

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

OCTOBER 21, 2014

The Terrebonne Parish School Board met today at 6:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Roger Dale DeHart, President, presiding, and the following members present: Mr. Richard Jackson, Vice-President, Mr. Roosevelt Thomas, Mr. Gregory Harding, Dr. Brenda Leroux Babin, Mr. L. P. Bordelon, III, Mr. Donald Duplantis, and Mr. Hayes J. Badeaux.

ABSENT: Ms. Debi Benoit

Mr. Bordelon led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

Motion of Mr. Jackson, seconded by Mr. Duplantis, unanimously carried, the Board approved the minutes of School Board Meeting of October 7, 2014, as recorded.

The following report of the Buildings, Food Service, and Transportation Committee meeting was presented to the Board with Mr. Badeaux, Chairman, presiding:

Dear Members of the Board:

The Buildings, Food Service, and Transportation Committee met at 5:00 P.M. on Monday, October 13, 2014, in the Board Room of the School Board Office with the following members present: Mr. Hayes J. Badeaux, Chairman, and Mr. L. P. Bordelon, III. Mr. Gregory Harding, Vice-Chairman, was absent. Also in attendance were Mr. Roger Dale DeHart, Board President, Mr. Richard Jackson, Vice-President, Mr. Donald Duplantis, Superintendent Philip Martin, and members of the staff.

Mr. Badeaux called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Michael D'Angelo, P.E., Terrebonne Parish Consolidated Waterworks District #1, addressed the Committee regarding a water line servitude across the Terrebonne Parish School Board bus parking lot located at 340 St. Charles Street (see attached).

RECOMMENDATION NO. 1

The Committee recommends that the Board allow the Terrebonne Parish Consolidated Waterworks District #1 a ten foot wide "Act of Servitude" around the Terrebonne Parish School Board bus parking lot property located at 340 St. Charles Street for a proposed water line, and further, authorize the Board President to sign all necessary documents pertaining thereto.

The Committee addressed the Intergovernmental Agreement between Terrebonne Parish Consolidated Government and Terrebonne Parish School Board as it relates to drainage and public use servitude on a tract of land, owned by the Terrebonne Parish School Board, located at H. L. Bourgeois High School, #1 Reservation Drive, Gray, Louisiana 70359 (see attached).

RECOMMENDATION NO. 2

The Committee recommends that the Board enter into an Intergovernmental Agreement between Terrebonne Parish Consolidated Government and Terrebonne Parish School Board as it relates to acquiring a permanent servitude and a temporary construction servitude over a tract of land, owned by the Terrebonne Parish School Board, located at H. L. Bourgeois High School, #1 Reservation Drive, Gray, LA 70359 to improve drainage and public utilities, and that the Terrebonne Parish School Board receive \$11,583.99 as compensation, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mrs. Natalie Bergeron, Director of Project LEARN-LaTerre, Inc., addressed the Committee concerning the use of Little Caillou School by Project LEARN-LaTerre, Inc. (see attached).

RECOMMENDATION NO. 3

The Committee recommends that the Board renew the current Cooperative Endeavor Agreement between Terrebonne Parish School Board and Project LEARN-LaTerre, Inc., for use of Little Caillou School, for a period of three (3) years, from October 19, 2014, to October 19, 2017, with one (1) three year option to renew said agreement, provided that the necessary insurance, non-profit status, and all other School Board policy requirements are met, and further, authorize the Board President to sign all necessary documents pertaining thereto, subject to Board attorney review.

Mr. Daniel Bruce, Jr., AIA, Cheramie and Bruce Architect, APC, addressed the Committee regarding an update of the Re-roofing Project at Village East School (see attached).

RECOMMENDATION NO. 4

The Committee recommends that the Board ratify a change order to decrease the amount of the contract for the Re-roofing Project at Village East School by \$35,000.00 for unused Provisionary Allowance, and \$5,115.00 for unused unit pricing for Tectum Decking insulated panels, for a total credit of \$40,115.00, and increase the contract time by nine (9) days, changing the completion date from August 19, 2014, to August 27, 2014, for the Re-roofing Project at Village East School, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. DeHart addressed the Committee regarding property located next to Mulberry Elementary School.

RECOMMENDATION NO. 5

The Committee recommends that the Board allow the Superintendent and staff to enter into negotiations for the possible purchase of a tract of land adjacent to Mulberry Elementary School.

Mr. Danny Babin, Terrebonne Parish Councilman, addressed the Committee regarding the property located next to Mulberry Elementary School.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, LTD, addressed the Committee regarding an update of the Dularge Elementary School

Kitchen Renovation Project (see attached).

RECOMMENDATION NO. 6

The Committee recommends that the Board ratify a change order to increase the contract time by twelve (12) days, changing the contract completion date from August 24, 2014, to September 5, 2014, for the Dularge Elementary School Kitchen Renovation Project, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Merlin Lirette addressed the Committee concerning the Terrebonne High School Baseball Field.

Mrs. Jennifer Deroche, Mrs. Julie Veron, Coach Joe Clement, and Mrs. Deanna Cunningham, citizens, addressed the Committee concerning the Terrebonne High School Baseball Field.

Mr. Lirette addressed the Committee regarding an update of the Grand Caillou Middle School (see attached).

Mr. Lirette addressed the Committee regarding updates of the Boiler Projects for Caldwell Middle School, Village East School, and Coteau-Bayou Blue Elementary School (see attached).

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 5:55 P.M.

Respectfully submitted,

Hayes J. Badeaux, Chairman

L. P. Bordelon, III

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Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board allowed the Terrebonne Parish Consolidated Waterworks District #1 a ten foot wide "Act of Servitude" around the Terrebonne Parish School Board bus parking lot property located at 340 St. Charles Street for a proposed water line, and further, authorized the Board President to sign all necessary documents pertaining thereto.

Motion of Mr. DeHart, seconded by Mr. Jackson, unanimously carried, the Board entered into an Intergovernmental Agreement between Terrebonne Parish Consolidated Government and Terrebonne Parish School Board as it relates to acquiring a permanent servitude and a temporary construction servitude over a tract of land, owned by the Terrebonne Parish School Board, located at H. L. Bourgeois High School, #1 Reservation Drive, Gray, LA 70359 to improve drainage and public utilities, and that the Terrebonne Parish School Board receive \$11,583.99 as compensation, and further, authorized the Board President to sign all necessary documents pertaining thereto.

Motion of Mr. Bordelon, seconded by Mr. Duplantis, unanimously carried, the Board renewed the current Cooperative Endeavor Agreement between Terrebonne Parish School Board and Project LEARN-LaTerre, Inc., for use of Little Caillou School, for a period of three (3) years, from October 19, 2014, to October

19, 2017, with one (1) three year option to renew said agreement, provided that the necessary insurance, non-profit status, and all other School Board policy requirements are met, and further, authorized the Board President to sign all necessary documents pertaining thereto, subject to Board attorney review.

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board ratified a change order to decrease the amount of the contract for the Re-roofing Project at Village East School by \$35,000.00 for unused Provisionary Allowance, and \$5,115.00 for unused unit pricing for Tectum Decking insulated panels, for a total credit of \$40,115.00, and increased the contract time by nine (9) days, changing the completion date from August 19, 2014, to August 27, 2014, for the Re-roofing Project at Village East School, and further, authorized the Board President to sign all necessary documents pertaining thereto.

Motion of Mr. Jackson, seconded by Mr. Duplantis, unanimously carried, the Board deferred action until a later date relative to entering into negotiations for the possible purchase of a tract of land adjacent to Mulberry Elementary School.

Motion of Mr. Jackson, seconded by Mr. DeHart, unanimously carried, the Board ratified a change order to increase the contract time by twelve (12) days, changing the contract completion date from August 24, 2014, to September 5, 2014, for the Dularge Elementary School Kitchen Renovation Project, and further, authorized the Board President to sign all necessary documents pertaining thereto.

Mr. Donald Chamberlain, Plant Operations Manager, addressed the Board regarding the foregoing motion.

The report of the Buildings, Food Service, and Transportation Committee meeting was concluded, and President DeHart reassumed the Chair.

The following report of the Finance, Insurance, and Section 16 Lands Committee meeting was presented to the Board with Mr. Duplantis, Chairman, presiding:

Dear Members of the Board:

The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE met in the Board Room of the School Board Office, 201 Stadium Drive, at 5:00 P.M. on Monday, October 20, 2014, with the following members present: Mr. Donald Duplantis, Chairman, Mr. Roosevelt Thomas, Vice-Chairman, and Mrs. Debi Benoit. Also in attendance were Mr. Roger Dale DeHart, Board President, Mr. Richard Jackson, Vice-President, Mr. L. P. Bordelon, III, Superintendent Philip Martin, and members of the staff.

Mr. Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mrs. Rebecca Breaux, Chief Financial Officer, presented the 2014/2015 revised budget for the General Operating Fund.

Mr. Duplantis, seconded by Mr. Thomas, offered the following motion:

RECOMMENDATION NO. 1

The Committee recommends that the Board adopt the following 2014/2015 revised budget for the General Operating Fund:

General Operating Fund
Revised Budget
2014/2015 Fiscal Year
October 2014

Revenues

Local Revenues	\$ 19,524,984
State Revenues	89,909,794
Federal Revenues	<u>102,476</u>
Total Revenues	\$109,537,254

Expenditures

Instructional	\$ 78,294,874
Instructional Support Services	46,005,706
Operation of Non-Instructional Services	1,085,901
Debt Service	<u>74,925</u>
Total Expenditures	\$ 125,461,406

Other Financing Sources (Uses)

Other Sources of Funds	\$ 19,214,357
Other Uses of Funds	<u>(5,119,608)</u>
Total Other Sources (Uses)	\$ 14,094,749

Net Change in Fund Balance (1,829,403)

Beginning Fund Balance \$ 13,045,751

Ending Fund Balance

Assigned - Act 1 Implementation \$ 1,000,000

Assigned - Financial Software 750,000

Unassigned 9,466,348

Total Ending Fund Balance \$ 11,216,348

Mrs. Breaux presented the 2014/2015 revised budget for the Child Nutrition Program Fund.

Mr. Thomas, seconded by Mrs. Benoit, offered the following motion:

RECOMMENDATION NO. 2

The Committee recommends that the Board adopt the following 2014/2015 revised budget for the Child Nutrition Program Fund:

Child Nutrition Program
Revised Budget
2014/2015 Fiscal Year
October 2014

Revenues

Local Sources	\$1,349,231
State Sources	321,761

Federal Sources	<u>7,267,854</u>
Total Revenues	\$8,938,846

Expenditures

Salaries	\$2,629,585
Employee Benefits	2,065,968
Purchased Services	651,510
Supplies	4,203,589
Property	<u>159,887</u>
Total Expenditures	\$9,710,539

Other Financing Sources

Other Sources of Funds	<u>\$ 485,512</u>
Total Other Sources (Uses)	\$ 485,512

Net Change in Fund Balance	(286,181)
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Beginning Fund Balance	\$ 647,832
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Ending Fund Balance	
Non-spendable	<u>\$ 361,651</u>
Total Ending Fund Balance	<u>\$ 361,651</u>

Mrs. Breaux presented the 2014/2015 revised budget for the One Cent Sales Tax Fund.

Mrs. Benoit, seconded by Mr. Thomas, offered the following motion:

RECOMMENDATION NO. 3

The Committee recommends that the Board adopt the following 2014/2015 revised budget for the One Cent Sales Tax Fund:

One Cent Sales Tax Fund (1996)
Revised Budget
2014/2015 Fiscal Year
October 2014

Revenues

Local - Sales Tax	\$27,066,131
- Interest	<u>46,000</u>
Total Revenues	\$27,112,131

Expenditures

Compensation & Benefits	\$16,044,513
Technology	2,351,790
Capital & Building Improvements	2,286,334
Debt Service	<u>142,000</u>
Total Expenditures	\$20,824,637

Other Financing Sources (Uses)

Other Sources of Funds	0
Other Uses of Funds	(7,395,332)
Total Other Sources (Uses)	(7,395,332)

Net Change in Fund Balance (1,107,838)

Fund Balance

Beginning Fund Balance \$11,052,815

Ending Fund Balance

Restricted

Salaries & Benefits \$ 8,448,825

Technology/Construction 1,496,152

Total Ending Fund Balance \$ 9,944,977

Mrs. Breaux presented the 2014/2015 revised budget for the ¾ Cent Sales Tax Fund.

Mr. Thomas, seconded by Mrs. Benoit, offered the following motion:

RECOMMENDATION NO. 4

The Committee recommends that the Board adopt the following 2014/2015 revised budget for the ¾ Cent Sales Tax Fund:

3/4 Cent Sales Tax Fund (1976)**Revised Budget****2014/2015 Fiscal Year****October 2014****Revenues**

Local - Sales Tax	\$20,299,598
- Interest	<u>67,000</u>
Total Revenues	\$20,366,598

Expenditures

Purchased Services	\$ 571,024
Materials & Supplies	3,658,523
Debt Service & Miscellaneous	<u>32,700</u>
Total Expenditures	\$ 4,262,247

Other Sources (Uses) of Funds

Other Financing Sources	0
Other Financing Uses	<u>(16,248,990)</u>
Total Other Sources (Uses) of Funds	(16,248,990)

Net Change in Fund Balance (144,639)

Fund Balance Beginning	\$ 3,495,794
Ending Fund Balance Restricted	
Instructional Programs	\$ 2,979,923
Committed	
Band Uniforms	<u>371,232</u>
Total Ending Fund Balance	<u>\$ 3,351,155</u>

Mrs. Breaux presented the 2014/2015 revised budgets for the Special Revenue Funds.

Mrs. Benoit, seconded by Mr. Thomas, offered the following motion:

RECOMMENDATION NO. 5

The Committee recommends that the Board adopt the following 2014/2015 revised budgets for the Special Revenue Funds:

**Special Revenue Funds
Revised Budgets
2014/2015 Fiscal Year**

<u>FUND NUMBER</u>	<u>FEDERAL FUND</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
210	NCLB - TITLE I Striving Readers Comprehensive Literacy Program	\$1,154,900	(159,900)	\$ 995,000
	-Prior Year	<u>0</u>	<u>299,250</u>	<u>299,250</u>
	TOTAL	\$1,154,900	\$139,350	\$1,294,250
220	NCLB - TITLE I	\$6,029,593	\$382,429	\$6,412,022
230	Migrant			
	-Current Year	\$ 150,633	(52,993)	\$ 97,640
	-Prior Year	<u>0</u>	<u>4,922</u>	<u>4,922</u>
	TOTAL	\$ 150,633	(48,071)	\$ 102,562
240	U. S. DEPARTMENT OF HEALTH AND HUMAN RESOURCES TANF BLOCK GRANT			
	-Early Childhood Program TANF	\$2,075,447	\$ 13,667	\$2,089,114
	-Federal Jobs for America's Graduates TANF	<u>150,000</u>	<u>(56,770)</u>	<u>93,230</u>
	TOTAL	\$2,225,447	(43,103)	\$2,182,344
261	ARRA - Race to the Top	\$ 15,887	\$ 1,096	\$ 16,983
310	NCLB - TITLE III			
	-Current Year	\$ 53,447	\$ 20,856	\$ 74,303
	-Immigrant Set Aside	<u>75,604</u>	<u>(45,127)</u>	<u>30,477</u>
	TOTAL	\$ 129,051	(24,271)	\$ 104,780

320	NCLB - TITLE IV Safe and Supportive Schools			
	-Prior Year	\$ 110,500	\$ 26,316	\$ 136,816
	-Donation	<u>0</u>	<u>2,675</u>	<u>2,675</u>
	TOTAL	\$ 110,500	\$ 28,991	\$ 139,491
330	U. S. DEPARTMENT OF EDUCATION			
	-ESSC Grant	\$ 397,386	(18,348)	\$ 379,038
370	NCLB TITLE II - PART A			
	-EISENHOWER Act	\$1,165,900	\$ 57,133	\$1,223,033
	-NCLB SCHOOL LEADERSHIP PROGRAM			
	-Current Year	0	\$ 40,123	\$ 40,123
	-MSP	<u>0</u>	<u>47,542</u>	<u>47,542</u>
	TOTAL	\$1,165,900	\$144,798	\$1,310,698
410	NCLB TITLE VII - INDIAN EDUCATION			
	-Current Year	\$ 394,949	\$ 5,616	\$ 400,565
490	LCTCS FEDERAL ADULT EDUCATION			
	-Basic Current Year	\$ 225,382	\$ 33,167	\$ 258,549
	-Prior Year	0	21,368	21,368
	-Carry-Over	0	52,459	52,459
	-English Language/Civics			
	-Current Year	\$ 40,140	(4,562)	\$ 35,578
	-Prior Year	0	\$ 6,297	\$ 6,297
	-Carry-Over FY14	0	19,649	19,649
	-Carry-Over FY13	0	93	93
	-Family Literacy			
	-Current Year	46,676	(1,751)	44,925
	-Prior Year	0	3,624	3,624
	-Carry-Over	0	10,269	10,269
	-Federal Leadership Award			
	-Current Year	0	10,000	10,000
	-Prior Year	0	483	483
	-Carry-Over FY14	0	21,863	21,863
	-Carry-Over FY13	<u>0</u>	<u>18,509</u>	<u>18,509</u>
	TOTAL	\$ 312,198	\$191,468	\$ 503,666
560	NCLB - TITLE X HOMELESS	\$ 86,894	\$ 1,345	\$ 88,239
590	FEDERAL VOCATIONAL ED.			
	-Current Year	\$ 208,598	\$ 7,170	\$ 215,768
750	NCLB IDEA Special Education			
	-IDEA Part B	\$ 3,925,328	\$789,398	\$4,714,726
	-St. James PBIS	0	2,500	2,500
	-High Risk Pool	<u>276,996</u>	<u>0</u>	<u>276,996</u>
	TOTAL	\$ 4,202,324	\$791,898	\$4,994,222
760	NCLB IDEA Special Education			
	-Pre-school	\$ 114,053	\$ 14,379	\$ 128,432
510	EDUCATION EXCELLENCE REVENUE	\$ 350,000	(70,366)	\$ 279,634

EXPENDITURES	\$ 421,516	\$ 6,242	\$ 427,758
EXCESS (DEFICIENCY) OF REVENUE	(71,516)	(76,608)	(148,124)
FUND BALANCE BEGINNING	\$ 91,166	\$ 56,958	\$ 148,124
ENDING FUND BALANCE	\$ 19,650	(19,650)	0
550 THE CECIL J. PICARD LA 4 EARLY CHILDHOOD PROGRAM -State	\$2,170,213	(228,927)	\$1,941,286
630 LQEA 8(g) PRE-SCHOOL/EARLY CHILDHOOD PROGRAM -8(g) Student Enhancement Block Grant	\$ 197,706	(750)	\$ 196,956
660 Extended School Year Program -Current Year	\$ 74,650	(461)	\$ 74,189
680 LCTCS ADULT EDUCATION REVENUE	\$ 206,438	\$ 10,556	\$ 216,994
EXPENDITURES	\$ 206,438	\$ 20,876	\$ 227,314
EXCESS (DEFICIENCY) OF REVENUE	0	(10,320)	(10,320)
FUND BALANCE: BEGINNING	0	\$ 10,320	\$ 10,320
ENDING FUND BALANCE	0	0	0
730 LIBRARY ALLOTMENT REVENUE: -¾ Cent LIBRARY	\$ 89,000	\$ 500	\$ 89,500
EXPENDITURES	\$ 89,000	\$ 54,439	\$ 143,439
EXCESS (DEFICIENCY) OF REVENUE	0	(53,939)	(53,939)
FUND BALANCE: BEGINNING	0	\$ 53,939	\$ 53,939
ENDING FUND BALANCE	0	0	0

Mrs. Breaux presented the 2014/2015 original budget for the Capital Projects Fund – QSCB Series 2012.

Mr. Thomas, seconded by Mrs. Benoit, offered the following motion:

RECOMMENDATION NO. 6

The Committee recommends that the Board adopt the following 2014/2015 original budget for the Capital Projects Fund – QSCB Series 2012:

Capital Projects Fund – QSCB Series 2012
Original Budget
2014/2015 Fiscal Year

REVENUES & OTHER SOURCES OF FUNDS

Interest	\$ 1,000.00
Total Revenues & Other Sources of Funds	\$ 1,000.00

EXPENDITURES

New School Construction	
Grand Caillou Middle School	\$ 1,794,824.57
Total Expenditures	\$ 1,794,824.57

Excess of (Expenditures) (1,793,824.57)

Beginning \$1,793,824.57

Ending Restricted for Capital Projects 0.00

Mrs. Breaux presented the 2014/2015 original budget for the Building Fund.

Mrs. Benoit, seconded by Mr. Thomas, offered the following motion:

RECOMMENDATION NO. 7

The Committee recommends that the Board adopt the following 2014/2015 original budget for the Building Fund:

Building Fund
Original Budget
2014/2015 Fiscal Year

REVENUES

Interest and Investment Income	\$ 1,000.00
Terrebonne Parish Consolidated Government/ Terrebonne High School Field	<u>561,000.00</u>
TOTAL REVENUES	<u>\$562,000.00</u>

APPROPRIATIONS:

Cash Management Fees on Investments	\$ 500.00
Relocation of Portables	9,356.38
Elevator/Lift - South Terrebonne High School	5,689.51
Girls Gym Floor - H. L. Bourgeois High School	60,000.00
Running Tracks - H. L. Bourgeois High School	200,000.00
Tennis Courts - H. L. Bourgeois High School	90,000.00
Stage Floor - H. L. Bourgeois High School	5,000.00
Running Tracks - Ellender Memorial High School	200,000.00
Tennis Courts - Ellender Memorial High School	90,000.00
Stage Floor - Ellender Memorial High School	10,000.00
Electrical Panel - Oaklawn Jr. High School	60,000.00
Auditorium Seats/ South Terrebonne High School	40,000.00
Press Box Repairs/ South Terrebonne High School	261,370.84
Boiler/Old Gym - South Terrebonne High School	85,000.00

Stage Floor - South Terrebonne High School	5,000.00
Running Tracks - South Terrebonne High School	200,000.00
Press Box Repairs - Terrebonne High School	129,540.00
Running Tracks - Terrebonne High School	200,000.00
Stage Floor - Terrebonne High School	5,000.00
Baseball Field and Stadium/Terrebonne High School & Southdown Elementary School	561,000.00
Drainage - Acadian Elementary School	60,000.00
Drainage - Village East Middle School	110,000.00
Parking Lot - West Park Annex	55,000.00
Gym Partitions - Evergreen Jr. High School	\$ 25,000.00
PA System - All Schools (ALLOTMENT)	4,871.00
Exterior Door Replacement (ALLOTMENT)	219,052.84
School Security (ALLOTMENT)	<u>\$ 198,839.40</u>
TOTAL APPROPRIATIONS	<u>\$2,890,219.97</u>

Net Change in Fund Balance	(2,328,219.97)
Fund Balance Beginning	<u>\$2,345,299.37</u>
Ending - Assigned for Future Projects	<u>\$ 17,079.40</u>

Mrs. Breaux presented the 2014/2015 original budget for the Loss Fund.

Mrs. Benoit, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 8

The Committee recommends that the Board adopt the following 2014/2015 original budget for the Loss Fund:

**Loss Fund
Original Budget
2014/2015 Fiscal Year**

Revenues

Interest Income	\$ 6,500
Claims Recovery/Insurance Proceeds	10,000
Third Party Recovery	<u>25,000</u>
Total Revenues	\$ 41,500

Expenditures

Financial Audit Fees	\$ 50
Claims Administration	24,000
Insurance Premiums	1,640,000
Auto Liability Claims	740,000
General Liability Claims	110,000
Professional Liability Claims	\$ 24,000
Property Claims	<u>10,000</u>
Total Expenditures	\$ 2,548,050

Other Sources (Uses) of Funds

Other Financing Sources	\$ 2,300,000
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Net Operating Gain (Loss)	(206,550)
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Retained Earnings	
Beginning	<u>\$ 2,489,403</u>
Ending Designated for Future Losses	<u>\$ 2,282,853</u>

Mrs. Breaux presented the 2014/2015 original budget for the Workers' Compensation Fund.

Mrs. Benoit, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 9

The Committee recommends that the Board adopt the following 2014/2015 original budget for the Workers' Compensation Fund:

**Workers' Compensation Fund
Original Budget
2014/2015 Fiscal Year**

Revenue

Interest	\$ 6,000
Claims Recovery	10,000
Rate Charges to Other Funds	<u>722,772</u>
Total	\$ 738,772

Expenses

Workers' Compensation Claims	\$ 720,000
Excess Loss Policies	76,000
Claims Administration and Loss Control	20,000
Second Injury Fund	\$ 35,000
Annual Assessment	10,000
Financial Audit Fees	<u>200</u>
Total	\$ 861,200

Net Income (Loss)	(122,428)
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Retained Earnings	
Beginning	<u>\$1,076,448</u>
Ending	<u>\$ 954,020</u>

Mrs. Breaux presented the 2014/2015 original budget for the Group Insurance Claims Fund.

Mrs. Benoit, seconded by Mr. Thomas, offered the following motion:

RECOMMENDATION NO. 10

The Committee recommends that the Board adopt the following 2014/2015 original budget for the Group Insurance Claims Fund:

**Group Insurance Claims Fund
Original Budget
2014/2015 Fiscal Year**

REVENUES

Interest Income & Earnings on Investments	\$ 75,000
Insurance Premium Billings	38,000,000
Medicare Part D Subsidy	675,000
Claim Recoveries - All Types	1,400,000
Rebates	<u>750,000</u>
TOTAL REVENUES	\$ 40,900,000

EXPENSES

Claims Paid	\$ 40,000,000
Financial Audit Fees	9,600
Bank Service Charge	50
Cash Management Fees	2,600
Scriptcare Administrative Fee	34,000
Actuary Fees	7,500
PPO Access Fees	66,000
Broker Fee	44,000
Advantage Care	18,000
Early Retiree Reinsurance Program	144,000
Patient Centered Outcomes	12,000
Utilization Review	72,000
Dental Administration Fees	62,000
Life Insurance Premiums	1,255,000
Stop Loss Premium	575,000
ACA Transitional Reinsurance Fee	400,000
Claims Administration	<u>590,000</u>
TOTAL EXPENSES	\$ 43,291,750

OTHER SOURCES (USES) OF FUNDS

Transfer from One Cent Sales Tax Fund	\$ 4,000,000
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NET INCOME (LOSS)	\$ 1,608,250
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RETAINED EARNINGS

Beginning	<u>\$ 10,979,415</u>
Ending	<u>\$ 12,587,665</u>

Mrs. Breaux presented the 2014/2015 original budgets for the Special Revenue Funds.

Mr. Thomas, seconded by Mrs. Benoit, offered the following motion:

RECOMMENDATION NO. 11

The Committee recommends that the Board adopt the following 2014/2015 original budgets for the Special Revenue Funds:

**Special Revenue Funds
Original Budgets
2014/2015 Fiscal Year**

<u>FUND NUMBER</u>	<u>FEDERAL FUND</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
270	NCLB - TITLE I ADVANCED PLACEMENT TESTING	0	\$ 4,144	\$ 4,144
670	GATES INTEGRATION PROJECT	0	\$58,000	\$58,000

Mr. Jack Moore, Risk Manager, addressed the Committee requesting proposals for 403(b) and 457 Tax Deferred Retirement Plans (see attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 12

The Committee recommends that the Board authorize the Risk Manager to solicit proposals for 403(b) and 457 Tax Deferred Retirement Plans.

Mr. Moore addressed the Committee requesting Group Health Reinsurance Renewal for 2015 (see attached).

Mrs. Benoit, seconded by Mr. Thomas, offered the following motion:

RECOMMENDATION NO. 13

The Committee recommends that the Board accept the renewal proposal from HCC Insurance Co., for Stop-Loss Reinsurance for Group Health, with a specific deductible of \$400,000.00 per claim, (\$1,000,000.00 for any laser claim) with a \$200,000.00 Tiered Split Fund for an estimated annual cost of \$574,345.00, effective January 1, 2015.

Mr. Moore presented information to the Committee relative to the Group Health, Life, and Dental Premiums for 2015 (see attached).

Mr. Moore addressed the Committee requesting implementation of a Diabetic Management Program (see attached).

Mrs. Benoit, seconded by Mr. Thomas, offered the following motion:

RECOMMENDATION NO. 14

The Committee recommends that the Board adopt a Diabetic Management Program, effective January 1, 2015, consisting of diabetic education and use of blood glucose monitoring program, and further, authorize the Superintendent to sign all necessary documents pertaining thereto.

Mr. Moore presented information to the Committee relative to the Group Health Plan Eligibility (see attached).

Mr. Len Fontaine, Group Health Plan Broker, presented information to the Committee relative to the Group Health Claims Statistics (see attached).

Mrs. Rebecca Breaux, Chief Financial Officer, addressed the Committee about a one-time salary supplement for Fiscal Year 2014/2015 (see attached).

Mr. Thomas, seconded by Mrs. Benoit, offered the following motion:

RECOMMENDATION NO. 15

The Committee recommends that the Board approve a one-time salary supplement for Fiscal Year 2014/2015 for full-time employees in the amount of \$500 for instructional/professional employees, \$250 for non-instructional/support employees, and \$125 for part-time employees; said supplement will be prorated for employees hired after the beginning of their work calendar for contract year 2014/2015, monies to be derived from an allocation through the 2014/2015 Minimum Foundation Program (MFP), payable in November 2014, and further, that the proposed salary supplement be applicable to personnel who are employed as of November 3, 2014.

Mrs. Breaux presented an update on the Sales Tax collections report (see attached). She stated sales tax collections for the month of August 2014 are higher than August 2013.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mrs. Benoit, seconded by Mr. Thomas, the meeting adjourned at 6:15 P.M.

Respectfully submitted,

Donald Duplantis, Chairman

Roosevelt Thomas, Vice-Chairman

Debi Benoit

MH

Motion of Mr. Jackson, seconded by Mr. Badeaux, unanimously carried, the Board adopted the 2014/2015 revised budget for the General Operating Fund, as presented and outlined in the foregoing report.

Motion of Mr. Thomas, seconded by Mr. DeHart, unanimously carried, the Board adopted the 2014/2015 revised budget for the Child Nutrition Program Fund, as presented and outlined in the foregoing report.

Motion of Mr. Jackson, seconded by Mr. Bordelon, unanimously carried, the Board adopted the 2014/2015 revised budget for the One Cent Sales Tax Fund, as presented and outlined in the foregoing report.

Motion of Mr. Badeaux, seconded by Mr. DeHart, unanimously carried, the Board adopted the 2014/2015 revised budget for the ¾ Cent Sales Tax Fund, as presented and outlined in the foregoing report.

Ms. Benoit entered the meeting, at this time, and was present for the remainder of the proceedings.

Motion of Mr. Thomas, seconded by Mr. Jackson, unanimously carried, the Board adopted the 2014/2015 revised budgets for the Special Revenue Funds, as presented and outlined in the foregoing report.

Motion of Mr. DeHart, seconded by Mr. Thomas, unanimously carried, the Board adopted the 2014/2015 original budget for the Capital Projects Fund – QSCB Series 2012, as presented and outlined in the foregoing report.

Motion of Mr. Badeaux, seconded by Mr. Bordelon, unanimously carried, the Board adopted the 2014/2015 original budget for the Building Fund, as presented and outlined in the foregoing report.

Motion of Mr. DeHart, seconded by Mr. Jackson, unanimously carried, the Board adopted the 2014/2015 original budget for the Loss Fund, as presented and outlined in the foregoing report.

Motion of Mr. Badeaux, seconded by Mr. Bordelon, unanimously carried, the Board adopted the 2014/2015 original budget for the Workers' Compensation Fund, as presented and outlined in the foregoing report.

Motion of Mr. DeHart, seconded by Mr. Badeaux, unanimously carried, the Board adopted the 2014/2015 original budget for the Group Insurance Claims Fund, as presented and outlined in the foregoing report.

Motion of Mr. Jackson, seconded by Mr. Bordelon, unanimously carried, the Board adopted the 2014/2015 original budgets for the Special Revenue Funds, as presented and outlined in the foregoing report.

Motion of Mr. Thomas, seconded by Mr. Jackson, unanimously carried, the Board authorized the Risk Manager to solicit proposals for 403(b) and 457 Tax Deferred Retirement Plans.

Motion of Mr. DeHart, seconded by Mr. Badeaux, unanimously carried, the Board accepted the renewal proposal from HCC Insurance Co., for Stop-Loss Reinsurance for Group Health, with a specific deductible of \$400,000.00 per claim, (\$1,000,000.00 for any laser claim) with a \$200,000.00 Tiered Split Fund for an estimated annual cost of \$574,345.00, effective January 1, 2015.

Motion of Mr. DeHart, seconded by Mr. Badeaux, unanimously carried, the Board adopted a Diabetic Management Program, effective January 1, 2015, consisting of diabetic education and use of blood glucose monitoring program, and further, authorized the Superintendent to sign all necessary documents pertaining thereto.

Motion of Mr. Thomas, unanimously seconded, unanimously carried, the Board approved a one-time salary supplement for Fiscal Year 2014/2015 for full-time employees in the amount of \$500 for instructional/professional employees, \$250 for non-instructional/support employees, and \$125 for part-time employees; said supplement will be prorated for employees hired after the beginning of their work calendar for contract year 2014/2015, monies to be derived from an allocation through the 2014/2015 Minimum Foundation Program (MFP), payable in November 2014, and further, that the proposed salary supplement be applicable to personnel who are employed as of November 3, 2014.

The report of the Finance, Insurance, and Section 16 Lands Committee meeting was concluded, and President DeHart reassumed the Chair and presided for the remainder of the proceedings.

Motion of Mr. Badeaux, unanimously seconded, unanimously carried, the Board approved the following resolution declaring the month of November 2014 as Native American Indian Month in the Terrebonne Parish School System and acknowledged that Year 2014 is Forty Years of Indian Education in the Terrebonne Parish School System:

RESOLUTION

WHEREAS, The Title VII Indian Education Program is a viable part of the Terrebonne Parish educational system, and

WHEREAS, Emphasis on the cultural heritage of Indian students is one of the four goals of the Title VII Indian Education Grant, and

WHEREAS, The month of November has been observed as “National American Indian Heritage Month” since 1990, and

WHEREAS, Instructional lessons on Indians and their heritage are traditionally taught to students during the month of November, and

WHEREAS, The Title VII Indian Education staff and the Title VII Indian Education Parent Committee are requesting that the month of November 2014 not only be recognized as Native American Indian Month in the Terrebonne Parish School System, but to recognize that this year is also Forty Years of Indian Education in the Terrebonne Parish School System, now

THEREFORE, BE IT RESOLVED, That the Terrebonne Parish School Board does hereby declare the month of November 2014 as Native American Indian Month and Forty Years of Indian Education in the Terrebonne Parish School System, and

BE IT FURTHER RESOLVED, That copies of this resolution be forwarded to all Terrebonne Parish public schools and departments.

At this time, Superintendent Martin presented the following personnel actions for the period of September 10, 2014, through October 15, 2014 [list of professional instructional and non-instructional/support personnel (contract renewal, appointments, resignations, termination, and retirements – Information Only)]:

Contract Renewal – Professional Administrative Personnel

Jennifer Pitre, Assistant Principal, Lacache Middle, September 17, 2014 - September 16, 2016

New Employees – Professional Instructional Personnel

Jessica Boudreaux, 1st Grade Teacher, Degreed/Non-Certified, Acadian Elementary - Vacant Position, 10/14/14

Sarah May, Kindergarten Teacher, Certified, Acadian Elementary - Vacant Position, 09/26/14

Michelle Russell, JTC & Reading Teacher, Degreed/Non-Certified, H. L. Bourgeois High - Jerrie Thurston, Resigned, 10/14/14

Carlton Stokes, ELA Remediation Teacher, Certified, Elysian Fields Middle - Vacant Position, 09/22/14

Cierra Bonvillain, Mild Moderate-Inclusion, Degreed/Non-Certified, Houma Junior High - Candis Jackson, Transferred, 10/15/14

Tiara Wolfe, Reading & Freshman Studies Teacher, Degreed/Non-Certified, Houma Junior High - Wanda Williams, Transferred, 10/14/14

Rose Solar, Kindergarten Teacher, Certified, Lisa Park Elementary - Beverly LeBouef, Resigned, 10/08/14

Karen Naquin-Dusenberry, Instrumental Music Teacher, Certified, Mulberry Elementary - Eric Zelasko, On Leave, 09/19/14

Elizabeth Dardar, Mild Moderate-Resource, Certified, Oaklawn Junior High - Paul Uccello, Retired, 10/02/14

Sonia Lewis, Librarian, Degreed/Non-Certified, Oaklawn Junior High - Angela Breaux, Transferred, 10/14/14

Jamie Courtney, Mild Moderate-Inclusion, Certified, Oakshire Elementary - Vacant Position, 10/14/14

New Employees – Non-Instructional Personnel

Beverly Raudales, Custodian III-A, Mulberry Elementary - Douglas Knighton, Resigned, 10/01/14

Brenda Golden, Custodian III-A, South Terrebonne High - Russell Parker, Transferred, 10/01/14

Kelsey LeBouef, Custodian III-A, Upper Little Caillou Elementary - Lisha Price, Resigned, 10/14/14

Greta Guidry, Custodian III-A, Career and Technical High - Vacant Position, 10/01/14

Bernadette Blanchard, Bus Driver, Transportation Department - Vacant Position, 09/15/14

Monique Brinson, Bus Driver, Transportation Department - Vacant Position, 09/11/14

Shareka Kennedy, Bus Driver, Transportation Department - Vacant Position, 09/17/14

Whitney Robinson, Bus Driver, Transportation Department - Vacant Position, 09/16/14

Stephen Smith, Bus Driver, Transportation Department - Vacant Position, 09/12/14

Resignations – Professional Instructional Personnel

Emerald Brooks, 4th Grade Teacher, Degreed/Non-Certified, Acadian Elementary - Resigned, 10/14/14

Daphne Cupp, 6th Grade Teacher, Certified, Southdown Elementary - Resigned, 09/24/14

Karen Diket, Instrumental Music Teacher, Certified, Southdown Elementary - Resigned, 10/09/14

Millie Duet, 3rd Grade Teacher, Certified, Schriever Elementary - Resigned, 10/09/14

Dusty Foret, 6/7 Teacher Combination, Practitioner, Grand Caillou Middle - Resigned, 09/12/14

Nadine Frye, Instructional Coach, Certified, Elysian Fields Middle - Return to Retiree Status, 09/26/14

Laura LeBlanc, School Psychologist, Certified, West Park Annex Special Ed - Resigned, 09/25/14

Beverly LeBouef, Kindergarten Teacher, Certified, Lisa Park Elementary - Resigned, 09/12/14

Sarina Lirette, 8th Grade Teacher, Certified, Montegut Middle - Resigned, 09/22/14

Michael Marcel, Mild Moderate-Inclusion, Certified, Terrebonne High - Resigned, 09/30/14

Herbert McCoy, 7th Grade Teacher, Practitioner, Oaklawn Junior High - Resigned, 10/09/14

Holly Michel, 7th Grade Teacher, Certified, Evergreen Junior High - Resigned, 10/03/14

Robin Molaison, 1st Grade Teacher, Certified, Southdown Elementary - Resigned, 09/17/14

Sally Thacker, Science Teacher, Certified, Houma Junior High - Resigned, 09/12/14

Jerrie Thurston, JTC& Reading Teacher, Degreed/Non-Certified, H. L. Bourgeois High - Resigned, 09/12/14

Resignations – Non-Instructional Personnel

Robert Champagne, A/C Heating & Maintenance Mechanic, Maintenance Department - Resigned, 10/01/14

Alonna Chauvin, Special Ed Paraprofessional, Lisa Park Elementary - Resigned, 10/07/14

Douglas Knighton, Custodian III-A, Mulberry Elementary - Resigned, 09/25/14

Kenya Lyons, Bus Driver 40 Hrs/210 Days, Transportation Department - Terminated, 09/23/14

Victoria Mazink, Bus Driver, Transportation Department - Resigned, 09/30/14

Ashley Sims, Bus Driver, Transportation Department - Resigned, 09/22/14

Nita Theriot, Special Ed Paraprofessional, Evergreen Junior High - Resigned, 09/30/14

Retirements – Instructional Personnel

Lydia Frisella, 5th Grade Teacher, Broadmoor Elementary - Service Retirement, 20.76 Years, 10/09/14

Paul Uccello, Mild Moderate-Resource, Oaklawn Junior High - Service Retirement, 5.22 Years, 10/01/14

Paula White, Autism Specialist, West Park Annex Special Ed - Service Retirement, 26.28 Years, 10/09/14

Retirements – Non-Instructional Personnel

Joycelyn Authement, SFS Satellite Facilitator, School for Exceptional Children - Service Retirement, 33.50 Years, 10/09/14

Cynthia Beeson, Special Ed Paraprofessional, Oakshire Elementary - Service Retirement, 19.60 Years, 09/23/14

Victoria Harris, Custodian III-A, Houma Junior High - Service Retirement, 17.92 Years, 09/18/14

Robert Sandolph, Bus Driver, Transportation Department - Service Retirement, 16.05 Years, 09/26/14

Motion of Dr. Babin, seconded by Mr. Thomas, unanimously carried, the Board voted to go into executive session, at this time (6:25 P.M.), relative to a parent appeal for early readmission of Student #133926.

Motion of Mr. Jackson, seconded by Mr. Duplantis, unanimously carried, the Board reconvened in regular session with all members present (6:39 P.M.).

Mr. Harding moved, seconded by Mr. Badeaux, that the Board allow Student #133926 to return to school immediately, subject to signing a contract.

A roll call vote having been called for on the motion, the vote thereon was as follows:

YEAS: Mr. Thomas, Mr. Harding, Mr. Jackson, Mr. Bordelon, Mr. DeHart, Mr. Duplantis, and Mr. Badeaux

NAYS: Ms. Benoit and Dr. Babin

ABSENT: None

President DeHart declared the foregoing motion carried.

Motion of Dr. Babin, seconded by Mr. Thomas, unanimously carried, the Board rescheduled the December 2, 2014, School Board Meeting agenda deadline from noon Wednesday, November 26, 2014, to noon Thursday, November 20, 2014 (Due to Thanksgiving Holidays).

Motion of Mr. Duplantis, seconded by Mr. Jackson, unanimously carried, the Board voted to adjourn its meeting **(6:55 P.M.)**.

/s/ Philip Martin, Secretary

/s/ Roger Dale DeHart, President

RLB