

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

June 7, 2011

The Terrebonne Parish School Board met today at 7:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. L. P. Bordelon, III, President, presiding, and the following members present: Mr. Roosevelt Thomas, Vice-President; Mr. Richard Jackson, Ms. Brenda Leroux Babin, Mr. Roger Dale DeHart, Mr. Donald Duplantis, and Mr. Hayes J. Badeaux.

ABSENT: Mr. Gregory Harding and Ms. Debi Benoit (Ms. Benoit is out-of-the country.)

Mr. DeHart led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of Marjorie Mathes, retired school teacher; Ruby Carter, retired school food service employee, and Joann Gillies, retired school bus driver, who recently passed away.

Motion of Mr. Badeaux, seconded by Mr. Thomas, unanimously carried, the Board approved the minutes of School Board Meeting of May 17, 2011, as recorded.

President Bordelon gave introductions and Superintendent Philip Martin presented plaques and certificates to three of Terrebonne Parish's 2010-2011 Outstanding School Support Employees: Susie Slaughter, Paraprofessional at Dularge Middle School, Elementary School Level; Eddie Jones, Custodian at Caldwell Middle School, Middle/Junior High School Level, and Rebecca Labat, School Secretary at H. L. Bourgeois High School, High School Level.

The following report of the Finance, Insurance, and Section 16 Lands Committee meeting was presented to the Board with Mr. Duplantis, Chairman, presiding:

Dear Members of the Board:

The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE met in the Board Room of the School Board Office, 201 Stadium Drive, at 5:00 P.M. on Monday, May 16, 2011, with the following members present: Mr. Donald Duplantis, Chairman, Mr. Roosevelt Thomas, Vice-Chairman, and Ms. Debi Benoit. Also in attendance were Mr. L. P. Bordelon, III, Board President, Mr. Richard Jackson, Superintendent Philip Martin, and members of the staff.

Mr. Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Harris Henry stated there were no seismic permits.

Mr. Jack Moore discussed the matter bearing upon Boiler and Machinery Insurance renewal.

The following motion was offered by Mr. Thomas, seconded by Ms. Benoit, with the objection of Ms. Benoit:

RECOMMENDATION NO. 1

The Committee recommends that the Board accept the proposal for Boiler and Machinery Insurance from Travelers Insurance Company (Arthur J. Gallagher of Louisiana, Inc., Broker of Record), with an annual premium of \$14,325.00, subject to a \$2,500.00 deductible, effective July 1, 2011.

Mr. Moore then reviewed the Flood Insurance renewal.

Mr. Duplantis requested that the Board receive price information on flood insurance for Bayou Black Elementary and Greenwood Middle Schools before the next School Board meeting.

The following motion was offered by Mr. Thomas, and seconded by Ms. Benoit:

RECOMMENDATION NO. 2

The Committee recommends that the Board authorize the renewal of Flood Insurance with Fidelity National (Ledet Agency, Inc., Broker of Record), as per the attached schedule, including the "old" Grand Caillou Elementary site with the National Flood Insurance Program, effective July 1, 2011, with a total annual premium for all locations of \$121,647.00.

Mr. Moore discussed the Student Accident Insurance renewal.

The following motion was offered by Ms. Benoit, seconded by Mr. Thomas, with Ms. Benoit abstaining:

RECOMMENDATION NO. 3

The Committee recommends that the Board accept the proposal from Marc Harris (Agent of Record), underwritten by Monumental Life Insurance Co., for Student Accident Insurance, including Catastrophic Athletic Accident Insurance and Volunteer Workers with limits of \$1,000,000.00 per student accident and \$25,000.00 per volunteer accident, effective August 1, 2011, with an annual premium of \$156,550.00.

Superintendent Martin introduced the proposed Original Operating Budgets for Fiscal Year 2011/2012.

The following motion was offered by Ms. Benoit, and seconded by Mr. Thomas:

RECOMMENDATION NO. 4

The Committee recommends that the Board receive the Original Proposed 2011/2012 Budgets and establish a public hearing on same: Monday, June 20, 2011, at 6:00 P.M. in the Board Room of the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana.

Mr. Henry updated the Committee on the Sales Tax collections report. He said sales tax collections for the month of March 2011 are higher than March 2010.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mr. Thomas, seconded by Ms. Benoit, the meeting adjourned at 5:50 P.M.

Respectfully submitted,

Donald Duplantis, Chairman

Roosevelt Thomas, Vice-Chairman

Debi Benoit

MH

Motion of Mr. Badeaux, seconded by Mr. DeHart, unanimously carried, the Board accepted the proposal for Boiler and Machinery Insurance from Travelers Insurance Company (Arthur J. Gallagher of Louisiana, Inc., Broker of Record), with an annual premium of \$14,325.00, subject to a \$2,500.00 deductible, effective July 1, 2011.

Motion of Mr. DeHart, seconded by Ms. Babin, unanimously carried, the Board authorized the renewal of Flood Insurance with Fidelity National (Ledet Agency, Inc., Broker of Record), as per the schedule presented, including the "old" Grand Caillou Elementary site with the National Flood Insurance Program; and further, amended said motion to also add the following locations: Bayou Black Elementary School, Caldwell Middle School, Central Office, Greenwood Middle School, Honduras Elementary School, School for Exceptional Children (Main Building and Buildings 1-10), South Terrebonne High School (Main Building, New Gym, Athletic Building, and Industrial Arts Building), effective July 1, 2011, with a total annual premium for all locations of \$145,754.00.

Motion of Mr. Badeaux, seconded by Mr. DeHart, unanimously carried, the Board accepted the proposal from Marc Harris (Agent of Record), underwritten by Monumental Life Insurance Co., for Student Accident Insurance, including Catastrophic Athletic Accident Insurance and Volunteer Workers with limits of \$1,000,000.00 per student accident and \$25,000.00 per volunteer accident, effective August 1, 2011, with an annual premium of \$156,550.00.

Motion of Mr. DeHart, seconded by Mr. Jackson, unanimously carried, the Board received the Original Proposed 2011/2012 Budgets and established a public hearing on same: Monday, June 20, 2011, at 6:00 P.M. in the Board Room of the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana.

The Finance, Insurance, and Section 16 Lands Committee report was concluded, and President Bordelon reassumed the chair and presided for the remainder of the proceedings.

The Executive Committee report was presented to the Board.

Motion of Mr. DeHart, seconded by Mr. Badeaux, unanimously carried, the Board received the following Executive Committee report in its entirety:

Dear Members of the Board:

The **Executive Committee** met at 6:00 P.M. on Tuesday, May 17, 2011, in the Board Conference Room of the School Board Office with the following members present: Mr. L. P. Bordelon, III, President, Mr. Roosevelt Thomas, Vice-President, and Mr. Roger Dale DeHart. Others in attendance were Superintendent Philip Martin, Mr. Harris Henry, and Mrs. Rebecca Breaux.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

The **Executive Committee** addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

L. P. Bordelon, III, President

Roosevelt Thomas, Vice-President

Roger Dale DeHart

MH

The Executive Committee report was concluded.

The report of the Board of Directors of Terrebonne Construction Company, Inc. was then presented to the Board.

Motion of Mr. Badeaux, seconded by Mr. DeHart, unanimously carried, the Board received the following report of the Board of Directors of Terrebonne Construction Company, Inc. in its entirety:

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met at 6:30 P.M. on Tuesday, May 17, 2011, in the Board Conference Room of the School Board Office with the following members present: Mr. L. P. Bordelon, III, President, Mr. Roosevelt Thomas, Secretary/Treasurer, and Mr. Roger Dale DeHart. Others in attendance were Superintendent Philip Martin, Mr. Harris Henry, and Mrs. Rebecca Breaux.

Mr. Henry informed the **Board of Directors** that the appraisal by Tri-Parish Appraisal, Inc. on Terrebonne Construction properties was as follows:

240, 240R Barrow Street	\$219,500.00
244-252A Barrow Street	\$269,900.00
623, 625 Belanger Street	<u>\$385,000.00</u>
Total	\$874,400.00

The **Board of Directors** received the April 2011 financial statement (attachment).

The **Board of Directors** voted to allow the Superintendent and/or his designee to negotiate a new lease with LE PETIT de TERREBONNE, INC., at 252-A Barrow Street for a monthly lease of three hundred twenty-five (\$325.00) dollars for the period of August 1, 2011, through July 31, 2012, and authorized the Board President to sign all necessary documents pertaining thereto.

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

L. P. Bordelon, III, President

Roosevelt Thomas, Secretary/Treasurer

Roger Dale DeHart

MH

Mr. Harris Henry, Executive Director of Finance and Statistics, addressed the Board regarding the foregoing report.

The report of the Board of Directors of Terrebonne Construction Company, Inc. was concluded.

Motion of Mr. DeHart, seconded by Ms. Babin, unanimously carried, the Board approved The Courier as its official journal for the 2011-2012 school session.

A substitute motion was initially offered to delay action relative to approving The Courier as its official journal, however, was later rescinded, and the original motion carried unanimously. The Board directed Superintendent Philip Martin to seek an updated opinion as it relates to the selection process in the adoption of an official journal taking into consideration any possible revised statute updates.

Motion of Mr. DeHart, seconded by Mr. Badeaux, unanimously carried, the Board approved the personnel appointment of Stacy Solet, Supervisor of Elementary Education (K-8)/Assessment and Testing, as recommended by Superintendent Philip Martin, effective on or about June 8, 2011.

Motion of Mr. Thomas, seconded by Mr. Duplantis, unanimously carried, the Board approved the personnel appointment of Melanie Robert, Principal at Elysian Fields School, as recommended by Superintendent Philip Martin, effective with the 2011-2012 school session.

Motion of Mr. Jackson, seconded by Mr. Duplantis, unanimously carried, the Board approved the personnel appointment of Dawn Fleniken, Principal at Oakshire Elementary School, as recommended by Superintendent Philip Martin, effective with the 2011-2012 school session.

Motion of Mr. DeHart, seconded by Mr. Badeaux, unanimously carried, the Board approved the following extracurricular personnel appointments, as recommended by Superintendent Philip Martin, effective with the 2011-2012 school session:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
John Gatlin	Head Baseball/Assistant Football Coach	H. L. Bourgeois
Donna Boudreaux	Cheerleader Sponsor	H. L. Bourgeois
Michelle McDonald	Drill Squad Sponsor	H. L. Bourgeois

Ryan Davis	Assistant Football Coach	Ellender Memorial
Troy Jackson	9 th Grade Football/9 th Grade Boys' Basketball/Assistant Girls' Basketball Coach	Evergreen Junior High
Xylon Marts	9 th Grade Assistant Football/9 th Grade Boys' Basketball Coach	South Terrebonne
Marvin Steward	Assistant Boys' Basketball Varsity Coach	South Terrebonne

Motion of Mr. Badeaux, seconded by Mr. Duplantis, unanimously carried, the Board approved a sabbatical leave of absence in accordance with Policy (FILE: F-11.1) for Victoria Chauvin, Teacher at South Terrebonne High School, for the 2011-2012 school session (medical).

Motion of Mr. Jackson, seconded by Mr. DeHart, unanimously carried, the Board approved a leave of absence without pay in accordance with Policy (FILE: F-11.10) for Sharlen Lafont, School Bus Driver in the Transportation Department, beginning May 9, 2011, through May 8, 2012 (medical).

Mrs. Debra Yarbrough, Supervisor of Personnel, addressed the Board regarding the foregoing motion.

Motion of Mr. Duplantis, seconded by Mr. DeHart, unanimously carried, the Board received the following list of administrative assignments, as presented by Superintendent Philip Martin, for the 2011-2012 school year:

ADMINISTRATIVE (STAFF) ASSIGNMENTS FOR 2011-2012 SCHOOL YEAR

Assistant Superintendent, Curriculum & Instruction	Carol Davis
Executive Director, Finance & Auxiliary Services	Harris Henry
Supervisor of Transportation/Safety	Devlin Aubert
Supervisor, Secondary/Vocational/Adult/Driver Ed.	Nason Authement
Supervisor, Finance & Statistics	Rebecca Breaux
Supervisor, Child Welfare & Attendance	Linda Joseph
Supervisor, Child Welfare & Attendance	Ernest Brown
Executive Assistant to the Board	Ramona Brunet
Purchasing Agent	(Will be Advertised)
Operations Manager, Plant Maintenance	Donald Chamberlain
Supervisor, Federal Programs	Arthur Joffrion
Risk Manager	Jack Moore
Data Processing Manager	Walt Prejean
Supervisor, Special Education Services	Shirley Salter
Supervisor, Elementary Education (K-8)/Assessment & Testing	Stacy Solet
Supervisor, Child Nutrition Program	Monica Walther
Supervisor of Personnel	Debra Yarbrough

ADMINISTRATIVE (PRINCIPAL) ASSIGNMENTS FOR 2011-2012 SCHOOL YEAR

Acadian Elementary School	Myra Austin
Andrew Price (Alternative School)	Clyde Washington
Bayou Black Elementary School	Gertrude Begue
Boudreaux Canal Elementary School	Riley "Wayne" Vordick
Bourg Elementary School	Mac Sevin
H. L. Bourgeois High School	Bridget Olivier

Broadmoor Elementary School
 Caldwell Middle School
 Coteau-Bayou Blue Elementary School
 Dularge Elementary School
 Dularge Middle School
 East Houma Elementary School
 East Street School
 Ellender Memorial High School
 Elysian Fields Middle School
 Evergreen Jr. High School
 Gibson Elementary School
 Grand Caillou Elementary School
 Grand Caillou Middle School
 Greenwood Middle School
 Honduras Elementary School
 Houma Jr. High School
 Lacache Middle School
 Legion Park Middle School
 Lisa Park Elementary School

Montegut Elementary School
 Montegut Middle School
 Mulberry Elementary School
 Oaklawn Jr. High School
 Oakshire Elementary School
 Pointe-Aux-Chenes Elementary School
 School for Exceptional Children
 Schriever Elementary School
 South Terrebonne High School
 Southdown Elementary School
 Terrebonne High School
 Upper Little Caillou Elementary School
 Village East School
 Terrebonne Career and Technical High School
 West Park Elementary School
 Bayou Cane Adult Ed. Administrator

Pamela McCann
 Denise Bourgeois
 Tess Daigle
 Melynda Rodrigue
 Cheryl Degruise
 Rhonda Charles
 Tommy Salter
 Cory Butler
 Melanie Robert
 Mark Torbert
 Monica Breaux
(Will be Advertised)
 Marcel Fournier
 Margaret Cage
 Anita Dufrene
 Tom Soudelier
 Melissa Badeaux
 Demetria Maryland
**(Pending Board Action –
 Will be Advertised)**
 Stacy Whitney
 Kim Vauclin
 Mary Aucoin
 James Champagne
 Dawn Fleniken
 Sandra Sevin
 Cynthia Davis
 Peggy Marcel
 Kenneth Delcambre
 Lois Carter
 Graham Douglas
 Riley "Wayne" Vordick
 Sharon Henry
 Glen Breerwood
 Dr. Sandra Hebert
 Marilyn Schwartz

Motion of Mr. Duplantis, seconded by Mr. Thomas, unanimously carried, the Board voted to adjourn its meeting **(7:45 P.M.)**.

/s/ Philip Martin, Secretary

/s/ L. P. Bordelon, III, President

RLB