gregory Harding, Acting President

RLB