

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

AUGUST 19, 2014

The Terrebonne Parish School Board met today at 7:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Roger Dale DeHart, President, presiding, and the following members present: Mr. Richard Jackson, Vice-President, Mr. Roosevelt Thomas, Mr. Gregory Harding, Ms. Debi Benoit, Dr. Brenda Leroux Babin, Mr. L. P. Bordelon, III, Mr. Donald Duplantis, and Mr. Hayes J. Badeaux.

ABSENT: None

Mr. Duplantis led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

At this time, President DeHart recognized Mr. James Charles, retired Terrebonne Parish School Superintendent, who was in attendance at tonight's meeting.

Motion of Mr. Badeaux, seconded by Mr. Duplantis, unanimously carried, the Board approved the minutes of School Board Meeting of August 5, 2014, as recorded.

At this time, President DeHart gave introduction and Superintendent Philip Martin presented an award and plaque to Adeline Martin, student at Lacache Middle School, in special recognition for being named the 2014 Louisiana Middle School Student of the Year and Terrebonne Parish Middle/Junior High School Student of the Year.

The Board recognized the following 2014-2015 Terrebonne Parish Principals' of the Year:

- Elementary School Principal of the Year – Dr. Myra Austin, Acadian Elementary School
- Middle School Principal of the Year – Melanie Wallis, Elysian Fields Middle School
- High School Principal of the Year – Julio Contreras, Terrebonne High School

Superintendent Martin then presented an award and plaque to Julio Contreras, Principal at Terrebonne High School, in special recognition for being named a 2014-2015 Finalist for the State Principal of the Year.

The Board recognized the following 2014-2015 Terrebonne Parish Teachers' of the Year:

- Elementary School Teacher of the Year – Megan Doiron, Acadian Elementary School
- Middle School Teacher of the Year – Amy LeCompte, Montegut Middle School
- High School Teacher of the Year – Darlene Hoob, Terrebonne High School

At this time, Superintendent Martin presented plaques to three of Terrebonne Parish's 2013-2014 Outstanding School Support Employees: Patty Dupre, School Bus Driver in the Transportation Department, Elementary School Level; John Celestin, School Building Manager at Houma Junior High School, Middle/Junior High School Level, and Karen Detillier, School Secretary at H. L. Bourgeois High School, High School Level.

The following report of the Education and Policy Committee meeting was presented to the Board with Mr. Jackson, Chairman, presiding:

Dear Members of the Board:

The EDUCATION and POLICY COMMITTEE met at 5:00 P.M. on Monday, August 4, 2014, in the Board Room of the School Board Office, with the following members present: Mr. Richard Jackson, Chairman, Mr. Donald Duplantis, Vice-Chairman, and Dr. Brenda Leroux Babin. Also in attendance were Mr. L. P. Bordelon, III, Superintendent Philip Martin, and members of the staff.

Mr. Jackson called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Bordelon discussed policy FILE: B-11.1 Regular Meetings. He stated the requested time change is a matter of convenience for parents, students, the general public, and business community.

RECOMMENDATION NO. 1

The Committee recommends that the Board adopt, as presented, the following revised policy FILE: B-11.1 Regular Meetings, effective October 1, 2014, pending Board attorney review:

FILE: B-11.1

REGULAR MEETINGS

The Terrebonne Parish School Board shall meet in regular session on the first and third Tuesday of each calendar month at ~~7:00 p.m.~~ **6:00 P.M.**

1. Place of Meeting

All meetings of the Terrebonne Parish School Board shall be held at its office on Stadium Drive, Houma, Louisiana, unless a different place shall be designated by resolution or in the notice of the meeting.

2. Notice of Regular Meetings

A notice of regular meetings shall be mailed and/or emailed to all Board members at least five (5) days in advance of the meeting.

3. Time Limit

The time of regular meetings of the Terrebonne Parish School Board shall be limited to approximately three (3) hours or to such time as proper transaction of business requires. Items requiring extended study shall be taken up at special meetings.

Revised: June 2011

Revised: August 2014

Ref: La. Rev. Stat. Ann. §§17:81, 42:4.1, 42.12 et seq.; Board minutes, 10-3-89, 06-21-11.

Mr. Jack Moore, Risk Manager, presented recent legislative revisions to policy FILE: E-5.3a Workers' Compensation (see attached).

RECOMMENDATION NO. 2

The Committee recommends that the Board approve, as presented, the following revised policy FILE: E-5.3a Workers' Compensation:

FILE: E-5.3a

Cf: F-11.13

WORKERS' COMPENSATION

The Terrebonne Parish School Board shall authorize and direct the Superintendent to ensure workers' compensation coverage for its employees. Employees injured while acting in their official capacity shall be entitled to appropriate workers' compensation benefits prescribed under state statutes for the period of time while injured. Any employee reporting an injury or incapacitation due to a work-related accident shall be required to submit proper certification of the injury and/or incapacitation from a licensed physician.

At the time of employment, all employees shall be required to complete a questionnaire about their health and any previous accidents, injuries, or workers' compensation claims submitted, which shall be maintained in the employee's personnel file.

REPORTING OF ACCIDENTS

Any or all accidents which occur while in service with the Terrebonne Parish School Board must be reported immediately by the employee to his/her immediate supervisor, wherein the *Employer's First Report of Injury or illness Form* **and Supervisor's Report of Injury** shall be completed and signed by the employee and by the supervisor/administrator in charge. Particular emphasis will be required in listing the names and addresses of witnesses to the accidents. A detailed report shall be submitted by the employee's supervisor to the Superintendent or designee within three (3) days of the accident. Additional written commentary about the accident may also be required from the employee's supervisor. Periodic medical exams and subsequent reports verifying prolonged disability may be required as needed. Failure to report accidents when they occur shall be considered neglect of duty.

FRAUDULENT CLAIMS WILL BE CONSIDERED AN ACT OF DISHONESTY BY THE EMPLOYEE AND SHALL SUBJECT THE EMPLOYEE TO DISMISSAL.

~~Immediately following any accident, whether or not injury occurs, the administrator of the school or facility shall file an *Investigation of Accident Report* with the Superintendent or designee. If an injury occurs, an LWC-WC-1007 Form (Louisiana Workforce Commission Worker's Compensation Form 1007) must also be completed.~~

BENEFITS

Employees injured while on official school business are entitled to applicable workers' compensation benefits in accordance with state law. Workers' compensation benefits are generally paid in accordance with the following:

1. Weekly workers' compensation wage benefits do not begin until an employee has been disabled for more than one week (7 calendar days). If the employee is absent for two (2) weeks or longer, he/she is entitled to receive wage benefits for the first week of that disability.
2. As a general rule, an employee's weekly wage benefits under workers' compensation can be calculated by dividing his/her annual salary by 52 weeks and multiplying by 66-2/3%, up to the maximum average weekly wage (AWW) calculated by the State each year.
3. Sick leave benefits may be used to supplement workers' compensation benefits but only up to 100% of the *teacher's* salary at the time of injury. If a *teacher* chooses to utilize current and accumulated sick leave benefits, his/her balance of current and accumulated sick leave days will be reduced by the corresponding percentage of the teacher's salary paid for with sick leave benefits.

If an employee who has chosen to simultaneously receive both workers' compensation wage benefits and current and accumulated sick leave benefits exhausts all sick leave days, he/she shall thereafter receive only workers' compensation wage benefits.

ALCOHOL AND DRUG USE

No workers' compensation benefits shall be allowed for an injury caused by the injured employee's intoxication at the time of injury.

In order to support a finding of intoxication due to alcohol or drug use, the School Board shall have the right to administer drug and alcohol testing or demand that the employee submit to drug and alcohol testing immediately after the alleged job accident. If the results of the drug test are positive, or the alcohol tests show blood alcohol equal to or greater than the limits outlined in state law, the employee shall be considered intoxicated, in which case the employee shall not be entitled to any workers' compensation benefits.

If the employee refuses to submit to drug and alcohol testing immediately after the accident, then it shall be presumed that the employee was intoxicated at the time of the accident, in which case the employee shall not be entitled to any workers' compensation benefits.

All drug and alcohol testing shall be in accordance with state law and Board policy (see procedures in policy *F-12.5 Drug and Alcohol*).

LOSS CONTROL

The School Board, recognizing the potential severity of on-the-job injuries and its costs to the school system and employees, shall require the Superintendent to maintain an aggressive loss control program aimed at reducing and controlling risks of personal injury to employees and property damage to School Board facilities. The loss control program shall

assure compliance with all safety and health laws, ordinances, and regulations that apply to the work place.

SETTLEMENT OF CLAIMS

The Superintendent shall be authorized to settle workers' compensation claims after consultation with School Board counsel and the third-party claims administrator.

New policy: August 2013

Revised: August 2014

Ref: La. Rev. Stat. Ann. §§17:1201, 23:1021, 23:1031, 23:1034, 23:1081, 23:1121, 23:1124, 23:1201, 23:1208.1, 23:1224; Israel v. Gray Ins. Co., 720 So2d 803 (98-525 La. App.3 Cir. 10/28/98); Board minutes, 08-20-13.

Mrs. Carol Davis, Assistant Superintendent, presented revisions to policy FILE: B-8.1 Employee Representative Committee. She discussed the lack of participation in meetings over the past several years. The proposed revisions are being recommended in order to expand and ensure equal representation on the ERC.

Ms. Angela Kraemer, ERC Member, addressed the Committee. She explained that present ERC members are in agreement to the proposed revisions to the policy, and assisted in developing the recommendation.

RECOMMENDATION NO. 3

The Committee recommends that the Board approve, as presented, the following revised policy FILE: B-8.1 Employee Representative Committee:

FILE: B-8.1

EMPLOYEE REPRESENTATIVE COMMITTEE

~~The Board shall sanction the election of an Employee Representative Committee (ERC). The **Employee Representative Committee (ERC)** will meet regularly with the Superintendent to make and consider recommendations regarding changes in and additions to policies, regulations, and procedures affecting personnel matters and working conditions **and serves in an advisory capacity to the Superintendent in matters that affect the Terrebonne Parish Schools.** Such recommendations shall be presented to the Board for its consideration.~~

COMMITTEE COMPOSITION

The Employee Representative Committee shall be composed of, **but not limited to**, ~~thirteen (13) eligible members~~ **and/or designee** ~~appropriately elected according to the following: classifications and numbers:~~

- A. Teachers of the Year representing the three clusters: elementary, middle, and secondary;**
- B. Three (3) teachers appointed by the Superintendent representing the three clusters: elementary, middle, and secondary;**
- C. Terrebonne Association of Educator's Representative;**
- D. A+PEL Representative;**
- E. Terrebonne Principals' Association Representative;**
- F. Outstanding Support Personnel of the Year representing the**

- three clusters: elementary, middle, and secondary;
G. Terrebonne Insurance Committee Representative;
H. Terrebonne Parish Bus Drivers' Association Representative;
I. Terrebonne Parish School Food Service Association Representative.

- A. ~~Six (6) eligible teachers as follows:~~
1. ~~Two (2) teachers shall be representatives from pre-school through third grade.~~
 2. ~~Two (2) teachers shall be representatives from fourth through eighth grade.~~
 3. ~~Two (2) teachers shall be representatives from ninth through twelfth grade.~~
- B. ~~Four (4) eligible non-instructional/support personnel. Each shall be a representative of a different general category of non-instructional/support personnel.~~
- C. ~~One (1) eligible administrator.~~
- D. ~~Two (2) eligible parents.~~

ELIGIBILITY

~~Persons meeting the following qualifications shall be deemed eligible to serve on the Employee Representative Committee:~~

- A. ~~Teacher shall be defined as certified, instructional personnel employed on a permanent, full-time basis. Such personnel includes teachers, speech therapists, homebound instructors, adult education instructors, ancillary personnel, guidance counselors, and librarians. Such personnel excludes administrators, supervisors, and central office line and staff.~~

~~For purposes of election, teachers shall be designated as employed in one of the following categories: pre-school through third grade; fourth grade through eighth grade; and ninth grade through twelfth grade. Teachers working in schools housing more than one category must declare the category in which they wish to qualify. A teacher who works with or teaches students in more than one category (non-graded, special education, counselors, librarians, ancillary personnel) must declare his choice of category at the time of qualification for candidacy.~~

~~EXAMPLE: A teacher in a school housing grades K-8 may choose to be eligible for either the pre-school through third grade category or for the fourth grade through eighth grade category. A teacher in a school housing grades 7-9 may choose to be eligible in either the 4-8 or 9-12 category.~~

- B. ~~Non-instructional/support personnel shall be defined as personnel employed on a permanent, full-time basis in one of the following general categories of job responsibility: clerical/bookkeeping personnel; transportation personnel; custodial personnel; lunchroom personnel; maintenance; and teacher aides. Such personnel excludes administrative staff, administrators, teachers, supervisors,~~

~~and central office line and staff.~~

~~C. Administrator shall be defined as any school building level administrator.~~

~~D. Parent shall be defined as a parent, step parent, or legal guardian of a student enrolled in a public school in the Terrebonne Parish School System, including the school at T.A.R.C., and the parent shall not be an employee of the Board.~~

ELECTION PROCEDURES

~~A. Time of election~~

~~Elections for the ERC shall be held after the opening of each school year and before October 1.~~

~~Committee members shall assume positions as of October 1 of each school year.~~

~~B. Method of qualifying~~

~~1. Employees~~

~~In order to qualify for inclusion on the ballot, the eligible candidates must complete the proper Employee Representative Committee Form. Forms may be obtained from the office of the Assistant Superintendent of Curriculum and Instruction.~~

~~All candidates must qualify for election by seven (7) work days prior to the election date. The election date shall be determined by the ERC each year.~~

~~All candidates' names shall be listed alphabetically on the ballot. The person's name, category, position, and work site shall be listed on the ballot.~~

~~2. Parents~~

~~Each school, including the school at T.A.R.C., shall host an evening meeting after 6:00 p.m. for all parents and legal guardians of children attending that particular school.~~

~~Those parents present shall elect by secret ballot one parent who shall then qualify and take part in the election of the two parents who shall serve on the ERC. Both elections shall take place prior to October 1.~~

~~C. Voting procedures~~

~~1. On election day, each eligible employee voter shall sign for and receive one appropriate ballot from his/her supervisor/department head or designee.~~

~~2. Casting of votes~~

~~Each teacher shall be allotted two (2) votes in each of the three (3) general teacher categories.~~

~~Each non-instructional/support person shall be allotted four (4) votes provided that only one (1) vote is cast in each of four (4) different non-instructional/support job categories.~~

~~Each administrator shall be allotted one vote in the administrator category.~~

~~Each parent attending the meeting of the 44 school representatives shall be allotted two (2) votes in the parent category.~~

~~D. Absentee voting~~

~~Provisions for absentee voting shall be determined by the existing ERC.~~

~~E. Election results~~

~~The winners in each classification and category will be determined in the following manner:~~

~~1. Teachers~~

~~The two (2) candidates receiving the greatest number of votes in each category shall serve as teacher representatives on the ERC.~~

~~2. Non-instructional/support personnel~~

~~The four (4) candidates receiving the greatest number of votes in four (4) different categories shall serve as non-instructional/support personnel representatives on the ERC.~~

~~3. Administrator~~

~~The candidate receiving the greatest number of votes shall serve as the administrator representative on the ERC.~~

~~4. Parents~~

~~The two (2) parents receiving the greatest number of votes shall serve as parent representatives on the ERC.~~

~~In the event of a tie for the position of representative or of an alternate, a secret ballot run-off election shall be held.~~

~~F. Alternates~~

~~One (1) alternate for each classification (teacher, non-instructional/support, administrator, parent) shall be the candidate, regardless of category, who has received the greatest number of votes but who has not won a position on the ERC.~~

COMMITTEE OPERATING PROCEDURES

A. Meetings

The ERC will determine the time and date of its regular meetings **at the first meeting in September.** ~~The ERC will meet at least once a~~

month.

B. Setting the agenda

Agenda items must be submitted by noon at least three (3) work days prior to the meeting date.

C. Special meetings

Special meetings of the ERC may be called at the discretion of the Superintendent or designee, ~~and must be called by the Superintendent or designee at the request, in writing, of a majority of the membership of the Committee.~~

D. Citizen participation

Individuals shall be allowed to address the ERC at any scheduled meeting.

E. Submission of recommendations

1. Recommendations may be submitted to the **Assistant Superintendent of Instruction and Student Support Services and/or** ERC at any time **during the calendar year** using the proper recommendation form. Forms are available at each school or work site.
2. While recommendations may be considered at any time during the calendar year, a formal request for recommendations will be sent out at a date agreed upon by the ERC at its first meeting.
- ~~3. Forms must be submitted to the Assistant Superintendent of Curriculum and Instruction at any time during the calendar year.~~
- 3. 4.** Recommendations may be submitted by any individual or group within the Terrebonne Parish School System and by the general public.

F. Consideration of recommendations

1. The ERC will give each recommendation careful consideration.
2. Each recommendation will be returned by the ERC to the person submitting the recommendation with a written response as to action taken. Recommendations will be returned through the Board mail **and/or electronic mail system**.
3. Items referred to the ERC by the Board may be decided by mutual agreement between the Board and the ERC.
4. Recommendations referred to the ERC by individuals or groups other than the Board and approved by the ERC for addition to policy, regulation or procedure shall be presented to the employees for a vote before being submitted to the appropriate committee of the Board.

5. The Superintendent may direct the ERC to work in his/her absence provided that all final recommendations are submitted for review before being forwarded to the appropriate committee of the Board.
6. The Employee Representative Committee (ERC) shall select from its members a spokesperson or persons to present recommendations and rationales to the appropriate Board committee. It shall be the responsibility of the spokesperson of the Employee Representative Committee (ERC) to place any of the above-referenced matters on the agenda of the appropriate committee within the prescribed guidelines of Board policy.
7. On matters regarding policies, regulations and procedures affecting personnel matters and working conditions, the ERC will operate by consensus.

If, in the opinion of the Superintendent, the Committee is unable to reach consensus, then he/she shall call for a vote. If a majority of the Committee approves the recommendation, then the policy will be forwarded to the appropriate Board committee with written rationale for both positions.

8. On matters other than policies, regulations, and procedures affecting personnel matters and working conditions, the ERC will operate by consensus.

If, in the opinion of the Superintendent, the Committee is unable to reach consensus, then he/she shall call for a vote. If a majority of the Committee approves the recommendation, then the recommendation is adopted by the Committee.

RECONCILIATION OF DIFFERENCES

In cases where recommendations of the Employee Representative Committee (ERC) are not adopted by the Board, the Board shall refer the matter back to the appropriate Board committee for further review and evaluation with due consideration of ERC concerns.

Adopted: September 1991

Revised: November 1991

Revised: May 1994

Revised: July 1996

Revised: January 1997

Revised: November 1997

Revised: August 2014

Ref: Board minutes, 7-16-96, 1-21-97, 11-18-97.

Mr. Graham Douglas, Supervisor, Secondary Education, presented recent legislative revisions to policy FILE: G-11.8 Requirements for High School Graduation (see attached).

RECOMMENDATION NO. 4

The Committee recommends that the Board approve, as presented, the following revised policy FILE: G-11.8 Requirements for High School Graduation:

FILE: G-11.8
Cf: G-11.9

REQUIREMENTS FOR HIGH SCHOOL GRADUATION

The Terrebonne Parish School Board, in accordance with the regulations set forth by the Louisiana Board of Elementary and Secondary Education (BESE), shall require students, in order to be eligible for graduation, to successfully complete at a minimum the requirements mandated by BESE and outlined in the *Louisiana Handbook for School Administrators*, Bulletin 741. The School Board may impose additional requirements as it deems appropriate.

~~Students must be enrolled in a minimum of two (2) classes each term during their senior (4th) year, or be enrolled in a post-secondary institution (state-accredited college, university, or military) addressing the equivalent of two (2) or more courses.~~

GRADUATION EXIT EXAMINATION

~~In addition to completing the minimum Carnegie Units of credit, the students shall also be required to pass certain components of the Graduation Exit Examination as required by BESE. Remediation and retake opportunities shall be provided for students who do not pass the test. High school students are encouraged to take advantage of any assistance that can be provided to him/her in preparing for the Graduate Exit Examination (GEE).~~

~~Each student and his/her parent or guardian shall be notified of the requirement of passing the Graduation Exit Examination prior to or upon the student entering the 10th grade, or upon entering the system when transferring to any high school within the system.~~

Revised: January 1997

Revised: March 1998

Revised: October 2008

Revised: August 2014

Ref: La. Rev. Stat. Ann. §17:81; *Louisiana Handbook for School Administrators*, Bulletin 741, Louisiana Department of Education; Board minutes, 1-21-97, 3-17-98, 10-21-08.

Mr. Douglas presented recent legislative revisions to policy FILE: G-11.9 Graduation Exercises (see attached).

RECOMMENDATION NO. 5

The Committee recommends that the Board approve, as presented, the following revised policy FILE: G-11.9 Graduation Exercises:

FILE: G-11.9
Cf: G-11.8

GRADUATION EXERCISES

Commencement exercises for high school graduating seniors shall be as

prescribed in the school calendar.

In order to participate in graduation ceremonies, a senior must earn the required ~~twenty-three (23)~~ Carnegie units **as prescribed by the Louisiana Board of Elementary and Secondary Education (BESE) and/or meet program requirements.**

Revised: December 19, 2000 (minutes only, no action)

Revised: August 2014

Ref: La. Rev. Stat. Ann. §17.81; Board minutes, 12-19-00.

Mrs. Mary Aucoin, Supervisor, Special Education, presented the Interagency Agreement between the Terrebonne Parish School Board and the Terrebonne Parish Head Start Program for the 2014-2015 school year (see attached).

RECOMMENDATION NO. 6

The Committee recommends that the Board approve, as presented, the Interagency Agreement between the Terrebonne Parish School Board and the Terrebonne Parish Head Start Program for the 2014-2015 School Year and authorize the Board President to sign all necessary documents pertaining thereto.

There being no further business to come before the **Education and Policy Committee**, the meeting adjourned at 5:32 P.M.

Respectfully submitted,

Richard Jackson, Chairman

Donald Duplantis, Vice-Chairman

Brenda Leroux Babin, Ph.D.

JB

Motion of Mr. Bordelon, seconded by Mr. Duplantis, unanimously carried, the Board adopted, as presented and outlined in the foregoing report, revised Policy File: B-11.1 Regular Meetings, effective October 1, 2014 (change regular School Board meeting time from 7:00 P.M. to 6:00 P.M.), pending Board attorney review.

Motion of Mr. DeHart, seconded by Mr. Thomas, unanimously carried, the Board approved, as presented and outlined in the foregoing report, revised Policy FILE: E-5.3a Workers' Compensation.

Motion of Mr. Duplantis, seconded by Mr. DeHart, unanimously carried, the Board approved, as presented and outlined in the foregoing report, revised Policy FILE: B-8.1 Employee Representative Committee.

Motion of Mr. Duplantis, seconded by Dr. Babin, unanimously carried, the Board approved, as presented and outlined in the foregoing report, revised Policy FILE: G-11.8 Requirements for High School Graduation.

Motion of Dr. Babin, seconded by Mr. DeHart, unanimously carried, the Board approved, as presented and outlined in the foregoing report, revised Policy FILE: G-11.9 Graduation Exercises.

Motion of Dr. Babin, seconded by Mr. Thomas, unanimously carried, the Board approved, as presented, the Interagency Agreement between Terrebonne Parish School Board and the Terrebonne Parish Head Start Program for the 2014-2015 School Year and authorized the Board President to sign all necessary documents pertaining thereto.

The report of the Education and Policy Committee meeting was concluded, and President DeHart reassumed the Chair.

The following report of the Buildings, Food Service, and Transportation Committee meeting was presented to the Board with Mr. Badeaux, Chairman, presiding:

Dear Members of the Board:

The Buildings, Food Service, and Transportation Committee met at 5:00 P.M. on Monday, August 11, 2014, in the Board Room of the School Board Office with the following members present: Mr. Hayes J. Badeaux, Chairman, and Mr. L. P. Bordelon, III. Mr. Gregory Harding, Vice-Chairman, was absent. Also in attendance were Mr. Roger Dale DeHart, President, Mr. Richard Jackson, Vice-President, Mr. Donald Duplantis, Superintendent Philip Martin, and members of the staff.

Mr. Badeaux called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mrs. Monica Walther, Supervisor, Child Nutrition Program, addressed the Committee regarding advertisement of six (6) month bids for Meats and Frozen Items; and Canned and Dry Goods.

RECOMMENDATION NO. 1

The Committee recommends that the Board authorize the Child Nutrition Department to proceed with the advertisement of six (6) month bids (January 1, 2015 – June 30, 2015), for Meats and Frozen Items; and Canned and Dry Goods and authorize the Board President to sign all necessary documents pertaining thereto.

Superintendent Martin, on behalf of Mr. Devlin Aubert, Supervisor, Transportation/Safety, addressed the Committee regarding acceptance of bids received on Automated Fuels and Dispensing Services (see attached).

RECOMMENDATION NO. 2

The Committee recommends that the Board accept the attached lowest bid received, meeting all specifications, on Supply Fuels and Automated Dispensing Services from Fleetcor, 2015 Ayrley Town Blvd., Suite 202, Charlotte, North Carolina, for an approximate three (3) year period, commencing November 1, 2014, through June 30, 2017, pending Board attorney review, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mrs. Carolyn Champagne, Purchasing Agent, addressed the Committee regarding acceptance of bids received for Auxiliary Department Materials, Equipment, Supplies, and Services (see attached).

RECOMMENDATION NO. 3

The Committee recommends that the Board accept the lowest bids received, meeting all specifications, on Auxiliary Department Materials, Equipment, Supplies, and Services from the following vendors for the 2014-2015 School Session and authorize the Board President to sign all necessary documents pertaining thereto:

Section 19: Building Supplies – New Only

Morrison Terrebonne Lumber Center, 605 Barataria Avenue, Houma, LA 70360

Section 20: Foil Type Insulation Products

Morrison Terrebonne Lumber Center, 605 Barataria Avenue, Houma, LA 70360

Section 33: Vinyl Siding and Trim

Morrison Terrebonne Lumber Center, 605 Barataria, Avenue, Houma, LA 70360

Mrs. Champagne addressed the Committee regarding re-advertisement of bids for Auxiliary Materials, Equipment, Supplies, and Services due to no bids received on Section 24 (Exterior Door Replacement), Section 26 (Glass/Mirrors Repaired on-site), and Section 27 (Glass/Mirrors Picked Up).

RECOMMENDATION NO. 4

The Committee recommends that the Board allow the Purchasing Department to re-advertise for bids for Auxiliary Materials, Equipment, Supplies, and Services due to no bids received on Section 24 (Exterior Door Replacement), Section 26 (Glass/Mirrors Repaired on-Site), and Section 27 (Glass/Mirrors Picked-Up).

Superintendent Martin addressed the Committee regarding property located at 711 Grinage Street and 301 Academy Street.

RECOMMENDATION NO. 5

The Committee recommends that the Board return the property located at 711 Grinage Street and 301 Academy Street, Houma, Louisiana to the Terrebonne Parish Consolidated Government, as stipulated by the 1910 Act of Donation by the Terrebonne Parish Police Jury to the Terrebonne Parish School Board (see attached), subject to Board attorney review and approval, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Daniel Bruce, AIA, Cheramie and Bruce Architects, APC, addressed the Committee regarding an update on the Re-Roofing Project at Village East Elementary School (see attached).

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, LTD, addressed the Committee regarding an update on the HVAC Replacement for Mulberry Elementary School (see attached).

Mr. Lirette addressed the Committee regarding an update on the Kitchen Renovation for Dularge Elementary School (see attached).

Mr. Lirette addressed the Committee regarding an update on the Boiler Projects for Caldwell Middle School, Village East Elementary School, and Coteau-Bayou Blue Elementary School (see attached).

Mr. Lirette addressed the Committee regarding an update on Grand Caillou Middle School (see attached).

Mr. Ronald Boudreaux, P.E., Inc., addressed the Committee regarding an update on the Main Electrical Panel Replacement Project at Oaklawn Jr. High School (see attached).

Mr. Donald Chamberlain, Plant Operations Manager, addressed the Committee regarding maintenance updates.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 5:35 P.M.

Respectfully submitted,

Hayes J. Badeaux, Chairman

L. P. Bordelon, III

SN

Motion of Mr. Bordelon, seconded by Mr. Jackson, unanimously carried, the Board authorized the Child Nutrition Department to proceed with the advertisement of six (6) month bids (January 1, 2015 – June 30, 2015), for Meats and Frozen Items; and Canned and Dry Goods and authorized the Board President to sign all necessary documents pertaining thereto.

Motion of Mr. DeHart, seconded by Mr. Bordelon, unanimously carried, the Board accepted the lowest bid received, meeting all specifications, on Supply Fuels and Automated Dispensing Services from Fleetcor, 2015 Ayrley Town Blvd., Suite 202, Charlotte, North Carolina, for an approximate three (3) year period, commencing November 1, 2014, through June 30, 2017, pending Board attorney review, and further, authorized the Board President to sign all necessary documents pertaining thereto.

Motion of Mr. Jackson, seconded by Mr. Harding, unanimously carried, the Board accepted the lowest bids received, meeting all specifications, on Auxiliary Department Materials, Equipment, Supplies, and Services from the following vendors for the 2014-2015 School Session and authorized the Board President to sign all necessary documents pertaining thereto:

Section 19: Building Supplies – New Only

Morrison Terrebonne Lumber Center, 605 Barataria Avenue, Houma, LA 70360

Section 20: Foil Type Insulation Products

Morrison Terrebonne Lumber Center, 605 Barataria Avenue, Houma, LA 70360

Section 33: Vinyl Siding and Trim

Morrison Terrebonne Lumber Center, 605 Barataria, Avenue, Houma, LA 70360

Motion of Mr. DeHart, seconded by Mr. Jackson, unanimously carried, the Board allowed the Purchasing Department to re-advertise for bids for Auxiliary Materials, Equipment, Supplies, and Services due to no bids received on Section

24 (Exterior Door Replacement), Section 26 (Glass/Mirrors Repaired on-site), and Section 27 (Glass/Mirrors Picked-Up).

Motion of Mr. Thomas, seconded by Mr. Duplantis, with the exception of Dr. Babin who objected, the Board authorized the return of the property located at 711 Grinage Street and 301 Academy Street, Houma, Louisiana to the Terrebonne Parish Consolidated Government, as stipulated by the 1910 Act of Donation by the Terrebonne Parish Police Jury to the Terrebonne Parish School Board, subject to Board attorney review and approval, and further, authorized the Board President to sign all necessary documents pertaining thereto.

The report of the Buildings, Food Service, and Transportation Committee meeting was concluded, and President DeHart reassumed the Chair and presided for the remainder of the proceedings.

Superintendent Martin then announced, for informational purposes, the following personnel appointments and gave introductions:

Principal, Acadian Elementary School – Dr. Monica Breaux

Assistant Principal, South Terrebonne High School – Kenneth Fountain

Assistant Principal, Evergreen Junior High School – Philip Walther, Jr.

Assistant Principal, Village East Middle School – Christina Robinson-Pink

At this time, Superintendent Martin presented the following personnel actions for the period of July 9, 2014, through August 13, 2014 [list of professional instructional and non-instructional/support personnel (contract renewals, appointments, resignations, terminations, and retirements – Information Only)]:

Contract Renewal – Professional Administrative Personnel

Lisa Holmes, Assistant Principal, Evergreen Junior High - July 16, 2014 - July 15, 2016

William Simmons, Principal, Career & Technical High - July 16, 2014 - July 15, 2016

Richard Starr, Assistant Principal, H. L. Bourgeois High - July 16, 2014 - July 15, 2016

Cynthia Davis, Principal, School for Exceptional Children - July 22, 2014 - July 21, 2016

Cindy Gray, Principal, Grand Caillou Middle - July 23, 2014 - July 22, 2016

New Employees – Professional Instructional Personnel

Emerald Brooks, 4th Grade Teacher, Degreed/Non-Certified, Acadian Elementary - Dawnetta Anderson, Transferred, 08/06/14

Rachel Fox, 3rd Grade Teacher, Certified, Acadian Elementary - Patti Barrett, Transferred, 08/06/14

Megan Hutchinson, 4th Grade Teacher, Degreed/Non-Certified, Acadian Elementary - Destini Rickman, Resigned, 08/06/14

Tammy Cheramie, English Teacher, Certified, H. L. Bourgeois High - Catherine Marciante, Resigned, 08/06/14

Marc Danos, Health Teacher, Certified, H. L. Bourgeois High - Wilfred Broussard, Resigned, 08/06/14

Raven Davis, Science Teacher, Degreed/Non-Certified, H. L. Bourgeois High - Gregory Mills, Resigned, 08/06/14

Raquel Dupre, Science Teacher, Degreed/Non-Certified, H. L. Bourgeois High - Derrick Nesby, Terminated, 08/06/14

Travis Dupre, Mild Moderate–Inclusion, Degreed/Non-Certified, H. L. Bourgeois High - Fledia Keyes, Retired, 08/06/14

Ronald Fontenot, Mild Moderate–Inclusion, Degreed/Non-Certified, H. L. Bourgeois High - Rondon Anderson, Resigned, 08/06/14

Suzanne Gautreaux, Home Ec Teacher, Certified, H. L. Bourgeois High - Vacant Position, 08/06/14

Henry Gehring, Social Studies Teacher, Certified, H. L. Bourgeois High - Banuel Rosales, Contract Completed, 08/06/14

Curtis Jackson, Math Teacher, Certified, H. L. Bourgeois High - Angelique Naquin, Transferred, 08/06/14

Sherry Lirette, English Teacher, Certified, H. L. Bourgeois High - Angela Comeaux, Transferred, 08/06/14

Beth Marks, Mild Moderate–Resource, Certified, H. L. Bourgeois High - Vacant Position, 08/06/14

Renee Rochel, English Teacher, Certified, H. L. Bourgeois High - Carla Broussard, Resigned, 08/06/14

Jerrie Thurston, Reading & JTC Teacher, Degreed/Non-Certified, H. L. Bourgeois High - Gerald Michel, Resigned, 08/11/14

Justin Ward, Social Studies Teacher, Certified, H. L. Bourgeois High - Jordin Boudreaux, Resigned, 08/06/14

Paula Adams, 6th Grade Teacher, Certified, Broadmoor Elementary - Angela Trahan, Resigned, 08/06/14

Lijae Cocke, 4th Grade Teacher, Certified, Broadmoor Elementary - Nicole Parr, Transferred, 08/06/14

Kathryn Lirette, Mild Moderate–Resource, Degreed/Non-Certified, Broadmoor Elementary - Tessia Luke, Transferred, 08/06/14

Tiffany Vice, Speech Therapist, Certified, Broadmoor Elementary - Kristy Moore, Transferred, 08/06/14

Jenny Campbell, 5th Grade Teacher, Practitioner, Caldwell Middle - Lindsey Reid, Transferred, 08/06/14

Natasha Domaschk, 6th Grade Teacher, Degreed/Non-Certified, Caldwell Middle - Lauri Rodrigue, Transferred, 08/06/14

Lenneria Franklin, 5th Grade Teacher, Degreed/Non-Certified, Caldwell Middle - Jessica Green, Resigned, 08/06/14

Marlie Guillotte, 4th Grade Teacher, Certified, Caldwell Middle - Ashley Autin, Resigned, 08/06/14

Sunshine Hebert, 6th Grade Teacher, Practitioner, Caldwell Middle - Antoinette Polkey, Resigned, 08/06/14

Brooke Allemmand, 1st Grade Teacher, Certified, Coteau-Bayou Blue Elementary, Ashley Ward, Transferred, 08/06/14

Jessica Guidry, 5th Grade Teacher, Practitioner, Coteau-Bayou Blue Elementary - Amber Callahan, Resigned, 08/06/14

Dana Houghtalin, 5th Grade Teacher, Certified, Coteau-Bayou Blue Elementary - Cindy Chauvin, Retired, 08/06/14

Courtney Leonard, Early Childhood Special Ed Teacher, Certified, Coteau-Bayou Blue Elementary - Kathy Naquin, Retired, 08/06/14

Gervase Owens, 4th Grade Teacher, Certified, Coteau-Bayou Blue Elementary - Dawn Renfro, Transferred, 08/06/14

Summer Bourg, 1st Grade Teacher, Certified, Dularge Elementary - Connie Odle, Resigned, 08/06/14

Raven Brooks, 2nd Grade Teacher, Degreed/Non-Certified, Dularge Elementary - Megan Hurst, Transferred, 08/06/14

Erin Dupre, 4/5 Teacher Combination, Degreed/Non-Certified, Dularge Elementary - Caroline Alexius, Resigned, 08/06/14

Ciara Boudreaux, 1st Grade Teacher, Degreed/Non-Certified, East Houma Elementary - Amber Schroeder, Resigned, 08/06/14

Kate Cash, 3rd Grade Teacher, Certified, East Houma Elementary - Vacant Position, 08/06/14

Angela LeBoeuf, Mild Moderate-Inclusion, Certified, East Houma Elementary - Vacant Position, 08/06/14

Susan Mayo, 3rd Grade Teacher, Degreed/Non-Certified, East Houma Elementary - Vacant Position, 08/06/14

Autumn Owens, 3rd Grade Teacher, Degreed/Non-Certified, East Houma Elementary - Vacant Position, 08/06/14

Jazmin Roundtree, 3rd Grade Teacher, Degreed/Non-Certified, East Houma Elementary - Vacant Position, 08/06/14

Aaron Butler, In-School Intervention, Degreed/Non-Certified, East Street Alternative - Vacant Position, 08/06/14

Jackie Cooper, Mild Moderate-Inclusion, Degreed/Non-Certified, East Street Alternative - Katie Pierre, Transferred, 08/06/14

Phillip Livas, Alternative Secondary Teacher, Degreed/Non-Certified, East Street Alternative - Vacant Position, 08/06/14

Stephen Weins, Alternative Secondary Teacher, Degreed/Non-Certified, East Street Alternative - Vacant Position, 08/06/14

Elesha Williams, Social Worker, Certified, East Street Alternative - Jacqueline Plaisance, Retired, 08/01/14

June Babin, Science Teacher, Certified, Ellender Memorial High - Vacant Position, 08/06/14

Adrian Blake, Social Studies Teacher, Degreed/Non-Certified, Ellender Memorial High - Thomas Shanklin, Transferred, 08/06/14

Ashley Blake, In-School Intervention, Degreed/Non-Certified, Ellender Memorial High - Vacant Position, 08/06/14

Thomas Boudreaux, Business Teacher, Degreed/Non-Certified, Ellender Memorial High - Vacant Position, 08/06/14

Rochanne George, Home Ec Teacher, Degreed/Non-Certified, Ellender Memorial High - Gayle Dardar, Retired, 08/06/14

Erin Klingman, Health Nurse General School, Certified, Ellender Memorial High - Vacant Position, 08/06/14

Leah LeBoeuf, English Teacher, Certified, Ellender Memorial High - Tessie Sharpe, Transferred, 08/06/14

Lakeisha Navy, Business Teacher, Degreed/Non-Certified, Ellender Memorial High - Vacant Position, 08/06/14

Lekesha Robinson, Science Teacher, Degreed/Non-Certified, Ellender Memorial High - Vacant Position, 08/06/14

Marvin Steward, Health & PE Teacher, Degreed/Non-Certified, Ellender Memorial High - Vacant Position, 08/06/14

Michelle Templet, Social Studies Teacher, Certified, Ellender Memorial High - James Barr, Transferred, 08/06/14

Jesse Turner, Mild Moderate-Inclusion, Degreed/Non-Certified, Ellender Memorial High - Vacant Position, 08/06/14

Stephanie Williams, Literacy Interventionist, Certified, Ellender Memorial High - Angela Guidry, Transferred, 08/06/14

Kevin Bradford, 6th Grade Teacher, Practitioner, Elysian Fields Middle - Vacant Position, 08/06/14

Jamie Ellis, 6th Grade Teacher, Degreed/Non-Certified, Elysian Fields Middle - Vacant Position, 08/06/14

Kristen Hite, 5th Grade Teacher, Degreed/Non-Certified, Elysian Fields Middle - Musette Harding, Resigned, 08/06/14

Courtney Joseph, 4th Grade Teacher, Degreed/Non-Certified, Elysian Fields Middle - Rebecca Boudreaux, Transferred, 08/06/14

Cherry McDonald, 6th Grade Teacher, Certified, Elysian Fields Middle - Vacant Position, 08/06/14

Karli Olivier, 6th Grade Teacher, Certified, Elysian Fields Middle - Vacant Position, 08/06/14

Kierston Perro, ELA Remediation Teacher, Degreed/Non-Certified, Elysian Fields Middle - Olisa Austin, Transferred, 08/06/14

Celeste Adams, 8th Grade Teacher, Practitioner, Evergreen Junior High - Massie Bergeron, Transferred, 08/06/14

Jamie Basco, 8th Grade Teacher, Certified, Evergreen Junior High - Vacant Position, 08/06/14

Phyllis Blalock, 7th Grade Teacher, Certified, Evergreen Junior High - Janice Boudreaux, Transferred, 08/06/14

Amber Boudreaux, 8th Grade Teacher, Certified, Evergreen Junior High - Lisa Yates, Resigned, 08/06/14

Angela Boudreaux, 7th Grade Teacher, Certified, Evergreen Junior High - Michelle Blanchard, Resigned, 08/06/14

Fabiola Brown, 8th Grade Teacher, Practitioner, Evergreen Junior High - Vacant Position, 08/06/14

Tajuana Cheatham, 8th Grade Teacher, Practitioner, Evergreen Junior High - Vacant Position, 08/06/14

John Craft, 7th Grade Teacher, Certified, Evergreen Junior High - Vacant Position, 08/06/14

Josetta Cunningham, Mild Moderate–Inclusion, Degreed/Non-Certified, Evergreen Junior High - Vacant Position, 08/06/14

Michael Daigle, 7th Grade Teacher, Practitioner, Evergreen Junior High - Betty Authement, Transferred, 08/06/14

Tamika Deville, 7th Grade Teacher, Degreed/Non-Certified, Evergreen Junior High - Ashlee Beaudry, Transferred, 08/06/14

Ashley Dufrene, 7th Grade Teacher, Degreed/Non-Certified, Evergreen Junior High - Kasie Chaisson, Transferred, 08/06/14

Justin Griffin, 8th Grade Teacher, Certified, Evergreen Junior High - Charles Cherry, Transferred, 08/06/14

Mary Hayes, 7th Grade Teacher, Certified, Evergreen Junior High - Vacant Position, 08/06/14

Greg Hotard, 7th Grade Teacher, Practitioner, Evergreen Junior High - Vacant Position, 08/06/14

Ke'arrah Jackson, 7th Grade Teacher, Degreed/Non-Certified, Evergreen Junior High - Kandice Theriot, Contract Completed, 08/06/14

Christina Vargas, Mild Moderate–Resource, Degreed/Non-Certified, Evergreen Junior High - Deborah Jones, Transferred, 08/06/14

Erin Vaughn, 8th Grade Teacher, Certified, Evergreen Junior High - Helena Salmon, Resigned, 08/06/14

Erin Verret, 8th Grade Teacher, Certified, Evergreen Junior High - Beth Tassin, Transferred, 08/06/14

Irma Wright, 8th Grade Teacher, Degreed/Non-Certified, Evergreen Junior High - Vacant Position, 08/06/14

Celeste Adams, 2nd Grade Teacher, Certified, Gibson Elementary - Lisa Adams, Retired, 08/06/14

Jill Brewer, 1st Grade Teacher, Certified, Grand Caillou Elementary - Patty Roddy, Transferred, 08/06/14

Kristine Larkin, 3rd Grade Teacher, Certified, Grand Caillou Elementary - Madeline Barker, Resigned, 08/06/14

Laura Navarre, 2nd Grade Teacher, Degreed/Non-Certified, Grand Caillou Elementary - Ashley Arceneaux, Resigned, 08/06/14

Delaine Reed, 4th Grade Teacher, Practitioner, Grand Caillou Elementary - Tana Falgout, Transferred, 08/06/14

Valerie Champagne, Librarian, Certified, Grand Caillou Middle - Vacant Position, 08/06/14

Dusty Foret, 6/7 Teacher Combination, Practitioner, Grand Caillou Middle - Tanya Gomez, Transferred, 08/06/14

Melanie George, 7th Grade Teacher, Degreed/Non-Certified, Grand Caillou Middle - Vacant Position, 08/06/14

Erin Gros, Mild Moderate–Inclusion, Degreed/Non-Certified, Grand Caillou Middle - Vacant Position, 08/06/14

Tammy Price, Mild Moderate–Inclusion, Certified, Grand Caillou Middle - Sharon LeBlanc, Transferred, 08/06/14

Shameka Davis, Speech Therapy Assistant, Certified, Honduras Elementary - Vacant Position, 08/06/14

William Colman, Math Essentials Teacher, Certified, Houma Junior High - Tena Manning, Transferred, 08/12/14

Brien Delahoussaye, 8th Grade Teacher, Practitioner, Houma Junior High - Ashley Ego, Resigned, 08/06/14

Sinead Diggs, 8th Grade Teacher, Degreed/Non-Certified, Houma Junior High - Quarnell Liner, Transferred, 08/06/14

Brenetta Dorsey, 8th Grade Teacher, Certified, Houma Junior High - Jamie Delahoussaye, Transferred, 08/06/14

Carl Heims, Mild Moderate–Inclusion, Certified, Houma Junior High - Danielle Lagarde, Transferred, 08/06/14

Candis Jackson, Mild Moderate–Inclusion, Certified, Houma Junior High - Kim Guidry, Transferred, 08/06/14

Chancey Jackson, 7th Grade Teacher, Degreed/Non-Certified, Houma Junior High - Vacant Position, 08/06/14

Andrea Johnson, 8th Grade Teacher, Degreed/Non-Certified, Houma Junior High - Nyeshia Canty, Transferred, 08/06/14

Xylon Marts, 7/8 Teacher Combination, Degreed/Non-Certified, Houma Junior High - Kaye Thibodaux, Retired, 08/06/14

Jasmine Matthews, Mild Moderate–Inclusion, Degreed/Non-Certified, Houma Junior High - Vacant Position, 08/06/14

Marie Parfait, 7th Grade Teacher, Certified, Houma Junior High - June Babin, Contract Completed, 08/06/14

Junius Patterson, Freshman Studies Teacher, Certified, Houma Junior High - Andrea Martin, Resigned, 08/06/14

Christopher Rock, 8th Grade Teacher, Certified, Houma Junior High - Vacant Position, 08/06/14

Steve Rogers, Math Teacher, Certified, Houma Junior High - Donna Benoit, Transferred, 08/06/14

Brandi Sandolph, 7/8 Teacher Combination, Degreed/Non-Certified, Houma Junior High - Vacant Position, 08/06/14

Alisia Stewart, 7th Grade Teacher, Certified, Houma Junior High - Katie LeBoeuf, Contract Completed, 08/06/14

Sally Thacker, Science Teacher, Certified, Houma Junior High - Glenn Sallean, Transferred, 08/06/14

Aline Theriot, 8th Grade Teacher, Certified, Houma Junior High - Erica Rock, Transferred, 08/06/14

Jeffrey Thompson, Severe Profound Teacher, Degreed/Non-Certified, Houma Junior High - Vacant Position, 08/06/14

Kandace Washington, Guidance Counselor, Certified, Houma Junior High - Vacant Position, 07/23/14

Wanda Williams, Reading & Freshman Studies Teacher, Certified, Houma Junior High - Vacant Position, 08/06/14

Jeremy Zeringue, 8th Grade Teacher, Certified, Houma Junior High - Catherine Haag, Transferred, 08/06/14

Ebara Anderson, 3rd Grade Teacher, Degreed/Non-Certified, Legion Park Elementary - Kelly Barrera, Transferred, 08/06/14

Nashanta Benjamin, Early Childhood Special Ed Teacher, Degreed/Non-Certified, Legion Park Elementary - Vacant Position, 08/06/14

Candyce Bowling, 5/6 Teacher Combination, Degreed/Non-Certified, Legion Park Elementary - Jessica Naccio, Transferred, 08/06/14

Brandon Brown, 5/6 Teacher Combination, Degreed/Non-Certified, Legion Park Elementary - Alexandria Bates, Transferred, 08/06/14

Katherine Coco, 1st Grade Teacher, Certified, Legion Park Elementary - Elizabeth Naquin, Transferred, 08/06/14

Georgina Garcia-Johnson, 1st Grade Teacher, Degreed/Non-Certified, Legion Park Elementary - Laura Ruffin, Transferred, 08/06/14

Genise Golden, 5/6 Teacher Combination, Degreed/Non-Certified, Legion Park Elementary - Bridgett Denson, Transferred, 08/06/14

Renee Gros, 3rd Grade Teacher, Degreed/Non-Certified, Legion Park Elementary - Lynn Braud, Transferred, 08/06/14

Nyeshia Jack, 3rd Grade Teacher, Practitioner, Legion Park Elementary - Katie Scott, Transferred, 08/06/14

Denise Patterson, 1st Grade Teacher, Degreed/Non-Certified, Legion Park Elementary - Vacant Position, 08/06/14

Devin Short, Elementary PE Teacher, Degreed/Non-Certified, Legion Park Elementary - Vacant Position, 08/06/14

Dameyel Welsch, 2nd Grade Teacher, Degreed/Non-Certified, Legion Park Elementary - Monica Percle, Retired, 08/06/14

Julie Ashley, 1st Grade Teacher, Certified, Lisa Park Elementary - Vacant Position, 08/06/14

Kalvin Dehart, Gifted Elementary Teacher, Degreed/Non-Certified, Lisa Park Elementary - Brenda Eschete, Transferred, 08/08/14

Kristen Dupre, 1st Grade Teacher, Practitioner, Lisa Park Elementary - Katrina Earls, Resigned, 08/06/14

Shelley Hay, 1st Grade Teacher, Certified, Lisa Park Elementary - Lisa Vicknair, Transferred, 08/06/14

Ricky LeBlanc, 6th Grade Teacher, Certified, Lisa Park Elementary - Felecia Spiers, Transferred, 08/06/14

Jade Louque, 4th Grade Teacher, Degreed/Non-Certified, Lisa Park Elementary - Melanie Caillouet, Transferred, 08/06/14

Kayla Meissner, 2nd Grade Teacher, Certified, Lisa Park Elementary - Suzanne Melancon, On Leave, 08/06/14

Tara Mickens, Kindergarten Teacher, Certified, Lisa Park Elementary - Misty Richard, Transferred, 08/06/14

Mac Sevin, 3rd Grade Teacher, Certified, Lisa Park Elementary - Heather Amico, Resigned, 08/06/14

Sarina Lirette, 8th Grade Teacher, Certified, Montegut Middle - Monique Lapeyrouse, Transferred, 08/06/14

Gretchen Voisin, Mild Moderate–Inclusion, Practitioner, Montegut Middle - Tammy Martin, Transferred, 08/06/14

Desiree Cabirac, 3rd Grade Teacher, Certified, Mulberry Elementary - Denise Boudreaux, Retired, 08/06/14

Brittani Doiron, 3rd Grade Teacher, Certified, Mulberry Elementary - Vacant Position, 08/06/14

Tiffany Guidry, Gifted Elementary Teacher, Degreed/Non-Certified, Mulberry Elementary - Vacant Position, 08/12/14

Olivia Hargroder, 1st Grade Teacher, Certified, Mulberry Elementary - Vacant Position, 08/06/14

Dee Anna Lottinger, Kindergarten Teacher, Certified, Mulberry Elementary - Sarah May, Resigned, 08/11/14

Rebekah Richardson, 2nd Grade Teacher, Certified, Mulberry Elementary - Katherine Torbert, Transferred, 08/06/14

Paula Smith, 5th Grade Teacher, Certified, Mulberry Elementary - Vacant Position, 08/06/14

Ernest Brown, In School Intervention Teacher, Certified, Oaklawn Junior High - John Campbell, Transferred, 08/06/14

Derek Dark, Mild Moderate–Inclusion, Degreed/Non-Certified, Oaklawn Junior High - Vacant Position, 08/06/14

Karrie Dryden, 7th Grade Teacher, Practitioner, Oaklawn Junior High - Amanda LeBlanc, Transferred, 08/06/14

Kaylin Fiorello, 7th Grade Teacher, Certified, Oaklawn Junior High - Sheri Ezell, Transferred, 08/06/14

Cheramie Jupiter, 8th Grade Teacher, Certified, Oaklawn Junior High - Vacant Position, 08/06/14

Ariella Lapeyrouse, 8th Grade Teacher, Certified, Oaklawn Junior High - Aaron Daigle, Transferred, 08/06/14

Jovan Lewis, 7th Grade Teacher, Degreed/Non-Certified, Oaklawn Junior High - Tammy Cheramie, Resigned, 08/06/14

Danieka Petit-Blanc, 8th Grade Teacher, Degreed/Non-Certified, Oaklawn Junior High - Christy Badeaux, Transferred, 08/06/14

Rosa Pitre, Mild Moderate–Resource, Certified, Oaklawn Junior High - Denise Johnson, Retired, 08/06/14

Javine Robinson, 7th Grade Teacher, Degreed/Non-Certified, Oaklawn Junior High - Nicole Hymel, Resigned, 08/06/14

Dawn Sevin, 7th Grade Teacher, Certified, Oaklawn Junior High - Vacant Position, 08/06/14

Michelle White, 8th Grade Teacher, Degreed/Non-Certified, Oaklawn Junior High - Vacant Position, 08/06/14

Sarah Broadway, Instructional Coach, Certified, Oakshire Elementary - Eva Duet, Transferred, 08/06/14

Samantha Gaudet, Speech Therapist, Certified, Oakshire Elementary - Jena Schexnayder, Transferred, 08/06/14

Chelsi Bourgeois, 3rd Grade Teacher, Degreed/Non-Certified, Schriever Elementary - Jamie Haydel, Resigned, 08/06/14

Ashley Burke, Kindergarten Teacher, Certified, Schriever Elementary - Sara Owens, Transferred, 08/06/14

Millie Duet, 3rd Grade Teacher, Certified, Schriever Elementary - Sue LeBoeuf, Transferred, 08/06/14

Emily Garrett, 2nd Grade Teacher, Degreed/Non-Certified, Schriever Elementary - Julia Danos, Transferred, 08/06/14

Jana Hubbell, 2nd Grade Teacher, Practitioner, Schriever Elementary - Ellen LeBlanc, Transferred, 08/06/14

David Jumonville, 2nd Grade Teacher, Certified, Schriever Elementary - Julia Hebert, Transferred, 08/06/14

Melissa Leger, 3rd Grade Teacher, Certified, Schriever Elementary - Janine Chauvin, Resigned, 08/06/14

Ruth Olin, Librarian, Certified, Schriever Elementary - Vacant Position, 08/06/14

Julie Smith, 2nd Grade Teacher, Practitioner, Schriever Elementary - Michele Thibodeaux, Transferred, 08/06/14

Pamela Stout, 3rd Grade Teacher, Certified, Schriever Elementary - Sally Gilfour, Resigned, 08/06/14

Bennie Boudreaux, Math Teacher, Certified, South Terrebonne High - Robert Picou, Retired, 08/06/14

Kristen Carrere, Business Teacher, Degreed/Non-Certified, South Terrebonne High - Michelle Lapeyrouse, Transferred, 08/06/14

Candace Comeaux, English & Reading Teacher, Degreed/Non-Certified, South Terrebonne High - Linda Christ, Resigned, 08/06/14

Candace Gallicio, English & Speech Teacher, Certified, South Terrebonne High - Vacant Position, 08/06/14

Rebecca Butler, 3rd Grade Teacher, Degreed/Non-Certified, Southdown Elementary - Cynthia Foret, Transferred, 08/06/14

Angela Courteau, 5th Grade Teacher, Degreed/Non-Certified, Southdown Elementary - Nellie Brown, Transferred, 08/06/14

Phyllis Detiveaux, 1st Grade Teacher, Certified, Southdown Elementary - Collette Jefferson, Resigned, 08/06/14

Francisca Foret, 4th Grade Teacher, Degreed/Non-Certified, Southdown Elementary - Kathleen Abboud, Transferred, 08/06/14

Lisa Kouame, 2nd Grade Teacher, Practitioner, Southdown Elementary - Katherine Holsapple, Transferred, 08/06/14

Pamela Labat, Elementary Incentive Teacher, Certified, Southdown Elementary - Monique Rozands, Retired, 08/06/14

Robin Molaison, 1st Grade Teacher, Certified, Southdown Elementary - Tara Mickens, Contract Completed, 08/06/14

Channing Parfait, 6th Grade Teacher, Degreed/Non-Certified, Southdown Elementary - Vacant Position, 08/06/14

Geraldine Patterson, Librarian, Certified, Southdown Elementary - Daphne Cupp, Transferred, 08/06/14

Bertina Richard, 2nd Grade Teacher, Practitioner, Southdown Elementary - Vacant Position, 08/06/14

Genese Spencer, 1st Grade Teacher, Degreed/Non-Certified, Southdown Elementary - Vacant Position, 08/06/14

Shannon Tamplain, 3rd Grade Teacher, Certified, Southdown Elementary - Jordan Phillips, Transferred, 08/06/14

Cathy Thompson, 5th Grade Teacher, Certified, Southdown Elementary - Chanelle Claiborne, Transferred, 08/06/14

Michelle Cedotal, Social Studies Teacher, Degreed/Non-Certified, Terrebonne High - Luis Campos, Resigned, 08/06/14

Monica Hays, English Teacher, Certified, Terrebonne High - Darlene Hoob, Transferred, 08/06/14

Joshua Hefner, Business Teacher, Practitioner, Terrebonne High - Lynette Callahan, Resigned, 08/06/14

Fannie Picou, Science Teacher, Certified, Terrebonne High - Vanessa Brunet, Resigned, 08/06/14

Craig Verdin, Science Teacher, Degreed/Non-Certified, Terrebonne High - Adrianna Adams, Transferred, 08/06/14

Sheila Bergeron, Early Childhood Special Ed Teacher, Degreed/Non-Certified, Upper Little Caillou Elementary - Suzanne Robichaux, Return to Retiree Status, 08/06/14

Patty Guidroz, 3rd Grade Teacher, Certified, Upper Little Caillou Elementary - Susan Duplantis, Transferred, 08/06/14

Sara Beber, 4th Grade Teacher, Practitioner, Village East Middle - Annette Raines, Resigned, 08/06/14

Jikenena Bolden, 5th Grade Teacher, Degreed/Non-Certified, Village East Middle - Vacant Position, 08/06/14

Norris Chappel, 4th Grade Teacher, Degreed/Non-Certified, Village East Middle - Gina Campos, Transferred, 08/06/14

Stephanie Cheramie, Librarian, Degreed/Non-Certified, Village East Middle - Crystal Robichaux, Resigned, 08/06/14

Stephen Joseph, Elementary PE Teacher, Practitioner, Village East Middle - Vacant Position, 08/06/14

Michelle LeBlanc, 4th Grade Teacher, Degreed/Non-Certified, Village East Middle - Leah Fregeau, Transferred, 08/06/14

Briton Richardson, 6th Grade Teacher, Certified, Village East Middle - Vacant Position, 08/06/14

Jessica Washington, 5th Grade Teacher, Certified, Village East Middle - Vacant Position, 08/06/14

Kevin Crochet, Welding TI Teacher, Certified, Career and Technical High - Vacant Position, 08/07/14

Carlton Landry, Autobody Repair TI Teacher, Certified, Career and Technical High - Vacant Position, 07/30/14

Sherry Marchive, Spanish Interpreter, Certified, Federal Programs - Vacant Position, 08/06/14

New Employees – Non-Instructional Personnel

Rhonda Bates, Custodian III-A, Acadian Elementary - Keena Simmons, Resigned, 07/07/14

Nancy Benoit, Special Ed Paraprofessional, Acadian Elementary - Judy Guidry, Retired, 08/08/14

Kristi Dupre, School Secretary I, Bayou Black Elementary - Brenda Tabor, Retired, 07/23/14

Chantel Celestine, Custodian III-A, H. L. Bourgeois High - Jamal Maxwell, Resigned, 07/28/14

Tamekia Mart, Food Service Technician, H. L. Bourgeois High - Hazel Harding, Retired, 07/31/14

Karonda Lyons, Custodian III-A, Coteau-Bayou Blue Elementary - Melva Comer, On Leave, 07/21/14

Ebony Payne, Early Childhood Special Ed Paraprofessional, East Houma Elementary - Rosie Price, Transferred, 08/08/14

Clarice Marts, Special Ed Paraprofessional, Ellender Memorial High - Roseanna Matherne, Transferred, 08/08/14

Terry Brown, Custodian III-A, Evergreen Junior High - Brenda Ballard, Transferred, 08/11/14

Nita Falgout, Special Ed Paraprofessional, Evergreen Junior High - Vacant Position, 08/08/14

Tracy LeBoeuf, Food Service Technician, Grand Caillou Elementary - Gina Lambert, Transferred, 07/31/14

Martika Martin, Custodian III-A, Grand Caillou Elementary - Carla Dupre, Resigned, 08/06/14

Dynell Billiot, Special Ed Paraprofessional, Houma Junior High - Lynn Foret, Transferred, 08/08/14

Michael Nixon, Custodian III-A, Houma Junior High - Rebecca Scott, On Leave, 08/08/14

Jessica Fanguy, Food Service Technician, Legion Park Elementary - Annie Hutchinson, Resigned, 07/31/14

Sandy LeBlanc, Custodian III-A, Legion Park Elementary - Gloria Johnson, Transferred, 07/28/14

Meagan Verret, Pre-Kindergarten Paraprofessional, Legion Park Elementary - Julie Fortenberry, Transferred, 08/08/14

Nicole Whitney, Pre-Kindergarten Paraprofessional, Legion Park Elementary - Reagan Fitch, Transferred, 08/08/14

Selena Hebert, Custodian III-A, Lisa Park Elementary - Shantel Poindexter, Transferred, 07/31/14

Bridgett Leger, School Secretary II, Lisa Park Elementary - Angelle Thibodeaux, Resigned, 07/29/14

Jennifer Ayo, Special Ed Paraprofessional, Mulberry Elementary - Trina Maize, Transferred, 08/08/14

Alejandra Brewster, Special Ed Paraprofessional, Mulberry Elementary - Linda Liner, Transferred, 08/08/14

Evalina Fanguy, Food Service Technician, Mulberry Elementary - Cyd Hebert, Retired, 07/31/14

Dorothy Livas, Food Service Technician, Oaklawn Junior High - Susan Marcel, Retired, 07/31/14

Quentelle Larkins, Early Childhood Special Ed Paraprofessional, Oakshire Elementary - Brandy Williams, Resigned, 08/08/14

Jerome Wilson, Custodian III-A, Oakshire Elementary - Vacant Position, 07/31/14

Estelle Solet, Special Ed Paraprofessional, School for Exceptional Children - Ashley Rivera, Resigned, 08/08/14

Betty Creel, Early Childhood Special Ed Paraprofessional, Schriever Elementary - Vacant Position, 08/08/14

Jacqueline Ratcliff, Food Service Technician, Schriever Elementary - Marlene Rhear, Transferred, 07/31/14

Donna Lirette, Food Service Technician, South Terrebonne High - Angel Thibodeaux, Transferred, 07/31/14

Britney Baylor, Special Ed Paraprofessional, Southdown Elementary - Deanna Domangue, Retired, 08/08/14

Bonnie Boudreaux, Food Service Technician, Southdown Elementary - Vickie Chauvin, Resigned, 07/31/14

Donnice Partlow, Special Ed Paraprofessional, Southdown Elementary - Tenicka Dobson, Resigned, 08/08/14

Shirly Percy, Custodian II, Southdown Elementary - Tommy Aubert, Terminated, 07/29/14

Melissa Sawasaki, Food Service Technician, Southdown Elementary - Rochelle Bonvillain, Transfer, 07/31/14

Mary Perkins, Special Ed Paraprofessional, Terrebonne High - Robin Stevens, Resigned, 08/06/14

Olivia Constrantiche, Pre-Kindergarten Paraprofessional, Upper Little Caillou Elementary - Greta Hebert, Retired, 08/08/14

Tricia Chauvin, Secretary II-Receptionist, Central Office - Schwanda George, Resigned, 07/29/14

Emily Marcel, Secretary II, Special Education Department - Kelly Dillard, Transferred, 08/01/14

Harriet Lewis, Accounting Clerk II, Auxiliary Services - Jamie Moberley, Retired, 07/17/14

Sherneka Charles, Bus Driver, Transportation Department - Nancy Benoit, Retired, 08/07/14

Stephen Chauvin, Bus Driver, Transportation Department - Leslie Breaux, Resigned, 08/07/14

Janice Parker, Bus Driver, Transportation Department - Amanda Maynard, Resigned, 08/07/14

Resignations – Professional Instructional Personnel

*** Please note that resignations and retirements received during the months of June and July had an effective date of their last day of the 2013-14 school session.**

Caroline Alexis, 4th Grade Teacher, Certified, Dularge Elementary - Resigned, 05/26/14

Marjorie Ambrose, English Curriculum Specialist, Certified, Central Office - Resigned, 07/22/14

Rondon Anderson, Mild Moderate–Inclusion, Certified, H. L. Bourgeois High - Resigned, 05/26/14

Ashley Arceneaux, 2nd Grade Teacher, Certified, Grand Caillou Elementary - Resigned, 05/26/14

Ashley Autin, 4th Grade Teacher, Certified, Caldwell Middle - Resigned, 05/26/14

Michelle Blanchard, 7th Grade Teacher, Certified, Evergreen Junior High - Resigned, 05/26/14

Jordin Boudreaux, Social Studies Teacher, Certified, H. L. Bourgeois High - Resigned, 05/26/14

Lisa Boudreaux, J A G Teacher, Certified, Terrebonne High - Resigned, 05/26/14

Lynette Callahan, Business Teacher, Certified, Terrebonne High - Resigned, 05/26/14

Luis Campos, Social Studies, Certified, Terrebonne High - Resigned, 05/26/14

Sally Gilfour, 3rd Grade Teacher, Certified, Schriever Elementary - Resigned, 05/26/14

Jessica Green, 5th Grade Teacher, Certified, Caldwell Middle - Resigned, 05/26/14

Musette Harding, 5th Grade Teacher, Certified, Elysian Fields Middle - Resigned, 05/26/14

Jamie Haydel, 3rd Grade Teacher, Certified, Schriever Elementary - Resigned, 05/26/14

Shanna Himel, Educational Diagnostician, Certified, Special Education Department - Resigned, 05/26/14

Nicole Hymel, 7th Grade Teacher, Certified, Oaklawn Junior High - Resigned, 05/26/14

Catherine Marciante, Math Teacher, Certified, H. L. Bourgeois High - Resigned, 05/26/14

Sarah May, Kindergarten Teacher, Certified, Mulberry Elementary - Resigned, 08/07/14

Gerald Michel, Math Teacher, Certified, H. L. Bourgeois High - Resigned, 05/26/14

Damieon Mills, Health & PE Teacher, Certified, H. L. Bourgeois High - Resigned, 08/08/14

Christa O'Brien, 8th Grade Teacher, Certified, Evergreen Junior High - Resigned, 05/26/14

Annette Raines, 4th Grade Teacher, Certified, Village East Middle - Resigned, 05/26/14

Wanda Raymond, 3rd Grade Teacher, Certified, Village East Middle - Resigned, 05/26/14

Destini Rickman, 4th Grade Teacher, Certified, Acadian Elementary - Resigned, 05/26/14

Charles Ruffin, G E D Prep Teacher, Certified, South Terrebonne High - Return to Retiree Status, 05/26/14

Helena Salmon, 8th Grade Teacher, Certified, Evergreen Junior High - Resigned, 05/26/14

Gretchen Sanders, 5th Grade Teacher, Certified, Elysian Fields Middle - Resigned, 05/26/14

Amber Schroeder, 1st Grade Teacher, Certified, East Houma Elementary - Resigned, 05/26/14

Trenace Songe, Mild Moderate-Resource, Certified, Pointe-Aux-Chenes Elementary - Resigned, 05/26/14

Angela Trahan, 6th Grade Teacher, Certified, Broadmoor Elementary - Resigned, 05/26/14

Resignations – Non-Instructional Personnel

Linda Beamon, Bus Driver, Transportation Department - Resigned, 05/26/14

Virginia Bussey, Bus Driver, Transportation Department - Resigned, 05/26/14

Kim Devillier, Food Service Technician, Legion Park Elementary - Deceased, 07/18/14

Chasidy Johnson, Bus Driver, Transportation Department - Resigned, 05/26/14

Melia Myles, Bus Driver, Transportation Department - Resigned, 05/26/14

Lisha Price, Custodian III-A, Upper Little Caillou Elementary - Resigned, 08/11/14

Tara Robichaux, Special Ed Paraprofessional, H. L. Bourgeois High - Resigned, 05/26/14

Lamon Simmons, General Helper, Maintenance Department - Terminated, 07/25/14

Rhonda Sloan, Bus Driver 40hrs/210 days, Transportation Department - Resigned, 06/27/14

Retirements – Professional Instructional Personnel

Denise Boudreaux, 3rd Grade Teacher, Mulberry Elementary - Service Retirement, 23.00 Years, 05/26/14

Denise Johnson, Mild Moderate-Resource, Oaklawn Junior High - Service Retirement, 33.00 Years, 05/26/14

Retirements - Non-Instructional Personnel

Jamie Moberley, Accounting Clerk II, Auxiliary Services - Service Retirement, 17.84 Years, 08/13/14

Shenna Nelson, Internal Auditor, Central Office - Service Retirement, 28.34 Years, 07/30/14

Maxine Voisin, Custodian II, Maintenance Department - Service Retirement, 10.80 Years, 07/09/14

Motion of Mr. Thomas, seconded by Mr. Bordelon, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Kathy Arceneaux, Custodian at Terrebonne High School, beginning August 18, 2014, through November 10, 2014 (medical).

Motion of Mr. Duplantis, seconded by Mr. Badeaux, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Annette Hagen, Health Nurse in the Special Education Department, beginning August 19, 2014, through October 15, 2014 (medical).

Motion of Mr. Duplantis, seconded by Mr. Thomas, unanimously carried, the Board voted to adjourn its meeting **(8:05 P.M.)**.

/s/ Philip Martin, Secretary

/s/ Roger Dale DeHart, President

RLB