

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

**School Board Meeting – March 6, 2018**

**Order of Business**

**6:00 P.M.**

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of January 23, 2018

**RECOMMENDATION:** That the Board approve the minutes of School Board Meeting of January 23, 2018, as recorded.

6. Announcements

**3/12**

5:00 Buildings, Food Service, & Transportation Committee

**3/19**

5:00 Finance, Insurance, & Section 16 Lands Committee

**3/20**

5:30 Executive Committee

6:00 Regular School Board Meeting

**3/26**

5:00 Education, Technology, & Policy Committee

7. Board Committee Meeting Reports

- A. Education, Technology, and Policy Committee (See attached agenda for February 26, 2018, Committee meeting; report to be placed at desks Board meeting night)
- B. Finance, Insurance, and Section 16 Lands Committee (See attached agenda for February 26, 2018, Committee meeting; report to be placed at desks Board meeting night)
- C. Executive Committee (See attached Committee report of February 20, 2018, meeting)

8. Superintendent's Agenda

A. Agenda Items

- (1) Approval of Proclamation Recognizing March 15, 2018, as "Retired Teachers' Day"

**RECOMMENDATION:** That the Board approve the following proclamation recognizing March 15, 2018, as "Retired Teachers' Day" in the Terrebonne Parish School District:

**PROCLAMATION**

**Whereas** Louisiana's retired teachers have devoted their careers to the education and training of tens of thousands of Louisiana's youth;

**Whereas** Louisiana's retired teachers have provided job and social skill training for adults throughout the state;

**Whereas** Louisiana's retired teachers have rendered valuable services in diverse leadership roles to their communities and institutions throughout their careers and continue to render such services as retirees;

**Whereas** Louisiana's retired teachers represent the profession, which is given the basic responsibility for launching the careers of state and national leaders, and for laying the foundation for the welfare of all members of our society;

**Whereas** Louisiana's retired teachers have toiled ceaselessly to improve the quality of life in the state and nation, often in less than adequate circumstances and for less than adequate pay;

**Whereas** Louisiana's retired teachers represent a tremendous pool of experience and training which remains dedicated and dependable support to the leaders in our communities, state and nation; and

**Whereas** Louisiana's retired teachers represent a loyal, patriotic, and concerned citizenry which provides a dedicated and dependable support to the leaders in our communities, state and nation; now, therefore, be it

**Resolved**, that by proclamation of the Honorable Governor John Bel Edwards the Terrebonne Parish School Board also recognizes and hereby proclaims March 15, 2018, as "**Retired Teachers' Day**;" and further,

**Resolved**, that copies of this proclamation be forwarded to all Terrebonne Parish Public Schools and office buildings.

(2) Personnel Section

(a) Leave of Absence

1) Family and Medical Leaves

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Irene Williams, teacher at Houma Jr. High School, beginning February 20, 2018, through March 20, 2018 (medical).

**RECOMMENDATION:** That the Board approve a family and medical

leave in accordance with Policy (FILE: F-11.4a) for LaToya Dillard, school bus driver in the Transportation Department, beginning February 22, 2018, through May 24, 2018 (medical).

9. Individual School Board Member

A. Mr. Donald Duplantis – Discussion of Policy FILE: F-6.1 Political Activities

10. Adjournment

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Philip Martin, Superintendent  
Terrebonne Parish School Board  
P. O. Box 5097  
Houma, Louisiana 70361  
985-876-7400

**In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 233, describing the assistance that is necessary.**

RLB

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

March 6, 2018

Dear Members of the Board:

The **Executive Committee** met at 5:30 P.M. on Tuesday, February 20, 2018, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, president; Ms. Vicki Bonvillain, vice president, and Mr. L. P. Bordelon, III. Also in attendance were Mr. Donald Duplantis, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

The **Executive Committee** addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned at 5:43 P.M.

Respectfully submitted,

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Roger Dale DeHart, President

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Vicki Bonvillain, Vice President

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L. P. Bordelon, III

BB/bp

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
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**EDUCATION, TECHNOLOGY, AND POLICY COMMITTEE**

**Monday, February 26, 2018  
Central Office Board Room, 5:00 P.M.**

**AGENDA**

1. Invocation and Pledge of Allegiance to the Flag
2. Matter pertaining to new Policy FILE: D-3.1a Industrial Tax Exemptions (Forethought) – Becky Breaux, Chief Financial Officer **(Proposed Recommendation)**

**The Committee recommends** that the Board approve, as presented, new Policy FILE: D-3.1a Industrial Tax Exemptions.

3. Matter pertaining to revised Policy FILE: E-4 Child Nutrition Program Management (Forethought) – Monica Walther, Supervisor of Child Nutrition Program **(Proposed Recommendation)**

**The Committee recommends** that the Board approve, as presented, revised Policy FILE: E-4 Child Nutrition Program Management.

4. Matter pertaining to revised Policy FILE: G-9.4a Parental Rights/Student Rights of Privacy (Forethought) – Kim Vauclin and/or Alton Johnson, Supervisors of Child Welfare and Attendance **(Proposed Recommendation)**

**The Committee recommends** that the Board approve, as presented, revised Policy FILE: G-9.4a Parental Rights/Student Rights of Privacy.

5. Matter pertaining to revised Policy FILE: H-12 Student Privacy and Education Records (Forethought) – Kim Vauclin and/or Alton Johnson, Supervisors of Child Welfare and Attendance **(Proposed Recommendation)**

**The Committee recommends** that the Board approve, as presented, revised Policy FILE: H-12 Student Privacy and Education Records.

6. Matter pertaining to revised Policy FILE: G-2.4h Limited English Proficiency Program (Forethought) – Peggy Marcel, Supervisor of Federal Programs **(Proposed Recommendation)**

**The Committee recommends** that the Board approve, as presented, revised Policy FILE: G-2.4h English Learner Program.

7. Matter pertaining to revised Policy FILE: G-9.4 Parental Involvement in Education (Forethought) – Peggy Marcel, Supervisor of Federal Programs **(Proposed Recommendation)**

**The Committee recommends** that the Board approve, as presented, revised Policy FILE: G-9.4 Parent and Family Engagement.

8. Matter pertaining to revised Policy FILE: F-9.3 Recruitment (Forethought) – Dr. Debra Yarbrough, Supervisor of Personnel **(Proposed Recommendation)**

**The Committee recommends** that the Board approve, as presented, revised Policy FILE: F-9.3 Recruitment.

9. Matter pertaining to revised Policy FILE: F-11.4 Sick Leave (Forethought) – Dr. Debra Yarbrough, Supervisor of Personnel **(Proposed Recommendation)**

**The Committee recommends** that the Board approve, as presented, revised Policy FILE: F-11.4 Sick Leave.

10. Matter pertaining to bid results for District WIFI Network Platform Upgrade – Chris Babin, Network System Administrator **(Proposed Recommendation to be placed at desk)**

11. Adjournment

#### **COMMITTEE MEMBERS**

Vicki Bonvillain, Chairwoman  
Richard Jackson, Vice Chairman

Brenda Leroux Babin, Ph.D.

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Bubba Orgeron  
Assistant Superintendent

ABO/jb

C. Board Members

Superintendent and Staff

Schools & ERC Members

C. Berwick Duval, II, Legal Counsel

Sandy Holloway, BESE, District 3

MEDIA: *The Courier*, *The Times*, KFOL-HTV, and Radio Stations KCIL/KXOR

Houma-Terrebonne Chamber of Commerce

Presidents...TAE, TPA, A+PEL, Bus Drivers' Association, Food Service Assn.



**TERREBONNE PARISH SCHOOL BOARD  
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**FINANCE, INSURANCE, & SECTION 16 LANDS COMMITTEE**

**Monday, February 26, 2018  
Central Office Board Room, 5:00 P.M.**

**AGENDA**

1. Invocation and Pledge of Allegiance to the Flag
2. Matter bearing upon Industrial Property Tax Exemption **(Information)**  
– Matthew Rookard, Chief Executive Officer, Terrebonne Economic Development Authority
3. Matter bearing upon contract renewal for Colored Duplicator Paper **(Proposed Recommendation)** - Curtis Constrantiche, Purchasing Agent

**The Committee recommends** that the Board extend its contract for Colored Duplicator Paper, under current pricing, terms, and conditions, with Contract Paper Group, Inc., 1519 Boettler Rd. Suite B, Uniontown, OH 44685 beginning July 1, 2018, and ending June 30, 2019.

4. Matter bearing upon consideration for approval to advertise for bids for White Duplicator Paper and Colored and White Cardstock **(Proposed Recommendation)** – Curtis Constrantiche, Purchasing Agent

**The Committee recommends** that the Board authorize the Purchasing Department to advertise for bids for White Duplicator Paper and Colored and White Cardstock.

5. Matter bearing upon approval to advertise for bids on Hunting, Trapping, and Campsite Leases **(Proposed Recommendation)** - Curtis Constrantiche, Purchasing Agent

**The Committee recommends** that the Board authorize the Purchasing Department to advertise for bids on Hunting, Trapping, and Campsite Leases that are currently available and/or may become available during the annual renewal period.

6. Matter bearing upon Financial Software Conversion update **(Information)** – Rebecca Breaux, Chief Financial Officer
7. Matter bearing upon Monthly Budget-to-Actual Comparison report **(Information)** – Rebecca Breaux, Chief Financial Officer
8. Matter bearing upon Sales Tax collections update **(Information)** - Rebecca Breaux, Chief Financial Officer
9. Adjournment

**COMMITTEE MEMBERS**

Donald Duplantis, Chairman  
Roosevelt Thomas, Vice Chairman  
Debi Benoit

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Rebecca Breaux  
Chief Financial Officer

RB/bp

c: Board Members  
Superintendent and Staff  
Schools and ERC Members  
Mr. C. Berwick Duval, II, Legal Counsel  
Ms. Sandy Holloway, BESE, District 3  
Mr. Lee Bloch; Bloch, Briggs & Associates  
Mr. Michael J. Veazey; Veazey & Associates  
Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, LTD.  
Mr. Stephen Smith, All South Consulting Engineers  
*The Courier, The Times*, Charter Communications, KFOL/KJUN-HTV10  
Radio Stations, KCIL/KJIN/KXOR  
Houma-Terrebonne Chamber of Commerce  
Presidents...TAE, TPA, A+PEL, Bus Drivers' Association, Food Service Association  
Insurance Agents of Record