

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

School Board Meeting – September 2, 2014

Order of Business

7:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of August 19, 2014

RECOMMENDATION: That the Board approve the minutes of School Board Meeting of August 19, 2014, as recorded.

6. Board Committee Meeting Reports
 - A. Finance, Insurance, and Section 16 Lands Committee (See Attached Committee Report of August 18, 2014, Meeting)
 - B. Executive Committee (See Attached Committee Report of August 19, 2014, Meeting)
 - C. Board of Directors of Terrebonne Construction Company, Inc. (See Attached Committee Report of August 19, 2014, Meeting)
7. Superintendent's Agenda
 - A. Agenda Items
 - (1) Proclamation in Observance of Constitution Week,

September 17-23, 2014

RECOMMENDATION: That the Board approve the following proclamation recognizing September 17-23, 2014, as Constitution Week:

PROCLAMATION

WHEREAS, our Founding Fathers, in order to secure the blessings of liberty for themselves and their posterity, did ordain and establish a Constitution for the United States of America; and

WHEREAS, it is of the greatest importance that all citizens fully understand the provisions and principles contained in the Constitution in order to support, preserve, and defend it against all encroachment; and

WHEREAS, the two hundred twenty-seventh anniversary of the signing of the Constitution provides a historic opportunity for all Americans to realize the achievements of the Framers of the Constitution and the rights, privileges, and responsibilities it affords; and

WHEREAS, the independence guaranteed to American citizens, whether by birth or naturalization, should be celebrated by appropriate ceremonies and activities during Constitution Week, September 17 through 23, as designated by proclamation of the President of the United States of America in accordance with Public Law 915.

NOW, THEREFORE, BE IT RESOLVED that the Terrebonne Parish School Board, in conjunction with the Bayou Lafourche Chapter of the National Society, Daughters of the American Revolution, does hereby proclaim the week of September 17 through 23, 2014, as "Constitution Week" in the schools of Terrebonne Parish and does urge all students to study the Constitution, and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

(2) Personnel Section

(a) Personnel Announcement and Introduction
(Information Only)

1) Principal, Caldwell Middle School – Ronald
Foret

(3) Matter Pertaining to Potential Tenure Hearing

RECOMMENDATION: That the Board, pursuant to LSA-R.S. 17:493, hereby authorize the Superintendent to furnish the bus operator, Kenya Lyons, a copy of the written grounds for removal from her position, and further, set a tenure hearing for the bus operator on Tuesday, September 23, 2014, at 5:00 P.M., in the Terrebonne Parish School Board meeting room located at 201 Stadium Drive, Houma, Louisiana.

(4) Matter Pertaining to Retaining Legal Counsel to
Represent the Terrebonne Parish School Board in Tenure
Proceeding

RECOMMENDATION: That the Board authorize Mr. Alexander “Kip” Crighton, Attorney, to represent the interest of the Terrebonne Parish School District in a Tenure Proceeding, at a rate of \$125.00 per hour, in accordance with State Law and Board policy.

(5) Parent Appeal for Student Readmission (Executive
Session)

(a) Readmission of Student #130232

8. Individual Board Member

A. Mr. Roger Dale DeHart – Special announcement of acknowledgement by State Superintendent John White, Louisiana State Department of Education, and the Louisiana School Boards Association (LSBA), in recognition of the following Terrebonne Parish School Board Members who met

the criteria for the Louisiana Department of Education “Distinguished School Board Member Designation” in a four-year term, in accordance with LA RS 17:53, which addresses School Board Member training requirements:

- District 4 Debi Benoit 79.5 hours
- District 5 Dr. Brenda Babin 53 hours
- District 6 L. P. Bordelon, III 61 hours
- District 7 Roger Dale DeHart 82 hours

9. Announcements

9/08

5:00 Education and Policy Committee

9/11

5:00 ERC

9/15

5:00 Buildings, Food Service, & Transportation Committee

9/16

6:00 Executive Committee

6:30 Board of Directors, Terrebonne Construction Company, Inc.

7:00 Regular School Board Meeting

10. Adjournment

RLB

Philip Martin, Superintendent
Terrebonne Parish School Board
P. O. Box 5097
Houma, Louisiana 70361
985-876-7400

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 233, describing the assistance that is necessary.

RLB

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

September 2, 2014

Dear Members of the Board:

The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE met in the Board Room of the School Board Office, 201 Stadium Drive, at 5:00 P.M. on Monday, August 18, 2014, with the following members present: Mr. Donald Duplantis, Chairman, Mr. Roosevelt Thomas, Vice-Chairman, and Mrs. Debi Benoit. Also in attendance were Mr. Roger Dale DeHart, Board President, Mr. Richard Jackson, Vice-President, Mr. L. P. Bordelon, III, Superintendent Philip Martin, and members of the staff.

Mr. Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mrs. Carolyn Champagne, Purchasing Agent, addressed the Committee regarding an assignment Lease No. 2013-2 on Section 16, Township 22 South, Range 17 East (see attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 1

The Committee recommends that the Board adopt the following resolution granting permission for Gray Production Company (Assignor), whose address is P. O. Box 53403, Lafayette, Louisiana 70505, to assign all their rights, title, and interest in Terrebonne Parish School Board Lease No. 2013-2 on Section 16, Township 22 South, Range 17 East, unto Manti, LP (Assignee), whose address is 800 N. Shoreline Blvd., Suite 900 South, Corpus Christi, Texas 78401, and further, authorize the Board President and/or Superintendent to sign all necessary documents pertaining thereto:

RESOLUTION

WHEREAS, By instrument dated effective February 22, 2013, recorded in File No. 1429760, Book No. 2335, Page No. 801, of the public records of Terrebonne Parish, Louisiana, the Terrebonne Parish School Board granted an oil, gas, and mineral lease to and in favor of Gray Production Company, whose address is P. O. Box 53403, Lafayette, Louisiana 70505, containing eighty-five (85) acres, more or less, excluding the beds and bottoms of all navigable waters in Section 16, Township 22 South, Range 17 East, Louisiana Meridian, Terrebonne Parish, Louisiana; and

WHEREAS, Gray Production Company is now desirous of assigning all of its rights, title, and interest to Manti, LP, whose address is 800 N. Shoreline Blvd., Suite 900 South, Corpus Christi, Texas 78401; and

WHEREAS, The Terrebonne Parish School Board has not made an examination or determination that all of the provisions and conditions in the Subject Lease have been met, and accordingly, this resolution is not intended to, nor shall it act in any manner as a ratification of the Subject Lease, nor as a waiver of any right which this Board may have, including prescriptive rights.

NOW, THEREFORE, BE IT RESOLVED By the Terrebonne Parish School Board that the assignment from Gray Production Company to Manti, LP is hereby approved and accepted by this Board.

Mr. Jack Moore, Risk Manager, addressed the Committee regarding an offer from Symetra Life Insurance, Co., for Disability Income Insurance benefits (see attached).

Mr. Tony Alford, Insurance Agent of Record, also presented information concerning Disability Income Insurance benefits.

Mr. Duplantis, seconded by Mr. Thomas, offered the following motion:

RECOMMENDATION NO. 2

The Committee recommends that the Board accept the offer from Symetra Life Insurance, Co. (Alford, Staples, Lapeyre and Robichaux

Insurance Services, Agent of Record), for Disability Income Insurance benefits, effective November 1, 2014.

Mr. Moore presented information to the Committee relative to the Towers Watson Actuarial Report for 2014 (see attached).

Superintendent Martin addressed the Committee requesting approval for the purchase of forty (40) acres of property adjacent to South Terrebonne High School (see attached).

Mr. Thomas, seconded by Mrs. Benoit, offered the following motion:

RECOMMENDATION NO. 3

The Committee recommends that the Board authorize the purchase of forty (40) acres of property adjacent to South Terrebonne High School for \$35,000.00 per acre, funds to be derived from the capital portion of the One-Cent Sales Tax Fund, subject to Board attorney review, and further, authorize the Board President and/or Superintendent to sign all necessary documents pertaining thereto.

Mrs. Rebecca Breaux, Chief Financial Officer, addressed the Committee requesting certain outdated, unserviceable, and/or broken items be declared as surplus and sold at a future surplus sale (see attached).

Mr. Thomas, seconded by Mrs. Benoit, offered the following motion:

RECOMMENDATION NO. 4

The Committee recommends that the Board declare as surplus certain outdated, unserviceable, and/or broken items, as per attached list, and authorize that these items be sold at a future surplus sale.

Mrs. Breaux addressed the Committee regarding the adoption of the resolution in reference to the attached Louisiana Compliance Questionnaire for the 2013/2014 Fiscal Year.

Mr. Thomas, seconded by Mrs. Benoit, offered the following motion:

RECOMMENDATION NO. 5

The Committee recommends that the Board adopt the following resolution in reference to the attached Louisiana Compliance Questionnaire for the 2013/2014 Fiscal Year:

RESOLUTION

BE IT RESOLVED, That the Terrebonne Parish School Board, in connection with the June 30, 2014, audit, adopts the Louisiana Compliance Questionnaire for submission to Lanaux and Felger, Certified Public Accountants, and confirms that the representations made therein are to the best of the Board's knowledge and belief, and

BE IT FURTHER RESOLVED, That Roger Dale DeHart, President of Terrebonne Parish School Board, Philip Martin, Superintendent, and Rebecca Breaux, Chief Financial Officer, be authorized to sign said Questionnaire.

Mrs. Breaux presented an update on the Sales Tax collections report (see attached). She stated sales tax collections for the month of June 2014 are higher than June 2013.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mr. Thomas, seconded by Mrs. Benoit, the meeting adjourned at 5:30 P.M.

Respectfully submitted,

Donald Duplantis, Chairman

Roosevelt Thomas, Vice-Chairman

Debi Benoit

MH

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

September 2, 2014

Dear Members of the Board:

The **Executive Committee** met at 6:00 P.M. on Tuesday, August 19, 2014, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, President, Mr. Richard Jackson, Vice-President, and Mr. Hayes J. Badeaux. Others in attendance were Superintendent Philip Martin and Mrs. Rebecca Breaux.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

The **Executive Committee** addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

Roger Dale DeHart, President

Richard Jackson, Vice-President

Hayes J. Badeaux

MH

**TERREBONNE CONSTRUCTION COMPANY, INC.
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

September 2, 2014

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met at 6:30 P.M. on Tuesday, August 19, 2014, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, President, Mr. Richard Jackson, Secretary/Treasurer, and Mr. Hayes J. Badeaux. Others in attendance were Superintendent Philip Martin and Mrs. Rebecca Breaux.

The **Board of Directors** received the July 2014 financial statement (see attachment).

The **Board of Directors** voted to allow the Superintendent and/or his designee to renew a lease with Nationwide Consulting Group, LLC, 250 Barrow Street (storage room), for a monthly lease of one hundred fifty (\$150.00) dollars for a period of one (1) year, commencing September 15, 2014, and terminating September 14, 2015, with a one (1) one-year option to renew contract at the end of said period, and further, authorized the Board President to sign all necessary documents pertaining thereto.

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

Roger Dale DeHart, President

Richard Jackson, Secretary/Treasurer

Hayes J. Badeaux

MH